COUNCIL MEETING AGENDA

Casper City Council
The Lyric, 230 W Yellowstone Hwy
Tuesday, March 19, 2024 at 6:00 p.m.

COUNCIL POLICY ON
PUBLIC COMMENT

I. Members of the public wishing to speak to an item already on the agenda, other than a public hearing or ordinance reading, may speak during the communications from persons present.

II. When speaking to the City Council:
- Please clearly state your name.
- Direct all questions/comments to the Mayor and only the Mayor.
- No personal obscenities or threats will be tolerated.
- Speak to the City Council with civility and decorum.

III. The City Council will not respond to any comments or questions concerning personnel matters; any such comments or questions will be referred to the City Manager. Public hearing comments and presentations will be limited to five minutes or less per person, and no time extensions will be permitted.

IV. If Council chooses to address public comments, this will be done during the "Introduction of Measures and Proposals by City Council".

V. Willful disruption of, or the breach of the peace at, a Council Meeting may result in the removal of any such individuals or groups from the meeting.

Public input via email is encouraged: CouncilComments@casperwy.gov

***Please silence cell phones during the City Council meeting. ***

AGENDA

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF COUNCIL MEETING MINUTES

A. Consent

1. Consideration of **Minutes of the February 20, 2024 Regular Council Meeting**, as Published in the Casper Star-Tribune on March 7, 2024.

2. Consideration of the **Minutes of the February 20, 2024 Executive Session.**

3. Consideration of **Minutes of the March 5, 2024 Regular Council Meeting**, as Published in the Casper Star-Tribune on March 16, 2024.

4. Consideration of the **Minutes of the March 5, 2024 Executive Session.**

4. CONSIDERATION OF BILLS AND CLAIMS

A. General Bills & Claims

B. Conflict Claims

5. PROCLAMATIONS

A. **Police Department Recognition**

6. COMMUNICATIONS

A. From Persons Present

7. ESTABLISH DATES OF PUBLIC HEARINGS

A. Consent

1. Establish April 2, 2024 as the Public Hearing Date for:

a. **New Restaurant Liquor License** No. 53 for Brew Story, LLC dba **Frontier Brewing Company**, Located at 150 West 2nd Street.

b. Ordinance **Amending Sections 15.40.105 of the Casper Municipal Code Establishing a Fire Self-Inspection Program** (FSIP).

c. Ordinance Amending Sections 8.40.040 and 8.44.060 of the Casper Municipal Code Pertaining to **Administrative Fees for Litter, Weed & Pest Control Abatements**.

8. PUBLIC HEARING

A. Ordinances

1. An Ordinance Repealing Section 15.16.010 – **Building Construction Prohibited During Certain Hours** – Exceptions.

2. An Ordinance **Amending Chapter 8.20 – Noise**, of the Casper Municipal Code.

9. THIRD READING ORDINANCE

A. Consideration of an **Ordinance Vacating a Segment of Alley** Abutting Lots 5, 6, and 7, **Kenwood Addition** to the City of Casper, Located South of 816 South Jackson Street.

1. Communications from Persons Present

10. RESOLUTIONS

A. Consent

1. Authorizing an Agreement with **Paramount Construction, Inc**., for the **Center Street Underpass Painting Project** No. 23-008.

2. Authorizing an Agreement with **Oftedal Construction, Inc.**, for the **"K" Street Improvements - St. Mary Street to Bryan Stock Trail**, Project No. 21-063.

3. Authorizing an Agreement with **Installation & Service Co.**, Inc., for the **2024 CPU Asphalt Repair** Project No. 24-001.

4. Authorizing an Agreement with **71 Construction** for the **Paradise Valley to Robertson Road Phase I**, Project No. 19-074.

5. Authorizing **Change Order No. 2 to Agreement with Myers & Sons Construction, LLC**, for the Sam H. Hobbs **Wastewater Treatment Plant Secondary Treatment Rehabilitation Phase 2**, Project No. 23-002.

6. Authorizing a **Purchase Order for Procurement of SeaQuest Corrosion Inhibitor** from **Aqua Smart, Inc.** for Use at the Water Treatment Plant.

7. Authorizing a **Rental Agreement with Spuds Baseball Club**, LLC, for the Use of **Mike Lansing Baseball Stadium**.

8. Authorizing **Amendment No. 2** to the Contract for Professional Services with **Kone, Inc.,** for the **Downtown Parking Structure Elevator Modernization Project**.

9. Authorizing a Consent to **Assignment of Lease** between the City of Casper, Wyoming, the **Downtown Development Authority and David Street Station**.

10. Authorizing a Contract for Professional Services with **WERCS Communications Inc.**, dba Mountain West Technologies Corporation, for a **Building-Wide WiFi Solution at the Ford Wyoming Center**.

11. Approving a **Vacation and Final Plat Creating the Natrona County Health Addition Subdivision.**

12. Authorizing the **Filing of an Application for a Grant Under Title 49 U.S.C. Subtitle III, Chapter 53 Sections 5310 and 5339** (49 U.S.C. Sections 5310 and 5339), as Amended by the Bipartisan Infrastructure Law (BIL), Public Law No. 117-58, November 15, 2021, and Other Authorizing Legislation to be Enacted.

13. Authorizing the **Filing of an Application for a Grant Under Title 49 U.S.C. Subtitle III, Chapter 53 Sections 5311** (49 U.S.C. Section 5311), as Amended by the Bipartisan Infrastructure Law (BIL), Public Law No. 117-58, November 15, 2021, and Other Authorizing Legislation to be Enacted.

14. Authorizing **Amendment No. 1** to the Contract for Professional Services with **Monson Janitorial Services**, Inc., for the **Citywide Custodial Services**.

11. <u>INTRODUCTION OF MEASURES AND PROPOSALS BY CITY COUNCIL</u>

12. <u>ADJOURN INTO EXECUTIVE SESSION: PERSONNEL & LAND</u>

13. <u>RESOLUTIONS</u>

A. Consent

1. Authorizing City Council to Enter into a New Employment Agreement with **Robert J. Hand Jr. as Municipal Court Judge.**

2. Authorizing City Council to **Appoint Lisa Gillespie as a Judge for the Casper Municipal Court** and Enter into an Employment Agreement as Municipal Judge.

14. <u>ADJOURNMENT OF REGULAR MEETING</u>

Upcoming Council Meetings

Regular Council Meetings
6:00 p.m. Tuesday, April 2, 2024 – The Lyric
6:00 p.m. Tuesday, April 16, 2024 – The Lyric

Work Sessions
4:30 p.m. Tuesday, March 26, 2024 – The Lyric
4:30 p.m. Tuesday, April 9, 2024 – The Lyric

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay

COUNCIL PROCEEDINGS
Regular Council Meeting - The Lyric
February 20, 2024

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, February 20, 2024. Present: Councilors Gamroth, Bond, Haskins, Pollock, Jensen, Pacheco, Sutherland, Vice Mayor Engebretsen, and Mayor Cathey.

2. PLEDGE OF ALLEGIANCE

Mayor Cathey led the audience in the pledge of allegiance.

3. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Gamroth, seconded by Councilor Sutherland to, by minute action, approve payment of the February 20, 2024, general bills and claims, as audited by City Manager Napier. Motion passed.

General Bills & Claims 02/20/2024

307Shrdng	Services	297.00
3DSpclts	Goods	10,308.38
6HGroup	Goods	173.40
ASveda	Reimb	410.00
ABYMnfctrng	Goods	1,220.90
AceHrdwr	Goods	16.95
ActnGlass	Services	307.50
AdvncdPump&Eqpmnt	Goods	2,944.10
Airgas	Goods	495.64
AirInnvtns	Services	335.00
AllTrees	Services	1,980.00
Alsco	Services	1,415.64
AltdVtrnry	Services	647.77
AMBI	Services	1,069.87
AmrcnTitle	Goods	125.00
AppldCnstrctn	Refund	25.00
ArizonaMchnry	Goods	44,900.00
AT&T	Services	2,515.48
Atlas	Goods	3,066.94
BAllen	Reimb	141.74
BKellick	Reimb	150.00
B&BRbrStmp	Goods	31.95
BdgrMtr	Services	161.98
BslnEngnrng	Services	591.94

BedBath&Bynd	Refund	19.15
BlkHillsEnrgy	Utilities	274.38
BlkmnPrpn	Goods	3,705.68
BlueRdgSrvcsMT	Services	1,590.00
CsprAcntngSltns	Services	202.50
CsprBldngSystms	Services	544,851.38
CsprElctrc	Refund	362.52
CsprElctrc	Services	245,575.00
CsprStrTrb	Services	3,025.76
CsprTire	Services	1,706.00
CsprVtrnry	Services	2,065.07
CWRWS	Goods	397,028.17
CntryLnk	Utilities	16,581.47
ChpmnVldz&Lnsng	Services	2,000.00
CtyCspr	Services	583,430.29
CivilEngnrng	Services	18,748.85
ClnClb307	Services	1,950.00
CMITeco	Services	44,615.47
CocaCola	Services	8.75
CommTech	Services	3,651.09
CnsnsCldSltns	Services	189.90
Cnvrgn	Goods	6,389.48
CoreMain	Goods	8,985.00
CowboySplyHse	Goods	3,106.84
CrwnCnstrctn	Services	131,964.50
CSCnsltng	Services	655.00
CXTEC	Goods	283.49
DElliott	Reimb	100.00
DHellusJr	Refund	122.15
DJones	Reimb	100.00
DLodenConst	Services	455.00
DooleyOil	Goods	4,887.40
DstbstrsEntrprs	Goods	57,777.25
DynmcCntrls	Services	181.80
EBochmann	Refund	17.13
EMoore	Reimb	150.00
E&FTowng	Services	1,355.00

EatonSls&Svc	Services	2,542.50
EcnltCntrlPrdcts	Goods	9,023.00
EmrgncyMdcl	Services	700.00
EnrgyLabs	Services	3,381.00
EnrgyMngmnt	Services	360.00
EngnrngDsgn	Services	55.00
EnvrnmntlSystms	Services	70,000.00
ESOSltns	Goods	877.17
FrgsnEnt	Goods	13,950.79
FIB	Goods	577.00
FlcnPump&Sply	Goods	4,586.04
FoxstrOpco	Goods	2,546.50
Galls	Goods	595.24
GeosyntcCnsltnts	Services	13,664.79
GeotecIndstrlSply	Goods	3,873.10
Gillette-WrightCmpblCntyFirePrtctn	Goods	20,000.00
GvrnmntJobs.Com	Services	858.66
GrnrMotr	Services	71.91
GSGArchtctr	Services	6,229.76
HMinchow	Refund	52.78
Hach	Goods	1,278.35
Hollnd&Hart	Services	3,471.50
Homax	Goods	23,294.25
HydroOptmztn	Services	100.00
IME	Services	628.90
IndstrlPrdcts	Goods	7,069.13
IndstrlScrn	Services	2,100.00
ITCElctrcl	Services	2,426.43
JBenson	Services	9,450.00
JErickson	Refund	135.00
JFreelFlrng	Services	2,104.60
JLavin	Refund	93.12
JSaint	Refund	33.24
JStevens	Reimb	150.00
JonasSftwr	Services	349.00
JWCEnvrnmntl	Goods	270.00
KHumbles	Reimb	131.20

KKofakis	Reimb	117.59
KSexson	Reimb	150.00
KTasler	Reimb	270.88
Kinsco	Goods	1,204.85
KncklDrgrTctics	Services	1,928.00
LLenhart	Reimb	225.00
L&Rlndry	Goods	18,816.00
LawsnPrdcts	Services	900.00
LngBldgTech	Services	1,979.25
MMonroe	Refund	38.88
MQuirin	Reimb	170.00
MettaTchnlgs	Services	85,192.00
MillsPD	Services	1,830.00
MLAuto	Services	157.00
MoblCncrte	Goods	7,739.18
Motn&FlowCntrl	Goods	86.19
MotorlaSltns	Services	9,457.67
MtnStLitho	Services	1,462.52
MtnWstTech	Services	1,108.69
NBartow	Services	1,557.00
NCHOJ	Services	76,959.48
NCSO	Services	501,758.40
Norco	Goods	4,060.14
OffcShop	Services	89.94
OneCall	Services	569.00
OvrHeadDr	Services	681.46
PLarsen	Reimb	98.40
Pedens	Goods	1,684.00
PepprTnk&Cntrctrs	Services	560.00
Pepsi	Goods	1,102.78
PtrbltOfWyo	Services	3,807.43
PoliceFcltyDsgnGrp	Services	347,063.00
PstlPros	Services	8,606.57
PwrSrvc	Services	881.13
PwrPhn	Services	12,772.48
ProTecAuto	Services	1,167.50
PrfsnlClng	Services	1,395.00

PVSDx	Goods	13,367.99
RRice	Refund	63.18
RTasler	Reimb	81.06
RDOffuttCmpny	Services	1,122.76
RgnVIIIPrtrtmntAssctn	Services	600.00
RpblcSrvcs	Refund	103.86
Rexel	Services	1,513.74
Ricoh	Services	38.98
RckyMtnAirSltns	Goods	5,352.62
RckyMtnPwr	Utilities	47,716.68
RodlphBros	Services	21,108.70
RootrSwr	Services	1,012.90
SJohnson	Refund	13.50
SLesher	Refund	135.00
Sawyer	Services	159.00
SheetMtlSpclts	Services	2,678.90
SkylneRnchs	Services	202.81
Smrsh	Services	2,237.40
SmthPsych	Services	400.00
SftDr	Services	35.85
StOfWyo	Services	3,761.67
StatelineNo7	Services	19,757.50
StrlngInfosystms	Services	1,074.70
STI	Goods	2,024.00
SummitElctrc	Services	170.00
SynrgyPntng	Services	2,850.00
TAllen	Reimb	60.00
TDach	Services	1,000.00
TSteele	Refund	152.78
T-Mbl	Services	359.38
Thtchr	Goods	11,677.83
ThomsnReutrs	Goods	1,029.15
TopOffc	Goods	673.17
TwnOfBarNunn	Goods	31.17
TriStTrk&Eqpmnt	Services	2,947.70
TylerTech	Services	2,761.00
Unifrms2Gear	Goods	176.00

VrznWrls	Services	892.80
VoiancLanguageSrvc	Services	103.32
VRC	Services	224.73
WlshDrvSlfStrg	Refund	26.25
Wamco	Services	1,100.00
WstPlainsEngnrng	Services	650.00
WstrnMdclAssc	Refund	254.00
WstLndPrk	Services	1,772.02
WH	Services	155.00
WLCEngnrng	Services	2,770.29
WLEA	Services	500.00
WyoAssocOfMuni	Services	150.00
WyoLowVltge	Services	296.85
WyoMchnry	Services	30,210.65
WyoSteel&Rcyclng	Services	1,890.00
Xerox	Goods	194.20
YouthCrisisCntr	Funding	4,774.86
ZollMdclCorp	Services	869.00
Total		3,661,405.97

4. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council was: Dakota Kemmer, regarding homeless advocacy.

5.A.1. PUBLIC HEARING – ORDINANCE

Mayor Cathey opened the public hearing for the consideration of an ordinance vacating a segment of alley abutting lots in Kenwood Addition located south of Jackson Street.

City Attorney Nelson entered one (1) exhibits: correspondence from Liz Becher to J. Carter Napier, dated January 17, 2024. City Manager Napier gave a brief report.

There were no citizens to speak in favor of or in opposition to the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 5-24

AN ORDINANCE APPROVING THE VACATION OF THE SEGMENT OF ALLEY ABUTTING LOTS 5, 6 AND 7, KENWOOD ADDITION.

Councilor Pollock presented the foregoing ordinance for approval on first reading. Seconded by Vice Mayor Engebretsen. Motion passed unanimously.

5.B.1. PUBLIC HEARING – MINUTE ACTION

Mayor Cathey opened the public hearing for the consideration of the annual renewal of liquor

licenses.

City Attorney Nelson entered three (3) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated February 1, 2024; an affidavit of website publication, dated February 20, 2024; and a Casper Star-Tribune Proof of Publication, published on February 1 and 6, 2024. City Manager Napier gave a brief report and introduced Carla Mills-Laatsch, Licensing Specialist, to elaborate on the renewals.

There were no citizens to speak for or against the item. The public hearing was closed.

Moved by Vice Mayor Engebretsen, seconded by Councilor Sutherland to, by consent minute action authorize the annual renewal of all City of Casper liquor licenses for licensing period April 1, 2024 through March 31, 2025. Vice Mayor Engebretsen asked for more trend data, and Ms. Mills-Laatsch said she will include the 2022 data in the Information Packet for comparison purposes. Police Chief McPheeters stated that no liquor establishment was outside of the norms in the last two years. Councilor Gamroth asked about compliance checks, and Police Chief McPheeters responded that they are all checked at least twice throughout the year. Councilor Gamroth asked that staff consider more compliance checks. Councilor Pollock abstained from voting. Motion passed.

6.A. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 2-24

AN ORDINANCE APPROVING A ZONE CHANGE OF MULTIPLE PROPERTIES LOCATED NORTH OF EAST 12TH STREET, BETWEEN SOUTH CONWELL AND SOUTH LOWELL STREETS, FROM PUD (PLANNED UNIT DEVELOPMENT) TO C-2 (GENERAL BUSINESS).

Councilor Haskins presented the foregoing ordinance for approval on second reading. Seconded by Councilor Gamroth.

There was no public comment, no discussion, and no amendments. Motion passed unanimously.

6.B. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 3-24

AN ORDINANCE APPROVING THE ANNEXATION AND ZONING OF 0.51-ACRES, MORE OR LESS, DESCRIBED AS LOT 5, “BRYAN SUBDIVISION”.

Councilor Pollock presented the foregoing ordinance for approval on second reading. Seconded by Councilor Pacheco.

There was no public comment, no discussion, and no amendments. Motion passed unanimously.

6.C. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 4-24

AN ORDINANCE RATIFYING ALL ACTION PREVIOUSLY TAKEN CONCERNING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 160, CONFIRMING THE PROCEEDINGS, ASSESSMENT ROLL AND ASSESSMENT THEREFOR; ASSESSING THE AMOUNTS IN SAID ROLL ON THE PROPERTY IN SAID DISTRICT; CREATING A LIEN THEREFOR AND PRESCRIBING THE PRIORITY THEREFOR; DIRECTING THE CERTIFCATION OF SAID ROLL BY THE CITY CLERK AND TRANSMITTAL THEREOF TO THE CITY TREASURER; PRESCRIBING NOTICE THAT SAID ASSESSMENT SHALL BE PAID AND THE TERMS THEREOF; PROVIDING FOR THE PAYMENT OF SAID ASSESSMENT; CREATING A SPECIAL AND A SEPARATE FUND THEREFOR; PROVIDING FOR THE COLLECTION OF DELINQUENT ASSESSMENTS; AND, PRESCRIBING VARIOUS DETAILS CONCERNING SAID PROVISIONS.

Councilor Haskins presented the foregoing ordinance for approval on second reading. Seconded by Councilor Sutherland.

There was no public comment, no discussion, and no amendments. Motion passed unanimously.

7. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 1-24

AN ORDINANCE AMENDING CHAPTER 13.03 OF THE CASPER MUNICIPAL CODE REGARDING UTILITY BILLING AND COLLECTION.

Councilor Pollock presented the foregoing ordinance for approval on third reading. Seconded by Councilor Haskins. Mayor Cathey stated that Council will be considering amendments before public comment.

Councilor Gamroth moved to amend the ordinance to remove 13.03.050 Connection or Change of Service, Section G, in its entirety. Seconded by Councilor Pollock. Vice Mayor Engebretsen abstained from voting. Mayor Cathey and Councilors Pacheco and Bond voted nay. Motion passed.

Councilor Pollock moved to amend the ordinance to remove the last sentence of 13.03.050 Connection or Change of Service, Section A, “all prior charges related to the service address must be made in full prior to new services being established”. Seconded by Councilor Gamroth. Councilor Pollock stated that this was necessary to close the loop after passing the first amendment. Vice Mayor Engebretsen abstained from voting. Motion passed.

Speaking on the ordinance were: Keith Goodenough.

Councilor Pacheco discussed that he believes these amendments are not fiscally responsible, and Council will have to come back to hold the landlords responsible eventually to help with balancing the budget. Councilors Sutherland and Haskins stated that they voted for the amendment, because

they were concerned not doing so would place undue burden on the residents. They stated they would be in favor of revisiting this in a few months and considering putting the accounts under the landlords' names. Councilor Gamroth stated that he would like to revisit this as well but wants to see if the changes Council makes do have an impact. He also discussed undue burden that proposed legislation to increase sales tax and get rid of property tax would have on renters. Councilor Bond stated that the amendments take the teeth out of the ordinance and there is now no incentive for the landlords to push their tenants to pay their bills. Mayor Cathey stated he agrees that the amendments are just punting the problem down the road. He requested that a work session be added in six months to get an update from staff.

Vice Mayor Engebretsen abstained from voting. Councilors Bond and Pacheco and Mayor Cathey voted nay on the amended ordinance and all others voted aye. Motion passed.

8.A.1. NON-CONSENT RESOLUTION

Following resolution read:

RESOLUTION NO. 24-27

A RESOLUTION AUTHORIZING A LETTER OF AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING, THROUGH THE CASPER POLICE DEPARTMENT AND THE UNITED STATES DEPARTMENT OF JUSTICE, DRUG ENFORCEMENT ADMINISTRATION IN THE AMOUNT OF FIFTEEN THOUSAND DOLLARS.

Councilor Haskins presented the foregoing resolution for adoption. Seconded by Vice Mayor Engebretsen. City Manager Napier provided a brief report.

Councilor Gamroth stated he removed this from consent, because he does not believe in jailing people for cannabis use. Chief McPheeters responded to questions regarding how the grant has been used for overtime costs for police officers in crimes where drugs are involved. He stated that many times there are several types of drugs found, and not just marijuana. Councilor Sutherland stated she would not support this if it is only targeted at marijuana. Councilor Pollock stated she will vote against it because the intention from DEA for the grant is to suppress marijuana.

Councilors Gamroth, Sutherland, and Pollock and Vice Mayor Engebretsen voted nay and all others voted aye. Motion passed.

8.B.1. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 24-22

A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH CH2M HILL ENGINEERS, INC. FOR THE SAM H. HOBBS WWTP MCC REPLACEMENT, PROJECT 17-081.

RESOLUTION NO. 24-23

A RESOLUTION APPROVING A VACATION, AND FINAL PLAT CREATING THE MORADO COVE ADDITION SUBDIVISION.

RESOLUTION NO. 24-24

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN TARGETSOLUTIONS LEARNING, LLC, DBA VECTOR SOLUTIONS, AND THE CITY OF CASPER IN THE AMOUNT OF $10,000 TO PROCURE AN OPERATIONS AND TRAINING RECORDS MANAGEMENT SYSTEM.

RESOLUTION NO. 24-25

A RESOLUTION AUTHORIZING A SOFTWARE OR SERVICES AGREEMENT AMENDMENT BETWEEN IMAGE TREND, LLC, AND THE CITY OF CASPER IN THE AMOUNT OF FOUR THOUSAND ONE HUNDRED AND SEVENTY-FIVE DOLLARS TO PROCURE AN INTEGRATION MODULE FOR VECTOR DISTRIBUTION.

RESOLUTION NO. 24-26

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH KONE, INC., FOR THE CITY HALL ELEVATOR MODERNIZATION PROJECT.

RESOLUTION NO. 24-28

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE DOWNTOWN PARKING GARAGE DRAINAGE IMPROVEMENTS, PROJECT NO. 22-064.

Councilor Pacheco presented the foregoing six (6) consent resolutions for adoption. Seconded by Councilor Pollock. Motion passed unanimously.

9.A. CONSENT MINUTE ACTION

Moved by Councilor Sutherland, seconded by Councilor Bond to, by consent minute action:

1. Authorize the purchase of four new turf utility carts in the total amount of $40,446.60, for use by the Casper Municipal Golf Course; and,
2. Authorize purchase of one new greens roller, in the total amount of $15,200.00, for use by the Casper Municipal Golf Course.

Motion passed unanimously.

10. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest.

11. ADJOURN INTO EXECUTIVE SESSION

At 7:28 p.m., it was moved by Councilor Haskins, seconded by Councilor Bond, to adjourn into executive session to discuss matters related to personnel. Motion passed unanimously.

At 8:08 p.m., it was moved by Vice Mayor Engebretsen, seconded by Councilor Sutherland, to adjourn the executive session. Motion passed.

12. ADJOURNMENT OF REGULAR MEETING

Moved by Councilor Pollock to adjourn the regular Council meeting. Seconded by Councilor Sutherland. Motion passed unanimously. The meeting was adjourned 8:12 p.m.

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

_____
Amanda Ainsworth
City Clerk

_____
Stephen Cathey
Mayor

COUNCIL PROCEEDINGS
Regular Council Meeting - The Lyric
March 5, 2024

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, March 5, 2024. Present: Councilors Gamroth, Haskins, Pollock, Jensen, Pacheco, Sutherland, and Mayor Cathey. Councilor Bond attended the meeting virtually.

Moved by Councilor Pollock seconded by Councilor Sutherland to, by minute action, excuse the absence of Vice Mayor Engebretsen. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Cathey led the audience in the pledge of allegiance.

3.A. MINUTES APPROVAL - CONSENT MINUTE ACTION

Moved by Councilor Pacheco seconded by Councilor Haskins to, by consent minute action, approve the minutes of the:

1. February 6, 2024 Regular Council Meeting, as published in the Casper Star Tribune on March 2, 2024; and,
2. February 6, 2024 Executive Session.

Motion passed unanimously.

4. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Pollock, seconded by Councilor Gamroth to, by minute action, approve payment of the March 5, 2024, general bills and claims, as audited by City Manager Napier. Motion passed.

General Bills & Claims 03/05/2024

5150TrsmDvlpmnt	Services	5,000.00
ADobson	Reimb	98.65
AGarcia	Refund	202.37
AdvncdNtwrkMngmnt	Services	11,716.09
Airgas	Goods	524.23
AllncElctrc	Services	3,757.53
AllntInsrnc	Services	100.00
AlpnMtrsprts	Refund	65.48
Alsco	Services	965.90
AMBI	Services	585.89
AMSgnl	Goods	1,106.90
AmrTech	Services	31,965.80
AT&T	Services	400.40
Atlas	Goods	8,584.70

Atmtn&Elctrncs	Services	1,828.64
Brkr&Assoc	Services	6,105.72
BlkHillsEnrgy	Utilities	52,220.44
BlkmnPrpn	Goods	3,537.90
BrntagPac	Goods	20,727.49
CRacki	Reimb	150.00
CahoyPmpSrvc	Goods/Services	4,700.00
CsprElctrc	Services	30,875.00
CsprNCHealth	Services	47,916.67
CsprStrTrb	Services	2,538.68
CsprTire	Services	235.00
CntrlTrk&Dsl	Services	1,195.46
CntryLnk	Utilities	878.20
Chem-Aqua	Services	535.00
CtznsForCvcAdtrm	Services	1,000.00
CtyCspr	Services	115,730.41
CivilEngnrng	Services	5,341.25
CMITeco	Services	21,629.57
ClctnCntr	Services	191.96
CommTech	Services	2,261.77
CnsldtdElctrc	Goods	2,139.61
CowboySplyHse	Goods	1,482.30
CPSDstrbtrs	Goods	1,198.30
CPU	Goods	20,390.00
CrwnCnstrctn	Services	22,559.96
DlcoInd	Goods	165.00
DooleyOil	Goods	23,817.54
ERollins	Refund	151.35
EdgEngnrng	Services	6,500.16
EnrgyLabs	Services	528.00
FrgsnEnt	Goods	8,258.50
FIB	Goods	52.15
Flywtr	Services	3,428.40

GMiller	Reimb	104.99
Galls	Goods	225.90
GloblSpctrm	Services	75,379.87
Grngr	Goods	245.12
GreatWstrnInstltns	Services	90,548.29
HDSplyFclts	Services	767.65
HDREngnrng	Services	3,612.50
HrclsInd	Goods	3,914.24
Homax	Goods	24,196.36
HydroOptmztn	Services	250.00
ImageTrnd	Services	27,570.00
ITCElctrcl	Services	3,888.00
Itron	Services	9,680.32
JHernandez	Reimb	150.00
JSawdon	Refund	160.18
JWatson	Reimb	250.00
JWilhelm	Reimb	176.40
JacobsEngnrng	Services	2,070.00
JonasSftwr	Services	349.00
KtlThorstenson	Services	16,732.69
KnfRvr	Goods	510.30
Kone	Services	242.87
KubwtrRes	Goods	8,300.00
LngBldgTech	Services	268.94
MThomason	Reimb	131.24
MillsPD	Services	322.80
MoblCncrte	Goods	4,646.97
MonsnJntrlSrvc	Services	7,598.56
MtnStLitho	Services	1,124.68
MSEC	Goods	12,571.00
Napa	Goods	225,645.53
NCHOJ	Services	7,560.47
NCSO	Services	322.80

Norco	Goods	1,008.38
NPT	Services	181.97
NWstContr	Goods	16,257.00
OvrHeadDr	Services	407.95
PaceAnlytclSrvcs	Services	2,054.00
Pedens	Goods	347.00
Pepsi	Goods	797.20
PstlPros	Services	16,155.45
PVSDx	Goods	26,433.79
RConstatinoJr	Reimb	139.54
RftlsFinancialCnsltnts	Services	10,521.21
RapidFirePrtctn	Services	1,310.00
RDGPlanning&Dsgn	Services	28,275.20
RpblcPrkng	Services	212.00
Rexel	Services	2,699.67
RckyMtnAirSltns	Goods	144.56
RckyMtnPwr	Utilities	174,274.01
RootrSwr	Services	436.05
SlfHelpCntr	Services	2,390.91
Sherrill	Goods	11,470.77
SolsbryHill	Goods	2,101.94
StOfWyo	Services	17,093.58
StatelineNo7	Services	1,426.61
StellrPrgrmng	Services	206.25
StrlngExcvtn	Services	3,400.00
SummitFire&Scrty	Services	708.50
TCKSHldngs	Refund	1,258.55
TheWash	Services	67.30
TwnsqrMedia	Services	815.00
TriStTrk&Eqpmnt	Services	8,805.14
Unifrms2Gear	Goods	6,494.37
UrgntCareOfCspr	Services	3,487.00
VrznWrls	Services	592.79

WstrnSign&Design	Services	360.76
WWCEngnrng	Services	8,697.85
WyoAssocOfMuni	Services	52.00
Wycomp	Refund / Services	2,922.00
WyoMchnry	Services	330,120.35
Total		1,688,988.69

5.A. PROCLAMATION: 307 FIRST

Mayor Cathey invited Kyle Ridgeway, COO of WERCS, to speak about 307 First. Mr. Ridgeway discussed the mission of the organization to promote local businesses. Mayor Cathey then read a proclamation, proclaiming March 7, 2024 as City of Casper 307 First Day. Mr. Ridgeway accepted the proclamation on behalf of 307 First.

5.B. PROCLAMATION: NATIONAL SERVICE RECOGNITION DAY

Mayor Cathey invited staff and board members of ServeWyoming to speak about National Service Recognition Day. They discussed the many initiatives that the organization has. Mayor Cathey then read a proclamation, proclaiming March 12, 2024 as National Service Recognition Day.

6. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council was: Pat Sweeney, regarding Councilors' handling of conflicts of interests, firefighter grants, Police Department aiding the Sheridan Police Department, and support of direct distribution.

7.A. ESTABLISH DATES OF PUBLIC HEARING

Moved by Councilor Haskins, seconded by Councilor Sutherland, to, by minute action, establish March 19, 2024, as the public hearing date for the consideration of:

1.a. An Ordinance Repealing Section 15.16.010 Building Construction Prohibited During Certain Hours – Exceptions; and,

1.b. An Ordinance amending Chapter 8.20 Noise, of the Casper Municipal Code.

8. PUBLIC HEARING – ORDINANCE

Mayor Cathey opened the public hearing for the consideration of a resolution regarding annexation compliance for the Lot 5, Bryan Subdivision Addition Annexation.

City Attorney Nelson entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated February 21, 2024; and an affidavit of publication from the Casper Star Tribune, dated February 19, 2024. City Manager Napier gave a brief report.

There were no citizens to speak in favor of or in opposition to the item. The public hearing was closed.

Following ordinance read:

RESOLUTION NO. 24-29

A RESOLUTION FINDING FACTS PURSUANT TO WYOMING STATUTE § 15-1-401 REGARDING ANNEXTATION OF 0.51-

ACRES, MORE OR LESS, DESCRIBED AS LOT 5, "BRYAN SUBDIVISION".

Councilor Pollock presented the foregoing resolution for adoption. Seconded by Councilor Jensen. Motion passed unanimously.

9.A. SECOND READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 5-24

AN ORDINANCE APPROVING THE VACATION OF THE SEGMENT OF ALLEY ABUTTING LOTS 5, 6 AND 7, KENWOOD ADDITION.

Councilor Pollock presented the foregoing ordinance for approval on third reading. Seconded by Councilor Haskins. There was no public comment, no discussion, and no amendments. Motion passed unanimously.

10.A. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 2-24

AN ORDINANCE APPROVING A ZONE CHANGE OF MULTIPLE PROPERTIES LOCATED NORTH OF EAST 12TH STREET, BETWEEN SOUTH CONWELL AND SOUTH LOWELL STREETS, FROM PUD (PLANNED UNIT DEVELOPMENT) TO C-2 (GENERAL BUSINESS).

Councilor Haskins presented the foregoing ordinance for approval on third reading. Seconded by Councilor Sutherland. There was no public comment, no discussion, and no amendments. Motion passed unanimously.

10.B. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 3-24

AN ORDINANCE APPROVING THE ANNEXATION AND ZONING OF 0.51-ACRES, MORE OR LESS, DESCRIBED AS LOT 5, "BRYAN SUBDIVISION".

Councilor Pollock presented the foregoing ordinance for approval on third reading. Seconded by Councilor Pacheco. Councilor Pollock asked if there are ever annexations that are not beneficial to the City. City Manager Napier responded that sometimes the annexation report will indicate that the annexation does not make sense. There was no public comment and no amendments. Motion passed unanimously.

10.C. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 4-24

AN ORDINANCE RATIFYING ALL ACTION PREVIOUSLY TAKEN CONCERNING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 160, CONFIRMING THE

PROCEEDINGS, ASSESSMENT ROLL AND ASSESSMENT THEREFOR; ASSESSING THE AMOUNTS IN SAID ROLL ON THE PROPERTY IN SAID DISTRICT; CREATING A LIEN THEREFOR AND PRESCRIBING THE PRIORITY THEREFOR; DIRECTING THE CERTIFCATION OF SAID ROLL BY THE CITY CLERK AND TRANSMITTAL THEREOF TO THE CITY TREASURER; PRESCRIBING NOTICE THAT SAID ASSESSMENT SHALL BE PAID AND THE TERMS THEREOF; PROVIDING FOR THE PAYMENT OF SAID ASSESSMENT; CREATING A SPECIAL AND A SEPARATE FUND THEREFOR; PROVIDING FOR THE COLLECTION OF DELINQUENT ASSESSMENTS; AND, PRESCRIBING VARIOUS DETAILS CONCERNING SAID PROVISIONS.

Councilor Haskins presented the foregoing ordinance for approval on third reading. Seconded by Councilor Sutherland.

There was no public comment, no discussion, and no amendments. Motion passed unanimously.

11. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 24-30

A RESOLUTION ACCEPTING AMENDMENT NO. 1 TO THE WATER LINE EASEMENT FROM THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS AS PART OF THE CASPER WYOMING TEMPLE CONSTRUCTION AT 2905 INDEPENDENCE COURT.

RESOLUTION NO. 24-31

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE WASHINGTON PARK RESTROOM REMODEL, PROJECT NO. 21-051.

RESOLUTION NO. 24-32

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE A STREET PARKING LOT STROM SEWER IMPROVEMENTS, PROJECT NO. 21-052.

RESOLUTION NO. 24-33

A RESOLUTION APPROVING A CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER AND SCOTT VENTURES, LLC, FOR A TREE INVENTORY UPDATE OF ALL PUBLIC TREES WITHIN THE CITY OF CASPER.

Councilor Pacheco presented the foregoing four (4) consent resolutions for adoption. Seconded by Councilor Pollock. Motion passed unanimously.

12. CONSENT MINUTE ACTION

Moved by Councilor Pollock, seconded by Councilor Jensen to, by consent minute action authorize the appointment of Bill Lyons and Ken White to the Board of Directors for the Downtown

Development Authority. Motion passed unanimously.

10. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Councilors Gamroth and Bond both spoke about the gravel pit issue near Coates Rd, and stated they would like the City to keep an eye on it as it will affect Casper's roads and citizens. Councilor Sutherland asked if an item could be added to a future agenda about Councilor conflict of interest, and Council gave their thumbs up to this and directed staff to add the item to a future agenda.

11. ADJOURN INTO EXECUTIVE SESSION

At 6:53 p.m., it was moved by Councilor Pollock, seconded by Councilor Pacheco, to adjourn into executive session to discuss matters related to personnel. Motion passed unanimously.

At 7:03 p.m., it was moved by Councilor Pollock, seconded by Councilor Sutherland, to adjourn the executive session. Motion passed.

12. ADJOURNMENT OF REGULAR MEETING

Moved by Councilor Pollock to adjourn the regular Council meeting. Seconded by Councilor Sutherland. Motion passed unanimously. The meeting was adjourned 7:03 p.m.

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

City of Casper - Bills and Claims for March 19, 2024

(PC) 0970 CED

(PC) 0970 CED	Balefill - Disposal & Landfill	SPARE PLUGS FOR LEACHET COLLECTION RIS	$275.00
(PC) 0970 CED	Balefill - Disposal & Landfill	NEW PLUGS FOR LEACHET POWER CORD	$190.00
(PC) 0970 CED - Total For Balefill - Disposal & Landfill			*$465.00*
(PC) 0970 CED - ALL DEPARTMENTS			$465.00

2530 - CPS DSTRBTRS

2530 - CPS DSTRBTRS	Capital Projects Fund	Parts for Baseline installation	$12.69
2530 - CPS DSTRBTRS	Capital Projects Fund	Parts for Baseline installation	$308.84
2530 - CPS DSTRBTRS - Total For Capital Projects Fund			*$321.53*
2530 - CPS DSTRBTRS	Refuse - Residential	CONSTRUCTION MATERIALS CONTAINER MA	$11.09
2530 - CPS DSTRBTRS - Total For Refuse - Residential			*$11.09*
2530 - CPS DSTRBTRS	Weed & Pest Fund	marking paint	$67.84
2530 - CPS DSTRBTRS - Total For Weed & Pest Fund			*$67.84*
2530 - CPS DSTRBTRS - ALL DEPARTMENTS			$400.46

307 COLLISION

307 COLLISION	Fleet Maintenance Fund	Auto Body Repairs - Claim #202400114/ 111	$3,859.37
307 COLLISION - Total For Fleet Maintenance Fund			*$3,859.37*
307 COLLISION - ALL DEPARTMENTS			$3,859.37

307 SHREDDING LLC

307 SHREDDING LLC	Police Administration	Shredding Service	$225.00
307 SHREDDING LLC - Total For Police Administration			*$225.00*
307 SHREDDING LLC - ALL DEPARTMENTS			$225.00

3540 - SUN COUNTRY D

3540 - SUN COUNTRY D	Aquatics- Marion Kreiner Op	Outdoor Pool Chemicals - Chlorine	$439.67
3540 - SUN COUNTRY D - Total For Aquatics- Marion Kreiner Oper.			*$439.67*
3540 - SUN COUNTRY D	Aquatics- Mike Sedar Oper.	Outdoor Pool Chemicals - Chlorine	$439.67

3540 - SUN COUNTRY D - Total For Aquatics- Mike Sedar Oper.			*$439.67*
3540 - SUN COUNTRY D	Aquatics- Paradise Valley Op	Outdoor Pool Chemicals - Chlorine	$439.67
3540 - SUN COUNTRY D - Total For Aquatics- Paradise Valley Oper			*$439.67*
3540 - SUN COUNTRY D	Aquatics- Washington Oper	Outdoor Pool Chemicals - Chlorine	$439.67
3540 - SUN COUNTRY D - Total For Aquatics- Washington Oper			*$439.67*
3540 - SUN COUNTRY D - ALL DEPARTMENTS			$1,758.68

4IMPRINT, INC

4IMPRINT, INC	Police Administration	ALL OTHER DIRECT MARKETERS CPD swag	$1,265.90
4IMPRINT, INC - Total For Police Administration			*$1,265.90*
4IMPRINT, INC - ALL DEPARTMENTS			$1,265.90

6H GROUP LLC

6H GROUP LLC	Metro Animal Fund	Dog & Puppy Food	$611.60
6H GROUP LLC	Metro Animal Fund	Dog & Puppy Food	$558.70
6H GROUP LLC - Total For Metro Animal Fund			*$1,170.30*
6H GROUP LLC	Police Administration	Dog Food	$115.60
6H GROUP LLC	Police Administration	Dog Food	$231.20
6H GROUP LLC - Total For Police Administration			*$346.80*
6H GROUP LLC - ALL DEPARTMENTS			$1,517.10

71 CONSTRUCTION, INC

71 CONSTRUCTION, INC	Streets	EZ Street-Bulk	$344.75
71 CONSTRUCTION, INC - Total For Streets			*$344.75*
71 CONSTRUCTION, INC - ALL DEPARTMENTS			$344.75

A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	City Manager	Postage / Mailing Service	$10.36
A.M.B.I. & SHIPPING, - Total For City Manager			*$10.36*
A.M.B.I. & SHIPPING,	Customer Service	Mail Sweep - February 2024	$120.00
A.M.B.I. & SHIPPING,	Customer Service	Postage / Mailing Service	$440.88
A.M.B.I. & SHIPPING, - Total For Customer Service			*$560.88*
A.M.B.I. & SHIPPING,	Engineering	Postage / Mailing Service	$14.70

A.M.B.I. & SHIPPING, - Total For Engineering			*$14.70*
A.M.B.I. & SHIPPING,	Fire-EMS Administration	Postage / Mailing Service	$14.55
A.M.B.I. & SHIPPING, - Total For Fire-EMS Administration			*$14.55*
A.M.B.I. & SHIPPING,	Ft. Caspar Museum	Postage / Mailing Service	$0.74
A.M.B.I. & SHIPPING, - Total For Ft. Caspar Museum			*$0.74*
A.M.B.I. & SHIPPING,	Health Insurance Fund	Postage / Mailing Service	$51.80
A.M.B.I. & SHIPPING, - Total For Health Insurance Fund			*$51.80*
A.M.B.I. & SHIPPING,	Municipal Court	Postage / Mailing Service	$155.62
A.M.B.I. & SHIPPING, - Total For Municipal Court			*$155.62*
A.M.B.I. & SHIPPING,	Police Administration	Postage / Mailing Service	$748.62
A.M.B.I. & SHIPPING, - Total For Police Administration			*$748.62*
A.M.B.I. & SHIPPING,	Refuse - Residential	Postage / Mailing Service	$173.34
A.M.B.I. & SHIPPING, - Total For Refuse - Residential			*$173.34*
A.M.B.I. & SHIPPING,	Risk Management	Postage / Mailing Service	$2.96
A.M.B.I. & SHIPPING, - Total For Risk Management			*$2.96*
A.M.B.I. & SHIPPING,	Traffic Control	Shipping for MMU tester & 2nd & Kimball ca	$156.76
A.M.B.I. & SHIPPING, - Total For Traffic Control			*$156.76*
A.M.B.I. & SHIPPING, - ALL DEPARTMENTS			$1,890.33

ACADEMY ONLINE COURS

ACADEMY ONLINE COURS	Fire-EMS Training	EMS Online Academy yearly subscription	$65.00
ACADEMY ONLINE COURS	Fire-EMS Training	Paramedic Interactive Academy Education	$70.00
ACADEMY ONLINE COURS - Total For Fire-EMS Training			*$135.00*
ACADEMY ONLINE COURS - ALL DEPARTMENTS			$135.00

ACCENT PACKAGING INC

ACCENT PACKAGING INC	Balefill - Baler Processing	Baler Bag Procurement	$70,556.00
ACCENT PACKAGING INC - Total For Balefill - Baler Processing			*$70,556.00*
ACCENT PACKAGING INC - ALL DEPARTMENTS			$70,556.00

AIRGAS LLC -CENTRAL

AIRGAS LLC -CENTRAL	Sewer Wastewater Collection shop supplies		$80.85
AIRGAS LLC -CENTRAL - Total For Sewer Wastewater Collection			*$80.85*

AIRGAS LLC -CENTRAL - ALL DEPARTMENTS $80.85

AIRGAS USA LLC

AIRGAS USA LLC	Balefill - Baler Processing	WELDING SUPPLIES FOR BALER	$247.04
AIRGAS USA LLC	Balefill - Baler Processing	Cylinder Rental FOR BALER	$42.62
AIRGAS USA LLC	Balefill - Baler Processing	Propane for Forklifts	$141.64
AIRGAS USA LLC	Balefill - Baler Processing	Propane for Forklifts	$66.38
AIRGAS USA LLC - Total For Balefill - Baler Processing			*$497.68*

AIRGAS USA LLC - ALL DEPARTMENTS $497.68

ALBERTSONS #0060

ALBERTSONS #0060	Fire-EMS Training	Drinks for Captains Test	$24.00
ALBERTSONS #0060 - Total For Fire-EMS Training			*$24.00*

ALBERTSONS #0060 - ALL DEPARTMENTS $24.00

ALBERTSONS #0062

ALBERTSONS #0062	Buildings & Structures Fund	Maintenance Supplies for Ice Arena - Alberts	$17.88
ALBERTSONS #0062 - Total For Buildings & Structures Fund			*$17.88*
ALBERTSONS #0062	Metro Animal Shelter	GROCERY STORES, SUPERMARKETS; batterie	$20.99
ALBERTSONS #0062 - Total For Metro Animal Shelter			*$20.99*

ALBERTSONS #0062 - ALL DEPARTMENTS $38.87

ALL CREATURES VETERI

ALL CREATURES VETERI	Metro Animal Control	DOCTORS, PHYSICIANS	$176.49
ALL CREATURES VETERI - Total For Metro Animal Control			*$176.49*

ALL CREATURES VETERI - ALL DEPARTMENTS $176.49

ALSCO

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	$90.94
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	$56.57
ALSCO - Total For Balefill - Disposal & Landfill			*$147.51*
ALSCO	Fleet Maintenance Fund	Laundry Service	$176.99

ALSCO	Fleet Maintenance Fund	Laundry Service	$131.99
ALSCO	Fleet Maintenance Fund	Laundry Service	$186.13
ALSCO	Fleet Maintenance Fund	Laundry Service	$141.63
ALSCO - Total For Fleet Maintenance Fund			*$636.74*
ALSCO	Refuse - Residential	Professional Laundry Services	$64.60
ALSCO - Total For Refuse - Residential			*$64.60*
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	$26.61
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	$26.61
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	$26.61
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	$26.61
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	$26.61
ALSCO - Total For Sewer Wastewater Collection			*$133.05*
ALSCO	Streets	Professional Laundry Services	$119.72
ALSCO	Streets	Professional Laundry Services	$119.72
ALSCO	Streets	Professional Laundry Services	$133.48
ALSCO	Streets	Professional Laundry Services	$119.20
ALSCO - Total For Streets			*$492.12*
ALSCO	WWTP Operations	Professional Laundry Services	$154.18
ALSCO - Total For WWTP Operations			*$154.18*
ALSCO - ALL DEPARTMENTS			$1,628.20

ALTITUDE VETERINARY

ALTITUDE VETERINARY	Metro Animal Fund	Veterinary Services	$98.00
ALTITUDE VETERINARY - Total For Metro Animal Fund			*$98.00*
ALTITUDE VETERINARY - ALL DEPARTMENTS			$98.00

Amazon Prime

Amazon Prime	Hogadon - Operations	Amazon annual Sub	$139.00
Amazon Prime	Hogadon - Operations	REFUND	($14.99)
Amazon Prime - Total For Hogadon - Operations			*$124.01*
Amazon Prime - ALL DEPARTMENTS			$124.01

AMAZON RET 111-1772

AMAZON RET 111-1772	Aquatics - Operations	Authorized Personnel Signs	$41.72
AMAZON RET 111-1772 - Total For Aquatics - Operations			*$41.72*
AMAZON RET 111-1772 - ALL DEPARTMENTS			$41.72

AMAZON RET 111-4780

AMAZON RET 111-4780	Fire-EMS Operations	Cardiac monitor straps	$34.99
AMAZON RET 111-4780 - Total For Fire-EMS Operations			*$34.99*
AMAZON RET 111-4780 - ALL DEPARTMENTS			$34.99

AMAZON RET 113-6825

AMAZON RET 113-6825	Rec Center - Operations	CRC Front Desk Wheelchair/First Aid	$189.99
AMAZON RET 113-6825 - Total For Rec Center - Operations			*$189.99*
AMAZON RET 113-6825 - ALL DEPARTMENTS			$189.99

AMAZON.COM RB7ON4Q00

AMAZON.COM RB7ON4Q00	Capital - One Cent 17	BOOK STORES forensic server	$600.03
AMAZON.COM RB7ON4Q00 - Total For Capital - One Cent 17			*$600.03*
AMAZON.COM RB7ON4Q00 - ALL DEPARTMENTS			$600.03

AMAZON.COM RB8EI2XG2

AMAZON.COM RB8EI2XG2	Police Investigations	BOOK STORES Evidence items	$179.96
AMAZON.COM RB8EI2XG2 - Total For Police Investigations			*$179.96*
AMAZON.COM RB8EI2XG2 - ALL DEPARTMENTS			$179.96

AMAZON.COM RI3IX7M02

AMAZON.COM RI3IX7M02	Police Investigations	BOOK STORES Evidence items	$179.96
AMAZON.COM RI3IX7M02 - Total For Police Investigations			*$179.96*
AMAZON.COM RI3IX7M02 - ALL DEPARTMENTS			$179.96

AMAZON.COM RZ96S1YA0

AMAZON.COM RZ96S1YA0	Police Investigations	BOOK STORES Evidence items	$239.94

AMAZON.COM RZ96S1YA0 - Total For Police Investigations			*$239.94*
AMAZON.COM RZ96S1YA0 - ALL DEPARTMENTS			$239.94

AMERICAN HEART SHOPC

AMERICAN HEART SHOPC	Risk Management	AHA-Refund for Sales Tax Paid on Order 026	($4.31)
AMERICAN HEART SHOPC	Risk Management	CPR Class Supplies	$102.09
AMERICAN HEART SHOPC - Total For Risk Management			*$97.78*
AMERICAN HEART SHOPC - ALL DEPARTMENTS			$97.78

AMERICAN RED CROSS

AMERICAN RED CROSS	Aquatics - Operations	Facility Fee for Swim Lessons with Lifeguardi	$975.00
AMERICAN RED CROSS - Total For Aquatics - Operations			*$975.00*
AMERICAN RED CROSS	Aquatics - Pool Classes	New Lifeguard Program Books	$167.23
AMERICAN RED CROSS - Total For Aquatics - Pool Classes			*$167.23*
AMERICAN RED CROSS - ALL DEPARTMENTS			$1,142.23

AMERI-TECH EQUIPMENT

AMERI-TECH EQUIPMENT	Refuse - Recycling	Replacement of 8CY Recycling Containers	$12,073.33
AMERI-TECH EQUIPMENT - Total For Refuse - Recycling			*$12,073.33*
AMERI-TECH EQUIPMENT - ALL DEPARTMENTS			$12,073.33

AMZN Mktp US

AMZN Mktp US	Aquatics - Operations	New Chemical Test Kits for Every Facility	$128.00
AMZN Mktp US	Aquatics - Operations	Goggles	$116.37
AMZN Mktp US - Total For Aquatics - Operations			*$244.37*
AMZN Mktp US	Aquatics- Marion Kreiner Op	New Chemical Test Kits for Every Facility	$128.00
AMZN Mktp US - Total For Aquatics- Marion Kreiner Oper.			*$128.00*
AMZN Mktp US	Aquatics- Mike Sedar Oper.	New Chemical Test Kits for Every Facility	$128.00
AMZN Mktp US - Total For Aquatics- Mike Sedar Oper.			*$128.00*
AMZN Mktp US	Aquatics- Paradise Valley Op	New Chemical Test Kits for Every Facility	$128.00
AMZN Mktp US - Total For Aquatics- Paradise Valley Oper			*$128.00*
AMZN Mktp US	Aquatics- Washington Oper	New Chemical Test Kits for Every Facility	$128.00
AMZN Mktp US - Total For Aquatics- Washington Oper			*$128.00*

AMZN Mktp US	Balefill - Baler Processing	SURFACE CLEANER FOR BALER FLOOR	$377.93
AMZN Mktp US	Balefill - Baler Processing	REFLECTIVE TAPE SHEETS FOR BALER	$116.00
AMZN Mktp US - Total For Balefill - Baler Processing			*$493.93*
AMZN Mktp US	Balefill - Disposal & Landfill	CLEANING SUPPLIES FOR FACILITY	$20.76
AMZN Mktp US - Total For Balefill - Disposal & Landfill			*$20.76*
AMZN Mktp US	Balefill - Diversion & Special	SHARPS CONTAINERS	$4,224.40
AMZN Mktp US	Balefill - Diversion & Special	CLEANING SUPPLIES FOR COMPOST BLDG	$33.94
AMZN Mktp US	Balefill - Diversion & Special	SUPPLIES FOR HOME & GARDEN SHOW	$65.79
AMZN Mktp US	Balefill - Diversion & Special	CLEANING SUPPLIES FOR FACILITY	$20.75
AMZN Mktp US - Total For Balefill - Diversion & Special			*$4,344.88*
AMZN Mktp US	Basketball	Ice Packs for injuries	$79.56
AMZN Mktp US - Total For Basketball			*$79.56*
AMZN Mktp US	Buildings & Structures Fund	Pool repair supplies for Aquatics Center - Am	$209.99
AMZN Mktp US	Buildings & Structures Fund	New handicap chair for Washington Pool - A	$4,595.00
AMZN Mktp US - Total For Buildings & Structures Fund			*$4,804.99*
AMZN Mktp US	Capital - One Cent 17	BOOK STORES forensic server	$1,119.58
AMZN Mktp US	Capital - One Cent 17	BOOK STORES forensic server purchase	$875.00
AMZN Mktp US	Capital - One Cent 17	BOOK STORES forensic server	$1,599.00
AMZN Mktp US - Total For Capital - One Cent 17			*$3,593.58*
AMZN Mktp US	Direct Distribution - Fire	Industrial Floor Sweeper for Marathon Buildi	$299.99
AMZN Mktp US	Direct Distribution - Fire	Brush 5 Utility Pump	$449.00
AMZN Mktp US	Direct Distribution - Fire	Office Furniture Station 3	$84.99
AMZN Mktp US - Total For Direct Distribution - Fire			*$833.98*
AMZN Mktp US	Field Maintenance	First Aid supplies	$113.71
AMZN Mktp US - Total For Field Maintenance			*$113.71*
AMZN Mktp US	Fire-EMS Operations	Fitness Supplies	$160.70
AMZN Mktp US	Fire-EMS Operations	Station Supplies	$124.95
AMZN Mktp US - Total For Fire-EMS Operations			*$285.65*
AMZN Mktp US	Hogadon - Operations	Printer CatraGES	$115.98
AMZN Mktp US - Total For Hogadon - Operations			*$115.98*
AMZN Mktp US	Metropolitan Planning Org	BOOK STORES	$258.00
AMZN Mktp US	Metropolitan Planning Org	BOOK STORES	$473.68
AMZN Mktp US - Total For Metropolitan Planning Org			*$731.68*
AMZN Mktp US	Police Administration	BOOK STORES keyboard	$56.36
AMZN Mktp US	Police Administration	BOOK STORES gift box	$34.98
AMZN Mktp US	Police Administration	BOOK STORES Flag spreaders	$37.95

AMZN Mktp US	Police Administration	BOOK STORES office supplies, gloves Sherida	$27.74
AMZN Mktp US	Police Administration	BOOK STORES notebook	$23.55
AMZN Mktp US - Total For Police Administration			*$180.58*
AMZN Mktp US	Police Career Services	BOOK STORES folders	$45.33
AMZN Mktp US - Total For Police Career Services			*$45.33*
AMZN Mktp US	Police Investigations	BOOK STORES Evidence items	$60.98
AMZN Mktp US	Police Investigations	BOOK STORES evidence items	$69.68
AMZN Mktp US	Police Investigations	BOOK STORES Evidence items	$17.99
AMZN Mktp US - Total For Police Investigations			*$148.65*
AMZN Mktp US	Rec Center - Classes	CRC Camp First Aid Supplies	$82.62
AMZN Mktp US	Rec Center - Classes	CRC straps for safety glasses	$18.99
AMZN Mktp US	Rec Center - Classes	CRC Camp plus Cardio/Strength Room	$227.85
AMZN Mktp US - Total For Rec Center - Classes			*$329.46*
AMZN Mktp US	Rec Center - Operations	CRC Refund, towels ordered incorrect	($65.58)
AMZN Mktp US	Rec Center - Operations	Weight Rack CRC Strength Room	$149.99
AMZN Mktp US	Rec Center - Operations	CRC Signage for Windows	$42.97
AMZN Mktp US	Rec Center - Operations	CRC Business hours sign	$56.53
AMZN Mktp US	Rec Center - Operations	CRC Camp plus Cardio/Strength Room	$120.32
AMZN Mktp US	Rec Center - Operations	CRC Front Desk Fridge for Concessions	$219.98
AMZN Mktp US - Total For Rec Center - Operations			*$524.21*
AMZN Mktp US	Refuse - Recycling	SUPPLIES FOR RODENT CONTROL AT THE MR	$157.74
AMZN Mktp US - Total For Refuse - Recycling			*$157.74*
AMZN Mktp US - ALL DEPARTMENTS			$17,561.04

ANDERSON SEISMOGRAPH

ANDERSON SEISMOGRAPH	Water Distribution	REPAIR 8" SHELL CUTTER, HOT TAP	$100.00
ANDERSON SEISMOGRAPH - Total For Water Distribution			*$100.00*
ANDERSON SEISMOGRAPH - ALL DEPARTMENTS			$100.00

ARIZONA MACHINERY LL

ARIZONA MACHINERY LL	Fire-EMS Operations	Parts for saz on T1	$12.99
ARIZONA MACHINERY LL - Total For Fire-EMS Operations			*$12.99*
ARIZONA MACHINERY LL	Streets	New backpack blower 70795	$549.99
ARIZONA MACHINERY LL - Total For Streets			*$549.99*

ARIZONA MACHINERY LL - ALL DEPARTMENTS $562.98

AT & T CORP

AT & T CORP	Fire-EMS Administration	Acct #287292151247	$559.52
AT & T CORP - Total For Fire-EMS Administration			*$559.52*
AT & T CORP	Metro Animal Control	Acct #287279602134	$450.00
AT & T CORP	Metro Animal Control	Acct #287279602134	$450.00
AT & T CORP - Total For Metro Animal Control			*$900.00*
AT & T CORP	Police Administration	Acct #287279602134	$15,535.35
AT & T CORP	Police Administration	Acct #287279602134	$16,074.31
AT & T CORP - Total For Police Administration			*$31,609.66*
AT & T CORP	Public Engagement	Acct #287317342545	$40.04
AT & T CORP - Total For Public Engagement			*$40.04*
AT & T CORP	Public Safety Communication	Acct #051 221-2711 001	$156.02
AT & T CORP - Total For Public Safety Communications			*$156.02*
AT & T CORP	Regional Water Operations	Acct #287311040412	$40.04
AT & T CORP - Total For Regional Water Operations			*$40.04*
AT & T CORP	Water Distribution	Acct #287290345044	$607.75
AT & T CORP - Total For Water Distribution			*$607.75*
AT & T CORP	Water Meters	Acct #287290345044	$273.05
AT & T CORP - Total For Water Meters			*$273.05*

AT & T CORP - ALL DEPARTMENTS $34,186.08

ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	$417.21
ATLAS OFFICE PRODUCT - Total For Balefill - Disposal & Landfill			*$417.21*
ATLAS OFFICE PRODUCT	Customer Service	TONER	$228.34
ATLAS OFFICE PRODUCT	Customer Service	OFFICE SUPPLIES	$45.20
ATLAS OFFICE PRODUCT - Total For Customer Service			*$273.54*
ATLAS OFFICE PRODUCT	Finance	Office Supplies - writing pads, binder dividers	$271.81
ATLAS OFFICE PRODUCT - Total For Finance			*$271.81*
ATLAS OFFICE PRODUCT	Fire-EMS Administration	Fire Admin Office Supplies	$48.75
ATLAS OFFICE PRODUCT - Total For Fire-EMS Administration			*$48.75*
ATLAS OFFICE PRODUCT	Fire-EMS Operations	Station Flags	$97.40

ATLAS OFFICE PRODUCT	Fire-EMS Operations	Ink Cartridges for Station 5	$79.40
ATLAS OFFICE PRODUCT	Fire-EMS Operations	Paper for Station 1	$48.75
ATLAS OFFICE PRODUCT - Total For Fire-EMS Operations			*$225.55*
ATLAS OFFICE PRODUCT	Fleet Maintenance Fund	Office Supplies	$54.34
ATLAS OFFICE PRODUCT	Fleet Maintenance Fund	Office Supplies	$47.45
ATLAS OFFICE PRODUCT - Total For Fleet Maintenance Fund			*$101.79*
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$66.40
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$492.42
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$348.25
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$27.50
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$775.34
ATLAS OFFICE PRODUCT	Police Administration	Office Supplies	$56.49
ATLAS OFFICE PRODUCT - Total For Police Administration			*$1,766.40*
ATLAS OFFICE PRODUCT	Public Safety Communication	Office Supplies	$232.77
ATLAS OFFICE PRODUCT - Total For Public Safety Communications			*$232.77*
ATLAS OFFICE PRODUCT - ALL DEPARTMENTS			$3,337.82

ATLAS REPRODUCTION

ATLAS REPRODUCTION	Balefill - Diversion & Special	Printing Service - compost yard boards	$168.00
ATLAS REPRODUCTION - Total For Balefill - Diversion & Special			*$168.00*
ATLAS REPRODUCTION - ALL DEPARTMENTS			$168.00

AUTOMATION & ELECTRO

AUTOMATION & ELECTRO	Balefill - Disposal & Landfill	Alarm Repair for LS#5	$563.50
AUTOMATION & ELECTRO - Total For Balefill - Disposal & Landfill			*$563.50*
AUTOMATION & ELECTRO - ALL DEPARTMENTS			$563.50

AWWA.ORG

AWWA.ORG	Water Administration	AWWA AWIA Webinar	$75.00
AWWA.ORG - Total For Water Administration			*$75.00*
AWWA.ORG - ALL DEPARTMENTS			$75.00

BADGER METER INC

BADGER METER INC	Streets	Fire Hydrant Meter	$943.64
BADGER METER INC - Total For Streets			*$943.64*
BADGER METER INC	Water Meters	Cellular Service Unit - February 2024	$161.09
BADGER METER INC - Total For Water Meters			*$161.09*
BADGER METER INC - ALL DEPARTMENTS			$1,104.73

BAILEYS ACE HDWE

BAILEYS ACE HDWE	Balefill - Baler Processing	HOSE FITTINGS MAINT BLDG	$53.34
BAILEYS ACE HDWE	Balefill - Baler Processing	PAINT FOR MAINT BLDG	$30.00
BAILEYS ACE HDWE - Total For Balefill - Baler Processing			*$83.34*
BAILEYS ACE HDWE	Buildings & Structures Fund	Plumbing repair supplies for Transit Office -	$1.20
BAILEYS ACE HDWE	Buildings & Structures Fund	BAS Shop Supplies - Baileys Ace	$10.75
BAILEYS ACE HDWE	Buildings & Structures Fund	Plumbing supplies for Transit Office - Baileys	$17.98
BAILEYS ACE HDWE	Buildings & Structures Fund	Door repair supplies for Fire Station 3 - Baile	$21.98
BAILEYS ACE HDWE - Total For Buildings & Structures Fund			*$51.91*
BAILEYS ACE HDWE	Field Maintenance	Batteries for metal detectors	$35.98
BAILEYS ACE HDWE - Total For Field Maintenance			*$35.98*
BAILEYS ACE HDWE	Fire-EMS Operations	Bundker Dryer repair supplies	$7.12
BAILEYS ACE HDWE - Total For Fire-EMS Operations			*$7.12*
BAILEYS ACE HDWE	Fire-EMS Training	Supplies for captain's testing	$22.48
BAILEYS ACE HDWE - Total For Fire-EMS Training			*$22.48*
BAILEYS ACE HDWE	Parks - Parks Maint.	Fasteners	$12.36
BAILEYS ACE HDWE - Total For Parks - Parks Maint.			*$12.36*
BAILEYS ACE HDWE	Refuse - Recycling	CARDBOARD PADLOCK	$75.94
BAILEYS ACE HDWE - Total For Refuse - Recycling			*$75.94*
BAILEYS ACE HDWE	Refuse - Residential	SPRAY PAINT /HANGERS FOR TRUCK BARN	$15.96
BAILEYS ACE HDWE - Total For Refuse - Residential			*$15.96*
BAILEYS ACE HDWE	Weed & Pest Fund	insecticide spray	$78.26
BAILEYS ACE HDWE	Weed & Pest Fund	ant bait	$10.77
BAILEYS ACE HDWE - Total For Weed & Pest Fund			*$89.03*
BAILEYS ACE HDWE	WWTP Regional Interceptors	Primer	$36.00
BAILEYS ACE HDWE - Total For WWTP Regional Interceptors			*$36.00*
BAILEYS ACE HDWE - ALL DEPARTMENTS			$430.12

BATTERIES+BULBS

BATTERIES+BULBS	Police Administration	MISCELLANEOUS AND RETAIL STORES	$126.78
BATTERIES+BULBS - Total For Police Administration			*$126.78*
BATTERIES+BULBS - ALL DEPARTMENTS			$126.78

BEST BUY

BEST BUY	Fire-EMS Training	Adapter cord for projector interface	$39.99
BEST BUY	Fire-EMS Training	Projector and supplies for Captains test	$198.42
BEST BUY	Fire-EMS Training	Projector and adaptor for captains test	$693.98
BEST BUY - Total For Fire-EMS Training			*$932.39*
BEST BUY - ALL DEPARTMENTS			$932.39

BESTBUYCOM8069212383

BESTBUYCOM8069212383	Metropolitan Planning Org	ELECTRONIC SALES	($7.80)
BESTBUYCOM8069212383	Metropolitan Planning Org	ELECTRONIC SALES	$58.78
BESTBUYCOM8069212383	Metropolitan Planning Org	ELECTRONIC SALES	$104.99
BESTBUYCOM8069212383 - Total For Metropolitan Planning Org			*$155.97*
BESTBUYCOM8069212383 - ALL DEPARTMENTS			$155.97

BESTBUYCOM8069215101

BESTBUYCOM8069215101	Metropolitan Planning Org	ELECTRONIC SALES	$99.99
BESTBUYCOM8069215101 - Total For Metropolitan Planning Org			*$99.99*
BESTBUYCOM8069215101 - ALL DEPARTMENTS			$99.99

BIG D #31

BIG D #31	City Manager	AUTOMATED FUEL DISPENSERS	$22.97
BIG D #31	City Manager	SERVICE STATIONS	$3.39
BIG D #31 - Total For City Manager			*$26.36*
BIG D #31	Police Administration	AUTOMATED FUEL DISPENSERS trip to Cheye	$24.88
BIG D #31 - Total For Police Administration			*$24.88*
BIG D #31	Police Investigations	AUTOMATED FUEL DISPENSERS; fuel Drug r	$18.68
BIG D #31 - Total For Police Investigations			*$18.68*

BIG D #31 - ALL DEPARTMENTS $69.92

BIG HORN TIRE

BIG HORN TIRE	Balefill - Disposal & Landfill	Fleet Tire Labor REPAIR UNIT#141534	$42.00
BIG HORN TIRE	Balefill - Disposal & Landfill	Replace (2) Scraper Tires unit#141498	$13,752.90
BIG HORN TIRE - Total For Balefill - Disposal & Landfill			*$13,794.90*

BIG HORN TIRE - ALL DEPARTMENTS $13,794.90

BLACK HILLS ENERGY

BLACK HILLS ENERGY	Ash Street Building	Acct #4376 8927 11	$879.46
BLACK HILLS ENERGY	Ash Street Building	Acct #0421 9638 76	$55.76
BLACK HILLS ENERGY - Total For Ash Street Building			*$935.22*
BLACK HILLS ENERGY	Buildings & Structures Fund	Acct #8545 6521 02	$324.07
BLACK HILLS ENERGY - Total For Buildings & Structures Fund			*$324.07*
BLACK HILLS ENERGY	Casper Business Center	Acct #4620 7426 21	$5,022.50
BLACK HILLS ENERGY - Total For Casper Business Center			*$5,022.50*
BLACK HILLS ENERGY	City Center Building	Acct #8545 6521 02	$132.30
BLACK HILLS ENERGY - Total For City Center Building			*$132.30*
BLACK HILLS ENERGY	City Hall	Acct #6837 4281 65	$769.43
BLACK HILLS ENERGY - Total For City Hall			*$769.43*
BLACK HILLS ENERGY	Fleet Maintenance Fund	Acct #5293 6421 13	$5,645.08
BLACK HILLS ENERGY - Total For Fleet Maintenance Fund			*$5,645.08*
BLACK HILLS ENERGY	Marathon Building	Acct #8545 6521 02	$828.42
BLACK HILLS ENERGY - Total For Marathon Building			*$828.42*
BLACK HILLS ENERGY	Miller St. Dormitory	Acct #8545 6521 02	$209.74
BLACK HILLS ENERGY - Total For Miller St. Dormitory			*$209.74*

BLACK HILLS ENERGY - ALL DEPARTMENTS $13,866.76

BLAKEMAN PROPANE

BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for Equipment Bldg heat	$719.90
BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for Equipment Bldg heat	$726.88
BLAKEMAN PROPANE - Total For Balefill - Disposal & Landfill			*$1,446.78*
BLAKEMAN PROPANE	Hogadon - Operations	Propane	$717.43

BLAKEMAN PROPANE - Total For Hogadon - Operations			*$717.43*
BLAKEMAN PROPANE - ALL DEPARTMENTS			$2,164.21

BLOEDORN LUMBER CO

BLOEDORN LUMBER CO	Fire-EMS Operations	Lumber For R1	$159.90
BLOEDORN LUMBER CO - Total For Fire-EMS Operations			*$159.90*
BLOEDORN LUMBER CO	Streets	Backordered concrete screws and 2 bags por	$72.74
BLOEDORN LUMBER CO - Total For Streets			*$72.74*
BLOEDORN LUMBER CO	Weed & Pest Fund	grinder discs	$61.12
BLOEDORN LUMBER CO - Total For Weed & Pest Fund			*$61.12*
BLOEDORN LUMBER CO - ALL DEPARTMENTS			$293.76

BWY FBINAA NATL OFFI

BWY FBINAA NATL OFFI	Police Administration	CHARITABLE AND SOCIAL SERVICE ORGANIZ	$120.00
BWY FBINAA NATL OFFI	Police Administration	CHARITABLE AND SOCIAL SERVICE ORGANIZ	$110.00
BWY FBINAA NATL OFFI - Total For Police Administration			*$230.00*
BWY FBINAA NATL OFFI - ALL DEPARTMENTS			$230.00

C AND C SUPPLY LLC

C AND C SUPPLY LLC	Water Meters	BOLTS, NUTS AND WASHERS	$391.95
C AND C SUPPLY LLC - Total For Water Meters			*$391.95*
C AND C SUPPLY LLC - ALL DEPARTMENTS			$391.95

CANVA I04075-785046

CANVA I04075-785046	Police Administration	PHOTOGRAPHIC STUDIOS renewal subscripti	$119.40
CANVA I04075-785046 - Total For Police Administration			*$119.40*
CANVA I04075-785046 - ALL DEPARTMENTS			$119.40

CAROLINA CRISIS SOFT

CAROLINA CRISIS SOFT	Police Grants Fund	Victim assistance annual support	$510.00
CAROLINA CRISIS SOFT - Total For Police Grants Fund			*$510.00*

CAROLINA CRISIS SOFT - ALL DEPARTMENTS			$510.00

CASPAR BUILDING SYST

CASPAR BUILDING SYST	Capital Projects Fund	City Hall Project SAFE Remodel	$406,745.93
CASPAR BUILDING SYST - Total For Capital Projects Fund			*$406,745.93*
CASPAR BUILDING SYST - ALL DEPARTMENTS			$406,745.93

CASPER STAR-TRIBUNE,

CASPER STAR-TRIBUNE,	Balefill - Disposal & Landfill	Advertisement for Proposals	$151.44
CASPER STAR-TRIBUNE, - Total For Balefill - Disposal & Landfill			*$151.44*
CASPER STAR-TRIBUNE,	Capital - One Cent 17	Advertisement For Bids	$534.48
CASPER STAR-TRIBUNE, - Total For Capital - One Cent 17			*$534.48*
CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertisement For Bids	$540.24
CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertisement For Bids	$525.84
CASPER STAR-TRIBUNE,	Capital Projects Fund	Notice of Final Payment to Contractor	$150.44
CASPER STAR-TRIBUNE,	Capital Projects Fund	Advertisement For Bids	$322.46
CASPER STAR-TRIBUNE, - Total For Capital Projects Fund			*$1,538.98*
CASPER STAR-TRIBUNE,	City Clerk	Council Proceedings Special Meeting	$99.68
CASPER STAR-TRIBUNE,	City Clerk	Council Meeting Minutes	$912.30
CASPER STAR-TRIBUNE,	City Clerk	Notice of Application for Renewal of Liquor L	$895.72
CASPER STAR-TRIBUNE, - Total For City Clerk			*$1,907.70*
CASPER STAR-TRIBUNE,	Public Transit - Operations	2024 Transit Bus Acquisition for 3 Buses	$104.00
CASPER STAR-TRIBUNE,	Public Transit - Operations	Request for Bids for 2024 Transit Van	$102.56
CASPER STAR-TRIBUNE, - Total For Public Transit - Operations			*$206.56*
CASPER STAR-TRIBUNE,	Regional Water Operations	Regularly Scheduled Meeting Notice	$49.72
CASPER STAR-TRIBUNE, - Total For Regional Water Operations			*$49.72*
CASPER STAR-TRIBUNE,	Water Distribution	Advertisement For Bids	$260.04
CASPER STAR-TRIBUNE,	Water Distribution	Advertisement For Bids	$263.86
CASPER STAR-TRIBUNE,	Water Distribution	Advertisement For Bids	$260.04
CASPER STAR-TRIBUNE, - Total For Water Distribution			*$783.94*
CASPER STAR-TRIBUNE, - ALL DEPARTMENTS			$5,172.82

CASPER TIRE

CASPER TIRE	Fleet Maintenance Fund	230079 Tires	$1,330.00
CASPER TIRE	Fleet Maintenance Fund	230085 Tires	$650.00
CASPER TIRE	Fleet Maintenance Fund	230094 Tires	$900.00
CASPER TIRE - Total For Fleet Maintenance Fund			*$2,880.00*
CASPER TIRE - ALL DEPARTMENTS			$2,880.00

CASPER WINDOW AND DO

CASPER WINDOW AND DO	Buildings & Structures Fund	Installation of Concealed Door Closure	$452.25
CASPER WINDOW AND DO	Buildings & Structures Fund	Furnish & Install Door Hardware	$4,872.25
CASPER WINDOW AND DO - Total For Buildings & Structures Fund			*$5,324.50*
CASPER WINDOW AND DO - ALL DEPARTMENTS			$5,324.50

CASPER WINNELSON

CASPER WINNELSON	Fleet Maintenance Fund	Coupling & Plug	$26.38
CASPER WINNELSON - Total For Fleet Maintenance Fund			*$26.38*
CASPER WINNELSON - ALL DEPARTMENTS			$26.38

CASPER WINNELSON CO

CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Fire Station 3 -	$48.51
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing install supplies for Fire Station 5 -	$1,133.77
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Stuckenhoff - W	$410.07
CASPER WINNELSON CO	Buildings & Structures Fund	Repair supplies for Aquatics Center - Winnels	$31.94
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing supplies for Fire Station 5 - Winnel	$228.92
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing supplies for Stuckenhoff - Winnels	$43.96
CASPER WINNELSON CO - Total For Buildings & Structures Fund			*$1,897.17*
CASPER WINNELSON CO	WWTP Operations	Credit	($33.24)
CASPER WINNELSON CO - Total For WWTP Operations			*($33.24)*
CASPER WINNELSON CO - ALL DEPARTMENTS			$1,863.93

CENEX PANHANDL099213

CENEX PANHANDL099213	Police Investigations	AUTOMATED FUEL DISPENSERS; fuel 24-007	$28.11
CENEX PANHANDL099213 - Total For Police Investigations			*$28.11*

CENEX PANHANDL099213 - ALL DEPARTMENTS $28.11

CENEX-BIG HORN COOP

CENEX-BIG HORN COOP	City Manager	SERVICE STATIONS	$5.68
CENEX-BIG HORN COOP	City Manager	AUTOMATED FUEL DISPENSERS	$33.78
CENEX-BIG HORN COOP - Total For City Manager			*$39.46*

CENEX-BIG HORN COOP - ALL DEPARTMENTS $39.46

CENEX-FARMERS COOP O

CENEX-FARMERS COOP O	Police Administration	SERVICE STATIONS fuel for Patrol Sheridan	$45.00
CENEX-FARMERS COOP O	Police Administration	SERVICE STATIONS Fuel patrol team Sherida	$15.00
CENEX-FARMERS COOP O - Total For Police Administration			*$60.00*

CENEX-FARMERS COOP O - ALL DEPARTMENTS $60.00

CENTRAL WY. REGIONAL

CENTRAL WY. REGIONAL	Water Administration	Regional Wholesale Water Revenue	$333,091.64
CENTRAL WY. REGIONAL - Total For Water Administration			*$333,091.64*
CENTRAL WY. REGIONAL	Water Revenue and Transfer	System Investment Charges - February 2024	$7,476.00
CENTRAL WY. REGIONAL - Total For Water Revenue and Transfers			*$7,476.00*

CENTRAL WY. REGIONAL - ALL DEPARTMENTS $340,567.64

CENTURYLINK

CENTURYLINK	Buildings & Structures Fund	Acct #333807678	$45.95
CENTURYLINK - Total For Buildings & Structures Fund			*$45.95*
CENTURYLINK	Customer Service	Acct #333729463	$49.85
CENTURYLINK - Total For Customer Service			*$49.85*
CENTURYLINK	Fire-EMS Administration	Acct #71332709	$226.25
CENTURYLINK	Fire-EMS Administration	Acct #P-307-111-5104 106M	$929.43
CENTURYLINK	Fire-EMS Administration	Acct #307-432-1300 572B	$199.64
CENTURYLINK - Total For Fire-EMS Administration			*$1,355.32*
CENTURYLINK	Ice Arena - Operations	Acct #333729462	$49.85
CENTURYLINK - Total For Ice Arena - Operations			*$49.85*
CENTURYLINK	Police Administration	Acct #P-307-111-5103 060M	$405.82

CENTURYLINK - Total For Police Administration			*$405.82*
CENTURYLINK	Public Safety Communication	Acct #P-307-632-4759 643M	$302.58
CENTURYLINK	Public Safety Communication	Acct #307-235-7592 537B	$222.63
CENTURYLINK	Public Safety Communication	Acct #P-307-111-5107 160M	$11,115.83
CENTURYLINK - Total For Public Safety Communications			*$11,641.04*
CENTURYLINK	Sewer Wastewater Collection	Acct #307-234-6303 407B lift station commu	$82.98
CENTURYLINK - Total For Sewer Wastewater Collection			*$82.98*
CENTURYLINK	WWTP Regional Interceptors	Acct #P-307-234-3201 148M	$1,336.11
CENTURYLINK - Total For WWTP Regional Interceptors			*$1,336.11*
CENTURYLINK - ALL DEPARTMENTS			$14,966.92

CH2MHILL, INC.

CH2MHILL, INC.	WWTP Operations	ENG SVCS FOR WWTP MCC REPLACEM	$7,888.59
CH2MHILL, INC. - Total For WWTP Operations			*$7,888.59*
CH2MHILL, INC. - ALL DEPARTMENTS			$7,888.59

CHEYENNE FRFLDINN ST

CHEYENNE FRFLDINN ST	Public Transit - Operations	FAIRFIELD INN	$161.10
CHEYENNE FRFLDINN ST - Total For Public Transit - Operations			*$161.10*
CHEYENNE FRFLDINN ST	Sewer Administration	FAIRFIELD INN- HALO project	$80.55
CHEYENNE FRFLDINN ST - Total For Sewer Administration			*$80.55*
CHEYENNE FRFLDINN ST	Water Administration	FAIRFIELD INN- HALO project	$80.55
CHEYENNE FRFLDINN ST - Total For Water Administration			*$80.55*
CHEYENNE FRFLDINN ST - ALL DEPARTMENTS			$322.20

CHEYENNE LITTLE AM

CHEYENNE LITTLE AM	City Manager	EATING PLACES, RESTAURANTS	$84.00
CHEYENNE LITTLE AM - Total For City Manager			*$84.00*
CHEYENNE LITTLE AM - ALL DEPARTMENTS			$84.00

CHEYENNE LITTLE AMER

CHEYENNE LITTLE AMER	City Council	LODGING, HOTELS, MOTELS, RESORTS	$269.30
CHEYENNE LITTLE AMER	City Council	LODGING, HOTELS, MOTELS, RESORTS	$258.00

CHEYENNE LITTLE AMER	City Council	LODGING, HOTELS, MOTELS, RESORTS	$258.00
CHEYENNE LITTLE AMER - Total For City Council			*$785.30*
CHEYENNE LITTLE AMER	City Manager	LODGING, HOTELS, MOTELS, RESORTS	$366.28
CHEYENNE LITTLE AMER - Total For City Manager			*$366.28*
CHEYENNE LITTLE AMER - ALL DEPARTMENTS			$1,151.58

CHICK-FIL-A #03335

CHICK-FIL-A #03335	Police Investigations	FAST FOOD RESTAURANTS; food; drug run	$23.25
CHICK-FIL-A #03335 - Total For Police Investigations			*$23.25*
CHICK-FIL-A #03335 - ALL DEPARTMENTS			$23.25

CIRCLE K 00188

CIRCLE K 00188	Police Career Services	AUTOMATED FUEL DISPENSERS; polygraph s	$52.07
CIRCLE K 00188 - Total For Police Career Services			*$52.07*
CIRCLE K 00188 - ALL DEPARTMENTS			$52.07

CITY OF CASPER

CITY OF CASPER	Buildings & Structures Fund	Plumbing permit for Fire Station 5 - City of C	$140.00
CITY OF CASPER - Total For Buildings & Structures Fund			*$140.00*
CITY OF CASPER	Hogadon	Public Garbage - Balefill Ticket #127687	$20.00
CITY OF CASPER - Total For Hogadon			*$20.00*
CITY OF CASPER	Hogadon - Operations	Public Garbage - Balefill Ticket #127033	$24.75
CITY OF CASPER - Total For Hogadon - Operations			*$24.75*
CITY OF CASPER	Parks - Parks Maint.	Garbage Baler, Public Garbage & Roll Off Pull	$500.50
CITY OF CASPER - Total For Parks - Parks Maint.			*$500.50*
CITY OF CASPER	Public Transit - Operations	Fuel & Workorder Charges - January 2024	$11,196.62
CITY OF CASPER	Public Transit - Operations	Fuel & Workorder Charges - January 2024	$27,047.68
CITY OF CASPER - Total For Public Transit - Operations			*$38,244.30*
CITY OF CASPER	Refuse - Residential	Garbage Baler, Sweeping, Park Trash & Card	$9,732.30
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	$914.25
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Recycle Cardbo	$8,515.50
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Newspaper/Cardbo	$8,682.75
CITY OF CASPER	Refuse - Residential	Monthly Balefill Pass Billing - February 2024	$35,120.00

CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash, Newspaper/Card	$8,870.00
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	$8,211.00
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Newspaper/Cardbo	$9,060.00
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	$7,675.88
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	$6,804.75
CITY OF CASPER	Refuse - Residential	Garbage baler, cardboard	$898.50
CITY OF CASPER - Total For Refuse - Residential			*$104,484.93*
CITY OF CASPER	Sewer Administration	201 Sewer RWWS	$470,833.51
CITY OF CASPER - Total For Sewer Administration			*$470,833.51*
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	$167.25
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	$133.50
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	$150.75
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	$126.75
CITY OF CASPER - Total For WWTP Operations			*$578.25*
CITY OF CASPER - ALL DEPARTMENTS			$614,826.24

CIVIL ENGINEERING PR

CIVIL ENGINEERING PR	Water Administration	Surveying Services	$3,802.50
CIVIL ENGINEERING PR - Total For Water Administration			*$3,802.50*
CIVIL ENGINEERING PR - ALL DEPARTMENTS			$3,802.50

CKE COWBOY CAFE

CKE COWBOY CAFE	Police Administration	EATING PLACES, RESTAURANTS food Patrol T	$34.66
CKE COWBOY CAFE - Total For Police Administration			*$34.66*
CKE COWBOY CAFE - ALL DEPARTMENTS			$34.66

CKE MCGREGOR'S BAR

CKE MCGREGOR'S BAR	Police Administration	EATING PLACES, RESTAURANTS Food Sherida	$234.14
CKE MCGREGOR'S BAR - Total For Police Administration			*$234.14*
CKE MCGREGOR'S BAR - ALL DEPARTMENTS			$234.14

CMI INC

CMI INC	Capital Projects Fund	PBT Breath Testing Equipment	$13,500.00

CMI INC - Total For Capital Projects Fund			*$13,500.00*
CMI INC - ALL DEPARTMENTS			$13,500.00

CMI TECO, INC.

CMI TECO, INC.	Balefill - Disposal & Landfill	Equipment Repair TRK# 2287 LANDFILL ROLL	$1,730.91
CMI TECO, INC.	Balefill - Disposal & Landfill	Equipment Repair TRK#2287 LANDFILL ROLL	$341.66
CMI TECO, INC. - Total For Balefill - Disposal & Landfill			*$2,072.57*
CMI TECO, INC.	Refuse - Commercial	Equipment Repair TRK#2305 COMM ROLLOF	$3,522.88
CMI TECO, INC.	Refuse - Commercial	Equipment Repair TRK# 2307 COMMERCIAL	$310.62
CMI TECO, INC. - Total For Refuse - Commercial			*$3,833.50*
CMI TECO, INC.	Refuse - Recycling	Equipment Repair TRK#2276 RECYCLE FL 201	$9,177.87
CMI TECO, INC.	Refuse - Recycling	Equipment Repair TRK#2309 RECYCLE FL 202	$143.00
CMI TECO, INC. - Total For Refuse - Recycling			*$9,320.87*
CMI TECO, INC.	Refuse - Residential	Switch trk#2313 resident sl 2023	$113.96
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2285 RESIDENT SL 20	$9,718.50
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2274 RESIDENT SL 20	$7,795.09
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2289 RESIDENT SL 20	$5,511.69
CMI TECO, INC.	Refuse - Residential	Equipment Repair TRK#2318 RESIDENT SL 20	$2,343.03
CMI TECO, INC.	Refuse - Residential	Air Filter TRK#2299 RESIDENT SL 2020	$95.49
CMI TECO, INC. - Total For Refuse - Residential			*$25,577.76*
CMI TECO, INC. - ALL DEPARTMENTS			$40,804.70

COCA COLA BOTTLING C

COCA COLA BOTTLING C	Balefill - Disposal & Landfill	Water Delivery for scalehouse CUSTOMERS	$26.25
COCA COLA BOTTLING C - Total For Balefill - Disposal & Landfill			*$26.25*
COCA COLA BOTTLING C - ALL DEPARTMENTS			$26.25

COLLECTION CENTER IN

COLLECTION CENTER IN	Refuse - Residential	Collection Service	$116.89
COLLECTION CENTER IN - Total For Refuse - Residential			*$116.89*
COLLECTION CENTER IN	Sewer Administration	Collection Service	$88.84
COLLECTION CENTER IN - Total For Sewer Administration			*$88.84*
COLLECTION CENTER IN	Water Administration	Collection Service	$261.84

COLLECTION CENTER IN - Total For Water Administration			*$261.84*
COLLECTION CENTER IN - ALL DEPARTMENTS			$467.57

COMMUNICATION TECHNO

COMMUNICATION TECHNO	Capital Projects Fund	Antennas for Baseline installation	$3,509.00
COMMUNICATION TECHNO - Total For Capital Projects Fund			*$3,509.00*
COMMUNICATION TECHNO	Fleet Maintenance Fund	230090 Replace Cables & Rewire - labor & p	$296.50
COMMUNICATION TECHNO - Total For Fleet Maintenance Fund			*$296.50*
COMMUNICATION TECHNO	Police Administration	Relay For Door Trigger	$55.00
COMMUNICATION TECHNO	Police Administration	Remove/Replace & Wired Dock With Laptop	$110.00
COMMUNICATION TECHNO	Police Administration	Flex Cable & Crimp	$103.88
COMMUNICATION TECHNO	Police Administration	Changed Display, Display Cable & DVR	$110.00
COMMUNICATION TECHNO - Total For Police Administration			*$378.88*
COMMUNICATION TECHNO	Risk Management	Removal of All Equipment From Wrecked Un	$550.00
COMMUNICATION TECHNO	Risk Management	Removal of All Equipment From Wrecked Un	$550.00
COMMUNICATION TECHNO	Risk Management	Removal of All Equipment From Wrecked Un	$550.00
COMMUNICATION TECHNO - Total For Risk Management			*$1,650.00*
COMMUNICATION TECHNO - ALL DEPARTMENTS			$5,834.38

CONOCO - BUCKS TRAVE

CONOCO - BUCKS TRAVE	Police Administration	SERVICE STATIONS Fuel Sheridan	$38.00
CONOCO - BUCKS TRAVE	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$31.47
CONOCO - BUCKS TRAVE	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$36.05
CONOCO - BUCKS TRAVE	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$60.66
CONOCO - BUCKS TRAVE	Police Administration	AUTOMATED FUEL DISPENSERS fuel Sherida	$32.22
CONOCO - BUCKS TRAVE - Total For Police Administration			*$198.40*
CONOCO - BUCKS TRAVE - ALL DEPARTMENTS			$198.40

CONSENSUS CLOUD SOLU

CONSENSUS CLOUD SOLU	Information Services	E-Fax March 2024	$189.90
CONSENSUS CLOUD SOLU - Total For Information Services			*$189.90*
CONSENSUS CLOUD SOLU - ALL DEPARTMENTS			$189.90

CONSOLIDATED ELECTRI

CONSOLIDATED ELECTRI	Balefill - Disposal & Landfill	Plugs & Freight	$82.00
CONSOLIDATED ELECTRI	Balefill - Disposal & Landfill	Plugs for Leachet at ldf	$108.00
CONSOLIDATED ELECTRI - Total For Balefill - Disposal & Landfill			*$190.00*
CONSOLIDATED ELECTRI - ALL DEPARTMENTS			$190.00

Core & Main

Core & Main	Water Meters	ECODER PIT 25' ITRON	$3,307.60
Core & Main	Water Meters	5' ITRON, CODER 1',CODER 1- 1/2, CODER 2'	$8,142.00
Core & Main	Water Meters	1-1/2 T10 GAL ECODER PIT 25' ITRON	$1,324.00
Core & Main - Total For Water Meters			*$12,773.60*
Core & Main - ALL DEPARTMENTS			$12,773.60

COWBOY SUPPLY HOUSE

COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Laundry Detergent / Garbage Bags / Etc	$692.56
COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Latex Gloves	$161.66
COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Tissue	$404.20
COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Paper Towels	$90.55
COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Paper Towels	$253.90
COWBOY SUPPLY HOUSE - Total For Buildings & Structures Fund			*$1,602.87*
COWBOY SUPPLY HOUSE - ALL DEPARTMENTS			$1,602.87

CRESCENT ELECTRIC SU

CRESCENT ELECTRIC SU	Buildings & Structures Fund	BAS Shop Supplies - Crescent Electric Supply	$22.29
CRESCENT ELECTRIC SU - Total For Buildings & Structures Fund			*$22.29*
CRESCENT ELECTRIC SU	Capital Projects Fund	Parts for Baseline installation	$4.32
CRESCENT ELECTRIC SU	Capital Projects Fund	Parts for Baseline installation	$59.08
CRESCENT ELECTRIC SU - Total For Capital Projects Fund			*$63.40*
CRESCENT ELECTRIC SU - ALL DEPARTMENTS			$85.69

CREW CARWASH

CREW CARWASH	Police Career Services	CAR WASHES; Polygraph school	$22.00

CREW CARWASH - Total For Police Career Services			*$22.00*
CREW CARWASH - ALL DEPARTMENTS			$22.00

CRUM ELECTRIC SUPPLY

CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	HVAC Repair Supplies for the Nic - Crum	$63.63
CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	HVAC Repair Supplies for Soccer Pumphouse	$42.53
CRUM ELECTRIC SUPPLY - Total For Buildings & Structures Fund			*$106.16*
CRUM ELECTRIC SUPPLY	Capital Projects Fund	Parts for Baseline installation	$22.53
CRUM ELECTRIC SUPPLY	Capital Projects Fund	Parts for Baseline installation	$189.12
CRUM ELECTRIC SUPPLY	Capital Projects Fund	Parts for Baseline installation	$241.55
CRUM ELECTRIC SUPPLY - Total For Capital Projects Fund			*$453.20*
CRUM ELECTRIC SUPPLY	Parks - Parks Maint.	Light repair Susie McMurry	$71.50
CRUM ELECTRIC SUPPLY - Total For Parks - Parks Maint.			*$71.50*
CRUM ELECTRIC SUPPLY	Water Tanks	LIGHTS FOR NORTH PARK BOOSTER	$115.97
CRUM ELECTRIC SUPPLY - Total For Water Tanks			*$115.97*
CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS			$746.83

DANA KEPNER COMPANY

DANA KEPNER COMPANY	Water Distribution	12" MJ GASKETS	$32.50
DANA KEPNER COMPANY	Water Distribution	4" X 14' SEWER PIPE FOR STOCK	$88.20
DANA KEPNER COMPANY - Total For Water Distribution			*$120.70*
DANA KEPNER COMPANY - ALL DEPARTMENTS			$120.70

DAYS INNS/DAYSTOP

DAYS INNS/DAYSTOP	Police Grants Fund	DAYS INNS CR 24-013852	$87.40
DAYS INNS/DAYSTOP - Total For Police Grants Fund			*$87.40*
DAYS INNS/DAYSTOP - ALL DEPARTMENTS			$87.40

DECKER AUTO GLASS, I

DECKER AUTO GLASS, I	Balefill - Diversion & Special	Clear Lexan (48"x48") GLASS FOR HOME & G	$251.00
DECKER AUTO GLASS, I - Total For Balefill - Diversion & Special			*$251.00*
DECKER AUTO GLASS, I	Fire-EMS Operations	Vehicle Concentrated Soap	$63.84
DECKER AUTO GLASS, I	Fire-EMS Operations	Cleaning solution	$66.39

DECKER AUTO GLASS, I - Total For Fire-EMS Operations			*$130.23*
DECKER AUTO GLASS, I	Fleet Maintenance Fund	CLAIM NO. 202400148 / 101263 Auto Glass	$497.28
DECKER AUTO GLASS, I	Fleet Maintenance Fund	CLAIM NO 202400151/ 101218 Auto Glass R	$268.89
DECKER AUTO GLASS, I	Fleet Maintenance Fund	CLAIM NO 202400151/ 101272 Auto Glass R	$579.88
DECKER AUTO GLASS, I	Fleet Maintenance Fund	CLAIM # 202400139/230089 Vehicle Glass R	$209.69
DECKER AUTO GLASS, I	Fleet Maintenance Fund	CLAIM NO 202400140/ 101308 Vehicle Glass	$357.59
DECKER AUTO GLASS, I - Total For Fleet Maintenance Fund			*$1,913.33*
DECKER AUTO GLASS, I	Refuse - Commercial	Vehicle Glass Repair TRK#2292 TRUCK 2019	$393.78
DECKER AUTO GLASS, I - Total For Refuse - Commercial			*$393.78*
DECKER AUTO GLASS, I - ALL DEPARTMENTS			$2,688.34

DELL MARKETING LP

DELL MARKETING LP	Metropolitan Planning Org	Adobe Creative Cloud for James Cochran	$611.29
DELL MARKETING LP - Total For Metropolitan Planning Org			*$611.29*
DELL MARKETING LP - ALL DEPARTMENTS			$611.29

DENNIS SUPPLY CO.

DENNIS SUPPLY CO.	Buildings & Structures Fund	Plumbing repair supplies for Fire Station 3 -	$57.36
DENNIS SUPPLY CO.	Buildings & Structures Fund	BAS Shop Supplies - Dennis Supply	$20.64
DENNIS SUPPLY CO. - Total For Buildings & Structures Fund			*$78.00*
DENNIS SUPPLY CO. - ALL DEPARTMENTS			$78.00

DEPT. OF FAMILY SVCS

DEPT. OF FAMILY SVCS	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$10.00
DEPT. OF FAMILY SVCS	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$10.00
DEPT. OF FAMILY SVCS	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$10.00
DEPT. OF FAMILY SVCS	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$10.00
DEPT. OF FAMILY SVCS	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$10.00
DEPT. OF FAMILY SVCS	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$10.00
DEPT. OF FAMILY SVCS	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$10.00
DEPT. OF FAMILY SVCS	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$10.00
DEPT. OF FAMILY SVCS - Total For Police Grants Fund			*$80.00*

DEPT. OF FAMILY SVCS - ALL DEPARTMENTS $80.00

DISCOUNTCELL INC

DISCOUNTCELL INC	Police Administration	Cradlepoint patrol vehicle maintenance rene	$16,628.45
DISCOUNTCELL INC - Total For Police Administration			*$16,628.45*

DISCOUNTCELL INC - ALL DEPARTMENTS $16,628.45

DISPLAY VENTURES, LL

DISPLAY VENTURES, LL	Ft. Caspar Museum	Exhibit Supplies	$11.00
DISPLAY VENTURES, LL - Total For Ft. Caspar Museum			*$11.00*

DISPLAY VENTURES, LL - ALL DEPARTMENTS $11.00

DJI DRONES

DJI DRONES	Police Investigations	ELECTRONIC SALES Drone items	$119.00
DJI DRONES	Police Investigations	ELECTRONIC SALES Drone items	$486.00
DJI DRONES - Total For Police Investigations			*$605.00*

DJI DRONES - ALL DEPARTMENTS $605.00

DOMINO'S 6041

DOMINO'S 6041	Regional Water Operations	JPB LUNCH	$85.69
DOMINO'S 6041 - Total For Regional Water Operations			*$85.69*

DOMINO'S 6041 - ALL DEPARTMENTS $85.69

DOMINO'S 6042

DOMINO'S 6042	Refuse - Residential	GENERAL SUPPLIES FOR CREW	$62.96
DOMINO'S 6042 - Total For Refuse - Residential			*$62.96*

DOMINO'S 6042 - ALL DEPARTMENTS $62.96

DRYCODE GEAR

DRYCODE GEAR	Metro Animal Shelter	MISCELLANEOUS AND RETAIL STORES Unifor	$223.18
DRYCODE GEAR - Total For Metro Animal Shelter			*$223.18*

DRYCODE GEAR - ALL DEPARTMENTS $223.18

DUSTBUSTERS ENTERPRI

DUSTBUSTERS ENTERPRI	Streets	Ice Kicker	$62,646.35
DUSTBUSTERS ENTERPRI	Streets	Ice Kicker	$4,136.88
DUSTBUSTERS ENTERPRI - Total For Streets			*$66,783.23*

DUSTBUSTERS ENTERPRI - ALL DEPARTMENTS $66,783.23

DYNAMIC CONTROLS INC

DYNAMIC CONTROLS INC	Buildings & Structures Fund	City Hall SAFE Door Access Cabling	$9,528.00
DYNAMIC CONTROLS INC - Total For Buildings & Structures Fund			*$9,528.00*

DYNAMIC CONTROLS INC - ALL DEPARTMENTS $9,528.00

E & F TOWING TRANSPO

E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$85.00
E & F TOWING TRANSPO	Fleet Maintenance Fund	Towing Service	$85.00
E & F TOWING TRANSPO - Total For Fleet Maintenance Fund			*$170.00*
E & F TOWING TRANSPO	Police Investigations	Towing Service	$50.00
E & F TOWING TRANSPO - Total For Police Investigations			*$50.00*

E & F TOWING TRANSPO - ALL DEPARTMENTS $220.00

EAST PENN CASPER

EAST PENN CASPER	Buildings & Structures Fund	Electrical Repair Supplies for City Center - Ea	$111.93
EAST PENN CASPER - Total For Buildings & Structures Fund			*$111.93*

EAST PENN CASPER - ALL DEPARTMENTS $111.93

EATON SALES & SVC.,

EATON SALES & SVC.,	Fleet Maintenance Fund	Oil Probe Repair/Service - parts/labor/trip ch	$177.50
EATON SALES & SVC.,	Fleet Maintenance Fund	Installation of Hose Reel & Nozzle - parts/lab	$3,052.89
EATON SALES & SVC., - Total For Fleet Maintenance Fund			*$3,230.39*

EATON SALES & SVC., - ALL DEPARTMENTS $3,230.39

eBay O 07-11280-1883

eBay O 07-11280-1883	Fleet Maintenance Fund	82274 TIRES (2)	$204.60
eBay O 07-11280-1883 - Total For Fleet Maintenance Fund			*$204.60*
eBay O 07-11280-1883 - ALL DEPARTMENTS			$204.60

EDGE ENGINEERING GRO

EDGE ENGINEERING GRO	Balefill - Disposal & Landfill	Methane Detector Calibration & Maintenanc	$2,730.37
EDGE ENGINEERING GRO - Total For Balefill - Disposal & Landfill			*$2,730.37*
EDGE ENGINEERING GRO - ALL DEPARTMENTS			$2,730.37

EGGINGTONS

EGGINGTONS	Police Investigations	EATING PLACES, RESTAURANTS; food 21-04	$27.02
EGGINGTONS - Total For Police Investigations			*$27.02*
EGGINGTONS - ALL DEPARTMENTS			$27.02

EMPLOYEE REIMBURSEME

EMPLOYEE REIMBURSEME	Balefill - Diversion & Special	Work Clothing Reimbursement	$223.11
EMPLOYEE REIMBURSEME - Total For Balefill - Diversion & Special			*$223.11*
EMPLOYEE REIMBURSEME	Fire-EMS Training	CDL Fee Reimbursement	$47.25
EMPLOYEE REIMBURSEME - Total For Fire-EMS Training			*$47.25*
EMPLOYEE REIMBURSEME	Fleet Maintenance Fund	Work Boot Reimbursement	$225.00
EMPLOYEE REIMBURSEME - Total For Fleet Maintenance Fund			*$225.00*
EMPLOYEE REIMBURSEME	Police Administration	Confidential Legal or Medical Matters	$666.25
EMPLOYEE REIMBURSEME - Total For Police Administration			*$666.25*
EMPLOYEE REIMBURSEME	Police Career Services	Work Clothing Reimbursement	$225.44
EMPLOYEE REIMBURSEME	Police Career Services	Peden's Embroidery Srvc Inv. #10946 Reimb	$557.10
EMPLOYEE REIMBURSEME - Total For Police Career Services			*$782.54*
EMPLOYEE REIMBURSEME	Streets	Work Boot Reimbursement (remaining balan	$25.49
EMPLOYEE REIMBURSEME	Streets	Work Boot Reimbursement (remaining balan	$75.00
EMPLOYEE REIMBURSEME	Streets	Work Boot Reimbursement	$225.00
EMPLOYEE REIMBURSEME	Streets	Work Boot Reimbursement	$167.99
EMPLOYEE REIMBURSEME	Streets	Work Boot Reimbursement	$200.69
EMPLOYEE REIMBURSEME - Total For Streets			*$694.17*

EMPLOYEE REIMBURSEME	Water Distribution	Work Clothing Reimbursement	$113.40
EMPLOYEE REIMBURSEME - Total For Water Distribution			*$113.40*
EMPLOYEE REIMBURSEME	WWTP Operations	Work Boot Reimbursement	$151.16
EMPLOYEE REIMBURSEME - Total For WWTP Operations			*$151.16*
EMPLOYEE REIMBURSEME - ALL DEPARTMENTS			$2,902.88

ENERGY LABORATORIES

ENERGY LABORATORIES	Hogadon - Operations	TESTING LABORATORIES (NON-MEDICAL)	$53.00
ENERGY LABORATORIES	Hogadon - Operations	Potable water testing	$53.00
ENERGY LABORATORIES - Total For Hogadon - Operations			*$106.00*
ENERGY LABORATORIES - ALL DEPARTMENTS			$106.00

ENERGY LABRATORIES I

ENERGY LABRATORIES I	Regional Water Operations	Aerobic Endospores Testing	$339.00
ENERGY LABRATORIES I	Regional Water Operations	UV Absorbance & Carbon, Total Organic Test	$75.00
ENERGY LABRATORIES I - Total For Regional Water Operations			*$414.00*
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply Testing	$495.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply Testing	$429.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA Testing	$53.00
ENERGY LABRATORIES I - Total For Water Tanks			*$977.00*
ENERGY LABRATORIES I	WWTP Operations	Metals by ICP/ICPMS, Total & Metals Prep b	$53.00
ENERGY LABRATORIES I - Total For WWTP Operations			*$53.00*
ENERGY LABRATORIES I - ALL DEPARTMENTS			$1,444.00

ENGINEERING DESIGN A

ENGINEERING DESIGN A	Capital Projects Fund	Design of Athletic Fields Ligh	$110.00
ENGINEERING DESIGN A	Capital Projects Fund	Casper D Street Improvements	$700.00
ENGINEERING DESIGN A - Total For Capital Projects Fund			*$810.00*
ENGINEERING DESIGN A - ALL DEPARTMENTS			$810.00

EVERWASH 215-618-880

EVERWASH 215-618-880	Fire-EMS Administration	Car wash monthly service	$26.21
EVERWASH 215-618-880	Fire-EMS Administration	Car wash service	$34.95

EVERWASH 215-618-880 - Total For Fire-EMS Administration			*$61.16*
EVERWASH 215-618-880	Fire-EMS Prevent & Inspect	Car wash monthly service	$26.21
EVERWASH 215-618-880	Fire-EMS Prevent & Inspect	Car wash monthly service	$26.21
EVERWASH 215-618-880	Fire-EMS Prevent & Inspect	Car was monthly service	$26.21
EVERWASH 215-618-880 - Total For Fire-EMS Prevent & Inspect			*$78.63*
EVERWASH 215-618-880 - ALL DEPARTMENTS			$139.79

EXPRESS SERVICES INC

EXPRESS SERVICES INC	Fleet Maintenance Fund	Temp Service MECH 1	$1,057.92
EXPRESS SERVICES INC	Fleet Maintenance Fund	Temp Service - MECHANIC 1	$644.67
EXPRESS SERVICES INC - Total For Fleet Maintenance Fund			*$1,702.59*
EXPRESS SERVICES INC - ALL DEPARTMENTS			$1,702.59

EXXON CC 202

EXXON CC 202	Police Grants Fund	SERVICE STATIONS CR 24-013852	$23.12
EXXON CC 202 - Total For Police Grants Fund			*$23.12*
EXXON CC 202 - ALL DEPARTMENTS			$23.12

EXXON GOOD TO GO STO

EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$48.41
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$38.36
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$37.00
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$42.75
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$44.15
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$55.45
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$90.48
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$30.41
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$74.74
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$39.00
EXXON GOOD TO GO STO	Fire-EMS Operations	Fuel	$44.87
EXXON GOOD TO GO STO - Total For Fire-EMS Operations			*$545.62*
EXXON GOOD TO GO STO - ALL DEPARTMENTS			$545.62

FAIRFIELD INN

FAIRFIELD INN	Police Administration	FAIRFIELD INN Staff assisting Sheridan Pd	$120.91
FAIRFIELD INN	Police Administration	FAIRFIELD INN Staff assisting Sheridan PD	$241.82
FAIRFIELD INN	Police Administration	FAIRFIELD INN staff assisting Sheridan PD	$241.82
FAIRFIELD INN	Police Administration	FAIRFIELD INN Staff assisting Sheridan PD	$241.82
FAIRFIELD INN	Police Administration	FAIRFIELD INN Staff assisting Sheridan PD	$241.82
FAIRFIELD INN	Police Administration	FAIRFIELD INN staff assisting Sheridan PD	$241.82
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FAIRFIELD INN	Police Administration	FAIRFIELD INN staff assist Sheridan PD	$241.82
FAIRFIELD INN	Police Administration	FAIRFIELD INN staff assist Sheridan PD	$120.91
FAIRFIELD INN	Police Administration	FAIRFIELD INN Staff assisting Sheridan PD	$120.91
FAIRFIELD INN	Police Administration	FAIRFIELD INN Staff assisting Sheridan PD	$120.91
FAIRFIELD INN	Police Administration	FAIRFIELD INN Staff assisting Sheridan PD	$120.91
FAIRFIELD INN - Total For Police Administration			*$3,627.30*

FAIRFIELD INN - ALL DEPARTMENTS $3,627.30

FAMILY EXPRESS

FAMILY EXPRESS	Police Career Services	AUTOMATED FUEL DISPENSERS; polygraph cl	$40.09
FAMILY EXPRESS - Total For Police Career Services			*$40.09*

FAMILY EXPRESS - ALL DEPARTMENTS $40.09

FBI LEEDA INC

FBI LEEDA INC	Police Administration	CHARITABLE AND SOCIAL SERVICE ORGANIZ	$50.00

FBI LEEDA INC	Police Administration	CHARITABLE AND SOCIAL SERVICE ORGANIZ	$50.00
FBI LEEDA INC - Total For Police Administration			*$100.00*
FBI LEEDA INC - ALL DEPARTMENTS			$100.00

FEDEX83186331

FEDEX83186331	Police Administration	COURIER SERVICES-AIR OR GROUND,FREIGH	$70.62
FEDEX83186331 - Total For Police Administration			*$70.62*
FEDEX83186331 - ALL DEPARTMENTS			$70.62

FEDEX83186335

FEDEX83186335	Police Administration	COURIER SERVICES-AIR OR GROUND,FREIGH	$25.49
FEDEX83186335 - Total For Police Administration			*$25.49*
FEDEX83186335 - ALL DEPARTMENTS			$25.49

FERGUSON ENTERPRISES

FERGUSON ENTERPRISES	Regional Water Operations	OZONE GENERATORS	$21.47
FERGUSON ENTERPRISES - Total For Regional Water Operations			*$21.47*
FERGUSON ENTERPRISES	Water Distribution	3RD ST TAPPING SADDLE	$1,529.50
FERGUSON ENTERPRISES	Water Distribution	COLLINS & WOLCOTT SEWER LIDS	$18.97
FERGUSON ENTERPRISES	Water Distribution	VALVE BOX ADAPTER	$184.00
FERGUSON ENTERPRISES - Total For Water Distribution			*$1,732.47*
FERGUSON ENTERPRISES - ALL DEPARTMENTS			$1,753.94

FIREROCK STEAKHOUSE

FIREROCK STEAKHOUSE	Fire-EMS Training	Dinner for CO assessors	$431.19
FIREROCK STEAKHOUSE - Total For Fire-EMS Training			*$431.19*
FIREROCK STEAKHOUSE - ALL DEPARTMENTS			$431.19

FIRST INTERSTATE BAN

FIRST INTERSTATE BAN	Balefill - Disposal & Landfill	Investment Fees - 1/16/24 to 2/15/24	$618.34
FIRST INTERSTATE BAN	Balefill - Disposal & Landfill	Tamper Resistant Bags for deposits	$52.15
FIRST INTERSTATE BAN - Total For Balefill - Disposal & Landfill			*$670.49*

FIRST INTERSTATE BAN	General Fund Revenue	Investment Fees - 1/16/24 to 2/15/24	$7,905.51
FIRST INTERSTATE BAN - Total For General Fund Revenue			*$7,905.51*
FIRST INTERSTATE BAN	Health Insurance Fund	Investment Fees - 1/16/24 to 2/15/24	$250.39
FIRST INTERSTATE BAN - Total For Health Insurance Fund			*$250.39*
FIRST INTERSTATE BAN	Local Assessment District Fun	Investment Fees - 1/16/24 to 2/15/24	$436.54
FIRST INTERSTATE BAN - Total For Local Assessment District Fund			*$436.54*
FIRST INTERSTATE BAN	Metro Animal Shelter	Investment Fees - 1/16/24 to 2/15/24	$73.06
FIRST INTERSTATE BAN - Total For Metro Animal Shelter			*$73.06*
FIRST INTERSTATE BAN	Parking Fund	Investment Fees - 1/16/24 to 2/15/24	$7.93
FIRST INTERSTATE BAN - Total For Parking Fund			*$7.93*
FIRST INTERSTATE BAN	Perpetual Care Operations	Investment Fees - 1/16/24 to 2/15/24	$2,397.68
FIRST INTERSTATE BAN - Total For Perpetual Care Operations			*$2,397.68*
FIRST INTERSTATE BAN	Refuse - Residential	Investment Fees - 1/16/24 to 2/15/24	$371.26
FIRST INTERSTATE BAN - Total For Refuse - Residential			*$371.26*
FIRST INTERSTATE BAN	Revolving Land Fund	Investment Fees - 1/16/24 to 2/15/24	$62.75
FIRST INTERSTATE BAN - Total For Revolving Land Fund			*$62.75*
FIRST INTERSTATE BAN	Sewer Administration	Investment Fees - 1/16/24 to 2/15/24	$794.90
FIRST INTERSTATE BAN - Total For Sewer Administration			*$794.90*
FIRST INTERSTATE BAN	Water Administration	Investment Fees - 1/16/24 to 2/15/24	$2,001.27
FIRST INTERSTATE BAN - Total For Water Administration			*$2,001.27*
FIRST INTERSTATE BAN	Weed & Pest Fund	Investment Fees - 1/16/24 to 2/15/24	$59.97
FIRST INTERSTATE BAN - Total For Weed & Pest Fund			*$59.97*
FIRST INTERSTATE BAN	WWTP Operations	Investment Fees - 1/16/24 to 2/15/24	$1,080.02
FIRST INTERSTATE BAN - Total For WWTP Operations			*$1,080.02*
FIRST INTERSTATE BAN - ALL DEPARTMENTS			$16,111.77

FLASHS C STORE

FLASHS C STORE	Police Administration	AUTOMATED FUEL DISPENSERS Sheridan	$31.94
FLASHS C STORE - Total For Police Administration			*$31.94*
FLASHS C STORE - ALL DEPARTMENTS			$31.94

FLYING J 758

FLYING J 758	Police Administration	SERVICE STATIONS Sheridan	$30.00
FLYING J 758 - Total For Police Administration			*$30.00*

FLYING J 758 - ALL DEPARTMENTS			$30.00

FOREMAN'S QUALITY MA

FOREMAN'S QUALITY MA	Balefill - Baler Processing	Repair Door Guide NORTH BALER	$765.50
FOREMAN'S QUALITY MA - Total For Balefill - Baler Processing			*$765.50*
FOREMAN'S QUALITY MA - ALL DEPARTMENTS			$765.50

FORSGREN ASSOCIATES

FORSGREN ASSOCIATES	Hogadon - Operations	Potable water testing and consulting	$843.13
FORSGREN ASSOCIATES - Total For Hogadon - Operations			*$843.13*
FORSGREN ASSOCIATES - ALL DEPARTMENTS			$843.13

FOXSTER OPCO, LLC

FOXSTER OPCO, LLC	Public Transit - CARES Act	TripMaster Base / Licenses / Fleet Fee / Etc	$2,546.50
FOXSTER OPCO, LLC - Total For Public Transit - CARES Act			*$2,546.50*
FOXSTER OPCO, LLC - ALL DEPARTMENTS			$2,546.50

FREDDY'S 16-0009

FREDDY'S 16-0009	Police Administration	FAST FOOD RESTAURANTS Trip to cheyenne	$23.51
FREDDY'S 16-0009 - Total For Police Administration			*$23.51*
FREDDY'S 16-0009 - ALL DEPARTMENTS			$23.51

FRONTIER PRECISION I

FRONTIER PRECISION I	Capital Projects Fund	City Surveying Equipment Upgra	$39,976.64
FRONTIER PRECISION I - Total For Capital Projects Fund			*$39,976.64*
FRONTIER PRECISION I - ALL DEPARTMENTS			$39,976.64

GALLS, INC.

GALLS, INC.	Police Career Services	Uniform Supplies	$18.00
GALLS, INC.	Police Career Services	Uniform Supplies	$147.60
GALLS, INC.	Police Career Services	Uniform Supplies	$233.96

GALLS, INC.	Police Career Services	Uniform Supplies	$112.50
GALLS, INC.	Police Career Services	Uniform Supplies	$250.20
GALLS, INC.	Police Career Services	Uniform Supplies	$94.50
GALLS, INC. - Total For Police Career Services			*$856.76*
GALLS, INC. - ALL DEPARTMENTS			$856.76

GARDEN SQUARE OF CAS

GARDEN SQUARE OF CAS	Balefill		$75.00
GARDEN SQUARE OF CAS - Total For Balefill			*$75.00*
GARDEN SQUARE OF CAS - ALL DEPARTMENTS			$75.00

GDIT FAA 34ALNK4

GDIT FAA 34ALNK4	Police Investigations	GOVERNMENT SERVICES NOT ELSEWHERE C	$10.00
GDIT FAA 34ALNK4 - Total For Police Investigations			*$10.00*
GDIT FAA 34ALNK4 - ALL DEPARTMENTS			$10.00

GDIT FAA 34AMEWW

GDIT FAA 34AMEWW	Police Investigations	GOVERNMENT SERVICES NOT ELSEWHERE C	$10.00
GDIT FAA 34AMEWW - Total For Police Investigations			*$10.00*
GDIT FAA 34AMEWW - ALL DEPARTMENTS			$10.00

GEOTEC INDUSTRIAL SU

GEOTEC INDUSTRIAL SU	Streets	6 Surface Mt ADA Mats	$618.00
GEOTEC INDUSTRIAL SU - Total For Streets			*$618.00*
GEOTEC INDUSTRIAL SU - ALL DEPARTMENTS			$618.00

GEOTECH ENVIRONMENTA

GEOTECH ENVIRONMENTA	Balefill - Disposal & Landfill	One Pint Bottles & Solution Buffer WATER TE	$147.04
GEOTECH ENVIRONMENTA - Total For Balefill - Disposal & Landfill			*$147.04*
GEOTECH ENVIRONMENTA - ALL DEPARTMENTS			$147.04

GFOA

GFOA	Finance	GFOA Annual Conference - Jill	$515.00
GFOA - Total For Finance			*$515.00*
GFOA - ALL DEPARTMENTS			$515.00

GH PHIPPS WYOMING LL

GH PHIPPS WYOMING LL	Capital Projects Fund	CFAC Natatorium Improvements	$22,801.23
GH PHIPPS WYOMING LL - Total For Capital Projects Fund			*$22,801.23*
GH PHIPPS WYOMING LL	Engineering	Retainage - Contract #92400012	$1,200.06
GH PHIPPS WYOMING LL - Total For Engineering			*$1,200.06*
GH PHIPPS WYOMING LL - ALL DEPARTMENTS			$24,001.29

GIH GLOBALINDUSTRIAL

GIH GLOBALINDUSTRIAL	Public Transit - Operations	INDUSTRIAL SUPPLIES NOT ESLEWHERE CLAS	$1,308.48
GIH GLOBALINDUSTRIAL - Total For Public Transit - Operations			*$1,308.48*
GIH GLOBALINDUSTRIAL - ALL DEPARTMENTS			$1,308.48

GLOBAL SPECTRUM L.P.

GLOBAL SPECTRUM L.P.	Ford Wyoming Center	March Net Loss Funds	$74,166.67
GLOBAL SPECTRUM L.P. - Total For Ford Wyoming Center			*$74,166.67*
GLOBAL SPECTRUM L.P. - ALL DEPARTMENTS			$74,166.67

Golden Egg of Cheyen

Golden Egg of Cheyen	City Manager	EATING PLACES, RESTAURANTS	$58.23
Golden Egg of Cheyen - Total For City Manager			*$58.23*
Golden Egg of Cheyen - ALL DEPARTMENTS			$58.23

GOLF SAFETY

GOLF SAFETY	Cemetery	equipment safety streaming	$95.00
GOLF SAFETY - Total For Cemetery			*$95.00*

GOLF SAFETY - ALL DEPARTMENTS			$95.00

GRAINGER, INC.

GRAINGER, INC.	Buildings & Structures Fund	Plumbing supplies for Fire Station 5 - Grainge	$40.96
GRAINGER, INC.	Buildings & Structures Fund	Plumbing supplies for Fire Station 5 - Grainge	$562.61
GRAINGER, INC.	Buildings & Structures Fund	Plumbing Repair Supplies for Baler Building -	$352.52
GRAINGER, INC.	Buildings & Structures Fund	Plumbing Supplies for Fire Station 5 - Graing	$31.96
GRAINGER, INC. - Total For Buildings & Structures Fund			*$988.05*
GRAINGER, INC.	Hogadon - Operations	PARTS RETURN	($5.16)
GRAINGER, INC. - Total For Hogadon - Operations			*($5.16)*
GRAINGER, INC.	Refuse - Recycling	Push Brooms for housekeeping at MRF	$290.50
GRAINGER, INC. - Total For Refuse - Recycling			*$290.50*
GRAINGER, INC.	Regional Water Operations	BOLBS	$206.07
GRAINGER, INC.	Regional Water Operations	HVAC FILTERS	$13.92
GRAINGER, INC. - Total For Regional Water Operations			*$219.99*
GRAINGER, INC.	Water Distribution	DIGITAL GAUGEFOR FIRE FLOWS & PAINT W	$171.28
GRAINGER, INC. - Total For Water Distribution			*$171.28*
GRAINGER, INC.	WWTP Operations	LOTO supplies	$53.11
GRAINGER, INC.	WWTP Operations	Fuse	$111.62
GRAINGER, INC.	WWTP Operations	LOTO supplies	$68.40
GRAINGER, INC.	WWTP Operations	Glass wipes	$21.28
GRAINGER, INC.	WWTP Operations	LOTO supplies	$8.10
GRAINGER, INC. - Total For WWTP Operations			*$262.51*
GRAINGER, INC. - ALL DEPARTMENTS			$1,927.17

GREINER MOTOR CO - C

GREINER MOTOR CO - C	CWR System Agency	Greiner - Service Truck Body - Chassis	$77,093.55
GREINER MOTOR CO - C - Total For CWR System Agency			*$77,093.55*
GREINER MOTOR CO - C	Fleet Maintenance Fund	101324 Vehicle Repair / Service	$580.00
GREINER MOTOR CO - C	Fleet Maintenance Fund	101324 Vehicle Repair / Service	$76.94
GREINER MOTOR CO - C - Total For Fleet Maintenance Fund			*$656.94*
GREINER MOTOR CO - C	Sewer Wastewater Collection	Wastewater Collection Service Truck	$51,060.00
GREINER MOTOR CO - C - Total For Sewer Wastewater Collection			*$51,060.00*

GREINER MOTOR CO - C - ALL DEPARTMENTS $128,810.49

GSG ARCHITECTURE

GSG ARCHITECTURE	Capital Projects Fund	Design and CA of CFAC Natatori	$7,008.48
GSG ARCHITECTURE - Total For Capital Projects Fund			*$7,008.48*

GSG ARCHITECTURE - ALL DEPARTMENTS $7,008.48

GUNNERS METERS

GUNNERS METERS	Water Meters	5/8 T-10 CHAMBER	$771.00
GUNNERS METERS - Total For Water Meters			*$771.00*

GUNNERS METERS - ALL DEPARTMENTS $771.00

H2O POWER EQUIPMENT

H2O POWER EQUIPMENT	Refuse - Residential	Pressure Washer Repair - INDOOR TRUCK BA	$332.51
H2O POWER EQUIPMENT	Refuse - Residential	Pressure washer for CoMB building	$11,269.50
H2O POWER EQUIPMENT - Total For Refuse - Residential			*$11,602.01*

H2O POWER EQUIPMENT - ALL DEPARTMENTS $11,602.01

HAASS CONSTRUCTION C

HAASS CONSTRUCTION C	Capital Projects Fund	Casper Ice Arena Fall Protecti	$34,989.00
HAASS CONSTRUCTION C - Total For Capital Projects Fund			*$34,989.00*

HAASS CONSTRUCTION C - ALL DEPARTMENTS $34,989.00

HACH CO., CORP.

HACH CO., CORP.	Regional Water Operations	OZONE ACCUVAC, PH BUFFER SOLUTION KIT,	$485.55
HACH CO., CORP. - Total For Regional Water Operations			*$485.55*
HACH CO., CORP.	Water Tanks	STANDARD SOLUTION TO RE-CALIBRATE SA	$69.98
HACH CO., CORP. - Total For Water Tanks			*$69.98*

HACH CO., CORP. - ALL DEPARTMENTS $555.53

HARBOR FREIGHT TOOLS

HARBOR FREIGHT TOOLS	Metro Animal Control	HARDWARE STORES; replace frayed winch ca	$36.74
HARBOR FREIGHT TOOLS - Total For Metro Animal Control			*$36.74*
HARBOR FREIGHT TOOLS	Refuse - Residential	SCREWDRIVERS FOR CRIVER TOOL BOXES	$13.97
HARBOR FREIGHT TOOLS - Total For Refuse - Residential			*$13.97*
HARBOR FREIGHT TOOLS	Regional Water Operations	SETTLED WATER PUMP GAURD	$14.76
HARBOR FREIGHT TOOLS	Regional Water Operations	HIGH SERVICE PUMP GUARDS	$49.90
HARBOR FREIGHT TOOLS - Total For Regional Water Operations			*$64.66*
HARBOR FREIGHT TOOLS	Streets	Small Tool Box ffor 730 Patcher, Angle Magn	$26.95
HARBOR FREIGHT TOOLS - Total For Streets			*$26.95*
HARBOR FREIGHT TOOLS - ALL DEPARTMENTS			$142.32

HARDLINE EQUIPMENT L

HARDLINE EQUIPMENT L	Refuse - Residential	Yearly Start-Up Check & Inspections - SWEEP	$2,303.82
HARDLINE EQUIPMENT L	Refuse - Residential	Yearly Start-Up Check & Inspections SWEEPE	$4,266.75
HARDLINE EQUIPMENT L - Total For Refuse - Residential			*$6,570.57*
HARDLINE EQUIPMENT L - ALL DEPARTMENTS			$6,570.57

HARDWARE PARTNERS LL

HARDWARE PARTNERS LL	Buildings & Structures Fund	Vandalism repair supplies for FOD -CY Ace	$24.57
HARDWARE PARTNERS LL	Buildings & Structures Fund	Return of Vandalism repair supplies for FOD	($25.80)
HARDWARE PARTNERS LL - Total For Buildings & Structures Fund			*($1.23)*
HARDWARE PARTNERS LL	Cemetery	shop supplies	$1,308.42
HARDWARE PARTNERS LL - Total For Cemetery			*$1,308.42*
HARDWARE PARTNERS LL	Fire-EMS Operations	Station Supplies	$126.97
HARDWARE PARTNERS LL	Fire-EMS Operations	Station Supplies	$56.98
HARDWARE PARTNERS LL	Fire-EMS Operations	Spark plug for small equipment repair	$7.99
HARDWARE PARTNERS LL - Total For Fire-EMS Operations			*$191.94*
HARDWARE PARTNERS LL	Regional Water Operations	BELTS FOR VENTS ON TOP OF PLANT BUILDI	$27.96
HARDWARE PARTNERS LL	Regional Water Operations	SWHS PUMP GAURDS	$18.36
HARDWARE PARTNERS LL - Total For Regional Water Operations			*$46.32*
HARDWARE PARTNERS LL	Weed & Pest Fund	tool	$28.99
HARDWARE PARTNERS LL - Total For Weed & Pest Fund			*$28.99*
HARDWARE PARTNERS LL - ALL DEPARTMENTS			$1,574.44

HAWKINS, INC.

HAWKINS, INC.	Aquatics - Operations	CFAC Pool Chemicals	$2,573.23
HAWKINS, INC. - Total For Aquatics - Operations			*$2,573.23*
HAWKINS, INC. - ALL DEPARTMENTS			$2,573.23

HEDLUND ELECTRIC

HEDLUND ELECTRIC	Balefill - Baler Processing	Installation of Fuse Block	$870.00
HEDLUND ELECTRIC - Total For Balefill - Baler Processing			*$870.00*
HEDLUND ELECTRIC - ALL DEPARTMENTS			$870.00

HOBBY-LOBBY #0233

HOBBY-LOBBY #0233	Balefill - Diversion & Special	RETURN OF BREAKROOM CLOCK	($11.49)
HOBBY-LOBBY #0233 - Total For Balefill - Diversion & Special			*($11.49)*
HOBBY-LOBBY #0233 - ALL DEPARTMENTS			($11.49)

HOLIDAY STATIONS

HOLIDAY STATIONS	Police Administration	SERVICE STATIONS fuel Sheridan	$27.34
HOLIDAY STATIONS	Police Administration	SERVICE STATIONS fuel Patrol Sheridan	$31.67
HOLIDAY STATIONS	Police Administration	SERVICE STATIONS Fuel Sheridan	$30.00
HOLIDAY STATIONS	Police Administration	SERVICE STATIONS fuel patrol team Sheridan	$20.09
HOLIDAY STATIONS	Police Administration	SERVICE STATIONS Fuel patrol team Sherida	$30.00
HOLIDAY STATIONS - Total For Police Administration			*$139.10*
HOLIDAY STATIONS - ALL DEPARTMENTS			$139.10

HOMAX OIL SALES, INC

HOMAX OIL SALES, INC	Balefill - Baler Processing	Hydraulic Oil Steel Bins BINS FOR BALER	$2,500.00
HOMAX OIL SALES, INC - Total For Balefill - Baler Processing			*$2,500.00*
HOMAX OIL SALES, INC	Fleet Maintenance Fund	151576 1012 GAL Dyed Diesel Fuel/ SUPPLE	$3,265.54
HOMAX OIL SALES, INC	Fleet Maintenance Fund	8599 GAL Clear & Winter Diesel Fuel & Ecocl	$27,063.91
HOMAX OIL SALES, INC	Fleet Maintenance Fund	7198 GAL Unleaded Fuel	$16,807.83
HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund			*$47,137.28*
HOMAX OIL SALES, INC	Refuse - Recycling	Megaflow AW Hyd 46	$120.10

HOMAX OIL SALES, INC - Total For Refuse - Recycling			*$120.10*
HOMAX OIL SALES, INC	Regional Water Operations	Fuel	$98.68
HOMAX OIL SALES, INC - Total For Regional Water Operations			*$98.68*
HOMAX OIL SALES, INC	Water Distribution	Fuel	$3,064.21
HOMAX OIL SALES, INC - Total For Water Distribution			*$3,064.21*
HOMAX OIL SALES, INC	Water Meters	Fuel	$923.55
HOMAX OIL SALES, INC - Total For Water Meters			*$923.55*
HOMAX OIL SALES, INC - ALL DEPARTMENTS			$53,843.82

HORIZON CABLE SERVIC

HORIZON CABLE SERVIC	Refuse - Commercial	7/8" x 80' BOE TRK#2305 COM ROLL OFF 20	$357.63
HORIZON CABLE SERVIC - Total For Refuse - Commercial			*$357.63*
HORIZON CABLE SERVIC - ALL DEPARTMENTS			$357.63

HOSE AND RUBBER SUPP

HOSE AND RUBBER SUPP	Refuse - Recycling	COMPACTOR REPAIR	$443.87
HOSE AND RUBBER SUPP - Total For Refuse - Recycling			*$443.87*
HOSE AND RUBBER SUPP	Weed & Pest Fund	mini skid hose	$184.04
HOSE AND RUBBER SUPP - Total For Weed & Pest Fund			*$184.04*
HOSE AND RUBBER SUPP - ALL DEPARTMENTS			$627.91

HOTELSCOM72765329897

HOTELSCOM72765329897	Police Career Services	TRAVEL AGENCIES Background	$236.90
HOTELSCOM72765329897 - Total For Police Career Services			*$236.90*
HOTELSCOM72765329897 - ALL DEPARTMENTS			$236.90

HOTELSCOM72772276908

HOTELSCOM72772276908	Police Career Services	TRAVEL AGENCIES Background	$427.50
HOTELSCOM72772276908 - Total For Police Career Services			*$427.50*
HOTELSCOM72772276908 - ALL DEPARTMENTS			$427.50

HOTSY EQUIPMENT

HOTSY EQUIPMENT	Metro Animal Fund	Hotsy Machine Repair - parts & labor	$2,595.00
HOTSY EQUIPMENT - Total For Metro Animal Fund			*$2,595.00*
HOTSY EQUIPMENT - ALL DEPARTMENTS			$2,595.00

HOWARD SUPPLY COMPAN

HOWARD SUPPLY COMPAN	Balefill - Baler Processing	Cam-Clamp & D-Ring Style Clip for Maint Bld	$926.80
HOWARD SUPPLY COMPAN - Total For Balefill - Baler Processing			*$926.80*
HOWARD SUPPLY COMPAN - ALL DEPARTMENTS			$926.80

IDI

IDI	Police Investigations	PROFESSIONAL SERVICES NOT ELSEWHERE C	$313.50
IDI - Total For Police Investigations			*$313.50*
IDI - ALL DEPARTMENTS			$313.50

IIMC

IIMC	City Clerk	SCHOOLS AND EDUCATIONAL SERVICES NOT	$240.00
IIMC - Total For City Clerk			*$240.00*
IIMC - ALL DEPARTMENTS			$240.00

IMAGE TREND LLC

IMAGE TREND LLC	Direct Distribution - Fire	ImageTrend/Vector Contract Ame	$4,175.00
IMAGE TREND LLC - Total For Direct Distribution - Fire			*$4,175.00*
IMAGE TREND LLC - ALL DEPARTMENTS			$4,175.00

INBERG-MILLER ENGINE

INBERG-MILLER ENGINE	Water Distribution	Testing of Street Construction & Compaction	$347.00
INBERG-MILLER ENGINE - Total For Water Distribution			*$347.00*
INBERG-MILLER ENGINE - ALL DEPARTMENTS			$347.00

INDUSTRIAL SCREEN &

INDUSTRIAL SCREEN &	Balefill - Baler Processing	Shafts & Threaded Pins for Waste Balers	$1,575.00

INDUSTRIAL SCREEN & - Total For Balefill - Baler Processing			*$1,575.00*
INDUSTRIAL SCREEN & - ALL DEPARTMENTS			$1,575.00

INGRAM BOOK COMPANY

INGRAM BOOK COMPANY	General Fund Revenue	Books for resale in museum store	$209.63
INGRAM BOOK COMPANY - Total For General Fund Revenue			*$209.63*
INGRAM BOOK COMPANY - ALL DEPARTMENTS			$209.63

INTERNATIONAL BALER

INTERNATIONAL BALER	Refuse - Recycling	SPARE PARTS FOR MRF BALER	$2,176.48
INTERNATIONAL BALER - Total For Refuse - Recycling			*$2,176.48*
INTERNATIONAL BALER - ALL DEPARTMENTS			$2,176.48

INTERSTATE ALL BATTE

INTERSTATE ALL BATTE	Buildings & Structures Fund	Rec Center Custodial Supplies - Interstate Ba	$279.90
INTERSTATE ALL BATTE - Total For Buildings & Structures Fund			*$279.90*
INTERSTATE ALL BATTE - ALL DEPARTMENTS			$279.90

INT'L CODE COUNCIL I

INT'L CODE COUNCIL I	Fire-EMS Prevent & Inspect	2021 Digital International Fire Code	$91.55
INT'L CODE COUNCIL I - Total For Fire-EMS Prevent & Inspect			*$91.55*
INT'L CODE COUNCIL I	Fire-EMS Training	Fire Inspector 1 Test	$305.00
INT'L CODE COUNCIL I	Fire-EMS Training	Fire Inspector II Test	$305.00
INT'L CODE COUNCIL I - Total For Fire-EMS Training			*$610.00*
INT'L CODE COUNCIL I - ALL DEPARTMENTS			$701.55

INTUIT, INC.

INTUIT, INC.	Buildings & Structures Fund	Electrical work for Aquatics Center - Summit	$80.00
INTUIT, INC. - Total For Buildings & Structures Fund			*$80.00*
INTUIT, INC.	Capital - One Cent 17	Station 3 PPE Cabinet Dryer Venting	$1,595.00
INTUIT, INC. - Total For Capital - One Cent 17			*$1,595.00*
INTUIT, INC.	Ice Arena - Operations	Glass Replacement - 9 3/8" x 84" Replaceme	$181.12

INTUIT, INC.	Ice Arena - Operations	Arena Shielding Replacement - 84" x 47 11/1	$820.31
INTUIT, INC. - Total For Ice Arena - Operations			*$1,001.43*
INTUIT, INC.	Police Administration	Two network lines run for Records	$285.00
INTUIT, INC. - Total For Police Administration			*$285.00*
INTUIT, INC. - ALL DEPARTMENTS			$2,961.43

ITC ELECTRICAL TECHN

ITC ELECTRICAL TECHN	WWTP Operations	Add Blower HMI Screens & Alarms To SCADA	$3,110.40
ITC ELECTRICAL TECHN - Total For WWTP Operations			*$3,110.40*
ITC ELECTRICAL TECHN - ALL DEPARTMENTS			$3,110.40

JACK'S TRUCK & EQUIP

JACK'S TRUCK & EQUIP	Fleet Maintenance Fund	660316 Equipment Repair	$519.00
JACK'S TRUCK & EQUIP - Total For Fleet Maintenance Fund			*$519.00*
JACK'S TRUCK & EQUIP - ALL DEPARTMENTS			$519.00

JACOBS ENGINEERING G

JACOBS ENGINEERING G	WWTP Operations	Engineering Services with Jaco	$1,690.00
JACOBS ENGINEERING G - Total For WWTP Operations			*$1,690.00*
JACOBS ENGINEERING G - ALL DEPARTMENTS			$1,690.00

JERSEY MIKES

JERSEY MIKES	Police Investigations	EATING PLACES, RESTAURANTS; food 24-00	$148.26
JERSEY MIKES - Total For Police Investigations			*$148.26*
JERSEY MIKES - ALL DEPARTMENTS			$148.26

JIMMY JOHNS -

JIMMY JOHNS -	Basketball	Jimmy John's for officials	$80.01
JIMMY JOHNS - - Total For Basketball			*$80.01*
JIMMY JOHNS -	Fire-EMS Training	Food for assessors for Captains testing	$53.70
JIMMY JOHNS -	Fire-EMS Training	Meal for assessors for captains testing	$284.70
JIMMY JOHNS - - Total For Fire-EMS Training			*$338.40*

JIMMY JOHNS - - ALL DEPARTMENTS $418.41

KAYCEE SINCLAIR

KAYCEE SINCLAIR	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$41.66
KAYCEE SINCLAIR - Total For Police Administration			*$41.66*

KAYCEE SINCLAIR - ALL DEPARTMENTS $41.66

KERR MEDIA, LLC

KERR MEDIA, LLC	Hogadon - Operations	photography for Hogadon	$3,000.00
KERR MEDIA, LLC - Total For Hogadon - Operations			*$3,000.00*

KERR MEDIA, LLC - ALL DEPARTMENTS $3,000.00

KINSCO LLC

KINSCO LLC	Direct Distribution - Fire	Uniform Supplies	$408.00
KINSCO LLC - Total For Direct Distribution - Fire			*$408.00*
KINSCO LLC	Fire-EMS Operations	Uniform Supplies	$425.00
KINSCO LLC - Total For Fire-EMS Operations			*$425.00*

KINSCO LLC - ALL DEPARTMENTS $833.00

KNIFE RIVER/JTL

KNIFE RIVER/JTL	Streets	57 Rock	$1,227.61
KNIFE RIVER/JTL - Total For Streets			*$1,227.61*

KNIFE RIVER/JTL - ALL DEPARTMENTS $1,227.61

KNUCKLE DRAGGER TACT

KNUCKLE DRAGGER TACT	Police Administration	Background Contractor	$660.00
KNUCKLE DRAGGER TACT	Police Administration	Background Contractor	$1,480.00
KNUCKLE DRAGGER TACT - Total For Police Administration			*$2,140.00*

KNUCKLE DRAGGER TACT - ALL DEPARTMENTS $2,140.00

KONE, INC.

KONE, INC.	Capital Projects Fund	City Hall Elevator Modernizati	$96,000.00
KONE, INC. - Total For Capital Projects Fund			*$96,000.00*
KONE, INC. - ALL DEPARTMENTS			$96,000.00

L.N. CURTIS & SONS I

L.N. CURTIS & SONS I	Direct Distribution - Fire	Uniform supplies	$635.27
L.N. CURTIS & SONS I	Direct Distribution - Fire	Uniform Supplies	$219.85
L.N. CURTIS & SONS I - Total For Direct Distribution - Fire			*$855.12*
L.N. CURTIS & SONS I - ALL DEPARTMENTS			$855.12

LAWSON PRODUCTS INC

LAWSON PRODUCTS INC	Fleet Maintenance Fund	Monthly Rental	$900.00
LAWSON PRODUCTS INC - Total For Fleet Maintenance Fund			*$900.00*
LAWSON PRODUCTS INC - ALL DEPARTMENTS			$900.00

LITTLE CAESARS

LITTLE CAESARS	Police Administration	FAST FOOD RESTAURANTS 24-013852	$11.21
LITTLE CAESARS - Total For Police Administration			*$11.21*
LITTLE CAESARS	Police Investigations	FAST FOOD RESTAURANTS; food 24-007376	$95.48
LITTLE CAESARS	Police Investigations	FAST FOOD RESTAURANTS; food 24-007376	$110.15
LITTLE CAESARS - Total For Police Investigations			*$205.63*
LITTLE CAESARS - ALL DEPARTMENTS			$216.84

LIVEACTIONSAFETY.COM

LIVEACTIONSAFETY.COM	Direct Distribution - Fire	4 Wildland Fire Shelters	$2,174.45
LIVEACTIONSAFETY.COM - Total For Direct Distribution - Fire			*$2,174.45*
LIVEACTIONSAFETY.COM - ALL DEPARTMENTS			$2,174.45

LOAF N JUG #0193

LOAF N JUG #0193	Police Investigations	SERVICE STATIONS	($3.30)
LOAF N JUG #0193	Police Investigations	SERVICE STATIONS; fuel 24-007376	$28.00
LOAF N JUG #0193 - Total For Police Investigations			*$24.70*

LOAF N JUG #0193 - ALL DEPARTMENTS $24.70

LONG BUILDING TECHNO

LONG BUILDING TECHNO	Regional Water Operations	Replacement of Airflow Switch & Freeze Stat	$1,464.85
LONG BUILDING TECHNO - Total For Regional Water Operations			*$1,464.85*

LONG BUILDING TECHNO - ALL DEPARTMENTS $1,464.85

LS FBI NATIONAL ACAD

LS FBI NATIONAL ACAD	Police Administration	MEMBERSHIP ORGANIZATIONS NOT ELSEW	$168.48
LS FBI NATIONAL ACAD - Total For Police Administration			*$168.48*

LS FBI NATIONAL ACAD - ALL DEPARTMENTS $168.48

MAVERIK #344

MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS Sheridan	$24.74
MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$29.32
MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$23.48
MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$26.04
MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS Fuel CSO Sh	$38.29
MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS fuel Sherida	$25.51
MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$37.74
MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$27.76
MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS fuel Sherida	$21.39
MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS Food Sherid	$28.14
MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS Sheridan traf	$25.84
MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$26.61
MAVERIK #344	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$22.87
MAVERIK #344	Police Administration	SERVICE STATIONS Food Sheridan	$9.37
MAVERIK #344 - Total For Police Administration			*$367.10*

MAVERIK #344 - ALL DEPARTMENTS $367.10

MCDONALD'S F35665

MCDONALD'S F35665	Police Investigations	FAST FOOD RESTAURANTS; food 24-007376	$66.39
MCDONALD'S F35665 - Total For Police Investigations			*$66.39*

MCDONALD'S F35665 - ALL DEPARTMENTS $66.39

MENARDS CASPER WY

MENARDS CASPER WY	Balefill - Diversion & Special	WOOD TRIM FOR COMPOST SIGNAGE/ DRILL	$167.19
MENARDS CASPER WY - Total For Balefill - Diversion & Special			*$167.19*
MENARDS CASPER WY	Buildings & Structures Fund	Return of plumbing supplies for Fire Station	($80.18)
MENARDS CASPER WY	Buildings & Structures Fund	Plumbing Repair Supplies for Baler Building -	$63.97
MENARDS CASPER WY	Buildings & Structures Fund	BAS Supplies and Plumbing Repair Supplies f	$53.98
MENARDS CASPER WY	Buildings & Structures Fund	Repair supplies for Hogadon - Menards	$170.97
MENARDS CASPER WY	Buildings & Structures Fund	Plumbing supplies for Fire Station 5 - Menar	$19.48
MENARDS CASPER WY - Total For Buildings & Structures Fund			*$228.22*
MENARDS CASPER WY	Metro Animal Shelter	HOME SUPPLY WAREHOUSE STORES; power	$69.59
MENARDS CASPER WY - Total For Metro Animal Shelter			*$69.59*
MENARDS CASPER WY	Parks - Parks Maint.	Brick jointer	$5.97
MENARDS CASPER WY - Total For Parks - Parks Maint.			*$5.97*
MENARDS CASPER WY	Refuse - Residential	SUPPLIES FOR TRUCK BARN	$42.77
MENARDS CASPER WY - Total For Refuse - Residential			*$42.77*
MENARDS CASPER WY	RWS - Booster Stations	FITTINGS TO REPAIR SAMPLE PORT AT WAR	$6.43
MENARDS CASPER WY - Total For RWS - Booster Stations			*$6.43*
MENARDS CASPER WY	Traffic Control	Signal cabinet air filters	$79.92
MENARDS CASPER WY - Total For Traffic Control			*$79.92*
MENARDS CASPER WY	Water Distribution	DEF FOR DUMP TRUCKS, BLACK FITTINGS FO	$562.32
MENARDS CASPER WY	Water Distribution	BATTERIES FOR SHOP	$31.96
MENARDS CASPER WY - Total For Water Distribution			*$594.28*
MENARDS CASPER WY	Water Tanks	FITTINGS TO REPAIR SURGE VALVE AT NORT	$67.77
MENARDS CASPER WY - Total For Water Tanks			*$67.77*

MENARDS CASPER WY - ALL DEPARTMENTS $1,262.14

MICHAELS STORES

MICHAELS STORES	Police Administration	ARTIST SUPPLY STORES, CRAFT SHOPS Award	$32.99
MICHAELS STORES - Total For Police Administration			*$32.99*

MICHAELS STORES - ALL DEPARTMENTS $32.99

MICHAELSFENCE&SUPPLY

MICHAELSFENCE&SUPPLY	Capital Projects Fund	Parts for Baseline installation	$5.72
MICHAELSFENCE&SUPPLY	Capital Projects Fund	Parts for Baseline installation	$6.28
MICHAELSFENCE&SUPPLY - Total For Capital Projects Fund			*$12.00*
MICHAELSFENCE&SUPPLY	Parks - Parks Maint.	Brace bands	$10.80
MICHAELSFENCE&SUPPLY - Total For Parks - Parks Maint.			*$10.80*
MICHAELSFENCE&SUPPLY - ALL DEPARTMENTS			$22.80

MILLERS TRVL SINCLAI

MILLERS TRVL SINCLAI	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$38.48
MILLERS TRVL SINCLAI	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$21.63
MILLERS TRVL SINCLAI	Police Administration	AUTOMATED FUEL DISPENSERS Fuel Sherida	$18.05
MILLERS TRVL SINCLAI	Police Administration	SERVICE STATIONS Fuel Sheridan	$12.97
MILLERS TRVL SINCLAI - Total For Police Administration			*$91.13*
MILLERS TRVL SINCLAI - ALL DEPARTMENTS			$91.13

ML AUTOMOTIVE

ML AUTOMOTIVE	Fleet Maintenance Fund	230085 Vehicle Alignment	$157.00
ML AUTOMOTIVE	Fleet Maintenance Fund	230079 Vehicle Alginment	$157.00
ML AUTOMOTIVE	Fleet Maintenance Fund	83278 Vehicle Alignment	$87.00
ML AUTOMOTIVE	Fleet Maintenance Fund	101367 Vehicle Alignment	$87.00
ML AUTOMOTIVE	Fleet Maintenance Fund	230080 Alignment/Replace Axle Track Bar &	$377.00
ML AUTOMOTIVE - Total For Fleet Maintenance Fund			*$865.00*
ML AUTOMOTIVE - ALL DEPARTMENTS			$865.00

MOBILE CONCRETE, INC

MOBILE CONCRETE, INC	Water Distribution	1,500 TONS OF FILL SAND	$6,265.97
MOBILE CONCRETE, INC - Total For Water Distribution			*$6,265.97*
MOBILE CONCRETE, INC - ALL DEPARTMENTS			$6,265.97

MOTION AND FLOW CONT

MOTION AND FLOW CONT	Balefill - Baler Processing	Dust Plug & Freight Charges	$59.12

MOTION AND FLOW CONT	Balefill - Baler Processing	Fittings, Dust Plug & Freight Charges	$295.54
MOTION AND FLOW CONT - Total For Balefill - Baler Processing			*$354.66*
MOTION AND FLOW CONT - ALL DEPARTMENTS			$354.66

MOTOROLA SOLUTIONS

MOTOROLA SOLUTIONS	Public Safety Communication	Network Monitoring/Systm Pkg/Microwave	$9,457.67
MOTOROLA SOLUTIONS - Total For Public Safety Communications			*$9,457.67*
MOTOROLA SOLUTIONS	Refuse - Residential	Device Programming NEW RADIO TRK#2318	$471.43
MOTOROLA SOLUTIONS - Total For Refuse - Residential			*$471.43*
MOTOROLA SOLUTIONS - ALL DEPARTMENTS			$9,929.10

MOUNTAIN STATES

MOUNTAIN STATES	Municipal Court	Printing Service - judgement & sentence for	$105.14
MOUNTAIN STATES - Total For Municipal Court			*$105.14*
MOUNTAIN STATES	Police Administration	Printing Service - notice to impound stickers	$368.15
MOUNTAIN STATES - Total For Police Administration			*$368.15*
MOUNTAIN STATES - ALL DEPARTMENTS			$473.29

MOUNTAIN STATES PIPE

MOUNTAIN STATES PIPE	Water Meters	ERT'S	$2,564.40
MOUNTAIN STATES PIPE	Water Meters	ERT'S	$2,564.40
MOUNTAIN STATES PIPE	Water Meters	ERT'S	$2,564.40
MOUNTAIN STATES PIPE	Water Meters	ERT'S AND PIG TAILS	$2,909.10
MOUNTAIN STATES PIPE	Water Meters	ERT'S	$2,564.40
MOUNTAIN STATES PIPE - Total For Water Meters			*$13,166.70*
MOUNTAIN STATES PIPE - ALL DEPARTMENTS			$13,166.70

MOUNTAIN WEST TECHNO

MOUNTAIN WEST TECHNO	Aquatics- Marion Kreiner Op	Acct #12211	$6.00
MOUNTAIN WEST TECHNO - Total For Aquatics- Marion Kreiner Oper.			*$6.00*
MOUNTAIN WEST TECHNO	Aquatics- Mike Sedar Oper.	Acct #12214	$6.00
MOUNTAIN WEST TECHNO - Total For Aquatics- Mike Sedar Oper.			*$6.00*
MOUNTAIN WEST TECHNO	Aquatics- Paradise Valley Op	Acct #12213	$6.00

MOUNTAIN WEST TECHNO - Total For Aquatics- Paradise Valley Oper			*$6.00*
MOUNTAIN WEST TECHNO	Aquatics- Washington Oper	Acct #12212	$6.00
MOUNTAIN WEST TECHNO - Total For Aquatics- Washington Oper			*$6.00*
MOUNTAIN WEST TECHNO	Casper Business Center	Acct #20778	$81.92
MOUNTAIN WEST TECHNO - Total For Casper Business Center			*$81.92*
MOUNTAIN WEST TECHNO	Hogadon - Operations	Guest Internet	$67.95
MOUNTAIN WEST TECHNO - Total For Hogadon - Operations			*$67.95*
MOUNTAIN WEST TECHNO	Information Services	Acct #13922	$451.00
MOUNTAIN WEST TECHNO - Total For Information Services			*$451.00*
MOUNTAIN WEST TECHNO	Miller St. Dormitory	Acct #13502	$57.95
MOUNTAIN WEST TECHNO - Total For Miller St. Dormitory			*$57.95*
MOUNTAIN WEST TECHNO	Public Safety Communication	Acct #12000	$500.98
MOUNTAIN WEST TECHNO - Total For Public Safety Communications			*$500.98*
MOUNTAIN WEST TECHNO - ALL DEPARTMENTS			$1,183.80

MURDOCH'S RANCH&HOME

MURDOCH'S RANCH&HOM	Police Administration	MISCELLANEOUS AND RETAIL STORES Items	$88.49
MURDOCH'S RANCH&HOME - Total For Police Administration			*$88.49*
MURDOCH'S RANCH&HOME - ALL DEPARTMENTS			$88.49

NAPA AUTO PARTS CORP

NAPA AUTO PARTS CORP	Fleet Maintenance Fund	Consumables, Small Tools, IBS Expenses & P	$2,789.04
NAPA AUTO PARTS CORP	Fleet Maintenance Fund	Consumables, Small Tools, IBS Expenses & P	$126,918.46
NAPA AUTO PARTS CORP	Fleet Maintenance Fund	Consumables, Small Tools, IBS Expenses & P	$13,177.68
NAPA AUTO PARTS CORP - Total For Fleet Maintenance Fund			*$142,885.18*
NAPA AUTO PARTS CORP	Regional Water Operations	BOTTLE JACK	$6.56
NAPA AUTO PARTS CORP	Regional Water Operations	BELTS FOR EXHAUST MOTORS ON MAIN WA	$37.17
NAPA AUTO PARTS CORP	Regional Water Operations	SAND PUMP REBUILD	$46.70
NAPA AUTO PARTS CORP	Regional Water Operations	SAND PUMP REBUILDS	$50.07
NAPA AUTO PARTS CORP - Total For Regional Water Operations			*$140.50*
NAPA AUTO PARTS CORP	Water Tanks	REFUND- OIL & PARTS FOR NORTH PARK AU	($221.46)
NAPA AUTO PARTS CORP	Water Tanks	REFUND FOR FOR TAX- DOCUMENTS UPLOA	$221.46
NAPA AUTO PARTS CORP	Water Tanks	OIL & PARTS FOR NORTH PARK AUX ENGINE	$143.74
NAPA AUTO PARTS CORP - Total For Water Tanks			*$143.74*

NAPA AUTO PARTS CORP - ALL DEPARTMENTS $143,169.42

NATIONAL SKI PATROL

NATIONAL SKI PATROL	Hogadon - Operations	R butler patrol Dues	$148.00
NATIONAL SKI PATROL - Total For Hogadon - Operations			*$148.00*

NATIONAL SKI PATROL - ALL DEPARTMENTS $148.00

NATRONA COUNTY OFFIC

NATRONA COUNTY OFFIC	Aquatics - Operations	Routine Inspection	$85.00
NATRONA COUNTY OFFIC	Aquatics - Operations	Routine Inspection	$85.00
NATRONA COUNTY OFFIC	Aquatics - Operations	Routine Inspection	$85.00
NATRONA COUNTY OFFIC - Total For Aquatics - Operations			*$255.00*
NATRONA COUNTY OFFIC	Direct Distrib - Soc Com Svcs	40% Of Cost To Re-pipe Plumbing Chases	$14,366.80
NATRONA COUNTY OFFIC	Direct Distrib - Soc Com Svcs	40% Of Cost To Disconnect/Install Grinder	$1,400.00
NATRONA COUNTY OFFIC - Total For Direct Distrib - Soc Com Svcs			*$15,766.80*
NATRONA COUNTY OFFIC	General Fund Revenue	Frwrdng Funds On Case Being Heard In Circui	$3,000.00
NATRONA COUNTY OFFIC	General Fund Revenue	Frwrdng Funds On Case Being Heard In Circui	$550.00
NATRONA COUNTY OFFIC - Total For General Fund Revenue			*$3,550.00*

NATRONA COUNTY OFFIC - ALL DEPARTMENTS $19,571.80

NCL OF WISCONSIN INC

NCL OF WISCONSIN INC	WWTP Operations	Lab supplies	$58.18
NCL OF WISCONSIN INC	WWTP Operations	Lab supplies	$82.75
NCL OF WISCONSIN INC - Total For WWTP Operations			*$140.93*

NCL OF WISCONSIN INC - ALL DEPARTMENTS $140.93

NFPA NATL FIRE PROTE

NFPA NATL FIRE PROTE	Fire-EMS Operations	CHARITABLE AND SOCIAL SERVICE ORGANIZ	$167.85
NFPA NATL FIRE PROTE - Total For Fire-EMS Operations			*$167.85*

NFPA NATL FIRE PROTE - ALL DEPARTMENTS $167.85

NJ CRIMINAL

NJ CRIMINAL	Police Career Services	BUSINESS AND SECRETARIAL SCHOOLS Traini	$2,097.00
NJ CRIMINAL - Total For Police Career Services			*$2,097.00*
NJ CRIMINAL - ALL DEPARTMENTS			$2,097.00

NORCO, INC.

NORCO, INC.	Buildings & Structures Fund	Bathroom Tissue / Hair & Body Soap / Hand	$427.41
NORCO, INC.	Buildings & Structures Fund	Batteries, Paper Towels & Hand Soap	$890.11
NORCO, INC.	Buildings & Structures Fund	Garbage Bags	$75.64
NORCO, INC.	Buildings & Structures Fund	Lodge supplies	$151.49
NORCO, INC. - Total For Buildings & Structures Fund			*$1,544.65*
NORCO, INC.	Fleet Maintenance Fund	Cylinder Rental	$165.01
NORCO, INC. - Total For Fleet Maintenance Fund			*$165.01*
NORCO, INC.	Golf - Operations	Cylinder Rental	$26.97
NORCO, INC. - Total For Golf - Operations			*$26.97*
NORCO, INC.	Refuse - Commercial	LED Penlight Flashlight FOR TRUCK	$141.48
NORCO, INC. - Total For Refuse - Commercial			*$141.48*
NORCO, INC.	Refuse - Recycling	Garbage Bags DEPOT ROUTES	$1,146.40
NORCO, INC. - Total For Refuse - Recycling			*$1,146.40*
NORCO, INC.	WWTP Operations	Oxygen sensor	$117.72
NORCO, INC.	WWTP Operations	Compressed gas	$65.32
NORCO, INC. - Total For WWTP Operations			*$183.04*
NORCO, INC. - ALL DEPARTMENTS			$3,207.55

NORTHERN LIGHTS MANU

NORTHERN LIGHTS MANU	Refuse - Residential	Replace Cylinder On Truck #2286 RESIDENT S	$2,400.00
NORTHERN LIGHTS MANU - Total For Refuse - Residential			*$2,400.00*
NORTHERN LIGHTS MANU - ALL DEPARTMENTS			$2,400.00

NORTHROP BOILER WORK

NORTHROP BOILER WORK	WWTP Operations	Sight glass	$24.20
NORTHROP BOILER WORK - Total For WWTP Operations			*$24.20*
NORTHROP BOILER WORK - ALL DEPARTMENTS			$24.20

NORTHWEST CONTRACTOR

NORTHWEST CONTRACTOR	Balefill - Baler Processing	Ratcheting Tap & Die Set / Aluminum Pipe W	$478.73
NORTHWEST CONTRACTOR - Total For Balefill - Baler Processing			*$478.73*
NORTHWEST CONTRACTOR	Refuse - Residential	GRINDING DISC FOR TRUCK BARN	$31.00
NORTHWEST CONTRACTOR - Total For Refuse - Residential			*$31.00*
NORTHWEST CONTRACTOR	Sewer Wastewater Collection	spray paint	$19.50
NORTHWEST CONTRACTOR - Total For Sewer Wastewater Collection			*$19.50*
NORTHWEST CONTRACTOR	WWTP Operations	Shop supplies	$46.33
NORTHWEST CONTRACTOR - Total For WWTP Operations			*$46.33*
NORTHWEST CONTRACTOR - ALL DEPARTMENTS			$575.56

NVA CASPER VETERINAR

NVA CASPER VETERINAR	Metro Animal Fund	Veterinary Services	$919.59
NVA CASPER VETERINAR	Metro Animal Fund	Veterinary Services	$148.05
NVA CASPER VETERINAR - Total For Metro Animal Fund			*$1,067.64*
NVA CASPER VETERINAR	Police Administration	Veterinary Services	$400.05
NVA CASPER VETERINAR	Police Administration	Veterinary Services	$122.85
NVA CASPER VETERINAR	Police Administration	Veterinary Services	$147.00
NVA CASPER VETERINAR	Police Administration	Veterinary Services	$99.45
NVA CASPER VETERINAR - Total For Police Administration			*$769.35*
NVA CASPER VETERINAR - ALL DEPARTMENTS			$1,836.99

ODP BUS SOL LLC

ODP BUS SOL LLC	Health Insurance Fund	Black Toner for Color Printer previously in H	$52.31
ODP BUS SOL LLC - Total For Health Insurance Fund			*$52.31*
ODP BUS SOL LLC	Human Resources	Black Toner for Color Printer previously in H	$52.31
ODP BUS SOL LLC - Total For Human Resources			*$52.31*
ODP BUS SOL LLC	Risk Management	Black Toner for Color Printer previously in H	$52.30
ODP BUS SOL LLC - Total For Risk Management			*$52.30*
ODP BUS SOL LLC - ALL DEPARTMENTS			$156.92

OFFICE SHOP INC

OFFICE SHOP INC	Fire-EMS Administration	Copier Usage	$155.62

OFFICE SHOP INC - Total For Fire-EMS Administration			*$155.62*
OFFICE SHOP INC - ALL DEPARTMENTS			$155.62

OHIO UAV SERVICES LL

OHIO UAV SERVICES LL	Police Administration	Flight Battery Qty 12	$1,509.00
OHIO UAV SERVICES LL - Total For Police Administration			*$1,509.00*
OHIO UAV SERVICES LL - ALL DEPARTMENTS			$1,509.00

ONE CALL OF WY.

ONE CALL OF WY.	Sewer Wastewater Collection	Tickets For February	$203.51
ONE CALL OF WY.	Sewer Wastewater Collection	Tickets For December	$218.36
ONE CALL OF WY. - Total For Sewer Wastewater Collection			*$421.87*
ONE CALL OF WY.	Traffic Control	Tickets For February	$21.00
ONE CALL OF WY.	Traffic Control	Tickets For December	$33.75
ONE CALL OF WY. - Total For Traffic Control			*$54.75*
ONE CALL OF WY.	Water Distribution	Tickets For February	$248.74
ONE CALL OF WY.	Water Distribution	Tickets For December	$266.89
ONE CALL OF WY. - Total For Water Distribution			*$515.63*
ONE CALL OF WY. - ALL DEPARTMENTS			$992.25

PACE ANALYTICAL SERV

PACE ANALYTICAL SERV	WWTP Operations	Sample Testing & Disposal	$52.00
PACE ANALYTICAL SERV - Total For WWTP Operations			*$52.00*
PACE ANALYTICAL SERV - ALL DEPARTMENTS			$52.00

PACIFIC HIDE & FUR

PACIFIC HIDE & FUR	Refuse - Residential	HR Strip/Flat, Angle/Square/Rectangle Iron	$2,327.64
PACIFIC HIDE & FUR - Total For Refuse - Residential			*$2,327.64*
PACIFIC HIDE & FUR - ALL DEPARTMENTS			$2,327.64

PACIFIC STEEL BRANCH

PACIFIC STEEL BRANCH	Water Meters	STEEL FOR METER ROOM CUB KEYS	$50.20

PACIFIC STEEL BRANCH - Total For Water Meters			*$50.20*
PACIFIC STEEL BRANCH - ALL DEPARTMENTS			$50.20

PANCHOS

PANCHOS	Fire-EMS Training	Meal for assessors for captain's testing	$228.11
PANCHOS - Total For Fire-EMS Training			*$228.11*
PANCHOS	Police Administration	EATING PLACES, RESTAURANTS 24-007376	$31.47
PANCHOS - Total For Police Administration			*$31.47*
PANCHOS - ALL DEPARTMENTS			$259.58

PAVEMENT STENCIL, LL

PAVEMENT STENCIL, LL	Traffic Control	Number stencil set for parking lot painting	$266.33
PAVEMENT STENCIL, LL - Total For Traffic Control			*$266.33*
PAVEMENT STENCIL, LL - ALL DEPARTMENTS			$266.33

PAYPAL COLOWYOMUS

PAYPAL COLOWYOMUS	Ft. Caspar Museum	Museum Conference in Worland	$242.09
PAYPAL COLOWYOMUS - Total For Ft. Caspar Museum			*$242.09*
PAYPAL COLOWYOMUS - ALL DEPARTMENTS			$242.09

PAYPAL MKBURGE

PAYPAL MKBURGE	Police Investigations	PROFESSIONAL SERVICES NOT ELSEWHERE C	$155.00
PAYPAL MKBURGE - Total For Police Investigations			*$155.00*
PAYPAL MKBURGE - ALL DEPARTMENTS			$155.00

PEACHES'

PEACHES'	Police Investigations	FAST FOOD RESTAURANTS; food 24-007376	$79.49
PEACHES' - Total For Police Investigations			*$79.49*
PEACHES' - ALL DEPARTMENTS			$79.49

PEDEN'S INC

PEDEN'S INC	Balefill - Diversion & Special	COMPOST SALE T SHIRTS	$177.30
PEDEN'S INC	Balefill - Diversion & Special	COMPOST SALE T SHIRTS	$149.40
PEDEN'S INC - Total For Balefill - Diversion & Special			*$326.70*
PEDEN'S INC	Buildings & Structures Fund	Embroidery Service	$147.05
PEDEN'S INC - Total For Buildings & Structures Fund			*$147.05*
PEDEN'S INC	Customer Service	Shirts & Embroidery Service	$164.00
PEDEN'S INC - Total For Customer Service			*$164.00*
PEDEN'S INC - ALL DEPARTMENTS			$637.75

PETERBILT OF WYOMING

PETERBILT OF WYOMING	Fleet Maintenance Fund	660316 Equipment Repair	$1,030.00
PETERBILT OF WYOMING	Fleet Maintenance Fund	111186 Equipment Repair	$2,995.34
PETERBILT OF WYOMING - Total For Fleet Maintenance Fund			*$4,025.34*
PETERBILT OF WYOMING - ALL DEPARTMENTS			$4,025.34

PETSMART #3082

PETSMART #3082	Metro Animal Shelter	PET SHOPS-PET FOOD AND SUPPLY STORES;	$63.98
PETSMART #3082 - Total For Metro Animal Shelter			*$63.98*
PETSMART #3082 - ALL DEPARTMENTS			$63.98

PIZZA HUT #1806

PIZZA HUT #1806	Police Administration	EATING PLACES, RESTAURANTS Sheridan	$35.08
PIZZA HUT #1806 - Total For Police Administration			*$35.08*
PIZZA HUT #1806 - ALL DEPARTMENTS			$35.08

PLATTE RIVER CROSSIN

PLATTE RIVER CROSSIN	Public Safety Communication	Rent on Nerd Building	$114,466.67
PLATTE RIVER CROSSIN - Total For Public Safety Communications			*$114,466.67*
PLATTE RIVER CROSSIN - ALL DEPARTMENTS			$114,466.67

PLATTE RIVER PARKWAY

PLATTE RIVER PARKWAY	Capital Projects Fund	Return of PRTT Contribution for Bridge Enha	$100,000.00

PLATTE RIVER PARKWAY - Total For Capital Projects Fund			*$100,000.00*
PLATTE RIVER PARKWAY - ALL DEPARTMENTS			$100,000.00

POHL METAL PRODUCTS

POHL METAL PRODUCTS	Golf - Operations	Range Ball Washer and shipping charges	$2,895.00
POHL METAL PRODUCTS - Total For Golf - Operations			*$2,895.00*
POHL METAL PRODUCTS - ALL DEPARTMENTS			$2,895.00

POSTAL PROS, INC.

POSTAL PROS, INC.	Customer Service	UB/Past Due Printing / Postage / Mail Servic	$4,527.10
POSTAL PROS, INC.	Customer Service	UB/Past Due Printing / Postage / Mail Servic	$3,531.50
POSTAL PROS, INC.	Customer Service	E-Statements, Texts & Payments / IVR Paym	$3,172.60
POSTAL PROS, INC. - Total For Customer Service			*$11,231.20*
POSTAL PROS, INC. - ALL DEPARTMENTS			$11,231.20

PRESTIGE FLAG MFG CO

PRESTIGE FLAG MFG CO	Golf - Operations	Yellow, Orange, Green Flags for greens, pin p	$855.12
PRESTIGE FLAG MFG CO - Total For Golf - Operations			*$855.12*
PRESTIGE FLAG MFG CO - ALL DEPARTMENTS			$855.12

PROFESSIONAL CLEANIN

PROFESSIONAL CLEANIN	WWTP Operations	Cleaning Service - February 2024	$1,395.00
PROFESSIONAL CLEANIN - Total For WWTP Operations			*$1,395.00*
PROFESSIONAL CLEANIN - ALL DEPARTMENTS			$1,395.00

PROJECT MGMT INSTITU

PROJECT MGMT INSTITU	Information Services	Project Management Institute Membership	$139.00
PROJECT MGMT INSTITU - Total For Information Services			*$139.00*
PROJECT MGMT INSTITU - ALL DEPARTMENTS			$139.00

PUBLICRISKMGMTASSN

PUBLICRISKMGMTASSN	Risk Management	PRIMA Conference Registration	$695.00
PUBLICRISKMGMTASSN - Total For Risk Management			*$695.00*
PUBLICRISKMGMTASSN - ALL DEPARTMENTS			$695.00

PURVIS INDUSTRIES

PURVIS INDUSTRIES	Regional Water Operations	Posi-Lock Puller & Freight Charges	$425.57
PURVIS INDUSTRIES - Total For Regional Water Operations			*$425.57*
PURVIS INDUSTRIES - ALL DEPARTMENTS			$425.57

PVS DX INC

PVS DX INC	Regional Water Operations	Sodium Hypochlorite	$13,212.83
PVS DX INC - Total For Regional Water Operations			*$13,212.83*
PVS DX INC - ALL DEPARTMENTS			$13,212.83

QDOBA 2791

QDOBA 2791	Fire-EMS Training	Meal for assessors for captain's meeting	$247.50
QDOBA 2791	Fire-EMS Training	Meal for assessors for captain's meeting	$247.50
QDOBA 2791 - Total For Fire-EMS Training			*$495.00*
QDOBA 2791 - ALL DEPARTMENTS			$495.00

RAILROAD MGMT CO III

RAILROAD MGMT CO III	Water Administration	License fees 06/16/24 - 06/15/25	$379.14
RAILROAD MGMT CO III - Total For Water Administration			*$379.14*
RAILROAD MGMT CO III - ALL DEPARTMENTS			$379.14

RESCUEGEAR INC

RESCUEGEAR INC	Special Fire Assistance Fund	RERT2 Technical Rescue Gear	$388.50
RESCUEGEAR INC - Total For Special Fire Assistance Fund			*$388.50*
RESCUEGEAR INC - ALL DEPARTMENTS			$388.50

REXEL USA INC

REXEL USA INC	WWTP Operations	Compact Logix Controller	$2,624.00
REXEL USA INC - Total For WWTP Operations			*$2,624.00*
REXEL USA INC - ALL DEPARTMENTS			$2,624.00

RICKS CUSTOMS

RICKS CUSTOMS	Fire-EMS Administration	Engraved Plaques for 2023 Award Ceremony	$432.60
RICKS CUSTOMS - Total For Fire-EMS Administration			*$432.60*
RICKS CUSTOMS - ALL DEPARTMENTS			$432.60

Rocky Mountain

Rocky Mountain	Water Distribution	Monthly Rental	$29.95
Rocky Mountain - Total For Water Distribution			*$29.95*
Rocky Mountain - ALL DEPARTMENTS			$29.95

ROCKY MOUNTAIN POWER

ROCKY MOUNTAIN POWER	Aquatics - Operations	Acct #54730761-088 1	$5,855.84
ROCKY MOUNTAIN POWER - Total For Aquatics - Operations			*$5,855.84*
ROCKY MOUNTAIN POWER	Casper Business Center	Acct #54730761-159 0	$9,204.38
ROCKY MOUNTAIN POWER - Total For Casper Business Center			*$9,204.38*
ROCKY MOUNTAIN POWER	Cemetery	Acct #54730761-092 3	$130.04
ROCKY MOUNTAIN POWER - Total For Cemetery			*$130.04*
ROCKY MOUNTAIN POWER	City Center Building	Acct #54730761-093 1	$1,419.62
ROCKY MOUNTAIN POWER - Total For City Center Building			*$1,419.62*
ROCKY MOUNTAIN POWER	City Hall	Acct #54730761-093 1	$2,133.67
ROCKY MOUNTAIN POWER - Total For City Hall			*$2,133.67*
ROCKY MOUNTAIN POWER	Fleet Maintenance Fund	Acct #54730761-096 4	$4,452.71
ROCKY MOUNTAIN POWER - Total For Fleet Maintenance Fund			*$4,452.71*
ROCKY MOUNTAIN POWER	Hogadon - Operations	Acct #54730761-126 9	$5,703.62
ROCKY MOUNTAIN POWER - Total For Hogadon - Operations			*$5,703.62*
ROCKY MOUNTAIN POWER	Marathon Building	Acct #54730761-093 1	$1,064.50
ROCKY MOUNTAIN POWER - Total For Marathon Building			*$1,064.50*
ROCKY MOUNTAIN POWER	Metro Animal Fund	Acct #54730761-102 0	$878.36
ROCKY MOUNTAIN POWER - Total For Metro Animal Fund			*$878.36*

ROCKY MOUNTAIN POWER	Miller St. Dormitory	Acct #54730761-093 1	$86.46
ROCKY MOUNTAIN POWER - Total For Miller St. Dormitory			*$86.46*
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-132 7	$2,307.24
ROCKY MOUNTAIN POWER - Total For Parks - Special Areas			*$2,307.24*
ROCKY MOUNTAIN POWER	Police Administration	Acct #54730761-104 6	$220.40
ROCKY MOUNTAIN POWER - Total For Police Administration			*$220.40*
ROCKY MOUNTAIN POWER	Public Safety Communication	Acct #54730761-146 7	$271.38
ROCKY MOUNTAIN POWER - Total For Public Safety Communications			*$271.38*
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-021 9	$27.87
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-024 3	$28.23
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-001 1	$28.78
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-025 0	$2,188.24
ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations			*$2,273.12*
ROCKY MOUNTAIN POWER	WWTP Operations	Acct #54730761-004 8	$322.93
ROCKY MOUNTAIN POWER - Total For WWTP Operations			*$322.93*
ROCKY MOUNTAIN POWER - ALL DEPARTMENTS			$36,324.27

ROGUE

ROGUE	Direct Distribution - Fire	Fitness Equipment	$1,417.50
ROGUE - Total For Direct Distribution - Fire			*$1,417.50*
ROGUE - ALL DEPARTMENTS			$1,417.50

Rooter

Rooter	Parks - Parks Maint.	Porta-John from R&R	$331.65
Rooter	Parks - Parks Maint.	Porta-John from R&R	$227.25
Rooter - Total For Parks - Parks Maint.			*$558.90*
Rooter - ALL DEPARTMENTS			$558.90

SAFE KIDS WORLDWIDE

SAFE KIDS WORLDWIDE	Fire-EMS Training	Car seat tech class	$95.00
SAFE KIDS WORLDWIDE - Total For Fire-EMS Training			*$95.00*
SAFE KIDS WORLDWIDE - ALL DEPARTMENTS			$95.00

SAMS CLUB #6425

SAMS CLUB #6425	Balefill - Baler Processing	SUPPLIES FOR FACILITY	$69.25
SAMS CLUB #6425 - Total For Balefill - Baler Processing			*$69.25*
SAMS CLUB #6425	Balefill - Disposal & Landfill	SUPPLIES FOR FACILITY	$44.96
SAMS CLUB #6425	Balefill - Disposal & Landfill	cleaning supplies for Compost bldg	$55.90
SAMS CLUB #6425 - Total For Balefill - Disposal & Landfill			*$100.86*
SAMS CLUB #6425	Balefill - Diversion & Special	cleaning supplies for Compost bldg	$119.64
SAMS CLUB #6425	Balefill - Diversion & Special	SUPPLIES FOR FACILITY	$69.25
SAMS CLUB #6425 - Total For Balefill - Diversion & Special			*$188.89*
SAMS CLUB #6425	City Manager	AUTOMATED FUEL DISPENSERS	$40.06
SAMS CLUB #6425	City Manager	AUTOMATED FUEL DISPENSERS	$50.01
SAMS CLUB #6425 - Total For City Manager			*$90.07*
SAMS CLUB #6425	Fire-EMS Operations	Station Supplies	$255.60
SAMS CLUB #6425	Fire-EMS Operations	Station Supplies	$37.96
SAMS CLUB #6425 - Total For Fire-EMS Operations			*$293.56*
SAMS CLUB #6425	Fire-EMS Training	Snacks and Drinks for assessors for Captain's	$217.50
SAMS CLUB #6425 - Total For Fire-EMS Training			*$217.50*
SAMS CLUB #6425	Ice Arena - Concessions	CONCESSIONS - CHIPS, PRETZELS,WATER,CO	$410.55
SAMS CLUB #6425 - Total For Ice Arena - Concessions			*$410.55*
SAMS CLUB #6425	Municipal Court	WHOLESALE CLUBS	$45.86
SAMS CLUB #6425 - Total For Municipal Court			*$45.86*
SAMS CLUB #6425	Police Administration	WHOLESALE CLUBS Food for staff in Sherida	$135.84
SAMS CLUB #6425 - Total For Police Administration			*$135.84*
SAMS CLUB #6425 - ALL DEPARTMENTS			$1,552.38

SAMS CLUB #8169

SAMS CLUB #8169	Police Investigations	AUTOMATED FUEL DISPENSERS; fuel, polygr	$42.24
SAMS CLUB #8169 - Total For Police Investigations			*$42.24*
SAMS CLUB #8169 - ALL DEPARTMENTS			$42.24

SAMS CLUB RENEWAL

SAMS CLUB RENEWAL	Public Transit - Operations	Annual membership renewal	$110.00
SAMS CLUB RENEWAL - Total For Public Transit - Operations			*$110.00*

SAMS CLUB RENEWAL - ALL DEPARTMENTS $110.00

SAMSCLUB #6425

SAMSCLUB #6425	Balefill - Baler Processing	SUPPLIES FOR BALER/SCALEHOUSE/LDF	$60.94
SAMSCLUB #6425 - Total For Balefill - Baler Processing			*$60.94*
SAMSCLUB #6425	Balefill - Disposal & Landfill	SUPPLIES FOR BALER/SCALEHOUSE/LDF	$101.89
SAMSCLUB #6425 - Total For Balefill - Disposal & Landfill			*$101.89*
SAMSCLUB #6425	Balefill - Diversion & Special	SUPPLIES FOR BALER/SCALEHOUSE/LDF	$33.95
SAMSCLUB #6425 - Total For Balefill - Diversion & Special			*$33.95*
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies	$146.28
SAMSCLUB #6425 - Total For Fire-EMS Operations			*$146.28*
SAMSCLUB #6425	Police Career Services	WHOLESALE CLUBS items for entry level testi	$96.96
SAMSCLUB #6425 - Total For Police Career Services			*$96.96*
SAMSCLUB #6425	Risk Management	WHOLESALE CLUBS snacks for WARM meeti	$47.36
SAMSCLUB #6425 - Total For Risk Management			*$47.36*
SAMSCLUB #6425	Sewer Wastewater Collection	office supplies, USB storage for CCTV van	$94.92
SAMSCLUB #6425 - Total For Sewer Wastewater Collection			*$94.92*

SAMSCLUB #6425 - ALL DEPARTMENTS $582.30

SAWYER INC

SAWYER INC	Hogadon - Operations	Preventive Pest Control Service	$159.00
SAWYER INC - Total For Hogadon - Operations			*$159.00*

SAWYER INC - ALL DEPARTMENTS $159.00

SEAWESTERN FIRE FIGH

SEAWESTERN FIRE FIGH	Fire-EMS Administration	2 - Breathing Air Compressor Air Quality Anal	$1,080.00
SEAWESTERN FIRE FIGH	Fire-EMS Administration	Quarterly Air Sample	$540.00
SEAWESTERN FIRE FIGH - Total For Fire-EMS Administration			*$1,620.00*

SEAWESTERN FIRE FIGH - ALL DEPARTMENTS $1,620.00

SEA-WESTERN INC

SEA-WESTERN INC	Direct Distribution - Fire	Uniform Supplies	$4,469.00
SEA-WESTERN INC - Total For Direct Distribution - Fire			*$4,469.00*

SEA-WESTERN INC - ALL DEPARTMENTS $4,469.00

SHELL OIL 5744427920

SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$72.22
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$63.46
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$29.94
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$67.27
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	$76.93
SHELL OIL 5744427920 - Total For Fire-EMS Operations			*$309.82*

SHELL OIL 5744427920 - ALL DEPARTMENTS $309.82

SHERRIE'S PLACE

SHERRIE'S PLACE	Fire-EMS Training	Breakfast for Captains test meeting	$27.60
SHERRIE'S PLACE - Total For Fire-EMS Training			*$27.60*

SHERRIE'S PLACE - ALL DEPARTMENTS $27.60

SHERRILL INC

SHERRILL INC	Special Fire Assistance Fund	FY24 RRT2 Tech Rescue Gear	$1,283.44
SHERRILL INC	Special Fire Assistance Fund	FY24 RRT2 Tech Rescue Gear	$215.85
SHERRILL INC	Special Fire Assistance Fund	FY24 RRT2 Tech Rescue Gear	$3,248.99
SHERRILL INC	Special Fire Assistance Fund	FY24 RRT2 Tech Rescue Gear	$148.47
SHERRILL INC	Special Fire Assistance Fund	FY24 RRT2 Tech Rescue Gear	$795.93
SHERRILL INC - Total For Special Fire Assistance Fund			*$5,692.68*

SHERRILL INC - ALL DEPARTMENTS $5,692.68

SHIRTS AND MORE INC

SHIRTS AND MORE INC	Fire-EMS Operations	Uniform Supplies	$92.00
SHIRTS AND MORE INC - Total For Fire-EMS Operations			*$92.00*

SHIRTS AND MORE INC - ALL DEPARTMENTS $92.00

SHUTTERFLY, INC.

SHUTTERFLY, INC.	Police Administration	PHOTOGRAPHIC STUDIOS baby plaque	$72.98

SHUTTERFLY, INC.	Police Administration	PHOTOGRAPHIC STUDIOS baby plaque	$72.98
SHUTTERFLY, INC.	Police Administration	PHOTOGRAPHIC STUDIOS Awards ceremony	$94.69
SHUTTERFLY, INC. - Total For Police Administration			*$240.65*
SHUTTERFLY, INC. - ALL DEPARTMENTS			$240.65

SIRCHIE ACQUISITION

SIRCHIE ACQUISITION	Police Investigations	MISCELLANEOUS GENERAL MERCHANDISE S	$100.52
SIRCHIE ACQUISITION	Police Investigations	MISCELLANEOUS GENERAL MERCHANDISE S	$28.15
SIRCHIE ACQUISITION	Police Investigations	MISCELLANEOUS GENERAL MERCHANDISE S	$622.66
SIRCHIE ACQUISITION	Police Investigations	MISCELLANEOUS GENERAL MERCHANDISE S	$260.50
SIRCHIE ACQUISITION - Total For Police Investigations			*$1,011.83*
SIRCHIE ACQUISITION - ALL DEPARTMENTS			$1,011.83

SKYLINE RANCHES

SKYLINE RANCHES	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	($105.73)
SKYLINE RANCHES	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	$1,057.34
SKYLINE RANCHES - Total For Sewer Fund			*$951.61*
SKYLINE RANCHES	WWTP Revenue and Transfer	Retail Sewer Revenue/201 Sewer Billing/Ad	($748.80)
SKYLINE RANCHES - Total For WWTP Revenue and Transfers			*($748.80)*
SKYLINE RANCHES - ALL DEPARTMENTS			$202.81

SMARSH, INC

SMARSH, INC	Information Services	Professional Archive Service	$2,237.40
SMARSH, INC - Total For Information Services			*$2,237.40*
SMARSH, INC - ALL DEPARTMENTS			$2,237.40

SMITH PSYCHOLOGICAL

SMITH PSYCHOLOGICAL	Police Administration	Confidential Legal Or Medical Matters	$800.00
SMITH PSYCHOLOGICAL	Police Administration	Confidential Legal Or Medical Matters	$200.00
SMITH PSYCHOLOGICAL - Total For Police Administration			*$1,000.00*
SMITH PSYCHOLOGICAL	Police Career Services	Confidential Legal Or Medical Matters	$500.00
SMITH PSYCHOLOGICAL - Total For Police Career Services			*$500.00*

SMITH PSYCHOLOGICAL - ALL DEPARTMENTS $1,500.00

SOLID WASTE ASSOCIA

SOLID WASTE ASSOCIA	Refuse - Residential	TRAVEL/ TRAINING SWANA MEMBERSHIP	$245.00
SOLID WASTE ASSOCIA - Total For Refuse - Residential			*$245.00*

SOLID WASTE ASSOCIA - ALL DEPARTMENTS $245.00

SOLSBURY HILL LLC

SOLSBURY HILL LLC	Capital Projects Fund	Baseline Replacement Display & Swing Panel	$1,563.10
SOLSBURY HILL LLC - Total For Capital Projects Fund			*$1,563.10*

SOLSBURY HILL LLC - ALL DEPARTMENTS $1,563.10

SP K&M PET PRODUCTS

SP K&M PET PRODUCTS	Police Administration	PET SHOPS-PET FOOD AND SUPPLY STORES F	$28.53
SP K&M PET PRODUCTS - Total For Police Administration			*$28.53*

SP K&M PET PRODUCTS - ALL DEPARTMENTS $28.53

SP THE BLUE CELL

SP THE BLUE CELL	Fire-EMS Training	ICS 300 and 400	$600.00
SP THE BLUE CELL - Total For Fire-EMS Training			*$600.00*

SP THE BLUE CELL - ALL DEPARTMENTS $600.00

SPEEDWAY 08534

SPEEDWAY 08534	Police Career Services	AUTOMATED FUEL DISPENSERS; polygraph s	$52.29
SPEEDWAY 08534 - Total For Police Career Services			*$52.29*

SPEEDWAY 08534 - ALL DEPARTMENTS $52.29

SQ COMPUTER PROFESS

SQ COMPUTER PROFESS	Direct Distribution - Fire	GPS receivers for Engines	$736.56
SQ COMPUTER PROFESS - Total For Direct Distribution - Fire			*$736.56*
SQ COMPUTER PROFESS	Police Administration	COMPUTER MAINTENANCE,REPAIR & SERVI	$79.95

SQ COMPUTER PROFESS - Total For Police Administration			*$79.95*
SQ COMPUTER PROFESS	Rec Center - Operations	Camera Front Desk CRC Replacement	$39.99
SQ COMPUTER PROFESS - Total For Rec Center - Operations			*$39.99*
SQ COMPUTER PROFESS - ALL DEPARTMENTS			$856.50

SQ DICKEY'S BARBECU

SQ DICKEY'S BARBECU	City Manager	EATING PLACES, RESTAURANTS	$18.95
SQ DICKEY'S BARBECU - Total For City Manager			*$18.95*
SQ DICKEY'S BARBECU - ALL DEPARTMENTS			$18.95

SQ FORD WYOMING CEN

SQ FORD WYOMING CEN	Parks - Parks Maint.	Street and Parks appreciation	$361.00
SQ FORD WYOMING CEN - Total For Parks - Parks Maint.			*$361.00*
SQ FORD WYOMING CEN - ALL DEPARTMENTS			$361.00

SQ MY EDUCATIONAL R

SQ MY EDUCATIONAL R	Fire-EMS Training	BLS and ACLS cards	$235.00
SQ MY EDUCATIONAL R	Fire-EMS Training	BLS cards for C platoon	$130.00
SQ MY EDUCATIONAL R	Fire-EMS Training	ACLS Cards	$150.00
SQ MY EDUCATIONAL R - Total For Fire-EMS Training			*$515.00*
SQ MY EDUCATIONAL R - ALL DEPARTMENTS			$515.00

SQ OHIO DRONE REPAI

SQ OHIO DRONE REPAI	Risk Management	Claim 202400152 - Drone Repair	$616.50
SQ OHIO DRONE REPAI	Risk Management	Claim 202400141 - Drone Repair	$1,258.00
SQ OHIO DRONE REPAI - Total For Risk Management			*$1,874.50*
SQ OHIO DRONE REPAI - ALL DEPARTMENTS			$1,874.50

SQ PEDEN'S INC.

SQ PEDEN'S INC.	Police Career Services	MEN'S AND WOMEN'S CLOTHING STORES de	$331.00
SQ PEDEN'S INC. - Total For Police Career Services			*$331.00*

SQ PEDEN'S INC. - ALL DEPARTMENTS $331.00

SQ PWP WYOMING LLC

SQ PWP WYOMING LLC	Ice Arena - Concessions	Papa John Pzza Concession Orders October -	$861.62
SQ PWP WYOMING LLC - Total For Ice Arena - Concessions			*$861.62*

SQ PWP WYOMING LLC - ALL DEPARTMENTS $861.62

SQ WYATT ELECTRIC I

SQ WYATT ELECTRIC I	Parks - Parks Maint.	Heater for Fort Casper Pump Shed	$358.04
SQ WYATT ELECTRIC I - Total For Parks - Parks Maint.			*$358.04*

SQ WYATT ELECTRIC I - ALL DEPARTMENTS $358.04

SQUARESPACE INC.

SQUARESPACE INC.	Parks - Parks Maint.	Square space site - Parks and Rec master pla	$33.00
SQUARESPACE INC.	Parks - Parks Maint.	Domain purchase Playnatrona.org for Parks	$12.00
SQUARESPACE INC. - Total For Parks - Parks Maint.			*$45.00*

SQUARESPACE INC. - ALL DEPARTMENTS $45.00

STAPLES

STAPLES	Fire-EMS Administration	Fire Admin Supplies	$177.93
STAPLES - Total For Fire-EMS Administration			*$177.93*
STAPLES	Fire-EMS Training	Supplies for Captains Test	$121.74
STAPLES - Total For Fire-EMS Training			*$121.74*
STAPLES	Golf - Operations	Planners, Calendars, Pens, Label maker cartir	$164.72
STAPLES - Total For Golf - Operations			*$164.72*
STAPLES	Hogadon - Operations	Office supplies	$195.94
STAPLES - Total For Hogadon - Operations			*$195.94*
STAPLES	Parks - Parks Maint.	STATIONARY, OFFICE AND SCHOOL SUPPLY S	$43.45
STAPLES - Total For Parks - Parks Maint.			*$43.45*
STAPLES	Public Engagement	Laptop case	$47.99
STAPLES - Total For Public Engagement			*$47.99*
STAPLES	Streets	STATIONARY, OFFICE AND SCHOOL SUPPLY S	$43.46
STAPLES - Total For Streets			*$43.46*

STAPLES	Traffic Control	Label supplies	$117.97
STAPLES - Total For Traffic Control			*$117.97*
STAPLES - ALL DEPARTMENTS			$913.20

STARBUCKS STORE

STARBUCKS STORE	Police Administration	FAST FOOD RESTAURANTS Staff food Sherida	$173.83
STARBUCKS STORE	Police Administration	FAST FOOD RESTAURANTS Food for Staff She	$25.00
STARBUCKS STORE - Total For Police Administration			*$198.83*
STARBUCKS STORE - ALL DEPARTMENTS			$198.83

STATE OF WY.

STATE OF WY.	Balefill - Disposal & Landfill	Loan #CW077	$140,172.28
STATE OF WY. - Total For Balefill - Disposal & Landfill			*$140,172.28*
STATE OF WY.	Health Insurance Fund	Retiree Subsidy - March 2024	$3,411.67
STATE OF WY. - Total For Health Insurance Fund			*$3,411.67*
STATE OF WY.	Police Administration	Notary Public Application - Napolitano	$60.00
STATE OF WY.	Police Administration	Notary Public Application - L. Gonzalez	$60.00
STATE OF WY. - Total For Police Administration			*$120.00*
STATE OF WY. - ALL DEPARTMENTS			$143,703.95

STATELINE NO 7 ARCHI

STATELINE NO 7 ARCHI	Capital Projects Fund	Washington Park Restroom Upgra	$1,250.00
STATELINE NO 7 ARCHI - Total For Capital Projects Fund			*$1,250.00*
STATELINE NO 7 ARCHI - ALL DEPARTMENTS			$1,250.00

STERLING

STERLING	Human Resources	Centralized employee backgroun	$706.15
STERLING - Total For Human Resources			*$706.15*
STERLING - ALL DEPARTMENTS			$706.15

Subway 10143

Subway 10143	Police Administration	FAST FOOD RESTAURANTS Food for Sheridan	$52.16

Subway 10143	Police Administration	FAST FOOD RESTAURANTS Staff food Sherida	$19.67
Subway 10143 - Total For Police Administration			*$71.83*
Subway 10143 - ALL DEPARTMENTS			$71.83

SUMMIT FIRE & SECURI

SUMMIT FIRE & SECURI	Fire-EMS Administration	Inspection - compliance fee/annual srvc/truc	$289.00
SUMMIT FIRE & SECURI	Fire-EMS Administration	Inspection - compliance fee/annual srvc/truc	$274.00
SUMMIT FIRE & SECURI	Fire-EMS Administration	Inspection - compliance fee/annual srvc/truc	$257.00
SUMMIT FIRE & SECURI	Fire-EMS Administration	Inspection - compliance fee/annual srvc/truc	$257.00
SUMMIT FIRE & SECURI - Total For Fire-EMS Administration			*$1,077.00*
SUMMIT FIRE & SECURI	Ice Arena - Operations	Inspection - dry chemical extinguisher annua	$137.75
SUMMIT FIRE & SECURI - Total For Ice Arena - Operations			*$137.75*
SUMMIT FIRE & SECURI	Sewer Wastewater Collection	Fire Extinguisher Annual Service & Recharge	$131.00
SUMMIT FIRE & SECURI - Total For Sewer Wastewater Collection			*$131.00*
SUMMIT FIRE & SECURI - ALL DEPARTMENTS			$1,345.75

SURVEYMONK T

SURVEYMONK T	Police Administration	COMPUTER SOFTWARE STORES dept. survey	$99.00
SURVEYMONK T - Total For Police Administration			*$99.00*
SURVEYMONK T - ALL DEPARTMENTS			$99.00

SUTHERLANDS 2816

SUTHERLANDS 2816	Water Distribution	TOOLS FOR SOFT DIGGING	$59.44
SUTHERLANDS 2816 - Total For Water Distribution			*$59.44*
SUTHERLANDS 2816 - ALL DEPARTMENTS			$59.44

SYSCO CORP

SYSCO CORP	Ice Arena - Concessions	CONCESSIONS - Hot Dogs, Chicken, Bosco Sti	$1,035.12
SYSCO CORP	Ice Arena - Concessions	CONCESSION - Hot Cocoa, French Vanilla, Co	$1,579.19
SYSCO CORP	Ice Arena - Concessions	CONCESSIONS - Chicken, Bosco Sticks, Buns,	$1,181.15
SYSCO CORP - Total For Ice Arena - Concessions			*$3,795.46*
SYSCO CORP - ALL DEPARTMENTS			$3,795.46

TACO JOHNS 9951

TACO JOHNS 9951	Police Administration	EATING PLACES, RESTAURANTS Food for staf	$274.45
TACO JOHNS 9951	Police Administration	EATING PLACES, RESTAURANTS Rand and Sk	$25.47
TACO JOHNS 9951 - Total For Police Administration			*$299.92*
TACO JOHNS 9951 - ALL DEPARTMENTS			$299.92

TACTICALGEAR.COM

TACTICALGEAR.COM	Fire-EMS Prevent & Inspect	Flashlights	$320.00
TACTICALGEAR.COM - Total For Fire-EMS Prevent & Inspect			*$320.00*
TACTICALGEAR.COM - ALL DEPARTMENTS			$320.00

TARGET

TARGET	Hogadon - Operations	I Pad for lift documentation	$111.28
TARGET	Hogadon - Operations	I Pad for lift documentation	$278.70
TARGET - Total For Hogadon - Operations			*$389.98*
TARGET - ALL DEPARTMENTS			$389.98

TEST GAUGE INC CO

TEST GAUGE INC CO	Water Distribution	CALIBRATION & RE-CERTIFICATION	$118.43
TEST GAUGE INC CO - Total For Water Distribution			*$118.43*
TEST GAUGE INC CO - ALL DEPARTMENTS			$118.43

TETON STEEL CO

TETON STEEL CO	Streets	5 gallon pale Cureshield concrete cure	$231.19
TETON STEEL CO - Total For Streets			*$231.19*
TETON STEEL CO - ALL DEPARTMENTS			$231.19

THE HOME DEPOT

THE HOME DEPOT	Balefill - Baler Processing	BALER BLDG CLEANIGN SUPPLIES	$42.95
THE HOME DEPOT - Total For Balefill - Baler Processing			*$42.95*
THE HOME DEPOT	Buildings & Structures Fund	Plumbing repair supplies for Fire Station 5 -	$48.29

THE HOME DEPOT	Buildings & Structures Fund	Plumbing supplies for Fire Station 5 - Home	$122.23
THE HOME DEPOT	Buildings & Structures Fund	Rec Center Custodial Supplies - Home Depot	$57.24
THE HOME DEPOT - Total For Buildings & Structures Fund			*$227.76*
THE HOME DEPOT	Direct Distribution - Fire	Blades for new tool sets	$193.67
THE HOME DEPOT - Total For Direct Distribution - Fire			*$193.67*
THE HOME DEPOT	Field Maintenance	Extra field light bulb storage	$42.90
THE HOME DEPOT - Total For Field Maintenance			*$42.90*
THE HOME DEPOT	Fire-EMS Operations	Station Supplies	$22.44
THE HOME DEPOT	Fire-EMS Operations	Station Supplies	$215.41
THE HOME DEPOT	Fire-EMS Operations	Supplies to repair garage door and add shelvi	$432.33
THE HOME DEPOT	Fire-EMS Operations	Station Supplies	$100.92
THE HOME DEPOT - Total For Fire-EMS Operations			*$771.10*
THE HOME DEPOT	Fire-EMS Training	Supplies to set up projector for captains test	$66.84
THE HOME DEPOT - Total For Fire-EMS Training			*$66.84*
THE HOME DEPOT	Golf - Operations	Safety Supplies - gloves, glasses, ear muffs, a	$505.24
THE HOME DEPOT	Golf - Operations	Safety Supplies - gloves, glasses, ear muffs, a	$100.00
THE HOME DEPOT - Total For Golf - Operations			*$605.24*
THE HOME DEPOT	Hogadon - Operations	RETURN	($69.96)
THE HOME DEPOT	Hogadon - Operations	Shovels	$160.42
THE HOME DEPOT	Hogadon - Operations	HD Shovels	$95.54
THE HOME DEPOT - Total For Hogadon - Operations			*$186.00*
THE HOME DEPOT	Metro Animal Shelter	HOME SUPPLY WAREHOUSE STORES; power	$39.34
THE HOME DEPOT - Total For Metro Animal Shelter			*$39.34*
THE HOME DEPOT	Parks - Special Areas	flowers	$139.72
THE HOME DEPOT - Total For Parks - Special Areas			*$139.72*
THE HOME DEPOT	Police Administration	HOME SUPPLY WAREHOUSE STORES; wet la	$103.70
THE HOME DEPOT - Total For Police Administration			*$103.70*
THE HOME DEPOT	Public Transit - Operations	Pavers to support cabinet	$34.64
THE HOME DEPOT - Total For Public Transit - Operations			*$34.64*
THE HOME DEPOT	Streets	Extension Cords, Water Cooler , and Dish So	$256.68
THE HOME DEPOT - Total For Streets			*$256.68*
THE HOME DEPOT	Water Meters	ZIP TIES, 3/4" BRASS ADAPTORS FOR PRESSU	$61.66
THE HOME DEPOT - Total For Water Meters			*$61.66*
THE HOME DEPOT - ALL DEPARTMENTS			$2,772.20

THE PONY BAR

THE PONY BAR	Police Administration	DRINKING PLACES (ALCOHOLIC BEV.)-BARS,T	$62.56
THE PONY BAR	Police Administration	DRINKING PLACES (ALCOHOLIC BEV.)-BARS,T	$64.32
THE PONY BAR - Total For Police Administration			*$126.88*
THE PONY BAR - ALL DEPARTMENTS			$126.88

THE UPS STORE

THE UPS STORE	Public Transit - Operations	Postage to return item to vendor	$30.92
THE UPS STORE - Total For Public Transit - Operations			*$30.92*
THE UPS STORE - ALL DEPARTMENTS			$30.92

THIEL ENTERPRISES IN

THIEL ENTERPRISES IN	Regional Water Operations	PARTS FOR HIGH SERVICE PUMPS	$275.00
THIEL ENTERPRISES IN - Total For Regional Water Operations			*$275.00*
THIEL ENTERPRISES IN - ALL DEPARTMENTS			$275.00

THIRTY THREE MILE RO

THIRTY THREE MILE RO	Sewer Wastewater Collection	33-mile Monthly Water Charge - Jan. & Feb.	$127.20
THIRTY THREE MILE RO - Total For Sewer Wastewater Collection			*$127.20*
THIRTY THREE MILE RO - ALL DEPARTMENTS			$127.20

TITAN DISTRIBUTORS I

TITAN DISTRIBUTORS I	Direct Distribution - Fire	Fitness Equipment	$2,925.10
TITAN DISTRIBUTORS I - Total For Direct Distribution - Fire			*$2,925.10*
TITAN DISTRIBUTORS I - ALL DEPARTMENTS			$2,925.10

T-MOBILE

T-MOBILE	Information Services	Acct #971783311	$21.14
T-MOBILE - Total For Information Services			*$21.14*
T-MOBILE	Public Transit - CARES Act	Acct #991259261	$338.24
T-MOBILE - Total For Public Transit - CARES Act			*$338.24*

T-MOBILE - ALL DEPARTMENTS $359.38

TOP OFFICE PRODUCTS

TOP OFFICE PRODUCTS	Fleet Maintenance Fund	Copy Charge - February 2024	$58.57
TOP OFFICE PRODUCTS - Total For Fleet Maintenance Fund			*$58.57*
TOP OFFICE PRODUCTS	Ft. Caspar Museum	Quarterly Copy Charge-Dec. 2023, Jan. & Feb	$69.50
TOP OFFICE PRODUCTS - Total For Ft. Caspar Museum			*$69.50*
TOP OFFICE PRODUCTS	Parks - Parks Maint.	Copy Charge - February 2024	$58.58
TOP OFFICE PRODUCTS - Total For Parks - Parks Maint.			*$58.58*
TOP OFFICE PRODUCTS	Streets	Copy Charge - February 2024	$58.58
TOP OFFICE PRODUCTS - Total For Streets			*$58.58*
TOP OFFICE PRODUCTS	WWTP Operations	Copy Charge - February 2024	$126.58
TOP OFFICE PRODUCTS - Total For WWTP Operations			*$126.58*

TOP OFFICE PRODUCTS - ALL DEPARTMENTS $371.81

TOWN SQUARE MEDIA

TOWN SQUARE MEDIA	Sewer Stormwater	Original Inv. #4454131-2 was short paid $10	$100.00
TOWN SQUARE MEDIA	Sewer Stormwater	Original Inv. #4454131-21was short paid $80	$80.00
TOWN SQUARE MEDIA - Total For Sewer Stormwater			*$180.00*

TOWN SQUARE MEDIA - ALL DEPARTMENTS $180.00

TOWNEPLACE SUITES

TOWNEPLACE SUITES	Police Career Services	MARRIOT/TOWNPLACE SUITES WASCOP Mc	$120.91
TOWNEPLACE SUITES - Total For Police Career Services			*$120.91*

TOWNEPLACE SUITES - ALL DEPARTMENTS $120.91

TRACTOR SUPPLY CO

TRACTOR SUPPLY CO	Fire-EMS Operations	Station Suppllies	$119.99
TRACTOR SUPPLY CO - Total For Fire-EMS Operations			*$119.99*
TRACTOR SUPPLY CO	Metro Animal Shelter	MISCELLANEOUS AUTOMOTIVE DEALERS	$104.85
TRACTOR SUPPLY CO - Total For Metro Animal Shelter			*$104.85*

TRACTOR SUPPLY CO - ALL DEPARTMENTS $224.84

TRETO CONST.

TRETO CONST.	Capital Projects Fund	Westridge Improvements Phase 1	$12,612.67
TRETO CONST. - Total For Capital Projects Fund			*$12,612.67*
TRETO CONST. - ALL DEPARTMENTS			$12,612.67

TRI-STATE TRUCK & EQ

TRI-STATE TRUCK & EQ	Fleet Maintenance Fund	230086 Equipment Repair	$9,619.68
TRI-STATE TRUCK & EQ - Total For Fleet Maintenance Fund			*$9,619.68*
TRI-STATE TRUCK & EQ - ALL DEPARTMENTS			$9,619.68

TST RACCA'S PIZZERI

TST RACCA'S PIZZERI	Fire-EMS Training	Dinner for assessors	$311.10
TST RACCA'S PIZZERI - Total For Fire-EMS Training			*$311.10*
TST RACCA'S PIZZERI - ALL DEPARTMENTS			$311.10

TST WYOMING RIB

TST WYOMING RIB	City Manager	EATING PLACES, RESTAURANTS	$40.45
TST WYOMING RIB - Total For City Manager			*$40.45*
TST WYOMING RIB	Police Administration	EATING PLACES, RESTAURANTS Dinner staff i	$480.00
TST WYOMING RIB - Total For Police Administration			*$480.00*
TST WYOMING RIB - ALL DEPARTMENTS			$520.45

TYLER TECHNOLOGIES I

TYLER TECHNOLOGIES I	Customer Service	Forms Modification - Level 2	$700.00
TYLER TECHNOLOGIES I	Customer Service	TYLER CONNECT CONFERENCE C BENDER	$1,199.00
TYLER TECHNOLOGIES I - Total For Customer Service			*$1,899.00*
TYLER TECHNOLOGIES I	Finance	Tyler Connect Conference 2024	$1,199.00
TYLER TECHNOLOGIES I - Total For Finance			*$1,199.00*
TYLER TECHNOLOGIES I - ALL DEPARTMENTS			$3,098.00

UBER TRIP

UBER TRIP	Police Career Services	TAXICABS/LIMOUSINES ride share to airport	$70.10
UBER TRIP - Total For Police Career Services			*$70.10*
UBER TRIP - ALL DEPARTMENTS			$70.10

ULINE

ULINE	Refuse - Recycling	UPGRADE 17 TRASH CONTAINERS ON CITY T	$14,958.70
ULINE - Total For Refuse - Recycling			*$14,958.70*
ULINE - ALL DEPARTMENTS			$14,958.70

ULINE SHIP SUPPLIE

ULINE SHIP SUPPLIE	Fire-EMS Administration	Stencil Ink	$73.58
ULINE SHIP SUPPLIE - Total For Fire-EMS Administration			*$73.58*
ULINE SHIP SUPPLIE	Police Investigations	CATALOG MERCHANTS tubing and sealer	$617.73
ULINE SHIP SUPPLIE - Total For Police Investigations			*$617.73*
ULINE SHIP SUPPLIE	Refuse - Commercial	SUPPLIES FOR TRUCK BARN	$363.58
ULINE SHIP SUPPLIE - Total For Refuse - Commercial			*$363.58*
ULINE SHIP SUPPLIE - ALL DEPARTMENTS			$1,054.89

UNIFORMS 2 GEAR

UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	$61.43
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	$44,258.64
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	$1,815.32
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	$621.77
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	$248.99
UNIFORMS 2 GEAR - Total For Police Career Services			*$47,006.15*
UNIFORMS 2 GEAR - ALL DEPARTMENTS			$47,006.15

UNITED 0162362801

UNITED 0162362801	Police Career Services	UNITED AIRLINES Travel to Swat school	$777.20
UNITED 0162362801	Police Career Services	UNITED AIRLINES Travel to Swat School	$777.20
UNITED 0162362801 - Total For Police Career Services			*$1,554.40*
UNITED 0162362801 - ALL DEPARTMENTS			$1,554.40

UNITED 0162366572

UNITED	0162366572	Police Career Services	UNITED AIRLINES Travel for Background	$863.52
UNITED	*0162366572 - Total For Police Career Services*			*$863.52*

UNITED 0162366572 - ALL DEPARTMENTS $863.52

UNITED 0162368846

UNITED	0162368846	Information Services	UNITED AIRLINES	$995.22
UNITED	*0162368846 - Total For Information Services*			*$995.22*

UNITED 0162368846 - ALL DEPARTMENTS $995.22

UNITED 0162369101

UNITED	0162369101	Police Career Services	UNITED AIRLINES background investigation	$809.00
UNITED	*0162369101 - Total For Police Career Services*			*$809.00*

UNITED 0162369101 - ALL DEPARTMENTS $809.00

UNITED 0162370451

UNITED	0162370451	Finance	UNITED AIRLINES Flight for Jill to Conference	$882.27
UNITED	*0162370451 - Total For Finance*			*$882.27*

UNITED 0162370451 - ALL DEPARTMENTS $882.27

UNITED 0164280732

UNITED	0164280732	Police Career Services	UNITED AIRLINES fee included in full flight re	$38.00
UNITED	0164280732	Police Career Services	UNITED AIRLINES charge included in the full f	$38.00
UNITED	*0164280732 - Total For Police Career Services*			*$76.00*

UNITED 0164280732 - ALL DEPARTMENTS $76.00

UNITED 0164281080

UNITED	0164281080	Police Career Services	UNITED AIRLINES baggage	$40.00
UNITED	*0164281080 - Total For Police Career Services*			*$40.00*

UNITED 0164281080 - ALL DEPARTMENTS $40.00

UNITED 0164282240

UNITED 0164282240	Police Career Services	UNITED AIRLINES baggage	$40.00
UNITED 0164282240 - Total For Police Career Services			*$40.00*
UNITED 0164282240 - ALL DEPARTMENTS			$40.00

UNITED STATES ICE RI

UNITED STATES ICE RI	Ice Arena - Operations	USIRA Membership Subscription	$350.00
UNITED STATES ICE RI - Total For Ice Arena - Operations			*$350.00*
UNITED STATES ICE RI - ALL DEPARTMENTS			$350.00

UNIVERSITY OF LOUISV

UNIVERSITY OF LOUISV	Police Career Services	COLLEGES, UNIVERSITIES, PROFESSIONAL SC	$900.00
UNIVERSITY OF LOUISV - Total For Police Career Services			*$900.00*
UNIVERSITY OF LOUISV - ALL DEPARTMENTS			$900.00

UPS BILLING CENTER

UPS BILLING CENTER	Regional Water Operations	POSTAGE	$379.97
UPS BILLING CENTER - Total For Regional Water Operations			*$379.97*
UPS BILLING CENTER - ALL DEPARTMENTS			$379.97

URGENT CARE OF CASPE

URGENT CARE OF CASPE	Property Insurance Fund	Confidential Legal Or Medical Matters	$4,060.00
URGENT CARE OF CASPE - Total For Property Insurance Fund			*$4,060.00*
URGENT CARE OF CASPE - ALL DEPARTMENTS			$4,060.00

US KIDS GOLF LLC

US KIDS GOLF LLC	Golf - Operations	U.S Kids Club	$48.79
US KIDS GOLF LLC - Total For Golf - Operations			*$48.79*
US KIDS GOLF LLC - ALL DEPARTMENTS			$48.79

USPS PO 5762700491

USPS PO 5762700491	Ft. Caspar Museum	Ship package	$10.75
USPS PO 5762700491 - Total For Ft. Caspar Museum			*$10.75*
USPS PO 5762700491 - ALL DEPARTMENTS			$10.75

UW CASHIER OFFICE

UW CASHIER OFFICE	Balefill - Disposal & Landfill	COMMERCIAL HERBICIDE/PSETICID APPLICA	$70.00
UW CASHIER OFFICE - Total For Balefill - Disposal & Landfill			*$70.00*
UW CASHIER OFFICE - ALL DEPARTMENTS			$70.00

UW EXTENSION CEOEL

UW EXTENSION CEOEL	City Clerk	COLLEGES, UNIVERSITIES, PROFESSIONAL SC	$425.00
UW EXTENSION CEOEL - Total For City Clerk			*$425.00*
UW EXTENSION CEOEL - ALL DEPARTMENTS			$425.00

VCN NATRONACOMOTORVE

VCN NATRONACOMOTORV	Fleet Maintenance Fund	TAGS FOR UNIT 660251 (CITY MANAGER)	$32.50
VCN NATRONACOMOTORVE - Total For Fleet Maintenance Fund			*$32.50*
VCN NATRONACOMOTORVE - ALL DEPARTMENTS			$32.50

VCN NATRONACOTITLESC

VCN NATRONACOTITLESC	Fleet Maintenance Fund	NEW TITLES (15)	$230.38
VCN NATRONACOTITLESC - Total For Fleet Maintenance Fund			*$230.38*
VCN NATRONACOTITLESC - ALL DEPARTMENTS			$230.38

VCN WYDOTIFTAIRP

VCN WYDOTIFTAIRP	Fleet Maintenance Fund	LICENSE PLATE TRANSFERS (11) NEW PLATE (	$34.25
VCN WYDOTIFTAIRP	Fleet Maintenance Fund	LICENSE PLATES (3)	$32.25
VCN WYDOTIFTAIRP - Total For Fleet Maintenance Fund			*$66.50*
VCN WYDOTIFTAIRP - ALL DEPARTMENTS			$66.50

VCU WEB OCPE

VCU WEB OCPE	City Clerk	COLLEGES, UNIVERSITIES, PROFESSIONAL SC	$300.00
VCU WEB OCPE - Total For City Clerk			*$300.00*
VCU WEB OCPE - ALL DEPARTMENTS			$300.00

VEOLIA ES TECHNICAL

VEOLIA ES TECHNICAL	Balefill - Diversion & Special	Lab Pack/HazStor Pickup - Hazmat Shipment	$19,085.24
VEOLIA ES TECHNICAL - Total For Balefill - Diversion & Special			*$19,085.24*
VEOLIA ES TECHNICAL - ALL DEPARTMENTS			$19,085.24

VERIZON WIRELESS

VERIZON WIRELESS	Fire-EMS Administration	Acct #571507176-00001	$1,240.31
VERIZON WIRELESS	Fire-EMS Administration	Acct #571507176-00002	$40.01
VERIZON WIRELESS - Total For Fire-EMS Administration			*$1,280.32*
VERIZON WIRELESS	Parks - Parks Maint.	Acct #342080735-00001	$278.46
VERIZON WIRELESS - Total For Parks - Parks Maint.			*$278.46*
VERIZON WIRELESS	Streets	Acct #242152162-00003	$30.48
VERIZON WIRELESS - Total For Streets			*$30.48*
VERIZON WIRELESS	Water Meters	Acct #942021615-00001	$106.87
VERIZON WIRELESS - Total For Water Meters			*$106.87*
VERIZON WIRELESS	Weed & Pest Fund	Acct #342080735-00001	$201.66
VERIZON WIRELESS - Total For Weed & Pest Fund			*$201.66*
VERIZON WIRELESS - ALL DEPARTMENTS			$1,897.79

VISTAPRINT

VISTAPRINT	Balefill - Diversion & Special	Solid Waste - Compost Yard - Compost sale p	$117.99
VISTAPRINT	Balefill - Diversion & Special	Solid Waste - Compost Yard sale banner - 20	$83.23
VISTAPRINT - Total For Balefill - Diversion & Special			*$201.22*
VISTAPRINT	Metro Animal Control	MISCELLANEOUS PUBLISHING & PRINTING; b	$51.22
VISTAPRINT - Total For Metro Animal Control			*$51.22*
VISTAPRINT - ALL DEPARTMENTS			$252.44

VOIANCE LANGUAGE

VOIANCE LANGUAGE	Public Safety Communication	OP Interpretation Services	$42.96
VOIANCE LANGUAGE - Total For Public Safety Communications			*$42.96*
VOIANCE LANGUAGE - ALL DEPARTMENTS			$42.96

VRC COMPANIES LLC

VRC COMPANIES LLC	City Attorney	File Destruction	$83.93
VRC COMPANIES LLC	City Attorney	File Destruction	$83.93
VRC COMPANIES LLC - Total For City Attorney			*$167.86*
VRC COMPANIES LLC	Municipal Court	File Destruction	$60.78
VRC COMPANIES LLC - Total For Municipal Court			*$60.78*
VRC COMPANIES LLC - ALL DEPARTMENTS			$228.64

WAL-MART #1617

WAL-MART #1617	Balefill - Disposal & Landfill	SUPPLIES FOR SCALEHOUSE	$19.16
WAL-MART #1617 - Total For Balefill - Disposal & Landfill			*$19.16*
WAL-MART #1617	Balefill - Diversion & Special	SUPPLIES FOR COMP[OST BLDG	$52.33
WAL-MART #1617 - Total For Balefill - Diversion & Special			*$52.33*
WAL-MART #1617	Fire-EMS Administration	Award Ceremony Frames	$94.35
WAL-MART #1617 - Total For Fire-EMS Administration			*$94.35*
WAL-MART #1617	Fire-EMS Training	Supplies and snacks for captains test	$72.06
WAL-MART #1617 - Total For Fire-EMS Training			*$72.06*
WAL-MART #1617 - ALL DEPARTMENTS			$237.90

WAL-MART #3778

WAL-MART #3778	Fire-EMS Administration	Award Ceremony Frames	$63.54
WAL-MART #3778 - Total For Fire-EMS Administration			*$63.54*
WAL-MART #3778	Human Resources	1 package of name badge sheets	$9.32
WAL-MART #3778 - Total For Human Resources			*$9.32*
WAL-MART #3778	Water Distribution	GLASSES WIPES	$11.44
WAL-MART #3778 - Total For Water Distribution			*$11.44*
WAL-MART #3778 - ALL DEPARTMENTS			$84.30

WATER PARTS PLUS

WATER PARTS PLUS	Hogadon - Operations	Potable water rebuild kit	$202.73
WATER PARTS PLUS - Total For Hogadon - Operations			*$202.73*
WATER PARTS PLUS - ALL DEPARTMENTS			$202.73

WEAR PARTS INC

WEAR PARTS INC	Golf - Operations	bolts for mower	$2.66
WEAR PARTS INC - Total For Golf - Operations			*$2.66*
WEAR PARTS INC	Regional Water Operations	PARTS FOR HIGH SERVICE PUMPS	$14.97
WEAR PARTS INC - Total For Regional Water Operations			*$14.97*
WEAR PARTS INC	Weed & Pest Fund	parts	$21.62
WEAR PARTS INC - Total For Weed & Pest Fund			*$21.62*
WEAR PARTS INC - ALL DEPARTMENTS			$39.25

WEED WRENCH

WEED WRENCH	Weed & Pest Fund	Tree wrench	$288.00
WEED WRENCH - Total For Weed & Pest Fund			*$288.00*
WEED WRENCH - ALL DEPARTMENTS			$288.00

WENDY'S #6911

WENDY'S #6911	Police Investigations	FAST FOOD RESTAURANTS; food 24-007376	$20.98
WENDY'S #6911 - Total For Police Investigations			*$20.98*
WENDY'S #6911 - ALL DEPARTMENTS			$20.98

WESTCOAST ROTOR, INC

WESTCOAST ROTOR, INC	WWTP Operations	Dewatering Sludge Pump Parts	$11,410.41
WESTCOAST ROTOR, INC - Total For WWTP Operations			*$11,410.41*
WESTCOAST ROTOR, INC - ALL DEPARTMENTS			$11,410.41

WESTERN SIGN & DESIG

WESTERN SIGN & DESIG	Balefill - Disposal & Landfill	Equipment Number Stickers & Set Up Fee for	$180.04

WESTERN SIGN & DESIG - Total For Balefill - Disposal & Landfill			*$180.04*
WESTERN SIGN & DESIG - ALL DEPARTMENTS			$180.04

WESTERN WYOMING LOCK

WESTERN WYOMING LOCK	Regional Water Operations	KEY FOR TOOL BOX	$2.75
WESTERN WYOMING LOCK - Total For Regional Water Operations			*$2.75*
WESTERN WYOMING LOCK	Sewer Wastewater Collection	WWC padlocks	$263.70
WESTERN WYOMING LOCK - Total For Sewer Wastewater Collection			*$263.70*
WESTERN WYOMING LOCK - ALL DEPARTMENTS			$266.45

WESTLAND PARK-RED BU

WESTLAND PARK-RED BU	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	($395.10)
WESTLAND PARK-RED BU	Sewer Fund	Retail Sewer Revenue/201 Sewer Billing/Ad	$3,951.00
WESTLAND PARK-RED BU - Total For Sewer Fund			*$3,555.90*
WESTLAND PARK-RED BU	WWTP Revenue and Transfer	Retail Sewer Revenue/201 Sewer Billing/Ad	($1,785.68)
WESTLAND PARK-RED BU - Total For WWTP Revenue and Transfers			*($1,785.68)*
WESTLAND PARK-RED BU - ALL DEPARTMENTS			$1,770.22

WILLIAMSON-DICKIE

WILLIAMSON-DICKIE	Metro Animal Shelter	FAMILY CLOTHING STORES uniforms Kennel	$461.92
WILLIAMSON-DICKIE - Total For Metro Animal Shelter			*$461.92*
WILLIAMSON-DICKIE - ALL DEPARTMENTS			$461.92

WM SUPERCENTER

WM SUPERCENTER	Balefill - Disposal & Landfill	OFFICE SUPPLIES	$3.98
WM SUPERCENTER - Total For Balefill - Disposal & Landfill			*$3.98*
WM SUPERCENTER	City Council	GROCERY STORES, SUPERMARKETS	$22.56
WM SUPERCENTER - Total For City Council			*$22.56*
WM SUPERCENTER	City Manager	GROCERY STORES, SUPERMARKETS	$29.01
WM SUPERCENTER - Total For City Manager			*$29.01*
WM SUPERCENTER	Fire-EMS Operations	Station Supplies	$31.47
WM SUPERCENTER - Total For Fire-EMS Operations			*$31.47*
WM SUPERCENTER	Ft. Caspar Museum	Collection Supplies	$11.28

WM SUPERCENTER - Total For Ft. Caspar Museum			*$11.28*
WM SUPERCENTER	Municipal Court	GROCERY STORES, SUPERMARKETS	$13.80
WM SUPERCENTER - Total For Municipal Court			*$13.80*
WM SUPERCENTER	Police Administration	GROCERY STORES, SUPERMARKETS items for	$22.16
WM SUPERCENTER	Police Administration	GROCERY STORES, SUPERMARKETS items for	$106.24
WM SUPERCENTER - Total For Police Administration			*$128.40*
WM SUPERCENTER	Regional Water Operations	JPB LUNCH	$22.25
WM SUPERCENTER - Total For Regional Water Operations			*$22.25*
WM SUPERCENTER	Water Tanks	BABY OIL FOR SURGE VALVE AT NORTH PAR	$6.78
WM SUPERCENTER - Total For Water Tanks			*$6.78*
WM SUPERCENTER - ALL DEPARTMENTS			$269.53

WORDPRESS D72BZ9SD82

WORDPRESS D72BZ9SD82	Police Administration	COMPUTER AND DATA PROCESSING SERVICE	$19.00
WORDPRESS D72BZ9SD82 - Total For Police Administration			*$19.00*
WORDPRESS D72BZ9SD82 - ALL DEPARTMENTS			$19.00

WWW.UI.COM

WWW.UI.COM	Capital - One Cent 17	MISCELLANEOUS AND RETAIL STORES forens	$2,083.60
WWW.UI.COM - Total For Capital - One Cent 17			*$2,083.60*
WWW.UI.COM - ALL DEPARTMENTS			$2,083.60

WY CHILD SUPPORT CON

WY CHILD SUPPORT CON	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$1.50
WY CHILD SUPPORT CON	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$1.50
WY CHILD SUPPORT CON	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$1.50
WY CHILD SUPPORT CON	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$1.50
WY CHILD SUPPORT CON	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$1.50
WY CHILD SUPPORT CON	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$1.50
WY CHILD SUPPORT CON	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$1.50
WY CHILD SUPPORT CON	Police Grants Fund	COURT COSTS INCLUDING ALIMONY AND CH	$1.50
WY CHILD SUPPORT CON - Total For Police Grants Fund			*$12.00*

WY CHILD SUPPORT CON - ALL DEPARTMENTS			$12.00

WY. DEPT. OF TRANSPO

WY. DEPT. OF TRANSPO	Capital Projects Fund	Gems S028919 - I-25 & Casper m	$8,748.29
WY. DEPT. OF TRANSPO - Total For Capital Projects Fund			*$8,748.29*
WY. DEPT. OF TRANSPO	Water Distribution	WYDOT Cooperative - 1st and Po	$93,204.56
WY. DEPT. OF TRANSPO - Total For Water Distribution			*$93,204.56*
WY. DEPT. OF TRANSPO - ALL DEPARTMENTS			$101,952.85

WY. MACHINERY CO.

WY. MACHINERY CO.	Balefill - Disposal & Landfill	Equipment Repair unit#141502 service work	$3,432.47
WY. MACHINERY CO.	Balefill - Disposal & Landfill	Equipment Repair unit#141502 service work	$3,955.73
WY. MACHINERY CO.	Balefill - Disposal & Landfill	Equipment Repair AUTO GREASER FOR LDF	$259.00
WY. MACHINERY CO.	Balefill - Disposal & Landfill	Original Invoice #WO7992765	($259.00)
WY. MACHINERY CO. - Total For Balefill - Disposal & Landfill			*$7,388.20*
WY. MACHINERY CO. - ALL DEPARTMENTS			$7,388.20

WYOMING ASSOCIATION

WYOMING ASSOCIATION	Fire-EMS Administration	Membership Dues	$245.00
WYOMING ASSOCIATION - Total For Fire-EMS Administration			*$245.00*
WYOMING ASSOCIATION - ALL DEPARTMENTS			$245.00

WYOMING CAMERA OUTFI

WYOMING CAMERA OUTFI	Direct Distribution - Police	CAMERA AND PHOTOGRAPHIC SUPPLY STOR	$2,229.89
WYOMING CAMERA OUTFI - Total For Direct Distribution - Police			*$2,229.89*
WYOMING CAMERA OUTFI	Police Administration	Lens Rental - CPD - Banquet and Awards eve	$40.00
WYOMING CAMERA OUTFI - Total For Police Administration			*$40.00*
WYOMING CAMERA OUTFI - ALL DEPARTMENTS			$2,269.89

WYOMING FIRST AID

WYOMING FIRST AID	WWTP Operations	First aid supplies	$55.32
WYOMING FIRST AID - Total For WWTP Operations			*$55.32*

WYOMING FIRST AID - ALL DEPARTMENTS			$55.32

WYOMING FIRST AID &

WYOMING FIRST AID &	Balefill - Disposal & Landfill	First Aid Supplies for safety cabinets on facili	$177.29
WYOMING FIRST AID & - Total For Balefill - Disposal & Landfill			*$177.29*
WYOMING FIRST AID &	Balefill - Diversion & Special	First Aid Supplies for safety cabinets on facili	$37.73
WYOMING FIRST AID & - Total For Balefill - Diversion & Special			*$37.73*
WYOMING FIRST AID &	Police Administration	First Aid Supplies	$93.61
WYOMING FIRST AID & - Total For Police Administration			*$93.61*
WYOMING FIRST AID &	Refuse - Residential	First Aid Supplies for safety cabinets on facili	$25.17
WYOMING FIRST AID & - Total For Refuse - Residential			*$25.17*
WYOMING FIRST AID & - ALL DEPARTMENTS			$333.80

WYOMING GUN COMPANY

WYOMING GUN COMPANY	Police Administration	SPORTING GOODS STORES Sheridan Honor G	$80.67
WYOMING GUN COMPANY - Total For Police Administration			*$80.67*
WYOMING GUN COMPANY - ALL DEPARTMENTS			$80.67

WYOMING OFFICE PRODU

WYOMING OFFICE PRODU	Cemetery	New desk	$223.49
WYOMING OFFICE PRODU - Total For Cemetery			*$223.49*
WYOMING OFFICE PRODU	Golf - Operations	New desk	$223.49
WYOMING OFFICE PRODU - Total For Golf - Operations			*$223.49*
WYOMING OFFICE PRODU	Hogadon - Operations	New desk	$223.49
WYOMING OFFICE PRODU - Total For Hogadon - Operations			*$223.49*
WYOMING OFFICE PRODU	Parks - Parks Maint.	New desk	$223.49
WYOMING OFFICE PRODU - Total For Parks - Parks Maint.			*$223.49*
WYOMING OFFICE PRODU	Parks - Special Areas	New desk	$223.52
WYOMING OFFICE PRODU - Total For Parks - Special Areas			*$223.52*
WYOMING OFFICE PRODU	Weed & Pest Fund	New desk	$223.49
WYOMING OFFICE PRODU - Total For Weed & Pest Fund			*$223.49*
WYOMING OFFICE PRODU - ALL DEPARTMENTS			$1,340.97

WYOMING SOCIETY OF C

WYOMING SOCIETY OF C	Finance	WYOCPA Membership Application for Jill	$148.00
WYOMING SOCIETY OF C	Finance	WYOCPA Course Registration: Hot Topics Fac	$159.00
WYOMING SOCIETY OF C - Total For Finance			*$307.00*
WYOMING SOCIETY OF C - ALL DEPARTMENTS			$307.00

WYOMING STEEL & RECY

WYOMING STEEL & RECY	Balefill - Diversion & Special	Freon Removal for February 2024	$1,190.00
WYOMING STEEL & RECY	Balefill - Diversion & Special	Flat Iron METAL FOR HOME & GARDEN SHO	$42.83
WYOMING STEEL & RECY - Total For Balefill - Diversion & Special			*$1,232.83*
WYOMING STEEL & RECY - ALL DEPARTMENTS			$1,232.83

WYOMING WATER ASSOCI

WYOMING WATER ASSOCI	Water Administration	Annual Membership Renewal	$600.00
WYOMING WATER ASSOCI - Total For Water Administration			*$600.00*
WYOMING WATER ASSOCI - ALL DEPARTMENTS			$600.00

YBA SHIRTS INC

YBA SHIRTS INC	Basketball	YBBT Shirts and Hoodies	$2,430.60
YBA SHIRTS INC - Total For Basketball			*$2,430.60*
YBA SHIRTS INC - ALL DEPARTMENTS			$2,430.60

ZOLL MEDICAL CORPORA

ZOLL MEDICAL CORPORA	Direct Distribution - Fire	X Series Carry Case	$634.00
ZOLL MEDICAL CORPORA - Total For Direct Distribution - Fire			*$634.00*
ZOLL MEDICAL CORPORA - ALL DEPARTMENTS			$634.00

CITYWIDE BILLS AND CLAIMS TOTAL

$3,291,993.91

I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) _____ DATE _____

DULY AUDITED BY (City Manager) _____ DATE _____

APPROVED BY (Mayor) _____ DATE _____

CITY of CASPER, WYOMING
BILLS and CLAIMS ADDENDUM
Council Meeting
03/19/24

Additional Accounts Payable

03/07/24	**Prewrits - Sales Tax**		
	State of Wyo - Dept. of Revenue - Sales Tax		747.68
			747.68
		Total Additional AP	**$ 747.68**

Payroll

02/29/24	**City Payroll**		
	Salary & Wages		1,025,769.01
	Other Employee Liabilities		2,891.40
	Internal Revenue Service		273,125.08
	Wyoming Retirement System		238,741.60
	State of Wyoming Workers Comp		23,676.63
	State of Wyoming Employee Benefits Insurance		(6,757.31)
	ICMA Retirement		24,738.10
	Orchard Trust Retirement		1,870.00
			1,584,054.51
03/07/24	**Fire Payroll**		
	Salary & Wages		130,507.75
	Internal Revenue Service		21,449.42
	Wyoming Retirement System		52,273.35
	State of Wyoming Workers Comp		3,313.84
	State of Wyoming Employee Benefits Insurance		62,139.64
	ICMA Retirement		5,583.78
	Lincoln National Life Insurance		770.45
	Orchard Trust Retirement		7,550.00
	Reliastar Life Insurance-Accident/Voya		162.23
			283,750.46
		Total Payroll	**$ 1,867,804.97**
		Addendum Total	**$ 1,868,552.65**

CITY of CASPER, WYOMING
CONFLICT CLAIMS
Council Meeting
03/19/24

Conflict Claims

03/07/24	Kyle Gamroth	Travel Reimbursement	$	227.83
		Claims Total	$	227.83

February 28, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Fleur Tremel, Chief of Staff
Amanda Ainsworth, City Clerk
Carla Mills-Laatsch, Licensing Specialist

SUBJECT: Establish Public Hearing for New Restaurant Liquor License No. 53 for Brew Story, LLC d/b/a Frontier Brewing Company, Located at 150 West 2nd Street.

Meeting Type & Date
Regular Council Meeting
March 19, 2024

Action Type
Establish Public Hearing - Minute Action

Recommendation
That Council, by minute action, establish April 2, 2024 as the Public Hearing date for a new Restaurant Liquor License No. 53 for Brew Story, LLC d/b/a Frontier Brewing Company, located at 150 West 2nd Street.

Summary
An application has been received requesting new Restaurant Liquor License No. 53 for Brew Story, LLC d/b/a Frontier Brewing Company, located at 150 West 2nd Street.

Restaurant liquor licenses must have a dispensing area rather than a dispensing room. City Council will consider approving a dispensing "area", and the area must be age restricted to individuals 18 and over. No consumption can take place in this area. Establishments issuing restaurant liquor licenses must also prepare and serve meals for on-premises consumption. Frontier Brewing Company plans to serve fries, pizza, chicken wings, chicken strips and various sides.

This address also has an active microbrew liquor license. Wyoming Statute § 12-5-201 allows for more than one licensed or permit holder to operate in the same licensed building

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by Wyoming Statute § 12-4-104(a) it will also be advertised on the City's website (www.casperwy.gov).

Financial Considerations
The City of Casper will receive $1500 for this license.

Oversight/Project Responsibility
Carla Mills-Laatsch, Licensing Specialist

Attachments
None

March 14, 2023

MEMO TO: J. Carter Napier, City Manager JT for JCN

FROM: Jacob Black, Fire Chief

SUBJECT: Establish April 2, 2024 as the Public Hearing Date for Adoption of the Proposed Fire Self-Inspection Ordinance.

Meeting Type & Date
Regular Council Meeting
March 19, 2024

Action Type
Establish Public Hearing
Minute Action

Recommendation
That Council, by minute action, establish April 2, 2024 as the public hearing date for consideration of proposed ordinance amending Section 15.40.105 of the Casper Municipal Code, establishing a Fire Self-Inspection Program (FSIP).

Summary
Casper Fire-EMS Department (CF-EMS) staff has identified an opportunity to establish a Fire Self-Inspection Program (FSIP) to help ease the impact of operational costs related to fire and safety inspections for the City and provide businesses with education and information regarding fire code compliance and safety vulnerabilities. The goal of the implementation of the FSIP is to provide an opportunity for CF-EMS and the business community to work together to provide a higher level of fire and life safety for our community. FSIPs that are adopted by fire departments nationwide have yielded great results in achieving these goals.

Casper Fire-EMS Department has requested that Council substantiate the FSIP program by adoption in city ordinance.

During March 12, 2024 work session, Council provided direction to move forward with the process to consider adoption of a new ordinance establishing a Fire Self -Inspection Program.

Financial Considerations
The implementation of a FSIP would result in a more efficient allocation of CF-EMS resources, and overall is budget neutral. Commercial occupancies/businesses determined to be eligible for the FSIP, but which elect not to participate or are removed from the FSIP for non-participation, shall be required to have fire inspections performed by the CF-EMS personnel annually.

Oversight/Project Responsibility
Jacob C. J. Black, Fire-EMS Chief
Jack L. Moore, Deputy Fire Chief, Community Risk Reduction

Attachments
None

March 15, 2024

MEMO TO: J. Carter Napier, City Manager JJ for JCN

FROM: Liz Becher, Community Development Director

SUBJECT: Establish public hearing for consideration of an Ordinance amending Sections 8.40.040 and 8.44.060 of the Casper Municipal Code pertaining to administrative fees for litter, weed and pest control abatements.

Meeting Type & Date:
Regular Council Meeting, March 19, 2024

Action Type:
Minute action, establishing date of public hearing

Recommendation:
That Council, by minute action, establish April 2, 2024 as the date of public hearing for consideration of an Ordinance amending Sections 8.40.040 and 8.44.060 of the Casper Municipal Code pertaining to administrative fees for litter, weed and pest control abatements.

Summary:
In July of 2023, the Code Enforcement Division presented concepts for several proposed Municipal Code amendments and/or policy changes with the goal of increasing efficiency and timeliness in obtaining compliance with Municipal Code violations. One of the recommended changes was to amend the Municipal Code to allow the assessment of administrative fees for forced abatements. Staff's proposal was again discussed at a City Council work session held on February 27, 2024, and Council provided staff with direction to move forward with an Ordinance amendment.

The Code Enforcement Division addresses many different types of Municipal Code violations and is able to obtain compliance in a majority of cases without going through a forced abatement process. In situations where code violations are not addressed by property owners, and the public nuisance poses a risk to the public, the City uses private contractors to mow properties, remove junk and litter, tow abandoned/junk vehicles, and demolish structures. The City is invoiced for the work by private contractors, and in turn, invoices the responsible property owner the same cost as a pass through. Currently, there is no incentive for property owners to abate their own violations because the cost is the same whether the property owner hires their own contractor, or if the City does so on their behalf.

The proposal to add an administrative fee to the actual cost of the forced abatement is good stewardship of funds, shifts the burden of paying for Code Enforcement costs to uncooperative violators, and incentivizes property owners to address their own violations rather than relying on the City to do so. A Resolution establishing administrative fees will be presented to Council at

their regular meeting scheduled for May 7, 2024, which will be concurrent with the third reading of the ordinance

Financial Considerations:
Upon approval, the City will increase revenues to more adequately cover the City's costs related to forced abatement of violations.

Oversight/Project Responsibility:
Community Development Department – Code Enforcement Division

Attachments:
None

February 15, 2024

MEMO TO: J. Carter Napier, City Manager JN for TCW

FROM: Justin Scott, Chief Building Official JS

CC: Liz Becher, Community Development Director
Keith McPheeters, Casper Police Chief
Eric Nelson, City Attorney

SUBJECT: Ordinance Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours and Ordinance Amending Chapter 8.20 - Noise

Meeting Type & Date:
Regular Council Meeting, March 19, 2024.

Action Type:
Public Hearing and First Reading of an Ordinance Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours and an Ordinance Amending Chapter 8.20 - Noise.

Recommendation:
That Council, by ordinance, approve an Ordinance Repealing Section 15.16.010 – Building Construction Hours Prohibited During Certain Hours and an Ordinance Amending Chapter 8.20 - Noise.

Summary:
In a Council Pre-Meeting held on February 6, 2024, Chief Building Official Justin Scott reported that the current Ordinance regulating hours for construction activity, Section 15.16.010, is extremely vague in how it is written which makes enforcing it difficult for both Community Development and the Casper Police Department. As written, the Ordinance applies to everyone residing in the City of Casper. Therefore, nobody is technically allowed to perform any form of commercial or residential construction other than during the hours of 7 a.m. to 6 p.m., Monday through Friday. The Ordinance does not account for the climate that we live in, current labor practices, nor the current state of supply chain issues which lead to project delays.

The Building Division met with the City Attorney and the Chief of Police to discuss the best path of enforcement. The recommendation brought to Council at the Pre-Meeting was to repeal Section 15.16.010 and move the enforcement of construction hours/activities to Chapter 8.20 – Noise, Section 8.20.030 as an exception. The recommendation was to line up allowed construction hours within our already established and regulated noise hours of 7 a.m. to 9 p.m. This would increase permitted times for construction activities to occur 7 days a week and account for longer days during our warmer months. Council directed staff to proceed with re-writing the Ordinances to reflect the Repeal of 15.16.010 with the regulation of the hours for construction activity being moved to Chapter 8.20 – Noise.

Financial Considerations:
None.

Oversight/Project Responsibility:
The City of Casper Building Division is responsible for enforcing all City of Casper municipal and building codes, and performing all inspections required by municipal code and the International Codes.

The Casper Police Department responds to after-hours complaint calls and is responsible for enforcing 15.16.010 and 8.20 as the events are happening.

Attachments:
Casper Municipal Code Ordinance Repealing Section 15.16.010
Casper Municipal Code Ordinance Amending Chapter 8.20

ORDINANCE NO.

AN ORDINANCE REPEALING SECTION 15.16.010 – BUILDING CONSTRUCTION PROHIBITED DURING CERTAIN HOURS - EXCEPTIONS.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time; and,

WHEREAS, the governing body of the City of Casper wishes to amend the following sections of the Casper Municipal Code to address noise caused by commercial or residential building repair, maintenance, and construction as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Section 15.16.010 of the Municipal Code is repealed:

15.16.010 ~~Building construction prohibited during certain hours—Exceptions~~Repealed.

~~The erection (including excavating), demolition, alteration or repair of any building other than between the hours of seven a.m. and six p.m. on weekdays, is declared to be unlawful except in case of urgent necessity in the interest of public health and safety, and then only with a permit from the building inspector, which permit may be granted for a period not to exceed three days or less while the emergency continues, and which permit may be renewed for periods of three days or less while the emergency continues. If the building inspector should determine that the public health and safety will not be impaired by the erection, demolition, alteration or repair of any building or the excavation of streets and highways within the hours of six p.m. and seven a.m., and if he shall further determine that loss or inconvenience would result to any party in interest, he may grant permission for such work to be done within the hours of six p.m. and seven a.m. upon application being made at the time the permit for the work is awarded or during the progress of the work.~~

~~(Prior code § 26-8)~~

PASSED on 1st reading the ____ day of _____, 2024.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____ , 2024.

APPROVED AS TO FORM:

_____

ATTEST

CITY OF CASPER, WYOMING
A municipal corporation

_____
Amanda Ainsworth
City Clerk

_____
Stephen Cathey
Mayor

ORDINANCE NO. 6-24

AN ORDINANCE REPEALING SECTION 15.16.010 – BUILDING CONSTRUCTION PROHIBITED DURING CERTAIN HOURS - EXCEPTIONS.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time; and,

WHEREAS, the governing body of the City of Casper wishes to amend the following sections of the Casper Municipal Code to address noise caused by commercial or residential building repair, maintenance, and construction as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Section 15.16.010 of the Municipal Code is repealed:

15.16.010 Repealed.

PASSED on 1st reading the ____ day of _____, 2024.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:

Eric K. Nelson

ATTEST

CITY OF CASPER, WYOMING
A municipal corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 15, 2024

MEMO TO: J. Carter Napier, City Manager JCN

FROM: Justin Scott, Chief Building Official JS

CC: Liz Becher, Community Development Director
Keith McPheeters, Casper Police Chief
Eric Nelson, City Attorney

SUBJECT: Ordinance Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours and Ordinance Amending Chapter 8.20 - Noise

Meeting Type & Date:
Regular Council Meeting, March 19, 2024.

Action Type:
Public Hearing and First Reading of an Ordinance Repealing Section 15.16.010 – Building Construction Prohibited During Certain Hours and an Ordinance Amending Chapter 8.20 - Noise.

Recommendation:
That Council, by ordinance, approve an Ordinance Repealing Section 15.16.010 – Building Construction Hours Prohibited During Certain Hours and an Ordinance Amending Chapter 8.20 - Noise.

Summary:
In a Council Pre-Meeting held on February 6, 2024, Chief Building Official Justin Scott reported that the current Ordinance regulating hours for construction activity, Section 15.16.010, is extremely vague in how it is written which makes enforcing it difficult for both Community Development and the Casper Police Department. As written, the Ordinance applies to everyone residing in the City of Casper. Therefore, nobody is technically allowed to perform any form of commercial or residential construction other than during the hours of 7 a.m. to 6 p.m., Monday through Friday. The Ordinance does not account for the climate that we live in, current labor practices, nor the current state of supply chain issues which lead to project delays.

The Building Division met with the City Attorney and the Chief of Police to discuss the best path of enforcement. The recommendation brought to Council at the Pre-Meeting was to repeal Section 15.16.010 and move the enforcement of construction hours/activities to Chapter 8.20 – Noise, Section 8.20.030 as an exception. The recommendation was to line up allowed construction hours within our already established and regulated noise hours of 7 a.m. to 9 p.m. This would increase permitted times for construction activities to occur 7 days a week and account for longer days during our warmer months. Council directed staff to proceed with re-writing the Ordinances to reflect the Repeal of 15.16.010 with the regulation of the hours for construction activity being moved to Chapter 8.20 – Noise.

Financial Considerations:
None.

Oversight/Project Responsibility:
The City of Casper Building Division is responsible for enforcing all City of Casper municipal and building codes, and performing all inspections required by municipal code and the International Codes.

The Casper Police Department responds to after-hours complaint calls and is responsible for enforcing 15.16.010 and 8.20 as the events are happening.

Attachments:
Casper Municipal Code Ordinance Repealing Section 15.16.010
Casper Municipal Code Ordinance Amending Chapter 8.20

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 8.20 – NOISE, OF THE CASPER MUNICIPAL CODE.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time; and,

WHEREAS, the governing body of the City of Casper wishes to amend the following sections of the Casper Municipal Code to address noise caused by commercial or residential building repair, maintenance, and construction as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Chapter 8.20 of the Municipal Code is amended and shall be replaced and codified as follows:

8.20.010 Definitions.

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

A. "Ambient noise" means ~~all encompassing~~all-encompassing noise associated with a given environment, being usually a composite of sounds from many sources, near and far.

B. "A-weighted sound pressure level" means sound pressure level as measured with a sound-level meter using the A-weighting network. The standard unit notation is dB (A).

C. "Decibel" means logarithm and dimensionless unit of measures used in describing the amplitude of sound. Denoted as dB.

D. "Emergency work" means work made necessary to restore property to a safe condition following a public calamity or work required to protect persons or property from an imminent exposure to danger.

E. "Sound-level meter" means an instrument, including a microphone, an amplifier, an output meter and frequency weighting networks for the measurement of noise and sound levels in a specified manner, as per American National Standards Institute Publication S 1.4-1971.

F. "Sound pressure level" means twenty times the logarithm to the base ten of the ratio of the root mean square pressure of a sound to the reference pressure, which is 20 x 10-6 micronewtons per meter squared.

G. All technical terminology used in this chapter, unless its context otherwise requires, shall be defined in accordance with American National Standard Institute (ANSI) Publication S 1.1-1960, revised 1971, or successor publications.

8.20.020 Loud and unnecessary noises—General regulations.

It is unlawful for any person to make, continue to cause to be made or continued, any loud, unnecessary or unusual noise or noises by yelling, singing, whistling, shouting or otherwise, which annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of any person within the city. It is unlawful for any person to use, operate or permit to be played, used or operated, any radio receiving set, musical instrument, phonograph or other machine or device for the production or reproduction of sound in any manner that disturbs the peace, quiet and comfort of any person in the city at any time with a louder volume than is necessary for convenient hearing for the person or persons who are in the room, vehicle or chamber in which such machine or device is operated and who are voluntary listeners thereto. The operation of such set, instrument, phonograph, machine or device so as to generate a sound pressure level in excess of 15 dB (A) over the levels allowable in Table 8.20.040 measured at a distance of not less than fifty feet from such building, structure or vehicle and of any time duration, shall be prima facie evidence of a violation of this section.

8.20.030 Exemption for certain uses and activities.

The following uses and activities shall be exempt from noise level regulations:

A. Noise of safety signals and warning devices;

B. Noises resulting from any authorized emergency vehicle when responding to an emergency call or acting in time of emergency;

C. Noises resulting from emergency work or noise levels for which a special permit has been granted as hereinafter provided for.

D. Noise caused by commercial or residential building repair, maintenance, or construction, grounds construction or maintenance, or excavation and construction on streets and highways, between the hours of 7 a.m. and 9 p.m.

1. Noise shall be limited to any tools or equipment used in construction, drilling, earthmoving, maintenance, or demolition, provided that all equipment is functioning as designed by the manufacture and all motorized equipment used in such activities is equipped with functioning mufflers.

2. Construction activities may be permitted to be performed during the hours of 9 p.m. to 7 a.m. by obtaining a Special Permit as required by Section 8.20.060.

8.20.040 Districts—Maximum sound levels.

A. It is unlawful to project a sound level, excluding noise emanating from cars, trucks or motorcycles, from one property into another property within the boundary of a use district, which exceeds the limiting noise spectra set forth in Table 8.20.040 in subsection D of this section. Sound level shall not be projected for more than ninety percent of any measurement period, which shall not be less than ten minutes.

B. Sound projected from one use district into another use district with a different noise level limit shall not exceed the limits of the districts into which the noise is projected.

C. 1. The measure of sound shall be made with a sound-level meter and shall meet the standards prescribed by the American National Standards Institute Type II or better.

2. The slow meter response of the sound level meter shall be used in order to best determine that the average amplitude has not exceeded the limiting noise spectra set forth in Table 8.20.040 in subsection D of this section.

3. The measurement shall be made at or beyond the property line of the property on which such sound pressure level is generated or perceived, at approximately five feet above ground.

D. In the case of an elevated or directional sound source, compliance with the noise limits is to be maintained at any elevation at the boundary.

Table 8.20.040
LIMITING NOISE LEVELS FOR USE DISTRICT
Maximum permissible sound pressure levels in decibels dB (A)
Day 7:00 a.m.—9:00 p.m.
Night 9:00 p.m.—7:00 a.m.

	Residential	Business	Commercial	Industrial
Day	55	60	70	80
Night	50	55	65	75

8.20.050 Motorized vehicles.

It is unlawful to operate a motorized vehicle within the city limits which creates a sound pressure level which exceeds the noise level limits set forth in Table 8.20.050 in this section to be measured in accordance with subdivision 1 of subsection C of Section 8.20.040, at speeds of forty m.p.h. or less, or in posted speed limit zones of forty m.p.h. or less.

Table 8.20.050
MAXIMUM ALLOWABLE LIMIT

A. Vehicles over ten thousand pounds: Ninety dB (A) measured at or beyond twenty-five feet from near edge of land or roadway—maximum limit.

B. Under ten thousand pounds: Eighty dB (A) measured at or beyond twenty-five feet from near edge of land or roadway—maximum limit.

C. Motorcycles: Eighty dB (A) measured at or beyond twenty-five feet from near edge of land or roadway—maximum limit.

D. Domestic power equipment: Eighty dB (A) measured at a point beyond property line—maximum limit.

E. Mufflers required: It is unlawful for any person to operate, or for the owner to cause or knowingly permit the operation of, any vehicle or a combination of vehicles within the city which is not equipped with an adequate muffler in constant operation and properly maintained to prevent any unnecessary noise; no such muffler or exhaust system shall be modified from original factory configuration except that the modification shall have the necessary components to provide:

1. One or two exhaust manifolds and one or two exhaust pipes or one or two exhaust collector-header assemblies;

2. One or two mufflers of adequate type to cause the exhaust noise emissions to conform to noise levels dictated in Table 8.20.050 as allowed for the particular vehicle described;

3. One or two tail pipes which will extend at least four inches beyond the limits of the passenger-carrying compartments of the vehicles, also to extend beyond the outer limits of the vehicle dimensions, and no such muffler or exhaust system shall be modified or used with a cutoff, bypass or similar device.

8.20.060 Special permit—Application.

A. Applications for a permit for relief from the noise level designated in this chapter on the basis of undue hardship may be made to the city manager or his duly authorized representative. Any permit granted by the city manager hereunder shall contain all conditions upon which such permit has been granted and shall specify a reasonable time that the permit may be effective. The city manager or his duly authorized representative may grant the relief as applied for if he finds:

1. That additional time is necessary for the applicant to alter or modify his activity or operation to comply with this chapter; or

2. The activity, operation or noise source will be of temporary duration and cannot be done in a manner that would comply with other subsections of this section; or

3. That no other reasonable alternative is available to the applicant.

B. The city manager may prescribe any conditions or requirements he deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

8.20.070 Violation—Penalty.

Any person violating any of the provisions of this chapter is guilty of a misdemeanor and may be punished in accordance with Chapter 1.28 of this code. Each day such violation is committed or permitted to continue shall constitute a separate offense.

8.20.080 Violation—Additional remedy.

The operation or maintenance of any device, instrument, vehicle or machinery in violation of any provision hereof and which causes discomfort or annoyance to reasonable persons of normal sensitiveness or which endangers the comfort, repose, health or peace of residents in the area shall be deemed, and is declared to be, a public nuisance and may be subject to abatement summarily by a restraining order or injunction issued by a court of competent jurisdiction.

PASSED on 1st reading the ____ day of _____, 2024.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the _____ day of _____, 2024.

APPROVED AS TO FORM:

_____

ATTEST

CITY OF CASPER, WYOMING
A municipal corporation

_____
Amanda Ainsworth
City Clerk

_____
Stephen Cathey
Mayor

ORDINANCE NO. 7-24

AN ORDINANCE AMENDING CHAPTER 8.20 – NOISE, OF THE CASPER MUNICIPAL CODE.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time; and,

WHEREAS, the governing body of the City of Casper wishes to amend the following sections of the Casper Municipal Code to address noise caused by commercial or residential building repair, maintenance, and construction as set forth herein.

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1. One or two exhaust manifolds and one or two exhaust pipes or one or two exhaust collector-header assemblies;

2. One or two mufflers of adequate type to cause the exhaust noise emissions to conform to noise levels dictated in Table 8.20.050 as allowed for the particular vehicle described;

3. One or two tail pipes which will extend at least four inches beyond the limits of the passenger-carrying compartments of the vehicles, also to extend beyond the outer limits of the vehicle dimensions, and no such muffler or exhaust system shall be modified or used with a cutoff, bypass or similar device.

8.20.060 Special permit—Application.

A. Applications for a permit for relief from the noise level designated in this chapter on the basis of undue hardship may be made to the city manager or his duly authorized representative. Any permit granted by the city manager hereunder shall contain all conditions upon which such permit has been granted and shall specify a reasonable time that the permit may be effective. The city manager or his duly authorized representative may grant the relief as applied for if he finds:

1. That additional time is necessary for the applicant to alter or modify his activity or operation to comply with this chapter; or

2. The activity, operation or noise source will be of temporary duration and cannot be done in a manner that would comply with other subsections of this section; or

3. That no other reasonable alternative is available to the applicant.

B. The city manager may prescribe any conditions or requirements he deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

8.20.070 Violation—Penalty.

Any person violating any of the provisions of this chapter is guilty of a misdemeanor and may be punished in accordance with Chapter 1.28 of this code. Each day such violation is committed or permitted to continue shall constitute a separate offense.

8.20.080 Violation—Additional remedy.

The operation or maintenance of any device, instrument, vehicle or machinery in violation of any provision hereof and which causes discomfort or annoyance to reasonable persons of normal sensitiveness or which endangers the comfort, repose, health or peace of residents in the area shall be deemed, and is declared to be, a public nuisance and may be subject to abatement summarily by a restraining order or injunction issued by a court of competent jurisdiction.

PASSED on 1st reading the ____ day of _____, 2024.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the _____ day of _____, 2024.

APPROVED AS TO FORM:

Eric K. Nelson

ATTEST

CITY OF CASPER, WYOMING
A municipal corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

January 17, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director

SUBJECT: Consideration of an ordinance vacating the segment of alley abutting Lots 5, 6 and 7, Kenwood Addition to the City of Casper

Meeting Type & Date:
Regular Council Meeting, February 20, 2024

Action Type:
Ordinance and public hearing

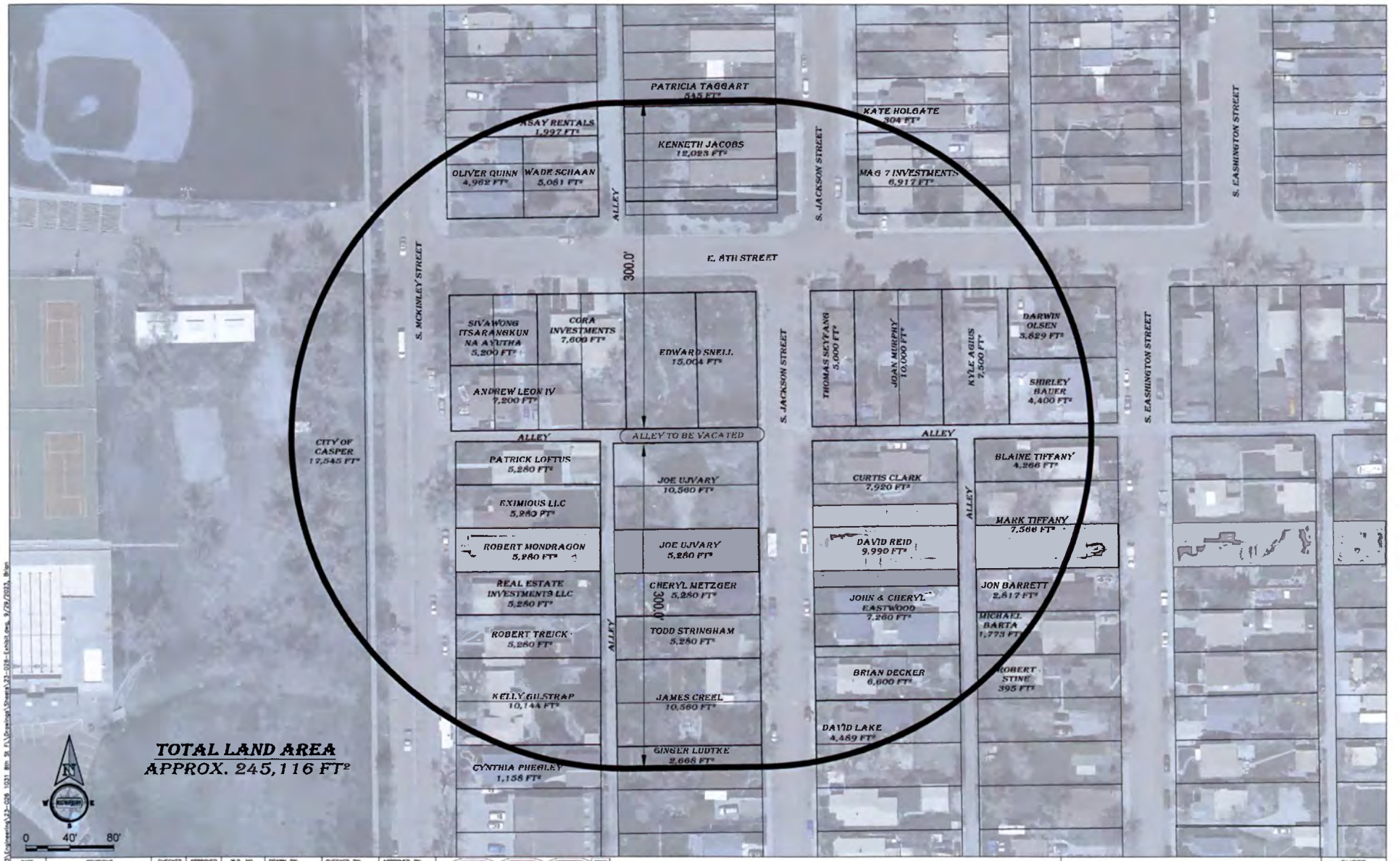
Recommendation:
That Council, by ordinance, approve an Ordinance vacating a segment of alley abutting Lots 5, 6 and 7, Kenwood Addition to the City of Casper, located south of 816 South Jackson Street.

Summary:
The City has received a request to vacate an undeveloped portion of alley located generally south and west of the intersection of East 8th and South Jackson Streets. The alley was platted as a 13-foot wide alley, as a part of the Kenwood Addition to the City of Casper, in 1912. The portion being proposed for vacation has never been constructed, or used as an alley because of the steep topography. Signed petitions have been provided from a majority of property owners owning a majority of the properties within three hundred (300) feet of the proposed vacation. In addition, all Casper utility providers and franchisees have been notified, in writing, of the applicant's desire to vacate the alley, and as a result of the outreach, the City will reserve a 13-foot wide easement for both existing, and future utilities. Pursuant to State law, the former street right-of-way will transfer automatically to the adjacent property owners upon vacation.

Financial Considerations:
Wyoming State Statute 15-4-305 states that the City may demand and receive the value of the land vacated as consideration for the vacation, if desired.

Oversight/Project Responsibility:
Community Development Department – Planning Division

Attachments:
Ordinance
Vicinity Map



DATE	REVISIONS	CHECKED	APPROVED

W.O. NO. 23-026 | DRAWN BY: BT DATE 09/23 | CHECKED BY: BF DATE 09/23 | APPROVED BY: BF DATE 09/23

cepi Civil Engineering Professionals, Inc.
1400 Enterprise Drive Casper, Wyoming 82604 • (307) 266-4366 • (307) 266-0103 fax
CASPER WYOMING

ALLEY VACATION EXHIBIT

SHEET 1 OF 1

Civil Engineering Professionals, Inc
6080 Enterprise Drive. Casper, Wy 82609
Phone 307.266.4346 Fax 307.266.0103
www.cepi-casper.com

0 15' 30'

Exhibit A

ALLEY VACATION

EAST 8TH ST / S. JACKSON ST

KENWOOD ADDITION

September , 2023

W.O. 23-026

EXHIBIT "B" Page 1 of 2
PUBLIC UTILITY EASEMENT
EAST 8TH ST / S. JACKSON ST
KENWOOD ADDITION

A thirteen foot (13') wide strip of land designated as a Public Utility Easement, located in Kenwood Addition, to the City of Casper, Natrona County, Wyoming, recorded September 3, 1912 as Book 17 of Deeds, Page 8 and as shown on Exhibit "B" attached hereto and by this reference made a part hereof, being described by metes and bounds as follows:

Beginning at the southeast corner of Lot 7, of said Kenwood Addition as platted;

Thence S1°10'22"E, a distance of 13.00 feet to the northeast corner of Lot 125, Kenwood Addition;

Thence S89°06'48"W, along the north line of said Lot 125 a distance of 120.01 feet;

Thence N0°53'18"W, a distance of 13.00 feet to the southwest corner of Lot 5, Kenwood Addition;

Thence N89°06'48"E, a distance of 119.95 feet along the south line of Lots 5-7, Kenwood Addition to the Point of Beginning.

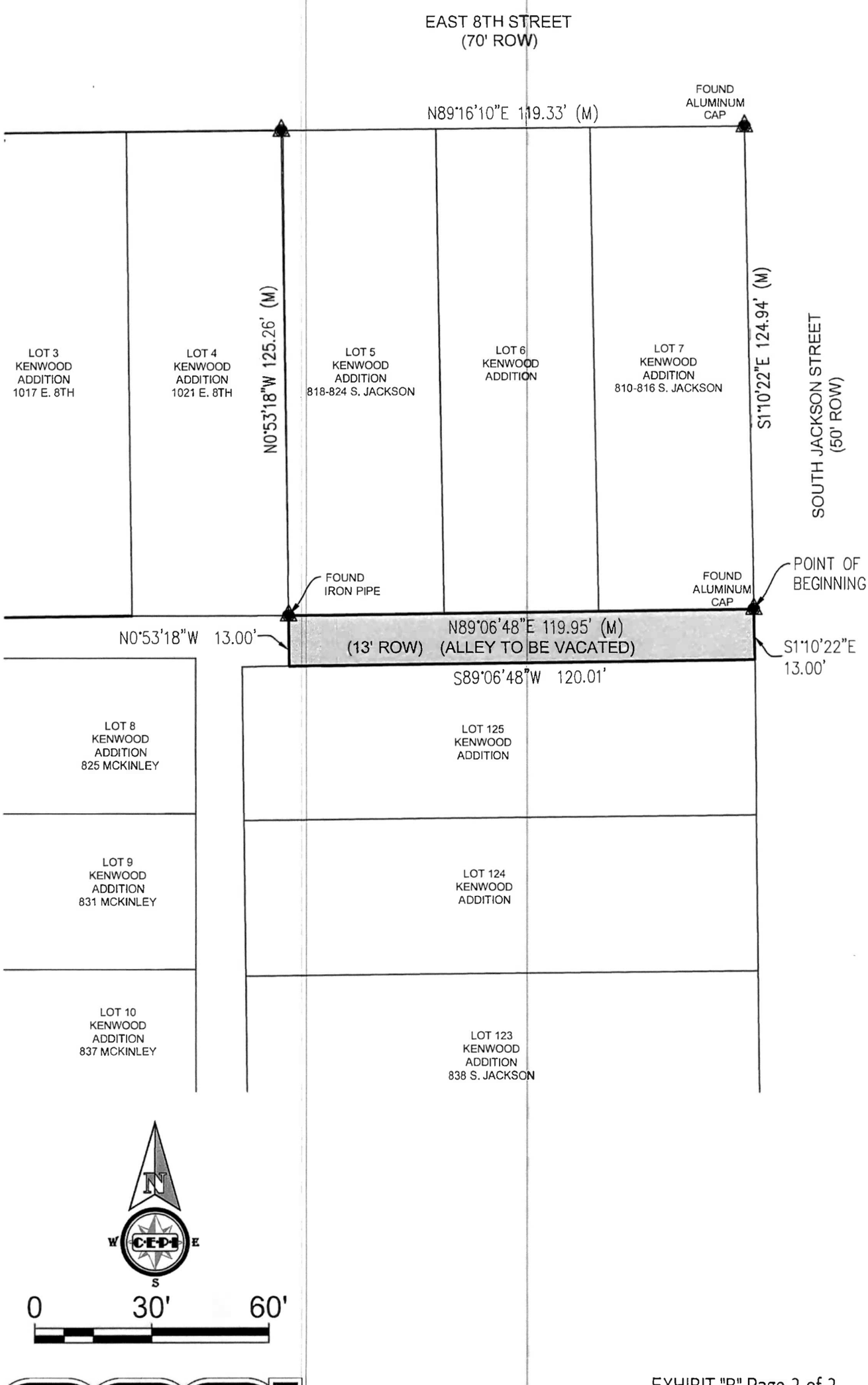
The above described parcel contains approximately 0.04 acres (1559.8 s.f.), more or less, and is subject to all rights-of-way and/or easements, reservations and encroachments which have been legally acquired.

I hereby certify that this description was prepared from notes taken during an actual survey made under my direct supervision in September, 2023, and that on the basis of my information knowledge and belief as a Professional Land Surveyor that this description is true and correct.

Professional Land Surveyor
WILLIAM R. FEHRINGER
5528
Date 1/10/2024
WYOMING

MODIFICATION IN ANY WAY OF THE FOREGOING DESCRIPTION IS STRICTLY PROHIBITED. I HAVE CAREFULLY REVIEWED THIS INFORMATION AND CERTIFY IT TO BE ACCURATE ON THE BASIS OF MY KNOWLEDGE AND BELIEF. ANY CHANGE, ADDITION OR DELETION OF ANY PART OF THIS DESCRIPTION WILL ACT TO VOID ANY WARRANTY OR RESPONSIBILITY, EXPRESSED OR IMPLIED, THAT I HAVE TOWARD THE SUBJECT PROPERTY.

Civil Engineering Professionals, Inc.
6080 Enterprise Dr. • Casper, WY 82609
Phone 307.266.4346 • Fax 307.266.0103
www.cepi-casper.com



Civil Engineering Professionals, Inc.
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Phone 307.266.4346 Fax 307.266.0103
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EXHIBIT "B" Page 2 of 2
UTILITY EASEMENT
EAST 8TH ST / S. JACKSON ST
KENWOOD ADDITION
January , 2024
W.O. 23-026

ORDINANCE NO. 5-24

AN ORDINANCE APPROVING THE VACATION OF THE SEGMENT OF ALLEY ABUTTING LOTS 5, 6 AND 7, KENWOOD ADDITION

WHEREAS, the City of Casper has received a request to vacate an undeveloped portion of a public alley located generally south and west of the intersection of East 8th and South Jackson Streets, abutting Lots 5, 6 and 7, Kenwood Addition, as described in Exhibit "A," which by reference herein is hereby incorporated as fully set forth; and,

WHEREAS, upon the vacation of the alley, the City is reserving a thirteen-foot (13') wide public utility easement in place of the alley for existing and future utilities, as described in Exhibit "B," which by reference herein is hereby incorporated as fully set forth; and,

WHEREAS, a petition containing the signatures of a majority of the owners who own a majority of the property abutting the segments of the alley proposed to be vacated and extending 300 feet in all directions from the street to be vacated has been submitted to the City as provided by W.S. §15-4-305; and,

WHEREAS, all utility providers and franchisees have been notified of the impending vacation by the applicant, and requests have been made to maintain a public utility easement in place of the alley; and,

WHEREAS, the City of Casper has determined that the portion of the alley abutting Lots 5, 6 and 7, Kenwood Addition, can be vacated without adversely impacting utility services, trash collection or traffic in the area; and,

WHEREAS, it is the desire of the governing body of the City of Casper to approve said vacation.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:
The vacation of the segment of the alley abutting Lots 5, 6 and 7, Kenwood Addition, as shown/described in Exhibit "A," is hereby approved.

SECTION 2:
A thirteen-foot (13') wide utility easement is hereby reserved, as shown/described in Exhibit "B" for the purposes of construction, operation and maintenance of utility lines, conduits, ditches, drainage and access.

SECTION 3:
Ownership of the vacated alley shall revert to the adjoining land owners, as provided by law.

SECTION 4:
This ordinance shall be in full force and effect from and after passage on three readings, and publication pursuant to law.

PASSED on 1st reading the 20th day of February, 2024.

PASSED on 2nd reading the 5th day of March, 2024.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 2024.

APPROVED AS TO FORM:

Walker Trimble

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 6, 2024

MEMO TO: J. Carter Napier City Manager

FROM: Tom Brauer, Chief Operating Officer
Alex Sveda, P.E., City Engineer
Andrew Colling, Engineering Tech

SUBJECT: Authorizing an agreement with Paramount Construction, Inc., in the amount of $292,613, for the Center Street Underpass Painting, Project No. 23-008.

Meeting Type & Date:
Regular Council Meeting
March 19, 2024

Action Type
Resolution

Recommendation:
That Council, by resolution, authorize an agreement with Paramount Construction, Inc., in the amount of $292,613, for the Center Street Underpass Painting, Project No. 23-008. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of $35,000, for a total project amount of $327,613.

Summary:
On Wednesday, March 6, 2024, four (4) bids were received for the Center Street Underpass Painting, Project No. 23-008. The bids received for this work are as follows:

CONTRACTOR	BUSINESS LOCATION	BASE BID - A
Paramount Construction	Evansville, Wyoming	**$292,613**
Barch Industries	Rock Springs, Wyoming	$307,998
Carr Coatings	Belle Fourche, South Dakota	$347,500
Montana Paint	Bozeman, Montana	$418,300

CONTRACTOR	BUSINESS LOCATION	BASE BID - B
Paramount Construction	Evansville, Wyoming	$283,476
Barch Industries	Rock Springs, Wyoming	**$222,212**
Carr Coatings	Belle Fourche, South Dakota	$315,500
Montana Paint	Bozeman, Montana	$392,700

CONTRACTOR	BUSINESS LOCATION	BASE BID - C
Paramount Construction	Evansville, Wyoming	$288,495
Barch Industries	Rock Springs, Wyoming	$276,842
Carr Coatings	Belle Fourche, South Dakota	**$271,500**
Montana Paint	Bozeman, Montana	$399,600

The engineer's estimate prepared by the City Engineering Office for Option A was $355,000, with the low bid received at $292,613. Adding a construction contingency amount of $35,000 will bring the total contract amount to $327,613.

The Center Street Underpass Painting Project includes power washing, repairing areas of damaged concrete, and painting of vertical and sloped concrete of the Center Street Underpass. Three (3) options were bid to weigh the costs of various levels of rehabilitation. Option A included cleaning and painting all the concrete of the underpass structure. Option B removed the sloped paving areas from the project. Option C was a balance of complete re-painting of some areas and touch ups of other areas of the underpass. All options include repairing damaged concrete.

City Staff have reviewed the bids and recommend awarding Option A to Paramount Construction, Inc., in the amount of $292,613.

Financial Considerations:
Funding for this project will be from Opportunity Funds.

Oversight/Project Responsibility:
Andrew Colling, Engineering Tech

Attachments:
Resolution
Agreement

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "**Owner**," and Paramount Construction, Inc., 1150 Strand Road, Evansville, Wyoming 82636, hereinafter referred to as the "**Contractor**."

WHEREAS, the City of Casper is undertaking a project to prepare and paint the concrete surfaces of the Center Street Rail Road Underpass; and,

WHEREAS, Paramount Construction, Inc., is able and willing to provide those services specified as the Center Street Underpass Painting Project No. 23-008.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

The Contractor shall perform all the work required by the Contract Documents, and also submit a comprehensive traffic plan when streets or utilities are part of the project, together hereinafter referred to as the "**Work**." No open excavations shall remain overnight.

ARTICLE 2. ENGINEER.

The Project has been designed by the City of Casper, who is hereinafter referred to as the "**Engineer**" and who is to act as the Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to the Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

3.1 The Work will be substantially completed by June 28, 2024, and ready for final payment in accordance with Article 14 of the Standard General Conditions of the Construction Contract hereinafter, "**General Conditions**" and Standard Supplementary Conditions by July 12, 2024. Substantial Completion will be granted once all surfaces are painted and the sidewalks and road are open to traffic. The Contractor shall work continuously on-site, during the construction activities hours specified in these Contract Documents, until the Work is substantially complete.

3.2 Liquidated Damages. The Owner and the Contractor recognize that time is of the essence of this Agreement and that the Owner will suffer financial loss if the Work is not substantially completed by the time specified in Section 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, the Owner and the Contractor

agree that as liquidated damages for delay (but not as a penalty) the Contractor shall pay the Owner One Thousand Dollars ($1,000) for each day that expires after the time specified in Section 3.1 for Substantial Completion. After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in Section 3.1 for completion and readiness for final payment or any proper extension thereof granted by the Owner, the Contractor shall pay the Owner Five Hundred Dollars ($500) for each day that expires after the time specified in Section 3.1 for completion and readiness for Final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

The Owner shall pay the Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the Contract Price of Two Hundred Ninety-Two Thousand Six Hundred Thirteen Dollars ($292,613), subject to additions and deductions by Change Order approved by the Owner. The Contract Price shall be based on materials actually furnished and installed and services actually provided, when the pricing is based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (page BS-1, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

The Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. The Contractor's Applications for Payment, as recommended by the Engineer, shall be submitted to accountspayable@casperwy.gov **AND** the City engineering staff on or before the 25th day of each month during construction, and the Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Section 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Conditions.

5.1.1 Progress payment(s) will be made in an amount equal to ninety-five percent (95%) of the Work completed. The Owner shall withhold five percent (5%) of the Work completed as retainage, said retainage to be paid in accordance with the provisions of Section 5.3, Final Payment.

5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Agreement.

5.2 The Owner may withhold progress payments if the Contractor fails to submit an updated progress schedule with the application for payment as detailed in Section 6.04 Progress Schedules of the General Conditions.

5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Section 14.07 of the General Conditions, the Engineer shall recommend payment and present the Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes Section 16-6-116, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Fifty Thousand and 00/100 Dollars ($50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by the Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce the Owner to enter into this Agreement, the Contractor makes the following representations:

7.1 The Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.

7.2 The Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by the Engineer in the preparation of the Drawings and Specifications and which have been identified in the Standard Supplementary Conditions.

7.3 The Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by the Contractor for such purposes.

7.4 The Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.

7.5 The Contractor has given the Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by the Engineer is acceptable to the Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between the Owner and the Contractor are attached to this Agreement, made a part hereof and consist of the following:

8.1 This Agreement (Pages SFA-1 of 7 to SFA- 7 of 7, inclusive).

8.2 Joint Account Agreement or Letter of Forfeiture waiving same.

8.3 Exhibit "A" - Bid Form (Pages BF-1 to BF-4, inclusive).

8.4 Exhibit "B" - Bid Schedule (Page BS-1, inclusive).

8.5 Addenda No. (1).

8.6 Performance and Labor and Payment Bonds.

8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.

8.8 Standard General Conditions of the Construction Contract (Pages 00700-1 to 00700-42, inclusive).

8.9 Standard Supplementary Conditions (Pages SSC-1 to SSC-15, inclusive).

8.10 Technical Specifications, consisting of two (2) sections.

8.11 Notice of Award.

8.12 Notice to Proceed.

8.13 Minutes of the Pre-Bid Conference, if any.

8.14 Contract Drawings, with each sheet bearing the following general title:

Center Street Underpass Painting, Project 23-008

8.15 Shop Drawings and other Submittals furnished by the Contractor during performance of the Work and accepted by the Owner.

8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Sections 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.

8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2024.

(Signature pages to follow.)

Signature page for City of Casper

APPROVED AS TO FORM:

Eric K. Nelson

ATTEST:

OWNER:
CITY OF CASPER, WYOMING
A municipal corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

Signature page for the Contractor

WITTNESS:	CONTRACTOR: Paramount Construction, Inc.
By:_____	By:_____
Title:_____	Title:_____

EXHIBIT "A"
STANDARD
BID FORM
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: City of Casper
Center Street Underpass Painting
Project No. 23-008

THIS BID SUBMITTED TO: City of Casper
200 North David Street
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by June 28, 2024, and completed and ready for final payment not later than July 12, 2024 in accordance with the Bidding Documents.

2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.

3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.

4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:

   A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

   Addendum No. 1 Dated 03/01/2024
   Addendum No. _____ Dated _____

   B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

   C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or

indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.

5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, SCHEDULE A, IN NUMERALS: $ 292,613.00

TOTAL BASE BID, IN WORDS: Two Hundred Ninety Two Thousand Six Hundred Thirteen and 00/100 DOLLARS.

TOTAL BASE BID, SCHEDULE B, IN NUMERALS: $ 283,476.00

TOTAL BASE BID, IN WORDS: Two Hundred Eighty Three Thousand Four Hundred Seventy Six and 00/100 DOLLARS.

TOTAL BASE BID, SCHEDULE C, IN NUMERALS: $ 288,495.00

TOTAL BASE BID, IN WORDS: Two Hundred Eighty Eight Thousand Four Hundred Ninety Five and 00/100 DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.

7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.

8. The following documents are attached to and made a condition of this Bid:

   A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)

   B. Itemized Bid Schedule.

   C. State of Wyoming Certificate of Residency Status, in conformance with the Instructions to Bidders.

9. Communications concerning this Bid shall be addressed to:

Submitted on March 6, 2024.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____
_____
_____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

_____
(General Partner)

Business Address: _____
_____
_____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Paramount Construction, Inc. (seal)

(Corporation's or Limited Liability Company's Name)

Wyoming

(State of Incorporation or Organization)

By: William R. Gurkin, Jr. (seal)

President

(Title)

PARAMOUNT Construction, Inc.

Digitally signed by William R Gurkin
Date: 2024.03.06 12:42:35-07'00'

(SEAL)

Shannon Gurkin

Business Address: 1150 Strand Road
Evansville, WY 82636

Phone Number: 30077-473-2350

A JOINT VENTURE

By: _____ (seal)

(Name)

_____

(Address)

By: _____ (seal)

(Name)

_____

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

EXHIBIT 'B'

BID SCHEDULE
CENTER STREET UNDERPASS PAINTING
PROJECT NO. 23-008

BID DATE. March 6, 2024

COMPANY NAME: Paramount Construction, Inc.

ADDRESS: 1150 Strand Road, Evansville, WY 82636

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related items.

LS = Lump Sum SF = Square Foot

ITEM NO.	BASE BID SCHEDULE - A				
	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL COST
A1	Surface preparation and painting of all **vertical and horizontal concrete surfaces, including wing walls, bridge, underpass, slope paving, and pump house,** of the Center Street Underpass.	LS	1	$ 212,613.00	$ 212,613.00
A2	Concrete Repair	SF	500	$ 50.00	$ 25,000.00
A3	F&I Temporary Traffic Control	LS	1	$ 55,000.00	$ 55,000.00
	TOTAL BASE BID - SCHEDULE A				**$ 292,613.00**

ITEM NO.	BASE BID SCHEDULE - B				
	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL COST
B1	Surface preparation and painting of all **vertical and horizontal concrete surfaces including the wing walls, underpass, and bridge** of the Center Street Underpass.	LS	1	$ 203,476.00	$ 203,476.00
B2	Concrete Repair	SF	500	$ 50.00	$ 25,000.00
B3	F&I Temporary Traffic Control	LS	1	$ 55,000.00	$ 55,000.00
	TOTAL BASE BID - SCHEDULE B				**$ 283,476.00**

ITEM NO.	BASE BID SCHEDULE - C				
	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL COST
C1	Surface preparation and painting of all **vertical and horizontal concrete surfaces, including wing walls, bridge, slope paving, pump house, and touch-ups only of underpass** of the Center Street Underpass.	LS	1	$ 208,495.00	$ 208,495.00
C2	Concrete Repair	SF	500	$ 50.00	$ 25,000.00
C3	F&I Temporary Traffic Control	LS	1	$ 55,000.00	$ 55,000.00
	TOTAL BASE BID - SCHEDULE C				**$ 288,495.00**

ADDENDUM NO. 1

to the

BIDDING AND CONTRACT DOCUMENTS

for the

CENTER STREET UNDERPASS PAINTING
CITY ENGINEERING PROJECT NO. 23-008

by

CITY OF CASPER
200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: March 1, 2024

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED: (CITY OF CASPER)

Andrew Colling, Engineering Tech II

ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM (BIDDER)

Paramount Construction, Inc.

Firm

PARAMOUNT Construction, Inc.

Digitally signed by William R Gurkin
Date: 2024.03.06 07:20:12-07'00'

By: Signature

President

Title

3/6/2024

Date Received

ADDENDUM NO. 1

for the

CENTER STREET UNDERPASS PAINTING
PROJECT NO. 23-008

for the

City of Casper, Wyoming

ADDENDUM DATE: March 1, 2024

This addendum to the project manual is hereby made a part of the Contract Documents for the above titled project, to the same extent as though it were originally contained therein.

All bidders are expected to thoroughly examine each item enumerated herein, regardless of its apparent application and shall be responsible for furnishing all labor and materials required in the division of work that the items indicate.

ELIGIBLE BIDDERS:

Paint Services, Casper, WY
Montana Paint, Bozeman, MT
Paramount Construction, Casper, WY
Carr Coatings, Belle Fourche, SD
Barch Industries, Rock Springs, WY

SECTION 09970 1.1.2.1 PAINTING AND COATING SUPPLIERS:

C. Coating Suppliers
   1. Diamond Vogel
   2. Sherwin Williams

SECTION 09970 1.1.3.2 SURFACE PREPARATION:

B. Previously Coated Concrete

   1. Remove all oil and grease from surface by solvent cleaning per SSPC-SP1.

   2. Low-Pressure Water Clean (5,000 psi) with detergent all surfaces.

   3. Remove all contaminants, laitance, and weak concrete, to expose subsurface voids, and to produce a sound concrete surface with adequate profile and surface porosity.

4. De-gloss and abrade tightly adhered coating by mechanical methods or brush blasting to create a surface profile suitable for overcoating.

5. Remove and replace existing caulking (Sikaflex 1A) that is not tightly adhered. Install per manufacturer's instructions.

6. Repair defects such as honeycombs, scaling, spalling, and damaged concrete to provide sound uniform substrate.

End of Addendum No. 1

RESOLUTION NO. 24-34

A RESOLUTION AUTHORIZING AN AGREEMENT WITH PARAMOUNT CONSTRUCTION, INC., FOR THE CENTER STREET UNDERPASS PAINTING PROJECT NO. 23-008.

WHEREAS, the City of Casper desires to contract for concrete repairs and painting of the Center Street Underpass for the Center Street Underpass Painting Project; and,

WHEREAS, Paramount Construction, Inc., is able and willing to provide those services specified as Center Street Underpass Painting Project, No. 23-008; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Thirty-Five Thousand and 00/100 Dollars ($35,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Paramount Construction, Inc., for those services, in the amount of Two Hundred Ninety-Two Thousand Six Hundred Thirteen and 00/100 Dollars ($292,613.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Two Hundred Ninety-Two Thousand Six Hundred Thirteen and 00/100 Dollars ($292,613.00) and Thirty-Five Thousand and 00/100 Dollars ($35,000.00) for a construction contingency account, for a total project amount of Three Hundred Twenty-Seven Thousand Six Hundred Thirteen and 00/100 Dollars ($327,613.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Thirty-Five Thousand and 00/100 Dollars ($35,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:

Eric K. Nelson

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 23, 2024

MEMO TO: J. Carter Napier, City Manager JCN

FROM: Tom Brauer, Chief Operating Officer
Bruce Martin, Public Utilities Director
Alex Sveda, P.E., City Engineer AS

SUBJECT: Authorizing an Agreement with Oftedal Construction, Inc., in the amount of $2,893,655, for the "K" Street Improvements - St. Mary Street to Bryan Stock Trail, Project No. 21-063.

Meeting Type & Date:
Council Meeting
March 19, 2024

Action Type:
Resolution

Recommendation:
That Council, by resolution, authorize an a.greement with Oftedal Construction, Inc., for the "K" Street Improvements - St. Mary Street to Bryan Stock Trail, Project No. 21-063, in the amount of $2,893,655. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of $206,345, for a total project amount of $3,100,000.

Summary
On February 22, 2024, three (3) were received for construction ofthe "K" Street Improvements - St. M$_{ary}$ Street to Bryan Stock Trail, Project No. 21-063. The bids for the work are as follows:

CONTRACTOR	LOCATION	BASE BID
Oftedal Construction, Inc.	**Casper, Wyoming**	**$2,893,655.00**
Ramshom Construction, Inc.	Casper,Wyoming	$3,176,566.50
Knife River Construction, Inc.	Casper, Wyoming	$3,226,950.08

The Engineer's Estimate from WWC Engineering (WWC) was $3,490,842.50.

The construction of the work for this project will be on "K" Street from St. Mary Street to Bryan Stock Trail. Project improvements include street realignment to create better pedestrian connectivity; a mill and overlay asphalt surface; water main improvements and fire hydrant replacement; sanitary sewer main and manhole replacement; installation of storm sewer catch basins; drainage and storm water improvements; ADA accessible ramps at intersections along the corridor; and miscellaneous repairs to sidewalk, curb, gutter and curbwalk.

WWC is currently under contract for design, bidding and construction administration for the work. City staff and WWC have reviewed the bid from Oftedal Construction, Inc., and recommend awarding the work in the amount of $2,893,655.

Council Goals:
Goal#2, Sustainability, Task 6

Financial Considerations:

- Funding for Streets will be $972,878 from FY24 budgeted One Percent #17 funds allocated for the K St. Mary to Bryan Stock Trl Project (Munis Project 1015023063) and $597,566.50 from Bryan Evansville Road Improvements (Munis Project 1015023005).
- Funding for Water will be $1,318,249 from FY24 Water Reserves.
- Funding for Sewer will be $211,306.50 from FY24 Sewer Reserves.

Oversight/Project Responsibility:
Alex Sveda, City Engineer

Attachments:
WWC Recommendation of Award Letter
Resolution
Agreement

WWC ENGINEERING

5880 Enterprise Drive, Suite 600, Casper, WY 82609 | 307.473.2707

February 23, 2024

Mr. Alex Sveda, P.E.
City Engineer
City of Casper
123 West 1st Street, Suite 570
Casper, WY 82601

Dear Alex,

WWC Engineering has reviewed the bids received from the February 22nd bid opening for the K Street Improvements, Phase IIB project. The apparent low bid was received from Oftedal Construction for $2,893,655.00. This total is divided into two separate bid schedules: Area 1 for $1,812,271.00, and Area 2 for $1,081,384.00. No irregularities were identified while reviewing the bid. WWC Engineering recommends award to Oftedal Construction as the lowest qualified bidder.

Feel free to contact our office if you have any questions, or need any further assistance from us. Thank you.

Regards,

Garrett Zimmer, PE
Branch Manager

K:\Casper\City of Casper\2021488 K Street Improvements - Phase IIB\02Corr\K Street Phase IIB_Recommendation of Award.docx

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "**Owner**," and Oftedal Construction, Inc., 2376 Seven Mile Road, Casper, Wyoming, hereinafter referred to as the "**Contractor**."

WHEREAS, the City of Casper wants to replace Street, curb and gutter, sidewalk/ADA, asphalt, storm sewer, sanitary sewer, water system and other improvements miscellaneous work along K Street from St. Mary Street to Bryan Stock Trail; and,

WHEREAS, Contractor is able and willing to provide those services specified as the K Street Improvements – St Mary Street to Bryan Stock Trail, Phase IIB, Project No. 21-063.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

The Contractor shall perform all the work required by the Contract Documents, and also submit a comprehensive traffic plan when streets or utilities are part of the project, together hereinafter referred to as the "**Work**." No open excavations shall remain overnight.

ARTICLE 2. ENGINEER.

The Project has been designed by WWC Engineering, who is hereinafter referred to as the "**Engineer**" and who is to act as the Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to the Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

3.1 3.1 The Work will be substantially completed by September 1, 2025, and ready for final payment in accordance with Article 14 of the Standard General Conditions of the Construction Contract hereinafter, "**General Conditions**" and Standard Supplementary Conditions by October 1, 2025. Substantial Completion will be granted once all utilities are installed and in working order, surfacing is replaced and the project site is returned to full normal vehicular and pedestrian traffic. Scheduling shall include winter shutdowns and spring start-ups, and all related demobilizations and remobilizations shall be included in the work. Contractor shall submit a comprehensive traffic control plan. The Contractor shall work continuously on-site, during the construction activities hours specified in these Contract Documents, until the Work is substantially complete. No open excavations shall remain overnight. No open excavations shall remain overnight. All work shall occur so that a maximum 3 blocks are closed at one time until said blocks are substantially complete. Work within all school zones is restricted when school is not in session during the months of June through August.

3.2 Liquidated Damages. The Owner and the Contractor recognize that time is of the essence of this Agreement and that the Owner will suffer financial loss if the Work is not substantially completed by the time specified in Section 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, the Owner and the Contractor agree that as liquidated damages for delay (but not as a penalty) the Contractor shall pay the Owner One Thousand and Dollars ($1,000.00) for each day that expires after the time specified in Section 3.1 for Substantial Completion. After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in Section 3.1 for completion and readiness for final payment or any proper extension thereof granted by the Owner, the Contractor shall pay the Owner Five Hundred Dollars ($500.00) for each day that expires after the time specified in Section 3.1 for completion and readiness for Final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

The Owner shall pay the Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the Contract Price of Two Million Eight Hundred Ninety-Three Thousand Six Hundred Fifty-Five and 00/100 Dollars ($2,893,655.00), subject to additions and deductions by Change Order approved by the Owner. The Contract Price shall be based on materials actually furnished and installed and services actually provided, when the pricing is based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (pages 1 of 2 through 2 of 2, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

The Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. The Contractor's Applications for Payment, as recommended by the Engineer, shall be submitted to accountspayable@casperwy.gov **AND** the City engineering staff on or before the 25th day of each month during construction, and the Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Section 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Conditions.

5.1.1 Progress payment(s) will be made in an amount equal to ninety-five percent (95%) of the Work completed. The Owner shall withhold five percent (5%) of the Work completed as retainage, said retainage to be paid in accordance with the provisions of Section 5.3, Final Payment.

5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Agreement.

5.2 The Owner may withhold progress payments if the Contractor fails to submit an updated progress schedule with the application for payment as detailed in Section 6.04 Progress Schedules of the General Conditions.

5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Section 14.07 of the General Conditions, the Engineer shall recommend payment and present the Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes Section 16-6-116, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Fifty Thousand and 00/100 Dollars ($50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by the Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce the Owner to enter into this Agreement, the Contractor makes the following representations:

7.1 The Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.

7.2 The Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by the Engineer in the preparation of the

Drawings and Specifications and which have been identified in the Standard Supplementary Conditions.

7.3 The Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by the Contractor for such purposes.

7.4 The Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.

7.5 The Contractor has given the Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by the Engineer is acceptable to the Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between the Owner and the Contractor are attached to this Agreement, made a part hereof and consist of the following:

8.1 This Agreement (Pages SFA-1 of 7 to SFA- 7 of 7, inclusive).

8.2 Joint Account Agreement or Letter of Forfeiture waiving same.

8.3 Exhibit "A" - Bid Form (Pages BF-1 to BF-4, inclusive).

8.4 Exhibit "B" - Bid Schedule (Pages 1 of 2 to 2 of 2, inclusive).

8.5 Addenda No. (Addendum No. 1, Addendum No. 2, and Addendum No. 3).

8.6 Performance and Labor and Payment Bonds.

8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.

8.8 Standard General Conditions of the Construction Contract (Pages 00700-1 to 00700-42, inclusive).

8.9 Standard Supplementary Conditions (Pages SSC-1 to SSC-15, inclusive).

8.10 Technical Specifications, consisting of twenty-five (25) sections.

8.11 Notice of Award.

8.12 Notice to Proceed.

8.13 Minutes of the Pre-Bid Conference, if any.

8.14 Contract Drawings, with each sheet bearing the following general title:

K Street Improvements – St Mary Street to Bryan Stock Trail, Phase IIB, Project No. 21-063

8.15 Shop Drawings and other Submittals furnished by the Contractor during performance of the Work and accepted by the Owner.

8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Sections 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.

8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2024.

(Signature pages to follow.)

Signature page for City of Casper

APPROVED AS TO FORM:

ATTEST:

OWNER:
CITY OF CASPER, WYOMING
A municipal corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

Signature page for the Contractor

WITTNESS:	CONTRACTOR: Oftedal Construction, Inc.
By:_____	By:_____
Title:_____	Title:_____

Offedal Construction, Inc.

EXHIBIT "A"
STANDARD
BID FORM
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: City of Casper
K Street Improvements – St Mary Street to Bryan Stock Trail
Phase IIB
Project No. 21-063

THIS BID SUBMITTED TO: City of Casper
200 North David Street
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work by September 1, 2025 as specified or indicated in the Bidding Documents for the Contract Price, and completed and ready for final payment not later than by October 1 2025 in accordance with the Bidding Documents.

2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.

3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.

4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:

   A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

   Addendum No. 1 Dated 2-15-24
   Addendum No. 2 Dated 2-21-24
   3 2-21-24

   B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.

5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: $ 2,893,655.00

TOTAL BASE BID, IN WORDS: two million eight hundred ninety three thousand six hundred fifty five DOLLARS. and no cents.

6. Bidder agrees that the work for the City will be as provided above.

7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.

8. The following documents are attached to and made a condition of this Bid:

   A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)

   B. Itemized Bid Schedule.

   C. Copy of Certificate of Residency, if bidding as Wyoming Resident.

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Offedal Construction, Inc.
2376 Seven Mile Rd
Casper WY 82604

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on February 22, 2024.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____
_____
_____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

_____
(General Partner)

Business Address: _____
_____
_____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Offedal Construction, Inc. (seal)
(Corporation's or Limited Liability Company's Name)

Montana
(State of Incorporation or Organization)

By: _____ (seal)
Christopher M. Audiss

(Title) Vice President

(Seal)

Attest: _____

Business Address: Offedal Construction, Inc.
PO Box 400
Miles City MT 59301

Phone Number: 307-232-2302

A JOINT VENTURE

By: _____ (seal)
(Name)

_____
(Address)

By: _____ (seal)
(Name)

_____
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

BID SCHEDULE
K Street Improvements - St Mary Street to Bryan Stock Trail, Phase IIB
Project No. 21-063

Section Title	Item	Item Description	UofM	Quantity	OFTEDAL CONSTRUCTION INC Unit Price	Extension
Base Bid - Area 1 Schedule						
	1-1	Mobilization and Bonds	LS	1	$180,000.00	$180,000.00
	1-2	Traffic Control	LS	1	$75,000.00	$75,000.00
	1-3	Force Account	LS	1	$5,000.00	$5,000.00
	1-4	Removal of Obstructions	LS	1	$25,000.00	$25,000.00
	1-5	Removal of Curb & Gutter	FT	2880	$5.00	$14,400.00
	1-6	Removal of Concrete Flatwork	SY	810	$15.00	$12,150.00
	1-7	Unclassified Excavation	CY	1050	$40.00	$42,000.00
	1-8	F&I 5" Hot Plant Mix and 6" Grading "W" Base Course	SY	4570	$60.00	$274,200.00
	1-9	F&I Hot Plant Mix Transitioning to Existing	SY	224	$91.00	$20,384.00
	1-10	F&I 2" Mill & Overlay	SY	2207	$21.00	$46,347.00
	1-11	F&I Curb and Gutter Type B & Base Course	FT	3255	$28.00	$91,140.00
	1-12	F&I Concrete Sidewalk & Base Course	SY	800	$65.00	$52,000.00
	1-13	F&I Slope Paving & Walkway Connection	SY	65	$100.00	$6,500.00
	1-14	F&I Concrete Approach	SY	280	$76.00	$21,280.00
	1-15	F&I Concrete Valley Pan	SY	25	$110.00	$2,750.00
	1-16	F&I ADA Ramp (Curb Ramp Type III)	EA	19	$2,000.00	$38,000.00
	1-17	F&I Sign Post and Panels	EA	17	$795.00	$13,515.00
	1-18	R&R Sign Post	EA	10	$530.00	$5,300.00
	1-19	F&I Storm Sewer Inlet	EA	9	$5,600.00	$50,400.00
	1-20	R&R Storm Sewer Manhole	EA	3	$10,500.00	$31,500.00
	1-21	F&I 12" PVC Pipe	FT	0	$67.00	$0.00
	1-22	F&I 18" PVC Pipe	FT	450	$93.00	$41,850.00
	1-23	F&I Underground Detention System	LS	1	$83,000.00	$83,000.00
	1-24	R&R Sanitary Sewer Manhole	EA	1	$10,600.00	$10,600.00
	1-25	F&I 8" SDR-35 PVC Pipe	FT	205	$69.00	$14,145.00
	1-26	F&I 10" SDR-35 PVC Pipe	FT	1050	$71.00	$74,550.00
	1-27	F&I Sanitary Sewer Service	EA	2	$3,000.00	$6,000.00
	1-28	F&I 8" Gate Valve	EA	13	$5,800.00	$75,400.00
	1-29	F&I 12" Gate Valve	EA	3	$7,900.00	$23,700.00
	1-30	F&I 8"x8" Cross	EA	3	$3,700.00	$11,100.00
	1-31	F&I 12"x8" Cross	EA	1	$4,400.00	$4,400.00
	1-32	F&I 8" x8" x8" Tee	EA	2	$3,800.00	$7,600.00
	1-33	F&I 8" D.I. Water Main	FT	1550	$126.00	$195,300.00
	1-34	F&I 12" D.I. Water Main	FT	80	$182.00	$14,560.00
	1-35	F&I 8" PVC Water Main	FT	0	$93.00	$0.00
	1-36	F&I Fire Hydrant Assembly	EA	4	$15,000.00	$60,000.00
	1-37	F&I Magnesium Anode Bed	EA	5	$3,300.00	$16,500.00
	1-38	F&I Water Service (Connect to Existing Water Service)	EA	10	$3,650.00	$36,500.00
	1-39	F&I Connection to Existing Water Main	EA	10	$9,300.00	$93,000.00
	1-40	F&I Utility Adjustment	EA	5	$1,900.00	$9,500.00
	1-41	F&I Erosion and Sedimentation Control	LS	1	$10,100.00	$10,100.00
	1-42	F&I 8" Bends (Fittings)	EA	0	$3,300.00	$0.00
	1-43	F&I Access Gate	EA	0	$6,700.00	$0.00
	1-44	Resident and Business Communication Plan	LS	1	$4,300.00	$4,300.00
	1-45	Contractor Asphalt Testing	LS	1	$8,000.00	$8,000.00
	1-46	Wayfinding Signage	EA	1	$5,300.00	$5,300.00
Base Bid - Area 2 Schedule						
	1-1	Mobilization and Bonds	LS	1	$95,000.00	$95,000.00
	1-2	Traffic Control	LS	1	$75,000.00	$75,000.00
	1-3	Force Account	FA	1	$5,000.00	$5,000.00
	1-4	Removal of Obstructions	LS	1	$25,000.00	$25,000.00
	1-5	Removal of Curb & Gutter	FT	720	$5.00	$3,600.00
	1-6	Removal of Concrete Flatwork	SY	150	$15.00	$2,250.00
	1-7	Unclassified Excavation	CY	350	$40.00	$14,000.00
	1-8	F&I 5" Hot Plant Mix and 6" Grading "W" Base Course	SY	2130	$63.00	$134,190.00
	1-9	F&I Hot Plant Mix Transitioning to Existing	SY	36	$91.00	$3,276.00
	1-10	F&I 2" Mill & Overlay	SY	6668	$21.00	$140,028.00
	1-11	F&I Curb and Gutter Type B & Base Course	FT	720	$28.00	$20,160.00
	1-12	F&I Concrete Sidewalk & Base Course	SY	0	$65.00	$0.00
	1-13	F&I Slope Paving & Walkway Connection	SY	0	$100.00	$0.00
	1-14	F&I Concrete Approach	SY	295	$76.00	$22,420.00
	1-15	F&I Concrete Valley Pan	SY	0	$110.00	$0.00
	1-16	F&I ADA Ramp (Curb Ramp Type III)	EA	0	$2,000.00	$0.00
	1-17	F&I Sign Post and Panels	EA	0	$795.00	$0.00
	1-18	R&R Sign Post	EA	1	$530.00	$530.00
	1-19	F&I Storm Sewer Inlet	EA	5	$5,800.00	$29,000.00
	1-20	R&R Storm Sewer Manhole	EA	2	$10,500.00	$21,000.00
	1-21	F&I 12" PVC Pipe	FT	715	$67.00	$47,905.00
	1-22	F&I 18" PVC Pipe	FT	0	$93.00	$0.00
	1-23	F&I Underground Detention System	LS	0	$83,000.00	$0.00
	1-24	R&R Sanitary Sewer Manhole	EA	2	$10,500.00	$21,000.00

1-25	F&I 8" SDR-35 PVC Pipe	FT	55	$70.00	$3,850.00
1-26	F&I 10" SDR-35 PVC Pipe	FT	0	$71.00	$0.00
1-27	F&I Sanitary Sewer Service	EA	0	$3,000.00	$0.00
1-28	F&I 8" Gate Valve	EA	14	$5,800.00	$81,200.00
1-29	F&I 12" Gate Valve	EA	0	$7,900.00	$0.00
1-30	F&I 8"x8" Cross	EA	0	$3,700.00	$0.00
1-31	F&I 12"x8" Cross	EA	0	$4,400.00	$0.00
1-32	F&I 8" x 8" x 8" Tee	EA	3	$3,800.00	$11,400.00
1-33	F&I 8" D.I. Water Main	FT	0	$126.00	$0.00
1-34	F&I 12" D.I. Water Main	FT	0	$182.00	$0.00
1-35	F&I 8" PVC Water Main	FT	1425	$93.00	$132,525.00
1-36	F&I Fire Hydrant Assembly	EA	5	$15,000.00	$75,000.00
1-37	F&I Magnesium Anode Bed	EA	0	$3,300.00	$0.00
1-38	F&I Water Service (Connect to Existing Water Service)	EA	7	$3,350.00	$23,450.00
1-39	F&I Connection to Existing Water Main	EA	5	$7,800.00	$39,000.00
1-40	F&I Utility Adjustment	EA	2	$2,000.00	$4,000.00
1-41	F&I Erosion and Sedimentation Control	LS	1	$10,100.00	$10,100.00
1-42	F&I 8" Bends (Fittings)	EA	2	$3,300.00	$6,600.00
1-43	F&I Access Gate	EA	1	$6,700.00	$6,700.00
1-44	Resident and Business Communication Plan	LS	1	$4,300.00	$4,300.00
1-45	Contractor Asphalt Testing	LS	1	$8,000.00	$8,000.00
1-46	Wayfinding Signage	EA	3	$5,300.00	$15,900.00

Base Bid Total: **$2,893,655.00**

RESOLUTION NO. 24-35

A RESOLUTION AUTHORIZING AN AGREEMENT WITH OFTEDAL CONSTRUCTION, INC., FOR THE "K" STREET IMPROVEMENTS – ST. MARY STREET TO BRYAN STOCK TRAIL, PROJECT NO. 21-063.

WHEREAS, the City of Casper desires to construct street improvements on "K" Street from St. Mary Street to Bryan Stock Trail; and,

WHEREAS, Oftedal Construction, Inc., is able and willing to provide those services specified as the "K" Street Improvements – St. Mary Street to Bryan Stock Trail, Project No. 21-063; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Thirty-Five Thousand Dollars ($35,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Oftedal Construction, Inc., for those services, in the amount of Two Million Eight Hundred Ninety-Three Thousand Six Hundred Fifty-Five and 00/100 Dollars ($2,893,655.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Two Million Eight Hundred Ninety-Three Thousand Six Hundred Fifty-Five and 00/100 Dollars ($2,893,655.00), and Two Hundred Six Thousand Three Hundred Forty-Five and 00/100 Dollars ($206,345.00) for a construction contingency account, for a total project amount of Three Million One Hundred Thousand and 00/100 Dollars ($3,100,000.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Thirty-Five Thousand Dollars ($35,000.00) Dollars, and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:
("K" Street Improvements – St. Mary Street to Bryan Stock Trail, Project No. 21-063)

_____

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

_____
Amanda Ainsworth
City Clerk

_____
Stephen Cathey
Mayor

February 29, 2024

MEMO TO: J. Carter Napier City Manager

FROM: Tom Brauer, P.E., Chief Operating Officer
Alex Sveda, P.E., City Engineer
Andrew Colling, Engineering Tech

SUBJECT: Authorizing an agreement with Installation and Service Co., Inc., in the amount of $411,125, for the 2024 CPU Asphalt Repair, Project No. 24-001.

Meeting Type & Date:
Regular Council Meeting
March 19, 2024

Action Type
Resolution

Recommendation:
That Council, by resolution, authorize an agreement with Installation and Service Co., Inc., in the amount of $411,125, for the 2024 CPU Asphalt Repair, Project No. 24-001. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of $15,000, for a total project amount of $426,125.

Summary:
On Wednesday, February 28, 2024, two (2) bids were received for the 2024 CPU Asphalt Repair, Project No. 24-001. The bids received for this work are as follows:

CONTRACTOR	BUSINESS LOCATION	BASE BID
Installation & Service Co. (ISCO)	Mills, Wyoming	$411,125.00
71 Construction	Casper, Wyoming	$472,595.71

The engineer's estimate prepared by the City Engineering Office was $388,500, with the low bid received at $411,125. Adding a construction contingency amount of $15,000 will bring the total contract amount to $426,125.

The 2024 CPU Asphalt Repair contract includes bid quantities for furnishing and installing asphalt and base course materials and other related work based on scheduled in-house waterline replacement work, as well as an estimated number of water main breaks that may occur. This type of work is anticipated every year as part of ongoing waterline maintenance. The contract includes provisions for the imposition of liquidated damages if the contractor fails to address individual street repair sites in a

timely manner.

The low bid from ISCO was higher than the Engineer's estimate by 6%, and the highest bid was 22% higher than the Engineer's estimate. This disparity appears due to the increases in asphalt and concrete materials costs. City Staff have reviewed the bids and recommend award to ISCO, in the amount of $411,125.

Financial Considerations:
Funding for this project will be from the Water Fund Reserves allocated to the FY24 CPU Asphalt Repair Project.

Oversight/Project Responsibility:
Andrew Colling, Engineering Tech

Attachments:
Resolution
Agreement

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, Wyoming, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and Installation and Service Co., Inc., PO Box 2938, Mills, Wyoming 82644 hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper is desirous of repairing asphalt damaged due to the Casper Public Utilities Water Break Repair Program and the Water Line Replacement Program; and,

WHEREAS, Installation and Service Co., PO Box 2938, Mills, Wyoming 82644, is able and willing to provide those services specified as the 2024 CPU Asphalt Repair Project No. 24-001.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the 2024 CPU Asphalt Repair Project, No. 24-001.

Contractor shall perform all the work required by the Contract Documents for supplying, patching, and finishing of asphalt concrete for street repairs, and rotomilling and repairing of asphalt at various locations throughout the City of Casper and environs, for the Casper Public Utilities Water Break Repair Program and the Water Line Replacement Program, for the period of April 15, 2024, through December 31, 2024.

ARTICLE 2. ENGINEER.

The Project has been designed by the City of Casper, who is hereinafter referred to as the "**Engineer**" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

3.1 Within ten (10) days after the execution of this Agreement, the Owner will provide Contractor a written listing of "winter time" street repair locations, indicating locations requiring repair from the previous winter period as part of this Agreement. The Contractor shall finally complete these "winter time" street asphaltic repairs locations no later than June 15, 2024. The Owner assumes all responsibility for maintenance and traffic control of the "winter time" repair locations until Contractor mobilization to each location, prior to June 16, 2024. Starting June 16, 2024, the Contractor shall assume all responsibilities for any unfinished "winter time" asphaltic repairs, including all maintenance and traffic control. If the Contractor fails to finally complete any "winter time" street asphaltic repair location by June 15, 2024, liquidated damages as per Article 3.7 shall be invoked.

3.2 All asphaltic repairs locations of less than 2,000 square feet associated with the repair program, located throughout the City of Casper and environs, shall be started within seventy-two (72) hours, or three (3) working days, after email notification to Contractor by Owner that the site is ready for repair. If work does not commence within the seventy-two (72) hour or three (3) working day time period, the Contractor shall assume all responsibilities for that work site, including all maintenance and traffic control. If the Contractor fails to accept all responsibility for cuts less than 2,000 square feet within seventy-two (72) hours, or three (3) working days, liquidated damages as per Article 3.7 shall be invoked. Furthermore, if the Contractor fails to complete a site within ten (10) working days of the original email notification, liquidated damages as per Article 3.7 shall be invoked.

3.3 All asphaltic repairs greater than 2,000 square feet associated with the replacement program, located throughout the City of Casper and environs, shall be started within one hundred and twenty (120) hours or five (5) working days after email notification to Contractor by Owner, that the site is ready for repair. If work does not commence within this time period the Contractor shall assume all responsibilities for that work site, including all maintenance and traffic control. If the Contractor fails to accept responsibility for cuts within one hundred and twenty (120) hours or five (5) working days of email notification, liquidated damages as per Article 3.7 shall be invoked. Furthermore, if the Contractor fails to complete a site within fifteen (15) days of the original email notification, liquidated damages as per Article 3.7 shall be invoked.

3.4 Any and all asphaltic street repair locations provided to Contractor by Owner between the date of this Agreement and June 15, 2024, shall be completed in accordance with Articles 3.1, 3.2, and 3.3, above.

3.5 Once the work commences, there shall be no delays. The work shall progress in a timely continuous manner until completion. If the Contractor should discontinue work prior to completion without Owner's approval, it shall result in liquidated damages for delay as agreed in Article 3.7 of the "Agreement Between Owner and Contractor".

3.6 If the Contractor, or the City of Casper representative, feels that in order to adequately insure proper repairs to any given asphalt repair, that complete street closure is necessary, it shall be the Contractor's responsibility to notify all affected residences. If the closure affects business, the affected business shall be given a minimum of a 24-hour notice prior to closure.

3.7 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not finally completed by the times and schedules specified in Paragraphs 3.1 through 3.5, inclusive, above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not finally completed on time. Accordingly, instead of requiring any such proof, Owner and

Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner Two Hundred Fifty Dollars ($250) for each day that expires after the times specified in Paragraphs 3.1 and 3.2, and Five Hundred Dollars ($500) for each day that expires after the times specified in Paragraphs 3.3 through 3.5, inclusive, for final completion. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

Owner shall pay Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the contract price of Four Hundred Eleven Thousand One Hundred Twenty-Five and 00/100 Dollars ($411,125.00), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices contained in the Bid Form and Itemized Bid Schedule, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form and BS-1 through BS-2, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

The Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. The Contractor's Applications for Payment, as recommended by the Engineer, shall be submitted to accountspayable@casperwy.gov **AND** the City engineering staff on or before the 25th day of each month during construction, and the Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Section 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Conditions.

5.1.1 Progress payment(s) will be made in an amount equal to ninety-five percent (95%) of the Work completed. The Owner shall withhold five percent (5%) of the Work completed as retainage, said retainage to be paid in accordance with the provisions of Section 5.3, Final Payment.

5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Agreement.

5.2 The Owner may withhold progress payments if the Contractor fails to submit an updated progress schedule with the application for payment as detailed in Section 6.04 Progress Schedules of the General Conditions.

5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Section 14.07 of the General Conditions, the Engineer shall recommend payment and present the Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes Section 16-6-116, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Fifty Thousand and 00/100 Dollars ($50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by the Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce the Owner to enter into this Agreement, the Contractor makes the following representations:

7.1 The Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.

7.2 The Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by the Engineer in the preparation of the Drawings and Specifications and which have been identified in the Standard Supplementary Conditions.

7.3 The Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by the Contractor for such purposes.

7.4 The Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.

7.5 The Contractor has given the Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by the Engineer is acceptable to the Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between the Owner and the Contractor are attached to this Agreement, made a part hereof and consist of the following:

8.1 This Agreement (Pages SFA-1 of 8 to SFA-8 of 8, inclusive).

8.2 Joint Account Agreement or Letter of Forfeiture waiving same.

8.3 Exhibit "A" - Bid Form (Pages BF-1 to BF-4, inclusive).

8.4 Exhibit "B" - Bid Schedule (Pages BS-1 to BS-2, inclusive).

8.5 Addenda No. (0).

8.6 Performance and Labor and Payment Bonds.

8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.

8.8 Standard General Conditions of the Construction Contract (Pages 00700-1 to 00700-42, inclusive).

8.9 Standard Supplementary Conditions (Pages SSC-1 to SSC-15, inclusive).

8.10 Technical Specifications, consisting of Seven (7) sections.

8.11 Notice of Award.

8.12 Notice to Proceed.

8.13 Minutes of the Pre-Bid Conference, if any.

8.14 Contract Drawings, with each sheet bearing the following general title:

2024 CPU Asphalt Repair, Project No. 24-001

8.15 Shop Drawings and other Submittals furnished by the Contractor during performance of the Work and accepted by the Owner.

8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Sections 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.

8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

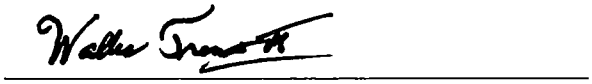
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2024.

(Signature pages to follow.)

Signature page for City of Casper

APPROVED AS TO FORM:



ATTEST:

Amanda Ainsworth
City Clerk

OWNER:
CITY OF CASPER, WYOMING
A municipal corporation

Stephen Cathey
Mayor

Signature page for the Contractor

WITTNESS:	CONTRACTOR: Installation and Service Co., Inc.
By:_____	By:_____
Title:_____	Title:_____

EXHIBIT "A"
STANDARD
BID FORM
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: City of Casper
2024 CPU Asphalt Repair
Project No. 24-001

THIS BID SUBMITTED TO: City of Casper
200 North David Street
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by December 31, 2024.

2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.

3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.

4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:

   A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

   Addendum No. _____ Dated _____
   Addendum No. _____ Dated _____

   B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

   C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder

has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.

5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: $ 411,125.00

TOTAL BASE BID, IN WORDS: Four hundred eleven thousand one hundred twenty five DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.

7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.

8. The following documents are attached to and made a condition of this Bid:

   A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)

   B. Itemized Bid Schedule.

   C. State of Wyoming Certificate of Residency Status, in conformance with the Instructions to Bidders.

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: P.O. Box 2938
Mills, WY 82644

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on _____, 2024.

Bidder is bidding as a _____ (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____
_____
_____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

_____
(General Partner)

Business Address: _____
_____
_____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Installation & Service Co. Inc. (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By: Danny Spangler - President (seal)

(Title)

(Seal)

Attest: Jacob Campbell

Business Address: Po Box 2938
Mills, WY 82644

Phone Number: 307-473-9000

A JOINT VENTURE

By: _____ (seal)
(Name)

_____
(Address)

By: _____ (seal)
(Name)

_____
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

EXHIBIT 'B'

ITEMIZED BID SCHEDULE

2024 CPU ASPHALT REPAIR PROJECT NO. 24-001

CASPER PUBLIC SERVICES DEPARTMENT

BID DATE: February 28, 2024

COMPANY NAME: Installation & Service Co, Inc

ADDRESS: PO Box 2938, Mills, WY 82644

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related bid items.

ABBREVIATIONS

LS = LUMP SUM **SY** = SQUARE YARD **SYI** = SQUARE YARD INCH **CY** = CUBIC YARD **LF** = LINEAR FEET **EA** = EACH

ITEM NO.	APPROXIMATE QUANTITIES	UNITS	ITEM DESCRIPTION	UNIT PRICE	TOTAL PRICE
A-1	1	LS	Contract Bonding	7,500.00	7,500.00
B-1	2,000	SYI	Furnish & Install hot mix asphalt for patches less than 200 square feet.	25.50	51,000.00
B-2	5,000	SYI	Furnish & Install hot mix asphalt for patches between 200 and 2,000 square feet.	20.50	102,500.00
B-3	10,000	SYI	Furnish & Install hot mix asphalt for patches greater than 2,000 square feet.	16.00	160,000

ABBREVIATIONS

LS = LUMP SUM **SY** = SQUARE YARD **SYI** = SQUARE YARD INCH **CY** = CUBIC YARD **LF** = LINEAR FEET **EA** = EACH

ITEM NO.	APPROXIMATE QUANTITIES	UNITS	ITEM DESCRIPTION	UNIT PRICE	TOTAL PRICE
C-1	750	CY	Furnish & Install Type 'W' base course for patches greater than 2,000 square feet.	68.00	51,000.00
D-1	4,000	LF	Rotomill asphalt to required depth for asphalt repair greater than 2,000 square feet.	4.00	16,000.00
E-1	250	SY	Install Geotextile Separation Fabric.	2.50	625.00
F-1	5	EA	Furnish & Install round concrete manhole collar.	3,000.00	15,000.00
F-2	5	EA	Furnish & Install round concrete valve box collar.	1,500.00	7,500.00
			TOTAL BASE BID (ADDITION OF ITEMS A-1 through F-2)		491,125.00

RESOLUTION NO. 24-36

A RESOLUTION AUTHORIZING AN AGREEMENT WITH INSTALLATION & SERVICE CO., INC., FOR THE 2024 CPU ASPHALT REPAIR PROJECT NO. 24-001.

WHEREAS, the City of Casper desires to contract for street repairs for the 2024 Casper Public Utilities Asphalt Repair Project; and,

WHEREAS, Installation & Service Co., Inc., is able and willing to provide those services specified as 2024 CPU Asphalt Repair Project, No. 24-001; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Fifteen Thousand and 00/100 Dollars ($15,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Installation & Service Co., Inc., for those services, in the amount of Four Hundred Eleven Thousand One Hundred Twenty-Five and 00/100 Dollars ($411,125.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Four Hundred Eleven Thousand One Hundred Twenty-Five and 00/100 Dollars ($411,125.00) and Fifteen Thousand and 00/100 Dollars ($15,000.00) for a construction contingency account, for a total project amount of Four Hundred Twenty-Six Thousand One Hundred Twenty-Five and 00/100 Dollars ($426,125.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Fifteen Thousand and 00/100 Dollars ($15,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 6, 2024

MEMO TO: J. Carter Napier City Manager TT for JCN

FROM: Tom Brauer, P.E., Chief Operating Officer
Alex Sveda, P.E., City Engineer
Terry Cottenoir, Engineering Technician

SUBJECT: Authorizing an Agreement with 71 Construction in the amount of $288,550.71, for the Paradise Valley to Robertson Road Trail – Phase 1, Project No. 19-074.

Meeting Type & Date:
Regular Council Meeting
March 19, 2024

Action Type
Resolution

Recommendation:
That Council, by resolution, authorize an Agreement with 71 Construction in the amount of $288,550.71, for the Paradise Valley to Robertson Road Trail – Phase 1, Project No. 19-074. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of $30,000, for a total project amount of $318,550.71.

Summary:
On Wednesday, February 29, 2024, four (4) bids were received for the Paradise Valley to Robertson Road Trail – Phase 1, Project No. 19-074. The bids received for this work are as follows:

CONTRACTOR	BUSINESS LOCATION	BASE BID
Ramshorn Construction	Casper, Wyoming	$199,050.00
71 Construction	Casper, Wyoming	$288,050.71
Brutill Construction	Mills, Wyoming	$383,480.00
Crown Construction	Mills, Wyoming	$424,200.00

The engineer's estimate prepared by the HDR Engineering (HDR) was $488,265.00, with the lowest responsible bid received at $288,050.71. Adding a construction contingency amount of $30,000 will bring the total contract amount to $318,550.71.

The Paradise Valley to Robertson Road Trail – Phase 1 project includes the installation of approximately 1,850 linear feet of concrete pathway and approaches that will lead to the future pre-fabricated bridge. The project is funded by a WYDOT Transportation Alternatives Program. The low

bid provided by Ramshorn Construction was disqualified due to not meeting the WYDOT bidding requirement of having an active registration on sam.gov.

City Staff and HDR have reviewed the lowest responsible bid from 71 Construction and recommend award of the work to 71 Construction, in the amount of $288,550.71.

Construction is scheduled to be substantially complete by 30 working days after the Notice to Proceed and an agreed upon schedule.

Financial Considerations:
Funding will be $30,246.62 from the One Cent #14, One Cent #15, and One Cent #16 Optional Sales Tax Fund allocated to Platte River Trails Trust and $288,304.09 from the WYDOT Transportation Alternatives Program.

Oversight/Project Responsibility:
Mike Oakley, P.E., HDR Engineering
Terry Cottenoir, Engineering Tech

Attachments:
Resolution
Agreement

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "**Owner**," and 71 Construction, 7072 Barton, Casper, Wyoming 82604, hereinafter referred to as the "**Contractor**."

WHEREAS, the City of Casper desires to install approximately 1850 linear feet of concrete sidewalk and approaches that will lead to the future pre-fabricated bridge and;

WHEREAS, 71 Construction, is able and willing to provide those services specified as the Paradise Valley to Robertson Road - Phase 1, Project 19-074.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

The Contractor shall perform all the work required by the Contract Documents, and also submit a comprehensive traffic plan when streets or utilities are part of the project, together hereinafter referred to as the "**Work**." No open excavations shall remain overnight.

ARTICLE 2. ENGINEER.

The Project has been designed by HDR Engineering, Inc., who is hereinafter referred to as the "**Engineer**" and who is to act as the Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to the Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

3.1 The Work will be substantially completed by 30 working days from the Notice to Proceed and as indicated by an agreed upon schedule, and ready for final payment in accordance with Article 14 of the Standard General Conditions of the Construction Contract hereinafter, "**General Conditions**" and Standard Supplementary Conditions by 40 working days. Substantial Completion will be granted once the concrete pathways are open to open to pedestrian traffic. The Contractor shall work continuously on-site, during the construction activities hours specified in these Contract Documents, until the Work is substantially complete.

3.2 Liquidated Damages. The Owner and the Contractor recognize that time is of the essence of this Agreement and that the Owner will suffer financial loss if the Work is not substantially completed by the time specified in Section 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the Owner if the Work is not substantially completed

on time. Accordingly, instead of requiring any such proof, the Owner and the Contractor agree that as liquidated damages for delay (but not as a penalty) the Contractor shall pay the Owner One Thousand Dollars ($1,000) for each day that expires after the time specified in Section 3.1 for Substantial Completion. After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in Section 3.1 for completion and readiness for final payment or any proper extension thereof granted by the Owner, the Contractor shall pay the Owner Five Hundred Dollars ($500) for each day that expires after the time specified in Section 3.1 for completion and readiness for Final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

The Owner shall pay the Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the Contract Price of Two Hundred Eighty-Eight Thousand Five Hundred Fifty and 71/100 Dollars ($288,550.71), subject to additions and deductions by Change Order approved by the Owner. The Contract Price shall be based on materials actually furnished and installed and services actually provided, when the pricing is based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 through BF-5, Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (page BS-1, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

The Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. The Contractor's Applications for Payment, as recommended by the Engineer, shall be submitted to accountspayable@casperwy.gov **AND** the City engineering staff on or before the 25th day of each month during construction, and the Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Section 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Conditions.

5.1.1 Progress payment(s) will be made in an amount equal to ninety-five percent (95%) of the Work completed. The Owner shall withhold five percent (5%) of the Work completed as retainage, said retainage to be paid in accordance with the provisions of Section 5.3, Final Payment.

5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Agreement.

5.2 The Owner may withhold progress payments if the Contractor fails to submit an updated progress schedule with the application for payment as detailed in Section 6.04 Progress Schedules of the General Conditions.

5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Section 14.07 of the General Conditions, the Engineer shall recommend payment and present the Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes Section 16-6-116, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Fifty Thousand and 00/100 Dollars ($50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by the Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce the Owner to enter into this Agreement, the Contractor makes the following representations:

7.1 The Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.

7.2 The Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by the Engineer in the preparation of the Drawings and Specifications and which have been identified in the Standard Supplementary Conditions.

7.3 The Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by the Contractor for such purposes.

7.4 The Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.

7.5 The Contractor has given the Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by the Engineer is acceptable to the Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between the Owner and the Contractor are attached to this Agreement, made a part hereof and consist of the following:

8.1 This Agreement (Pages SFA-1 of 7 to SFA-7 of 7, inclusive).

8.2 Joint Account Agreement or Letter of Forfeiture waiving same.

8.3 Exhibit "A" - Bid Form (Pages BF-1to BF-5, inclusive).

8.4 Exhibit "B" - Bid Schedule (Page BS-1, inclusive).

8.5 Addenda No. (1, 2).

8.6 Performance and Labor and Payment Bonds.

8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.

8.8 Standard General Conditions of the Construction Contract (Pages 00700-1 to 00700-42, inclusive).

8.9 Standard Supplementary Conditions (Pages SSC-1 to SSC-15, inclusive).

8.10 Technical Specifications, consisting of three (3) sections.

8.11 Notice of Award.

8.12 Notice to Proceed.

8.13 Minutes of the Pre-Bid Conference, if any.

8.14 Contract Drawings, with each sheet bearing the following general title:

Paradise Valley to Robertson Road - Phase 1, Project 19-074

8.15 Shop Drawings and other Submittals furnished by the Contractor during performance of the Work and accepted by the Owner.

8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Sections 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.

8.17 Notice of Substantial Completion.

8.18 Letter of Final Completion.

8.19 FHWA 1273.

8.20 Supplementary Document for FHWA 1273.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2024.

(Signature pages to follow.)

Signature page for City of Casper

APPROVED AS TO FORM:

Eric K. Nelson

ATTEST:

OWNER:
CITY OF CASPER, WYOMING
A municipal corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

Signature page for the Contractor

WITTNESS:	CONTRACTOR: 71 Construction
By:_____	By:_____
Title:_____	Title:_____

EXHIBIT "A"
STANDARD
BID FORM
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: City of Casper
Paradise Valley to Robertson Road Trail – Phase I
Project No. 19-074

THIS BID SUBMITTED TO: City of Casper
200 North David Street
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by **30 Working Days** from Notice to Proceed and as indicated by agreed upon schedule, and completed and ready for final payment not later than **40 Working Days**, 10 working days after substantial completion, in accordance with the Bidding Documents. All Work shall be completed and ready for final payment by October 4, 2024.

2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.

3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.

4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:

   A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

   Addendum No. 1 Dated 7/5/24
   Addendum No. 2 Dated 7/16/24

   B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.

5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: $ 288,550.71

TOTAL BASE BID, IN WORDS: TWO HUNDRED EIGHTY-EIGHT THOUSAND, FIVE HUNDRED FIFTY 71/100 DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.

7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.

8. The following documents are attached to and made a condition of this Bid:

A. Itemized Bid Schedule.

B. Required Bid Security.

C. Certification of Suspension Debarment.

D. Disadvantaged Business Enterprise Solicitation Certification.

E. Title VI and EEO Forms

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: 71 CONSTRUCTION
7072 BARTON
CASPER, WY 82604

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on FEB 28, 2024.

Bidder is bidding as a RESIDENT (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____
_____
_____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

_____
(General Partner)

Business Address: _____
_____
_____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: 71 CONSTRUCTION (seal)
(Corporation's or Limited Liability Company's Name)

WYOMING
(State of Incorporation or Organization)

By: [signature] (seal)

PREZ
(Title)

(Seal)

Attest: [signature]

Business Address: 7072 BARTON DR.
CASPER WY 82604

Phone Number: (307) 235-2922

A JOINT VENTURE

By: _____ (seal)
(Name)

_____
(Address)

By: _____ (seal)
(Name)

_____
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

REGISTERED WITH THE WYOMING SECRETARY OF STATE

I. Bidder is a corporation or limited liability company?

Yes ✓ No _____

II. Has the above Bidder registered with the Wyoming Secretary of State to do business in the State of Wyoming?

Yes ✓ No _____

Paradise Valley to Robertson Road Trail - Phase I , Project No. 19-074 (#8921871)
Owner: Casper WY, City of
Solicitor: Casper WY, City of
02/28/2024 02:00 PM MST

Exhibit "B" - Bid Schedule

Base Bid					71 Construction Inc.	
Line Item	**Item Code**	**Item Description**	**Units**	**Quantity**	**Unit Price**	**Total Price**
1	101.08	Construction Stakes - Alignment and Grades	LS	1	$4,200.00	$4,200.00
2	102	Mobilization	LS	1	$18,300.71	$18,300.71
3	103	Contractor Sediment and Erosion Control	LS	1	$9,600.00	$9,600.00
4	203	Topsoil, Seeding and Lawn Restoration	SY	8000	$1.50	$12,000.00
5	206	Temporary Traffic Control	LS	1	$2,350.00	$2,350.00
6	207.06	Pavement Marking	LS	1	$6,700.00	$6,700.00
7	209.02	Clearing and Grubbing	LS	1	$10,000.00	$10,000.00
8	209.03	Asphalt Debris Removal	CY	45	$162.00	$7,290.00
9	209.04	Remove Concrete Sidewalk	LF	10	$49.00	$490.00
10	302	Concrete Sidewalk	SY	1600	$114.70	$183,520.00
11	302.12	Type I Perpendicular Curb Ramp	LS	1	$1,850.00	$1,850.00
12	302.15	Bike Ramp	LS	1	$700.00	$700.00
13	640.05	Removal of Fence	LF	50	$37.00	$1,850.00
14	641	Install Fence (Industrial 60 in)	LF	275	$108.00	$29,700.00
Base Bid Total:						**$288,550.71**

Amount in Words: Two Hundred Eighty-Eight Thousand Five Hundred Fifty and 71/100 Dollars

ADDENDUM NO. 1
to the
BIDDING AND CONTRACT DOCUMENTS
for the
PARADISE VALLEY TO ROBERTSON ROAD TRAIL – PHASE I
PROJECT NO. 19-074

by
CITY OF CASPER
123 West 1st Street
Casper, Wyoming 82601

ADDENDUM DATE: February 5, 2024

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED: (CITY OF CASPER)

Terry Cottenoir, Engineering Tech II

ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM (BIDDER)

71 CONSTRUCTION
Firm

By: Signature

ESTIMATOR
Title

2/5/24
Date Received

ADDENDUM NO. 2

to the

BIDDING AND CONTRACT DOCUMENTS

for the

PARADISE VALLEY TO ROBERTSON ROAD TRAIL – PHASE 1
PROJECT NO. 19-074

by

CITY OF CASPER
200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: February 16, 2024

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED: (CITY OF CASPER)

Terry Cottenoir, Engineering Tech II

ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM (BIDDER)

71 CONSTRUCTION
Firm

By: Signature

ESTIMATOR
Title

2/16/24
Date Received

71 CONSTRUCTION

CERTIFICATION OF SUSPENSION OR DEBARMENT

Bidder or any person or persons associated therewith in the capacity of owner, partner, director or officer authorized to sign contracts certifies by signing this proposal that the response(s) to the following questions is (are) true:

I. Is any interested party currently under suspension, disqualifications, debarment, voluntary exclusion, or determination of ineligibility by any state or federal agency?

YES ( ) NO (X)

II. Has any interested party been suspended, debarred, disqualified, voluntarily excluded or determined ineligible by any state or federal agency within the past three years?

YES ( ) NO (X)

III. Has any interested party have a debarment pending?

YES ( ) NO (X)

IV. Has any interested party been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years?

YES ( ) NO (X)

If the answer is YES to any of the four items above, insert Suspension or Debarment actions below:

APPLICABLE: YES ( ) NO ( )

_____

_____

_____

_____

_____

_____

_____

Suspension or Debarment actions will not necessarily result in denial of award, but will be considered in determining Bidder responsibility. For any Suspension or Debarment noted, indicate below to whom it applies, initiating agency and dates of action.

APPLIES TO WHOM	INITIATING AGENCY	DATES OF ACTION

The person or persons signing this proposal do hereby certify, under penalty of perjury, that the CERTIFICATION OF SUSPENSION OR DEBARMENT is a true and accurate statement.

71 CONSTRUCTION

Form E91-LPA **This form ***MUST*** be completed and submitted with bidding documents Bids missing this form, or submitted incomplete, will be considered non-responsive** If the bidder does not intend to subcontract, the box below must be checked.

☐ **Bidder does not intend to subcontract**

DISADVANTAGED BUSINESS ENTERPRISE
PARTICIPATION CERTIFICATION

The Bidder has contacted the following Disadvantaged Business Enterprises (DBE) to solicit quotations for work to be subcontracted or for materials to be used on this project. If one DBE firm is contacted as a supplier of materials and for other subcontract work (i.e. furnish sign materials as a supplier and performing flagging and traffic control as a subcontractor) the firm must be shown twice, once as a supplier and once for the subcontract work.

Information from all DBE firms that submitted quotes, whether solicited or not solicited, must be retained in the project file.

Disadvantaged Business Entity	Specific Subcontract Work or Materials Requested	Contact Method	Contact Date	Contact Result
	SEE ATTACHED			☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted – See Bid ☐ Quote submitted – Not used
				☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted – See Bid ☐ Quote submitted – Not used
				☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted – See Bid ☐ Quote submitted – Not used
				☐ No Response

CONTRACTOR	Work Categories	Contact Email	Date Contacted	Response Received (Y/N)	Bidding (Y/N)	Bid Received (Y/N)	Bid Used (Y/N)
Advanced Traffic Services	Traffic Control, Pavement Markings, Signs	jesse@legacytraffic.net	2/16/2024	N			
Alert Traffic Control	Traffic Control, Pavement Markings, Signs	dcree@remsund.com	2/16/2024	N			
B&B Enterprises	Traffic Control, Pavement Markings, Signs	bboffice22@gmail.com	2/16/2024	N			
Contractor Services	Traffic Control, Pavement Markings, Signs	Rocky@csitraffic.com eddie@csitraffic.com theresa@csitraffic.com	2/16/2024	N			
Fast Lane Road Safety	Traffic Control, Pavement Markings, Signs	fastlanewy@gmail.com	2/16/2024	N			
Idaho Traffic Safety	Traffic Control, Pavement Markings, Signs	jennifer@idahotrafficsafety.com	2/16/2024	N			
Legacy Traffic Management	Traffic Control, Pavement Markings, Signs	jesse@legacytraffic.net	2/16/2024				
S&L Industrial	Traffic Control, Pavement Markings, Signs Fencing	bids@tctwest.net jennie@wysli.com	2/16/2024	Y	N		
Straight Stripe Painting	Traffic Control, Pavement Markings, Signs	ar@straightstripe.com	2/16/2024	N			
Traffic Services Company	Traffic Control, Pavement Markings, Signs	TSC@TrafficServicesCompany.com	2/16/2024				
Hydro Logic, LLC	Seeding/Erosion Control	crumsey@hydrologicusa.com	2/16/2024	Y	N		
Professional Landscaping, Inc.	Seeding/Erosion Control	gbgrady2@aol.com	2/16/2024	N			
Snake River Reclamation, LLC	Seeding/Erosion Control, Fencing	snakeriverreclamation@gmail.com	2/16/2024	N			
Triple A. Building Services, Inc.	Seeding/Erosion Control, Fencing, Signs	Anthony@tabsincwy.com	2/16/2024	N			
Alexander Construction, Inc.	Fencing, Landscaping	lhale_alex@yahoo.com	2/16/2024	N			
EagleSmith Construction, LLC	Fencing, Pavement Markings	eaglesmithconstruction@gmail.com	2/16/2024	N			
High Country Fence, LLC	Fencing	deanna@highcountryfence.com	2/16/2024	N			
K&S Brady Construction, LLC	Fencing, Landscaping	kbrady60@hotmail.com	2/16/2024	N			
K's Construction, Inc.	Fencing	katgal2007@msm.com	2/16/2024	N			
King Enterprises	Fencing, Signs	ar@kavcattle.com april@kavcattle.com	2/16/2024	N			

P&E Painting	Fencing, Pavement Markings	p_e.painting@yahoo.com	2/16/2024	Y	N
Pikes Peak Steel, LLC	Fencing	gcarter@pikespeaksteel.com	2/16/2024	N	
Kirk Barnes Construction, Inc.	Landscaping	cc@kbcconst.com	2/16/2024	Y	N
Kolbe Striping, Inc.	Pavement Markings	bids@kolbestriping.com	2/16/2024	N	
Surface Prep and Maintenance	Pavement Markings	surfacepandm@gmail.com	2/16/2024	N	

Mike Lewan

From:	Mike Lewan
Sent:	Friday, February 16, 2024 2:02 PM
To:	Mike Lewan
Cc:	Mike Lewan
Subject:	PARADISE VALLEY TO ROBERTSON ROAD TRAIL PROJECT - INVITATION TO BID FOR DBE CONTRACTORS
Attachments:	71 Construction Invitation for Bids - PV to Robertson Road Trail.pdf; City of Casper Advertisement for Bid - PV to Robertson Road Trail.pdf

71 Construction is seeking subcontractor bids for the upcoming PARADISE VALLEY TO ROBERTSON ROAD TRAIL PROJECT in Casper Wyoming. Please see attached invitation.
REMINDER – Please respond prior to 5:00 PM, February 27, 2024. We would appreciate a response regarding your intent to bid.
Thanks,
Mike

Michael D. Lewan P.E.

71 Construction
7072 Barton
Casper, WY 82604

Cell: (307) 259-6076
Off: (307) 235-2922

PARADISE VALLEY TO ROBERTSON ROAD TRAIL PROJECT - INVITATION TO BID FOR DBE CONTRACTORS - Message (HTML)

File Message Help

Ignore Junk Delete Archive Reply Reply All Forward All Apps Move to ... Team Email Reply & Delete To Manager Done Create New Move Rules Send to OneNote Actions Mark Unread Categorize Follow Up Read Aloud Immersive Reader Translate Zoom

Delete Respond Apps Quick Steps Move Tags Editing Immersive Language Zoom

PARADISE VALLEY TO ROBERTSON ROAD TRAIL PROJECT - INVITATION TO BID FOR DBE CONTRACTORS

Reply Reply All Forward

ML

Mike Lewan

Mike Lewan

Mike Lewan

advancedtrafficservicesllc@gmail.com; dcree@remsund.com; bbcffice21@gmail.com; bbcffice22@gmail.com; fastlanewy@gmail.com; jennifer@idahotrafficsafety.com; jesse@legacytraffic.net; jesse@legacytraffic.net; bids@ttdwest.net; ar@straightstripe.com; TSC@TrafficServiceCompany.com; crumsey@hydrologicusa.com; gbgrady2@aol.com; snakeriverreclamation@gmail.com; Anthony@tabsinc.com; lhale_ale@yahoo.com; eaglesmithconstruction@gmail.com

71 Construction Invitation for Bids - PV to Robertson Road Trail.pdf 4.8 KB

City of Casper Advertisement for Bid - PV to Robertson Road Trail.pdf

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Thanks,
Mike

Michael D. Lewan P.E.

71 Construction
7072 Barton
Casper, WY 82604

Cell (307) 259-6070
Off (307) 236-2922

Outlook HB 2021 - ... DBE Subs ... DBE Info - ... Today's Br... 45°F 4:22 PM

PARADISE VALLEY TO ROBERTSON ROAD TRAIL PROJECT - INVITATION TO BID FOR DBE CONTRACTORS - Message (HTML)

File Message Help

Ignore Junk Delete Archive Reply Reply All Forward Delete Respond All Apps Move to Team Email Reply & Delete To Manage Done Create New Quick Steps Move Rules Send to OneNote Actions Move Mark Unread Categorize Follow Up Tags Editing Read Aloud Immersive Reader Translate Language Zoom Zoom

PARADISE VALLEY TO ROBERTSON ROAD TRAIL PROJECT - INVITATION TO BID FOR DBE CONTRACTORS

ML

Mike Lewan

Mike Lewan

Mike Lewan

snakeriverreclamation@gmail.com Anthony@tabsinow.com lhale_alex@yahoo.com eaglesmithconstruction@gmail.com deanna@highcountryfence.com kbrady6@hotmail.com katgal1017@msn.com ar@lazycattle.com p_e_painting@yahoo.com gcarter@pikespeaksteel.com bids@tctwest.net snakeriverreclamation@gmail.com Anthony@tabsinow.com bids@kelbestriping.com cc@hbcconst.com

Reply Reply All Forward

71 Construction Invitation for Bids - PV to Robertson Road Trail.pdf City of Casper Advertisement for Bid - PV to Robertson Road Trail.pdf

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Mike

Michael D. Lewan P.E.

71 Construction
7072 Barton
Casper, WY 82604

Cell 307-259-6076
Off 307-236-2922

Outlook HB 2021 - ... DBE Subs ... DBE Info -... Today's Br... 45°F 4:22 PM 2/19/2024

NOTICE

71 Construction, an Equal Opportunity, Affirmative Action Employer is requesting quotes from qualified **DBE subcontractors and suppliers** for:

THE PARADISE VALLEY TO ROBERTSON ROAD TRAIL – PHASE I
PROJECT NO. 19-074

For the

City of Casper, Wyoming

Subcontract work needed includes, but is not limited to: Fencing, Seeding, Pavement Marking, and Temporary Traffic Control. Proposals or quotes are due to our office by **5:00 PM, February 27, 2024.** DBE subcontractors must be certified by the Wyoming Department of Transportation. Please provide a copy of the latest DBE certification with your quote.

Complete project bidding documents are available at the City of Casper website at **http://www.casperwy.gov/cms/one.aspx?objectId=87224** and clicking on the City of Casper Construction Projects – Bidding link or through www.questcdn.com Project Number **8921871**.

Please send quotes to: estimators@71construction.com, or to FAX: (307) 235-3005. Contact: Mike Lewan at (307) 235-2922 for additional information.

STANDARD
ADVERTISEMENT FOR BIDS
FOR
PARADISE VALLEY TO ROBERTSON ROAD TRAIL – PHASE I
PROJECT NO. 19-074
FOR
PUBLIC SERVICES DEPARTMENT
CASPER, WYOMING
(Approved by City Attorney, 1995)

Notice is hereby given, pursuant to Wyoming Statute Section 15-1-113, that the City of Casper, Wyoming, will receive sealed bids until **2:00 p.m.**, Local Time, **February 28, 2024**, for the following:

Paradise Valley to Robertson Road Trail – Phase I, Project No. 19-074

Description of Work: The Project includes installation of approximately 1850 LF of concrete sidewalk and approaches that will lead to the future pre-fabricated bridge.

All eligible Bids must be submitted online through QuestCDN VirtuBid (see the following link **https://www.casperwy.gov/UserFiles/Servers/Server_62983/File/QuestCDN%20vBid%20Bidder%20Instructions%20v082018.pdf** for instructions) at or before the above stated time. Bids will be opened publicly and read aloud in the PSD Meeting Room at Casper Business Center, 123 West 1st Street, Suite 500, Casper, Wyoming. The bids will be tabulated by the City Manager, or his or her Designee, at the above stated time and place, unless an alternative site is designated in writing prior to the time of Bid Opening. No bid may be withdrawn for a period of thirty (30) days after the date set for opening thereof. The City reserves the right to reject any or all bids and to waive any informalities or technicalities in the bidding; provided, however, that any bid received after the time specified or without accompanying Bid Guaranty, as stated below, will not be considered.

Complete digital project bidding documents **WILL BE AVAILABLE ON JANUARY 24, 2024,** at the City of Casper's website at **http://www.casperwy.gov/cms/one.aspx?objectId=87224** and clicking the **City of Casper Construction Projects – Bidding** link. The QuestCDN project number **8921871.** A contractor may view the contract documents at no cost prior to deciding to become a Planholder. To be considered a Planholder for bids, a contractor must register with QuestCDN.com and purchase the contract documents in digital form at a cost of $22. Registering as a Planholder is recommended for all prime contractors and subcontractors as Planholder's will receive automatic notice of addenda and other contract document updates via QuestCDN. An additional $42 will be charged to place a bid for the project. Contact QuestCDN Customer Support at 952-233-1632 or info@questcdn.com for assistance in membership registration, downloading digital project information and vBid online bid submittal questions. To access the electronic bid form, download the project documents and click on the online bid button at the top of the bid advertisement page. For this project, bids will ONLY be received and accepted via the online electronic bid service through QuestCDN.com. To access the electronic bid form, download the project documents and click on the

online bid button at the top of the bid advertisement page. Prospective bidders must be on the Planholder list through QuestCDN for bids to be accepted.

A Bid Guaranty in the form of a properly executed Bid Bond payable to the City in the amount of not less than 5% of the total base bid amount must accompany each online bid in the form of a scanned electronic copy. (NOTE: If your bid is less than $150,000.00 you may submit a Cashier's Check for not less than 5% of the total base bid amount.) The successful Bidder will be required to deliver the hardcopy Bid Guaranty within five (5) business days. The successful Bidder will be required to execute an Agreement with the City, in the form supplied in the bidding documents, within thirty (30) days after Notice of Award is issued. The Notice of Award shall serve as notice that the Agreement is ready for execution. The Bid Guaranty shall be forfeited as liquidated damages if the Bidder fails to execute the Agreement within thirty (30) days after such Notice is issued, or fails to provide proper Bond or other form of Guaranty, as approved. The Bid Guaranty, if a Bid Bond, shall be executed by a surety or guarantee company authorized to do business in Wyoming. The Attorney-in-Fact who executes the Bond on behalf of the surety shall affix a certified and current copy of its Power of Attorney from the surety. No other type of Bid Guaranty will be accepted. The City may proceed against a Bid Guaranty unless either: a) the Agreement has been executed by Contractor and Performance, and Labor and Material Payment Bonds have been furnished, as required; or, b) the specified time has elapsed so that Bids may be withdrawn; or, c) the Bid has been rejected.

A **mandatory** Pre-Bid Conference will be held at **2:00 p.m.**, Local Time, **February 14, 2024**, in the PSD Meeting Room at Casper Business Center, 123 West 1st Street, Suite 500, Casper, Wyoming. Contact for this Project is Mike Oakley, (307) 228-6019.

Attendance at the pre-bid is **mandatory** for contractors who wish to be considered qualified and/or responsible.

J. Carter Napier
City Manager

Publish: January 13, 2024

Legal No.

71 CONSTRUCTION

CERTIFICATION OF SUSPENSION OR DEBARMENT

Bidder or any person or persons associated therewith in the capacity of owner, partner, director or officer authorized to sign contracts certifies by signing this proposal that the response(s) to the following questions is (are) true:

I. Is any interested party currently under suspension, disqualifications, debarment, voluntary exclusion, or determination of ineligibility by any state or federal agency?
YES ( ) NO (X)

II. Has any interested party been suspended, debarred, disqualified, voluntarily excluded or determined ineligible by any state or federal agency within the past three years?
YES ( ) NO (X)

III. Has any interested party have a debarment pending?
YES ( ) NO (X)

IV. Has any interested party been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years?
YES ( ) NO (X)

If the answer is YES to any of the four items above, insert Suspension or Debarment actions below:
APPLICABLE: YES ( ) NO ( )

_____

_____

_____

_____

_____

_____

_____

Suspension or Debarment actions will not necessarily result in denial of award, but will be considered in determining Bidder responsibility. For any Suspension or Debarment noted, indicate below to whom it applies, initiating agency and dates of action.

APPLIES TO WHOM	INITIATING AGENCY	DATES OF ACTION

The person or persons signing this proposal do hereby certify, under penalty of perjury, that the CERTIFICATION OF SUSPENSION OR DEBARMENT is a true and accurate statement.

IDENTIFICATION OF TITLE VI / EEO COORDINATOR

Funding Recipient/Contractor Name:	
WYDOT Project #:	
Project Location:	
Phone #:	

TITLE VI/EEO IDENTIFICATION REQUIREMENTS

Has the Title VI/EEO Coordinator attended the Local Public Agency training from the Wyoming Department of Transportation? *(Project Sponsor Only – Contractors need not respond)*	YES ☐	NO ☐
Has the Coordinator changed since the last submitted Identification form?	YES ☐	NO ☒
Is the Coordinator clearly identified within the organization as the individual who will process and/or notify required staff of Title VI/EEO identified issues?	YES ☒	NO ☐

TITLE VI/EEO COORDINATOR IDENTIFICATION

As required in the Equal Employment Opportunity Special Provisions included in federally funded highway construction contracts/agreements, this form acts as official identification of the Title VI/EEO Coordinator (and/or update) to the Wyoming Department of Transportation and the U.S. Federal Highway Administration (FHWA).

The aforementioned Funding Recipient/Contractor understands that additional information regarding the Coordinator, the Title VI/EEO policy and other aspects of the construction contract compliance program may be requested and/or reviewed at the request of the funding agency.

Title VI/EEO Coordinator: EEO COORDINTOR	**Signature:**	**Date:** 2/27/24
Title VI/EEO Coordinator Work Title: PREZ	**Email Address:** steve@71construction.com	**Phone #:** (307) 235-2922

APPOINTING OFFICIAL'S ACKNOWLEDGEMENT

Appointing Official's Name: STEVE LOFTIN	**Signature:**
Appointing Official's Work Title: PREZ	**Date:** 2/27/24

For questions regarding this form, contact WYDOT's Office of Civil Rights Program Manager, Lisa Fresquez at 307.777.4457 or lisa.fresquez@wyo.gov.

The United States Department of Transportation

Standard Title VI Assurances/Non-Discrimination Provisions

DOT Order No. 1050.2A

TI CONSTRUCTION (herein referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the United States Department of Transportation (DOT), through the Federal Highway Administration (FHWA), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled *Nondiscrimination In Federally-Assisted Programs Of The Department Of Transportation—Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

Modal Operating Administration may include additional Statutory/Regulatory Authorities here.

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

> *"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from DOT, including the FHWA."*

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973) by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally-assisted.

Modal Operating Administration may include additional General Assurances in this section, or reference an addendum here.

Specific Assurances

More specifically, and without limiting the above general Assurances, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted FHWA Program:

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations;

2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Federal Highway Programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

   "_____71 CONSTRUCTION_____, *in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.*";

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations;

4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient;

5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith;

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property;

7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:

   a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
   b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
   a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
   b. the period during which the Recipient retains ownership or possession of the property.

9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

Modal Operating Administration may include additional Specific Assurances in this section.

By signing this ASSURANCE, 71 CONSTRUCTION also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the **FHWA** access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the **FHWA**. You must keep records, reports, and submit the material for review upon request to **FHWA**, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

71 CONSTRUCTION gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the Department of Transportation under the **FHWA Program**. This ASSURANCE is binding on [insert State], other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the **FHWA Program**. The person (s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

71 CONSTRUCTION

By: _____
(Signature of Authorized Official)

DATE: 2/26/24

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation, **Federal Highway Administration (FHWA)**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations as set forth in Appendix E, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the **FHWA** to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the **FHWA**, as appropriate, and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the **FHWA** may determine to be appropriate, including, but not limited to:

    a. withholding payments to the contractor under the contract until the contractor complies; and/or
    b. cancelling, terminating, or suspending a contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the **FHWA** may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

CLAUSES FOR DEEDS TRANSFERING UNITED STATES PROPERTY

APPENDIX B

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the Department of Transportation as authorized by law and upon the condition that 71 CONSTRUCTION will accept title to the lands and maintain the project constructed thereon in accordance with Moving Ahead for Progress in the 21st Century (MAP-21), the Regulations for the Administration of Federal Highway Administration (FHWA)Program, and the policies and procedures prescribed by the FHWA of the Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto 71 CONSTRUCTION all the right, title and interest of the Department of Transportation in and to said lands described in Exhibit "A" (if applicable) attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto 71 CONSTRUCTION and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on 71 CONSTRUCTION, its successors and assigns.

71 CONSTRUCTION, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that 71 CONSTRUCTION will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will there on revert to and vest in

and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI.)

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY OR PROGRAM

APPENDIX C

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by 71 CONSTRUCTION pursuant to the provisions of Assurance 7(a):

A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:

   1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, 71 CONSTRUCTION will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*

C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the 71 CONSTRUCTION will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the 71 CONSTRUCTION and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to effectuate the purpose of Title VI.)

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

APPENDIX D

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by 71 CONSTRUCTION pursuant to the provisions of Assurance 7(b):

A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.

B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, the 71 CONSTRUCTION will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*

C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, the 71 CONSTRUCTION will there upon revert to and vest in and become the absolute property of 71 CONSTRUCTION and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to effectuate the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 etseq).

RESOLUTION NO. 24-37

A RESOLUTION AUTHORIZING AN AGREEMENT WITH 71 CONSTRUCTION FOR THE PARADISE VALLEY TO ROBERTSON ROAD PHASE I, PROJECT NO. 19-074.

WHEREAS, the City of Casper desires to install approximately 1850 linear feet of concrete sidewalk and approaches that will lead to the future pre-fabricated bridge near Roberson Road and the Paradise Valley neighborhood; and,

WHEREAS, 71 Construction is able and willing to provide those services specified as Paradise Valley to Robertson Road – Phase 1, Project No. 19-074; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Thirty Thousand Dollars ($30,000) and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an Agreement with 71 Construction, for those services, in the amount of Two Hundred Eighty-Eight Thousand Five Hundred Fifty and 71/100 Dollars ($288,550.71).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the Agreement, equal to a total amount not to exceed Two Hundred Eighty-Eight Thousand Five Hundred Fifty and 71/100 Dollars ($288,550.71) and Thirty Thousand Dollars ($30,000.00) for a construction contingency account, for a total project amount of Three Hundred Eighteen Thousand Five Hundred Fifty and 71/100 Dollars ($318,550.71).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described Agreement not greater than the sum of Thirty Thousand Dollars ($30,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:

Eric K. Nelson

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 8, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Tom Brauer, Chief Operating Officer
Bruce Martin, Public Utilities Manager
Alex Sveda, P.E., City Engineer

SUBJECT: Authorizing Change Order No. 2 with Myers & Sons Construction, LLC, for a price increase in the amount of $4,019,626.10 and a time extension in the amount of 102 calendar days, for Phase 2 of the Sam H. Hobbs Wastewater Treatment Plant Secondary Treatment Rehabilitation, Project No. 23-002.

Meeting Type & Date
Regular Council Meeting
March 19, 2024

Action type
Resolution

Recommendation
That Council, by resolution, authorize Change Order No. 2 with Myers & Sons Construction, LLC (Myers), for a price increase in the amount of $4,019,626.10 and for a time extension in the amount of 102 calendar days, all for Phase 2 of the Sam H. Hobbs Wastewater Treatment Plant (WWTP) Secondary Treatment Rehabilitation, Project No. 23-002.

Summary
In 2017, CH2M Hill Engineers was contracted to complete a conditions assessment study with facility modifications recommendations for the WWTP. The assessment results included recommendations to install secondary treatment aeration basin isolation gates and to replace Dewatering (DEW) piping in the secondary gallery (Phase 1 work). The assessment results also recommended replacement of Return Activated Sludge (RAS) system valves/piping and replacement of secondary gallery 36-inch and 48-inch sections of Mixed Liquor (ML) piping/36-inch isolation valves (Phase 2 work). Phase 1 work was completed in 2020.

On July 5, 2023, Myers was awarded Alternate Bid Item 1 work only. This is a portion of the Phase 2 work which substitutes the 36-inch and 48-inch ML piping (Base Bid Item 2 (36" and 48") ML Piping Replacement) with ceramic epoxy coating relining, 36-inch isolation valve replacement, necessary SCADA/PLC work, and bypass pumping, all in the amount of $988,000.

Change Order No. 1, in the amount of $54,000, was approved to include bypass pumping operations for secondary treatment water isolation in the RAS and discharge relief to the bioreactor basins during the 36-inch isolation valve replacement work.

Change Order No. 2 includes replacement of Return Activated Sludge (RAS) system valves/piping and all bypass pumping, equipment, mobilization, direct equipment costs, onsite supervision of subcontractor's work and associated costs, and landscape restoration, in the amount of $4,019,626.10 and for a time extension of One Hundred Two (102) calendar days. This bid item was not awarded on July 5, 2023 and is being included in the project now due to the RAS system's need for critical and recommended component upgrades such as replacement of failing valves, piping (14-inch, 16-inch, 18-inch, and 20-inch, all epoxy-lined ductile iron), fittings, and flow meters. The RAS system is essential for the secondary treatment biological process in meeting water quality standards for effluent discharged to the North Platte River, all per Wyoming DEQ discharge permit parameters.

With Change Order No. 2, the work is scheduled to be completed in October 2024.

Jacobs Engineering Group, Inc., (Jacobs) has been procured to provide engineering design, bidding, construction administration and warranty inspections for this work. Jacobs and City Staff have reviewed the Change Order No. 2 and recommend award to Myers, in the amount of $4,019,626.10.

Financial Considerations

Funding for CO2 will be $16,000 from WWTP Reserves. See current Change Order history below:

Change Order (CO) No	Amount	Funding Source	Applied to Contingency set at Council Award	Remaining Contingency after CO is applied	Effective Contract Amount
#1	$54,000	ARPA and WWTP Reserves	Yes	$16,000	$1,042,000
#2	$4,019,626.10	WWTP Reserves	Yes or No	$250,000 (with Budget Amendment No. 3)	$5,061,626.10

Oversight/Project Responsibility

Alex Sveda, P.E., City Engineer, Public Services Department.

Attachments

Change Order No. 2
Resolution
Jacobs Recommendation
Myers Change Order No. 2 Proposal & Schedule

CITY OF CASPER
CHANGE ORDER

NO. Two (2)

PROJECT: Sam H. Hobbs Wastewater Treatment Plant Secondary Treatment Rehabilitation, Phase 2
Project No. 23-002

DATE OF ISSUANCE: February 28, 2024

OWNER: City of Casper, Wyoming

CONTRACTOR: Myers & Sons Construction, LLC (Myers)

ENGINEER: Jacobs Engineering Group, Inc. (Jacobs)

You are directed to make the following changes in the Contract Documents:

Description: Price increase in the amount of $4,019,626.10 that includes all work from Work Item No. 1 in the Bid Documents from the June 6, 2023 bid for the Return Activated Sludge (RAS) Pump Station and related bypass pumping operations, materials, equipment, and coordination.

Attachments: Jacobs Recommendation dated March 7, 2024; Change Order Request #2 from Myers dated January 16, 2024 and Schedule from Myers dated 07-Mar-24 09:48, Pages 1 of 2 through 2 of 2, Titled "Sam H. Hobbs WWTP Baseline Schedule Rev5 Baseline Schedule Layout."

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: $ 988,000.00	Original Contract Time: (days or date) Substantial completion: June 14, 2024 Final completion: July 15, 2024
Previous Change Orders No. 0 to 1 $ 54,000.00	Net change from previous Change Orders (days): -- 0 --
Contract Price prior to this Change Order: $ 1,042,000.00	Contract Time Prior to this Change Order: (date) Substantial completion: June 14, 2024 Final completion: July 15, 2024
Net ~~Decrease~~/Increase of this Change Order: $ 4,019,626.10	Net Increase/~~Decrease~~ of this Change Order: One Hundred Two (102) Substantial and One Hundred (100) Final (calendar days)
Contract Price with all approved Change Orders: $ 5,061,626.10	Contract Time with all approved Change Orders:(date) Substantial completion: September 24, 2024 Final completion: October 23, 2024

ACCEPTED:	RECOMMENDED:	APPROVED:
BY: Corey Rizzi (Digitally signed by Corey Rizzi DN: C=US, E=crizzi@myers-sons.com, O=Myers and Sons, CN=Corey Rizzi Date: 2024.03.07 14:51:38-07'00')	BY: KILE E. SNIDER	BY:
Contractor	Engineer	Owner

Alex Sveda

From: Snider, Kile <Kile.Snider@jacobs.com>
Sent: Friday, March 8, 2024 1:21 PM
To: Alex Sveda
Subject: Recommendation on Change Order No. 2 for Secondary Treatment Rehabilitation Project at WWTP

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Alex,

Jacobs recommends that the City approve Change Order No. 2 to the Sam H. Hobbs Wastewater Treatment Plant Secondary Treatment Rehabilitation, Phase 2 Project No. 23-002 as proposed by Myers & Sons. The addition of the work for the RAS Pump Station improvements, as identified in the original project bidding documents, will benefit the City by updating aging infrastructure and increasing the reliability of this critical portion of the Wastewater Treatment Plant. Myers & Sons is familiar with the work required and with the site and will be in a good position to successfully perform the work. Please let me know if you have any questions.

Kile Snider, PE | Jacobs | Vice President and Principal Project Manager |
direct 720.286.6024 | mobile 970.215.6788 |
kile.snider@jacobs.com | www.jacobs.com

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City of Casper
Attn: Alex Sveda, P.E., L.S.I.
123 West 1st Street, Suite 570
Casper, WY 82601

January 16, 2024

RE: Sam H. Hobbs Waste Water Treatment Plant (WWTP) Secondary Treatment Facilities Rehabilitation, Phase 2 #8472822 - Casper, WY

Subject: Change Order Request #2

Dear Mr. Sveda

Myers and Sons is pleased to provide this proposal for **$4,019,626.10** to perform Work item No. 1 that was proposed in the initial bid package. This work will include the replacement of all existing piping and appurtenances in the RAS Pump Statipn, with the exception of the pumps, check valves and piping between the check valves and the pumps. Also included is the replacement of a section of piping in the adjacent Pipe Gallery, and replacement of the piping in both the RAS Wey Well and the Old RAS Wet Well, adjacent to the secondary Gallery, as shown on the drawings.

Schedule Impacts: TBD

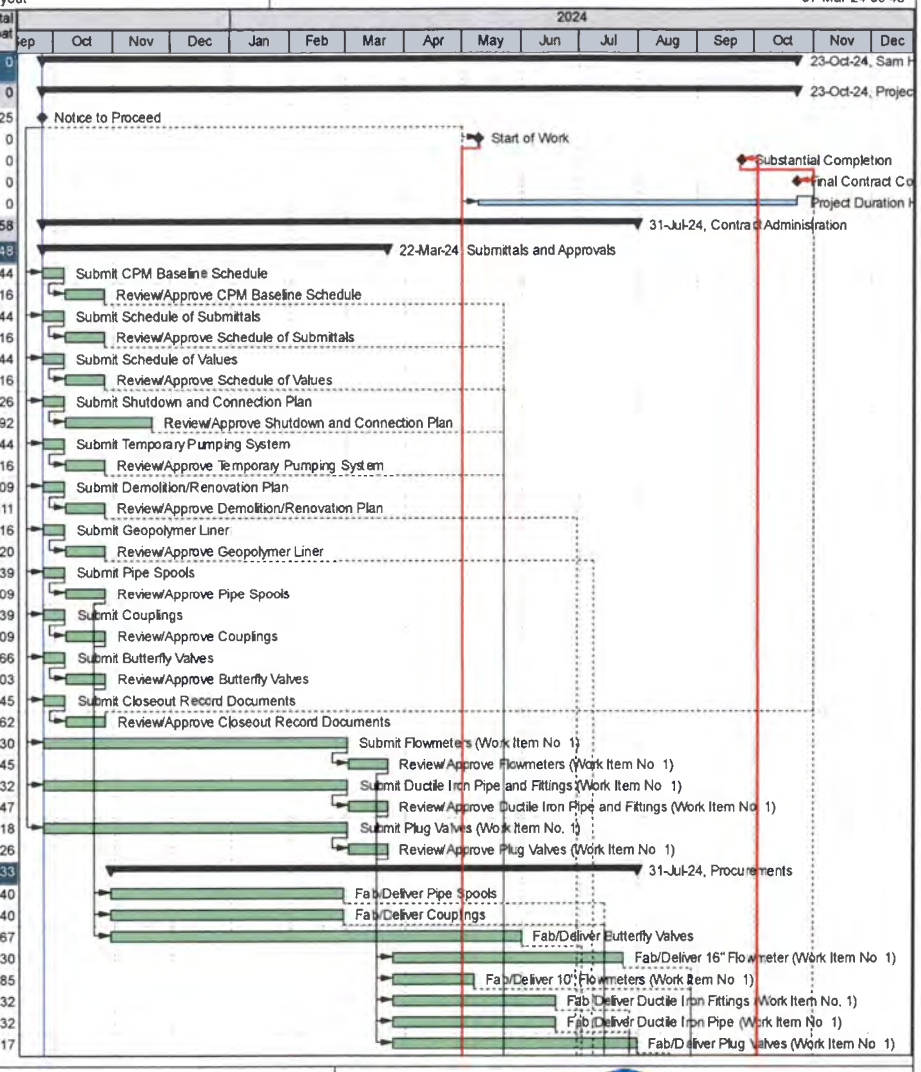
If acceptable please send a change order for **$4,019,626.10**

Sincerely,

Corey Rizzi

Sam H. Hobbs WWTP Baseline Schedule Rev5 | Baseline Schedule Layout | 07-Mar-24 09 48

Activity ID	Activity Name	Original Duration	Cal	Start	Finish	Total Float
Sam H. Hobbs WWTP Baseline Schedule Rev5		269		25-Sep-23	23-Oct-24	0
Project Milestones and Timeline		269		25-Sep-23	23-Oct-24	0
0000	Notice to Proceed	0	7 Day	25-Sep-23		25
1000	Start of Work	0	5 Day	09-May-24*		0
CMS	Substantial Completion	0	5 Day		24-Sep-24	0
CMS10	Final Contract Completion	0	5 Day		23-Oct-24	0
HAMMOCK	Project Duration Hammock	168	7 Day	09-May-24	23-Oct-24	0
Contract Administration		211		25-Sep-23	31-Jul-24	58
Submittals and Approvals		121		25-Sep-23	22-Mar-24	148
SA.1000	Submit CPM Baseline Schedule	10	5 Day	25-Sep-23	06-Oct-23	144
SA.1010	Review/Approve CPM Baseline Schedule	21	7 Day	07-Oct-23	27-Oct-23	216
SA.1020	Submit Schedule of Submittals	10	5 Day	25-Sep-23	06-Oct-23	144
SA.1030	Review/Approve Schedule of Submittals	21	7 Day	07-Oct-23	27-Oct-23	216
SA.1040	Submit Schedule of Values	10	5 Day	25-Sep-23	06-Oct-23	144
SA.1050	Review/Approve Schedule of Values	21	7 Day	07-Oct-23	27-Oct-23	216
SA.1060	Submit Shutdown and Connection Plan	10	5 Day	25-Sep-23	06-Oct-23	126
SA.1070	Review/Approve Shutdown and Connection Plan	45	7 Day	07-Oct-23	20-Nov-23	192
SA.1080	Submit Temporary Pumping System	10	5 Day	25-Sep-23	06-Oct-23	144
SA.1090	Review/Approve Temporary Pumping System	21	7 Day	07-Oct-23	27-Oct-23	216
SA.1100	Submit Demolition/Renovation Plan	10	5 Day	25-Sep-23	06-Oct-23	209
SA.1110	Review/Approve Demolition/Renovation Plan	21	7 Day	07-Oct-23	27-Oct-23	311
SA.1120	Submit Geopolymer Liner	10	5 Day	25-Sep-23	06-Oct-23	216
SA.1130	Review/Approve Geopolymer Liner	21	7 Day	07-Oct-23	27-Oct-23	320
SA.1140	Submit Pipe Spools	10	5 Day	25-Sep-23	06-Oct-23	139
SA.1150	Review/Approve Pipe Spools	21	7 Day	07-Oct-23	27-Oct-23	209
SA.1160	Submit Couplings	10	5 Day	25-Sep-23	06-Oct-23	139
SA.1170	Review/Approve Couplings	21	7 Day	07-Oct-23	27-Oct-23	209
SA.1180	Submit Butterfly Valves	10	5 Day	25-Sep-23	06-Oct-23	66
SA.1190	Review/Approve Butterfly Valves	21	7 Day	07-Oct-23	27-Oct-23	103
SA.1200	Submit Closeout Record Documents	10	5 Day	25-Sep-23	06-Oct-23	245
SA.1210	Review/Approve Closeout Record Documents	21	7 Day	07-Oct-23	27-Oct-23	362
SA.1220	Submit Flowmeters (Work Item No. 1)	106	5 Day	25-Sep-23	01-Mar-24	30
SA.1230	Review/Approve Flowmeters (Work Item No 1)	21	7 Day	02-Mar-24	22-Mar-24	45
SA.1240	Submit Ductile Iron Pipe and Fittings (Work Item No. 1)	106	5 Day	25-Sep-23	01-Mar-24	32
SA.1250	Review/Approve Ductile Iron Pipe and Fittings (Work Item No 1)	21	7 Day	02-Mar-24	22-Mar-24	47
SA.1260	Submit Plug Valves (Work Item No 1)	106	5 Day	25-Sep-23	01-Mar-24	18
SA.1270	Review/Approve Plug Valves (Work Item No. 1)	21	7 Day	02-Mar-24	22-Mar-24	26
Procurements		187	5 Day	30-Oct-23	31-Jul-24	33
PR.1000	Fab/Deliver Pipe Spools	80	5 Day	30-Oct-23	28-Feb-24	140
PR.1010	Fab/Deliver Couplings	80	5 Day	30-Oct-23	28-Feb-24	140
PR.1020	Fab/Deliver Butterfly Valves	145	5 Day	30-Oct-23	31-May-24	67
PR.1030	Fab/Deliver 16" Flowmeter (Work Item No. 1)	85	5 Day	25-Mar-24	24-Jul-24	30
PR.1040	Fab/Deliver 10" Flowmeters (Work Item No 1)	30	5 Day	25-Mar-24	06-May-24	85
PR.1050	Fab/Deliver Ductile Iron Fittings (Work Item No 1)	60	5 Day	25-Mar-24	18-Jun-24	32
PR.1060	Fab/Deliver Ductile Iron Pipe (Work Item No 1)	60	5 Day	25-Mar-24	18-Jun-24	32
PR.1070	Fab/Deliver Plug Valves (Work Item No 1)	90	5 Day	25-Mar-24	31-Jul-24	17



Remaining Level of Effort
Actual Level of Effort
Actual Work
Remaining Work
Critical Remaining Work
Milestone
Summary

Sam H. Hobbs WWTP Baseline Schedule Rev5

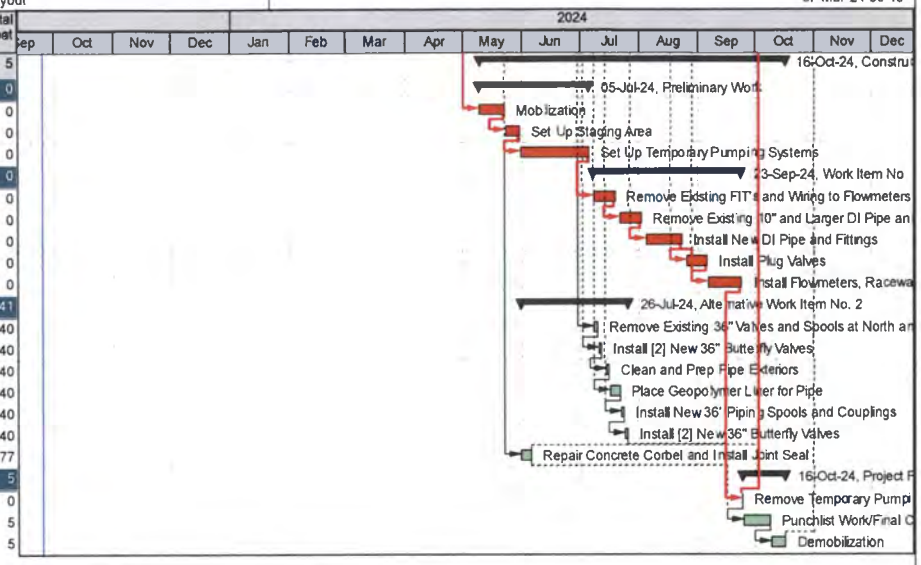
Baseline Schedule Layout

Page 1 of 2

MYERS

Sam H. Hobbs WWTP Baseline Schedule Rev5 | Baseline Schedule Layout | 07-Mar-24 09 49

Activity ID	Activity Name	Original Duration	Cal	Start	Finish	Total Float
Construction		111	5 Day	09-May-24	16-Oct-24	5
Preliminary Work		40	5 Day	09-May-24	05-Jul-24	0
PW.1000	Mobilization	10	5 Day	09-May-24	22-May-24	0
PW.1010	Set Up Staging Area	5	5 Day	23-May-24	30-May-24	0
PW.1020	Set Up Temporary Pumping Systems	25	5 Day	31-May-24	05-Jul-24	0
Work Item No. 1		55	5 Day	08-Jul-24	23-Sep-24	0
WI 1000	Remove Existing FIT's and Wiring to Flowmeters	10	5 Day	08-Jul-24	19-Jul-24	0
WI.1010	Remove Existing 10" and Larger DI Pipe and Fittings	10	5 Day	22-Jul-24	02-Aug-24	0
WI.1020	Install New DI Pipe and Fittings	15	5 Day	05-Aug-24	23-Aug-24	0
WI 1030	Install Plug Valves	8	5 Day	26-Aug-24	05-Sep-24	0
WI 1040	Install Flowmeters, Raceways, and Wiring	12	5 Day	06-Sep-24	23-Sep-24	0
Alternative Work Item No. 2		40	5 Day	31-May-24	26-Jul-24	41
ALT.2000	Remove Existing 36" Valves and Spools at North and South Ends	3	5 Day	08-Jul-24	10-Jul-24	40
ALT 2010	Install [2] New 36" Butterfly Valves	2	5 Day	11-Jul-24	12-Jul-24	40
ALT 2020	Clean and Prep Pipe Exteriors	2	5 Day	15-Jul-24	16-Jul-24	40
ALT.2030	Place Geopolymer Liner for Pipe	4	5 Day	17-Jul-24	22-Jul-24	40
ALT.2040	Install New 36" Piping Spools and Couplings	2	5 Day	23-Jul-24	24-Jul-24	40
ALT 2050	Install [2] New 36" Butterfly Valves	2	5 Day	25-Jul-24	26-Jul-24	40
ALT 2060	Repair Concrete Corbel and Install Joint Seal	4	5 Day	31-May-24	05-Jun-24	77
Project Finishes		16	5 Day	24-Sep-24	16-Oct-24	5
PF.1000	Remove Temporary Pumping Systems	1	5 Day	24-Sep-24	24-Sep-24	0
PF 1010	Punchlist Work/Final Cleanup	10	5 Day	25-Sep-24	08-Oct-24	5
PF 1020	Demobilization	5	5 Day	09-Oct-24	16-Oct-24	5



Remaining Level of Effort
Actual Level of Effort
Actual Work
Remaining Work
Critical Remaining Work
Milestone
Summary

Sam H. Hobbs WWTP Baseline Schedule Rev5

Baseline Schedule Layout

Page 2 of 2

MYERS

RESOLUTION NO. 24-38

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO AGREEMENT WITH MYERS & SONS CONSTRUCTION, LLC, FOR THE SAM H. HOBBS WASTEWATER TREATMENT PLANT SECONDARY TREATMENT REHABILITATION, PHASE 2, PROJECT NO. 23-002.

WHEREAS, the City of Casper desires to change the scope of work and related compensation for Phase 2 of the Sam H. Hobbs Wastewater Treatment Plant Secondary Treatment Rehabilitation, Project No. 23-002; and,

WHEREAS, Myers & Sons Construction, LLC (Myers) is able and willing to provide those services specified as Change Order No. 2 to the agreement for Phase 2 of the Sam H. Hobbs Wastewater Treatment Plant Secondary Treatment Rehabilitation, Project No. 23-002, and further described therein; and;

WHEREAS, authorization of additional project contingency is necessary for the work.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Change Order No. 2 to the agreement with Myers for a price increase of Four Million Nineteen Thousand Six Hundred Twenty-Six and 10/100 Dollars ($4,019,626.10), and Two Hundred Fifty Thousand and 00/100 Dollars ($250,000.00) for a construction contingency account, for a total encumbrance of Five Million Three Hundred Eleven Thousand Six Hundred Twenty-Six and 10/100 Dollars ($5,311,626.10), all for Phase 2 of the Sam H. Hobbs Wastewater Treatment Plant Secondary Treatment Rehabilitation, Project No. 23-002.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total Change Order No. 2 amount not to exceed Four Million Nineteen Thousand Six Hundred Twenty-Six and 10/100 Dollars ($4,019,626.10), for a total contract price not to exceed Five Million Sixty-One Thousand Six Hundred Twenty-Six and 10/100 Dollars ($5,061,626.10).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:
(Phase 2 of the Sam H. Hobbs Wastewater Treatment Plant Secondary Treatment Rehabilitation, Project No. 23-002)

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 7, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Tom Brauer, Chief Operating Officer
Bruce Martin, Public Utilities Manager

SUBJECT: Authorizing a Purchase Order to Aqua Smart, Inc., for procurement of SeaQuest corrosion inhibitor for use at the Water Treatment Plant (WTP) in an amount not to exceed $157,605.00.

Meeting Type & Date
Regular Council Meeting
March 19, 2024

Action Type
Resolution

Recommendation
That Council, by resolution, authorize a purchase order to Aqua Smart, Inc., 3710 Atlanta Industrial Parkway NW, Suite 200-B, Atlanta, Georgia 30331, for procurement of SeaQuest corrosion inhibitor for use at the WTP, in an amount not to exceed $157,605.00.

Summary
The addition of corrosion inhibitor is a critical component of our water treatment process that helps prevent pipes and fixtures from leaching heavy metals into the water supply, reducing the possibility of lead or copper getting into the water system. The use of corrosion inhibitor is mandated by the Environmental Protection Agency (EPA). EPA has approved the use of SeaQuest for use at the WTP. This is a proprietary blend patented by Aqua Smart, Inc. and they are the sole provider. To convert to another corrosion inhibitor would require testing and approval by the EPA, adding costs and requiring a significant amount of time.

Financial Considerations
Funds for this purchase, $157,605.00, will be from the FY24 WTP Operations budget which is in-turn reimbursed by the CWRWS Agency budget.

Oversight/Project Responsibility
Bruce Martin, Public Utilities Manager

Attachments
Aqua Smart Quotation

AQUASMART INC SEAQUEST

CORROSION, SCALE AND DEPOSIT CONTROL
3710 Atlanta Industrial Pkwy NW
Ste. 200-B
Atlanta, Georgia 30331
1-800-278-2762
E-Mail: info@aquasmartinc.com
Phone: (404) 696-4406
Fax: (404) 696-3712

CUSTOMER QUOTE

TO: LOGAN WOOD
AT: CITY OF CASPER
FROM: DEBBIE WOLCOTT
DATE: MONDAY, FEBRUARY 22, 2024

Rate for SeaQuest Dry:

39600 lbs @ $3.85	$ 152,460.00
Freight to zip code 82604	$ 5,145.00
Total	$ 157,605.00

If you have any questions, please do not hesitate to contact our office.

Sincerely,
Debbie Wolcott, Demand Mgr.
Aqua Smart, Inc.

Aqua Smart, Inc. is the exclusive manufacturer of SeaQuest an N.S.F. certified product

RESOLUTION NO. 24-39

A RESOLUTION AUTHORIZING A PURCHASE ORDER FOR PROCUREMENT OF SEAQUEST CORROSION INHIBITOR FROM AQUA SMART, INC., FOR USE AT THE WATER TREATMENT PLANT.

WHEREAS, the City requires the purchase of SeaQuest corrosion inhibitor for use at the Water Treatment Plant; and,

WHEREAS, Aqua Smart, Inc., represents that it is ready, willing, and able to provide the product as outlined by quote dated February 22, 2024; and,

WHEREAS, the City desires to purchase said product from the Vendor.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a purchase order for procurement of SeaQuest corrosion inhibitor from Aqua Smart, Inc., for use at the Water Treatment Plant.

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized and directed to make payments as set forth in the purchase order in an amount not to exceed One Hundred Fifty-Seven Thousand Six Hundred Five Dollars ($157,605.00).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2024.

APPROVED AS TO FORM:

_____

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

_____
Amanda Ainsworth
City Clerk

_____
Stephen Cathey
Mayor

March 10, 2024

MEMO TO: J. Carter Napier, City Manager JCN

FROM: Tom Brauer, Chief Operating Officer
Zulima Lopez, Parks, Recreation and Public Facilities Director
Nicholas Whipps, Recreation Manager

SUBJECT: Lease Agreement with Spuds Baseball Club, LLC for the Use and Operation of the Mike Lansing Baseball Stadium

Meeting Type & Date
Regular Council Meeting
March 19, 2024

Action type
Resolution

Recommendation
That Council authorize, by resolution, an agreement between the City of Casper and Spuds Baseball Club, LLC for the use and operation of the Mike Lansing Baseball Stadium.

Summary
On April 1, 2023, the City of Casper and Spuds Baseball Club, LLC entered into a one-year Rental Agreement for the non-exclusive use of the Mike Lansing Stadium baseball field, concessions stand, bleachers, seating platforms, restrooms, offices, locker rooms, and egress pathways to seating areas in order to host baseball games. The upcoming expiration of the lease on March 31, 2024 requires that the lease be renewed.

The Spuds Baseball Club, LLC is committed to keeping high quality baseball in Casper for the long term, and as such, have requested a longer-term rental agreement to demonstrate to sponsors and donors that contributions to the team and/or the facility will be lasting. In addition to the three-year term, other significant changes from the previous lease include:

- The Spuds will be responsible for all repairs to the facility that are $750 per repair or less, as well as be liable for any damages that their activities cause to the facility during the term of the agreement.
- The Spuds will be responsible for maintaining and cleaning rented office space, concession space, storage space, restrooms, and portable restrooms provided during the term of the agreement.
- The Spuds will have advertising exclusivity for signs and banners within established park boundaries. The Spuds will pay the City a flat annual fee for advertising exclusivity. The City retains the right to secure donative naming rights or permanent fixture advertising if deemed to be in the best interest of the City. Advertising exclusivity will be re-evaluated annually.

Financial Considerations
Under the existing lease, the Spuds Baseball Club, LLC will pay the City of Casper building and field rental fees, 5% of gross receipts from all concession and malt beverage sales, as well as a yearly $2,500 fee with a $250 annual escalation for advertising exclusivity at the facility.

Oversight/Project Responsibility
Nicholas Whipps, Recreation Manager
Paul Zowada, Recreation Supervisor – Sports and Athletics

Attachments
Rental Agreement
Resolution

FACILITY RENTAL AGREEMENT
(NON-EXCLUSIVE)

THIS NON-EXCLUSIVE FACILITY RENTAL AGREEMENT, hereafter "Agreement", entered into this __ day of April, 2024, between the City of Casper, Wyoming, a municipal corporation, hereinafter referred to as "City or **Owner**," and Spuds Baseball Club, LLC, a Wyoming Limited Liability Corporation, hereinafter referred to as "**Tenant**." This Agreement supersedes and replaces any previous agreements between the parties.

IN CONSIDERATION of the rental, covenants, and conditions herein set forth, the Owner and Tenant hereby covenant, promise, and agree as follows:

RECITALS:

A. The City owns and operates Mike Lansing Stadium, located at 330 Kati Lane, Casper, Wyoming; and

B. **Tenant** desires to enter into a non-exclusive facility rental agreement of Mike Lansing Stadium and to reach other accommodations with the City, and the City is willing to enter a non-exclusive facility rental agreement with the Spuds Baseball Club, LLC, and to define associated obligations of the parties as set forth herein.

NOW, THEREFORE, in consideration of the premises and the mutual promises and covenants contained herein, it is agreed:

1. PREMISES:

A. Owner hereby agrees to rent to **Tenant**, and **Tenant** hereby agrees to rent from **Owner**, for the term hereinafter provided, and any extensions thereafter, and upon the terms and conditions set forth in this Agreement, the property described as Mike Lansing Stadium, as further described in Exhibit A, attached hereto and by reference made part of this Agreement, hereinafter referred to as **"the premises."**

B. The "Mike Lansing Stadium" is rented to **Tenant** in an AS IS CONDITION, WITHOUT WARRANTY, and EXPRESSED OR IMPLIED. By signing this Agreement, **Tenant** agrees it has inspected the rented premises and accepts the property in its present condition.

C. This Agreement is non-exclusive, and **Owner** may rent Mike Lansing Stadium to others in its sole discretion.

2. PURPOSE:

The demised premises are rented to **Tenant** for the purpose of conducting baseball practice and game activities and or special events or tournaments. Such baseball activities and or services and related activities shall be conducted in a safe manner and shall conform to all federal, state, and municipal laws, and all regulations relating to possession, use, or maintenance of the rented property.

3. TERM:

A. The term of this Agreement shall be three (3) years ("Term"), upon the first day of the month as indicated in the exercise of the option ("Commencement Date").

4. FEES:

Rental Fees: **Tenant** shall pay the rental fees to the City as follows:

A. **Tenant** shall pay rental fees to the **Owner** as set forth in Exhibit C, which is attached hereto and by reference made part of this Agreement, for the use of the Mike Lansing Stadium and its facilities. The listed fees will be payable to the City one month in advance for the month's rental, or (2) two weeks prior to the date of any individual rentals not included in the monthly format to the Owner at its offices located at 1801 East 4th Street, Casper, Wyoming.

B. Rent not received on time is subject to a one and one half percent (1.5 %) per month late fee due the **Tenant** if the rental fee payment is not paid to the City by the 15th day of the overdue month in the terms of this Agreement. **Tenant's** failure to pay the City the above-described rent on or before the 15th day of any month of this Agreement shall be considered a default by the **Tenant** of the terms and conditions of this Agreement.

C. Optional Fees: Field Preparation Fees -All Field Preparation requests must be provided within two weeks of the event. Field Preparation Fees are listed in Exhibit C. Field Preparations are not guaranteed and will be based on staff availability.

5. ASSIGNMENT/SUBLEASING:

A. **Tenant** may not assign, sell, or transfer this Agreement in whole or part and may not sublet all or otherwise assign all or any part of the rented premises without the prior written consent of the **Owner**. **Tenant** shall not allow another group or entity to use/share the rented premises without written consent of the **Owner.**

6. INVENTORY:

A. Within thirty (30) days of the execution of this Agreement by all parties hereto, and on or before May

1 of each term of this Agreement, the **Owner** and the **Tenant** shall jointly prepare and maintain an updated annual inventory of equipment and fixtures (which shall be signed off by both parties), separately listing those items, number of items, and approximate value(s) of items belonging to the **Owner** and those belonging to the **Tenant** on the rented premises. **Tenant** shall not remove any **Owner** owned equipment from the facilities without express written permission from the Director of Parks, Recreation and Public Facilities or their assigned designee.

7. TAXES AND ASSESSMENTS:

A. **Tenant** agrees to pay to the Natrona County Treasurer, on behalf of the **Owner**, any and all taxes and assessments which may be assessed against the property related to the **Tenant's** use of the property, upon reasonable notice by the **Owner,** as to the amounts due and owing.

8. NON-DISCRIMINATION:

A. The **Tenant** agrees that neither it nor it subcontractors will discriminate against any employee or applicant for employment to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment because of his or her race, color, creed, religion, national origin, age, sex, or ancestry.

9. SCHEDULING:

A. **Tenant** shall be responsible for providing a schedule to the **Owner** one month prior to the season for the rental of Mike Lansing Stadium for all baseball related activities. **Owner** shall schedule on-field activities based on the availability of the facility.

B. For any special events or tournaments that deviate from the master schedule, the **Tenant** must notify the **Owner** of such changes at least fourteen (14) days in advance. The **Owner** will determine if the facility is available to rent based on all rental schedules with the **Tenant** and other renters of the facility.

10. LAWS AND REGULATIONS:

A. **Tenant** shall be solely responsible for compliance with all laws, orders, and regulations of federal, state, and municipal authorities and with any direction of any public officer, pursuant to law, which shall impose any duty upon **Tenant** with respect to the real property and fixed assets. **Tenant** shall obtain all licenses or permits which may be required for the conduct of its business within the terms of this Agreement, or for the making of repairs, additions, alterations, or improvements.

11. INSURANCE, INDEMNIFICATION AND IMMUNITY:

A. **Prior to the commencement of the Rental Agreement, Tenant** shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the **Tenant's** operation and use of the rented premises. The cost of such insurance shall be borne by the **Tenant**.

B. Minimum Scope and Limit of Insurance.
Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars ($250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars ($500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location. The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.

2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand ($500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.

C. Property insurance against all risks of loss to any **Tenant** improvements or betterments, at full replacement cost with no coinsurance penalty provision.

D. Higher Limits: If the **Tenant** maintains broader coverage and/or higher limits than required under this Agreement, then the **Tenant** shall be entitled to coverage for the higher limits maintained by the **Tenant.** Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the **Owner.**

E. Other Insurance Provisions

The insurance policies are to contain, or be indorsed to contain, the following provisions:

1. *Additional Insured Status*
The **Owner,** its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the **Tenant** including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the **Tenant's** insurance at least as broad as ISO Form CG 20 10.

2. *Primary Coverage*

For any claims related to this contract, the **Tenant's** insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the **Owner,** its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the **Owner,** its officers, officials, employees, or volunteers shall be excess of the **Tenant's** insurance and shall not contribute with it

3. *Notice of Cancellation*
   Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the **Owner.** Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*
   Tenant hereby grants to the **Owner** a waiver of any right to subrogation which any insurer of said **Tenant** may acquire against the **Owner** by virtue of the payment of any loss under such insurance. **Tenant** agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the **Owner** has received a waiver of subrogation endorsement from the insurer.

5. *Acceptability of Insurers*
   Insurance is to be placed with insurers with a current AM. Best's rating of no less than A: VII, unless otherwise acceptable to the **Owner.**

6. *Self-Insured Retentions*
   Self-insured retentions must be declared to and approved by the **Owner.** At the option of the **Owner,** either: the **Tenant** shall obtain coverage to reduce or eliminate such self-insured retentions as respects the **Owner,** its officers, officials, employees, and volunteers; or the **Tenant** shall provide a financial guarantee satisfactory to the **Owner** guaranteeing payment of losses and related investigations, claim administration, and defense expenses. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or **Owner.**

7. *Claims Made Policies*
   If any of the required policies provide coverage on a claims-made basis:

   a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of the term of the Agreement.

   b. Insurance must be maintained and evidence of insurance must be provided/or *at least five (5) years after completion of the contract of work.* However, **Tenant's** liabilities under this Agreement shall not be deemed limited in any way by the insurance coverage required.

   c. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the effective date of the Agreement, the **Tenant** must purchase "extended reporting" coverage for a minimum of five (5) years

after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*
Tenant shall furnish the **Owner** with original certificates and amendatory endorsements or copies of the applicable policy language providing the insurance coverage required above. All certificates and endorsements are to be received and approved by the **Owner** before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the **Tenant's** obligation to provide them. The **Owner** reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by these specifications, at any time.

9. *Special Risks of Circumstances*
Owner reserves the right to modify these requirements at any time, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

10. *Subcontractors*
Tenant shall require and verify that all Subcontractors maintain insurance meeting all the requirements stated herein, and **Tenant** shall ensure that the **Owner** is an additional insured on insurance required from Subcontractors.

F. Indemnification
Tenant agrees to indemnify the **Owner,** the **Owner's** employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including, but not limited to, all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the **Tenant** and/or any subcontractor thereof.

12. <u>USE OPERATIONS PLAN:</u>

A. The **Tenant** shall submit a Use Operations Plan to the Director of Parks, Recreation and Public Facilities or the Director's designee. The plan shall specify months, days, and hours of operation for those months, the responsible organizational contact(s) and the contact's telephone number(s), during which the subject property shall be available to the public for related property use activities. The plan shall pertain to the time period of the Agreement, in the event the Director of Parks, Recreation and Public Facilities or its designee does not disapprove of the plan within thirty (30) days from the date of its submission, it shall be considered approved.

B. If the **Tenant** would like to use heavy equipment on the premises will require the approval of the Director of Parks, Recreation and Public Facilities or its designee within fourteen (14) days of scheduled use.

C. If the **Tenant** would like to have any live animals on the premises for games, special events or practices will require the approval of the Director of Parks, Recreation and Public Facilities or its designee within fourteen (14) days of scheduled use.

13. ADVERTISING:

A. Definitions

a. **Advertising Exclusivity** means the exclusive right to advertising signs and banners and the placement of those advertisements within the boundaries defined. Exclusivity does not include **donative naming rights** or **permanent fixture advertising** at the leased premises of the City of Casper facilities.

b. **Donative Naming Rights** means an entity or individual' s contribution of money or other valuable consideration to the City for facility enhancements in exchange for naming rights or advertising at all or a portion of a City facility. For example, if the city were to acquire a sizeable sum of money to replace the Mike Lansing field scoreboard, then it would have the right to offer naming rights to that contribution.

c. **Permanent fixture advertising** is advertising that once installed is considered a permanent appendage or addition to real property because the item, piece of equipment or product system is physically attached to real property and cannot be readily or easily removed without damage to, or alteration or modification of, the real property or of the item, piece of equipment or product system, or that has been designed or modified for use upon that real property.

B. Tenant shall have the right to procure and to install, affix, maintain, and replace appropriate signs/banners displaying advertising matter at the premises, and will have **advertising exclusivity** within the inner boundaries of Mike Lansing field. Please see exhibit A for boundaries defined. The **Owner** will not procure, install, affix, maintain, and replace appropriate signs/banners displaying advertising matter, within those boundaries without prior consent from the **Tenant**. The **Owner** has the right to pursue and acquire **donative naming rights,** and **permanent fixture advertising** at all areas of the facility without the consent of the **Tenant**. For any other advertising avenues, the **Owner** must give the **Tenant** two week's notice of an advertising request and set a meeting to discuss equal consideration. For advertising exclusivity within the facility, the client will be responsible for a yearly fee of $2,500 in the first year of the Agreement, with a $250 escalation fee to be accrued each year of the term to be paid no later than June 1st of each year. All advertising shall be subject to the **Owner's** right to accept or reject the same, including the right to accept or reject sponsors and advertising content, to ensure that any advertising placed at the facility and/or on the property is appropriate in connection with the intended use of the property and its related facilities. **Tenant** shall not, in procuring, installing, displaying, or replacing any advertising material, violate

any person's right to privacy or infringe upon trademarks, trade names, copyrights, or proprietary rights of any person. Advertisement(s) cannot be pre-sold beyond the time periods or terms of the Agreement. It is understood that any approval by the **Owner** of advertising material shall not constitute a waiver of **Tenant** obligations concerning such violations or infringement. **Tenant** agrees to indemnify and hold the **Owner** harmless with respect to all such claims without cost to the **Owner.**

14. RIGHT TO ENTRY:

A. The **Owner** reserves the right to enter the premises for the purposes of maintenance, public safety, and other general inspections. **Tenant** will be notified 24 hours in advance of any non-routine, non-emergency inspections, and may accompany **Owner's** representative during such inspections.

B. The **Tenant** will ensure that the on-site manager and staff follows all appropriate customer service guidelines and maintains an appropriate professional rental service atmosphere and operation to limit the number of customer complaints associated with the rental operation. The **Owner** reserves the right of immediate access to the premises for intervention concerning any unresolved customer service disputes. The intent is to provide the customer with the best possible customer service, within reasonable resources of the **Tenant** and the **Owner.**

C. **Tenant** will be responsible for paying **Owner** for additional services needed to address customer complaints associated with the rental operation based on fees for additional services as described.

15. MAINTENANCE:

A. **Tenant** shall, during the term of this Agreement, keep the premises in good order and repair commensurate with the operation of the **Tenant's** intended use of those premises and facilities, and as necessary to adequately protect spectators, guests, invitees, and participants. The **Tenant** must receive consent of the **Owner** prior to any proposed repairs. The **Owner** shall, during the term of this Agreement, provide services commensurate with the rental fee identified in this Agreement. Those services are related to normal facility upkeep including, but not limited to, plumbing electrical and mechanical repairs to existing equipment. The **Tenant** will be responsible for all repairs Seven Hundred Fifty Dollars ($750.00) per repair or less and will maintain the leased premises as further described below. The **Tenant** is liable for all damages that occur to the facility during the term of this Agreement. The **Tenant** will report all repair requests to the Recreation Supervisor (Athletics). The Supervisor will report the repairs to the appropriate City department to address repairs.

B. The **Owner** will be responsible for normal turf and related ground maintenance, and roadway repairs and parking lot repairs. Inspections of the field conditions shall be the responsibility of the **Tenant**, shown in Exhibit B, attached hereto and by reference made part of this Agreement. **Tenant** will be responsible for maintaining and cleaning of office space, concessions space, storage space, restrooms and portable restrooms provided during the term of the Agreement. The **Tenant** will be responsible for maintaining the rented area with trash receptacle garbage removal and trash bag replacement during the term of the Agreement during tenants scheduled field events. If a third party rents out the

facility they will be responsible for maintaining the rented area with trash receptacle garbage removal and trash bag replacement during the designated event. The **Tenant** with also be responsible for litter collection on the grounds in the rental area that could accumulate during the term of the Agreement. **Tenant** will be responsible for paying **Owner** for additional services needed for special events or tournaments including field prep and additional trash removal service. The **Tenant** will need to request the additional services from the **Owner** and least fourteen (14) days prior to the rental/event. Additional services will only be provided based on availability of City staff. Fees for additional services shall be as shown in Exhibit C.

16. <u>ADDITIONS, ALTERATIONS, AND IMPROVEMENTS:</u>

A. The **Tenant,** at its sole cost, risk, and expense, may construct temporary facilities and fixtures for its benefit and the benefit of participants and spectators. Such facilities and fixtures shall meet all applicable city, state, federal regulations and requirements, and such other requirements as may be prescribed by the **Owner.**

B. The plans and specifications for any additional temporary facilities and fixtures shall first be submitted to the City's authorized representative for approval in accordance with existing City codes, prior to the construction. At the time of submission, the **Tenant** shall designate whether the facility or fixture is temporary, and for what period of time it will remain in use. The Director of Parks, Recreation and Public Facilities or their assigned designee shall, in addition, have authority to approve or disapprove of all additional facilities or fixtures placed upon the rented premises.

C. **Tenant** may, upon termination of this Agreement, remove all facilities or fixtures which it constructed, and which are of a temporary nature, but must restore property and/or premises to conditions as they were prior to installation of the removed improvements.

D. The **Owner** reserves the right to make such improvements to the property, facilities, or fixtures as it may desire, upon reasonable notice to **Tenant,** provided the improvements do not substantially conflict with the use of the premises described herein, as determined by the Director of Parks, Recreation and Public Facilities or their assigned designee.

17. <u>UTILITIES:</u>

A. **Tenant** is responsible for all charges electricity for field lighting as set forth on Exhibit C. **Owner** is responsible for all charges for water, sewer and natural gas for the Mike Lansing Stadium.

18. <u>DEFAULT:</u>

A. In the event **Tenant** shall fail to make any payment called for within fifteen (15) days after the same shall fall due, then **Owner** may terminate this Agreement by giving **Tenant** written notice of such termination; or, in the event the **Tenant** fails to perform any other obligations called for herein on its part to be performed, and upon notice duly given of such deficiency by **Owner,** and upon **Tenant 's** failure to cure such deficiency within fifteen (15) days after such notice, then **Owner** may, by written notice to **Tenant,** terminate this Agreement, effective upon proper delivery or mailing of said written termination notice by **Owner.**

B. Upon such termination, **Owner** shall be entitled to possession of the premises and all permanent improvements therein made by **Tenant** without any further notice or demand, and **Tenant** shall peacefully surrender the premises and all other permanent improvements therein made by **Tenant.** If **Tenant** shall refuse to surrender and deliver upon the possession of the premises, then **Owner** without further notice or demand, may re-enter the premises and repossess by force, summary proceedings, ejectment, or otherwise using such help, assistance, and force, in doing so that may be equal and proper without being liable for prosecution of damages therefor, and without prejudice to any remedy allowed by law or equity.

19. REIMBURSEMENT OF DEFAULT AND EVICTION ACTION EXPENSES:

A. **Tenant** shall pay and indemnify **Owner** against all legal costs and charges, including attorney's fees, in obtaining possession of the premises after a default of **Tenant** or after **Tenant's** default in surrendering possession upon the expiration or early termination of the term of this Agreement or enforcing any covenant of the **Tenant** herein contained. **Tenant** shall also be responsible for all costs required to either remove any temporary facility/fixture improvements or costs for **Tenant** to restore the property and premises to the original condition.

20. DESTRUCTION OF REAL PROPETY AND FIXED ASSETS:

A. If the real property or fixed assets should be destroyed totally by fire or other cause, the tenancy created hereby shall be thereafter terminated. Real property and fixed assets not totally destroyed by fire or other cause, regardless of the cause of damage, will be the responsibility of the **Tenant** to repair, rebuild, or reimburse the **Owner** to an equal to or better than condition or fairly compensate the **Owner** in monetary value, as existed prior to the destruction of such real property or fixed assets.

21. SURRENDER OF REAL PROPERTY AND FIXED ASSETS:

A. **Tenant** shall, at the expiration of the rental term or any renewal thereof, or on termination thereof, surrender the premises free of sub tenancies, liens, or other encumbrances, together with alterations and improvements which may have been made thereon, except for temporary facilities or fixtures put in at the expense of the **Tenant** or at the expense of any subtenants, subject, however, to the subsequent provisions hereof. All the property removable, pursuant to the provisions of this paragraph, shall be removed by the **Tenant** at the expiration of the rental term, or any extension thereof, and all property not so removed shall be deemed abandoned by **Tenant. Owner** has the option to purchase all of the removable property that the **Tenant** has acquired for the operation of the premises and facility operations at the termination or expiration of this Agreement. The purchase price shall be the depreciated value of assets at the time of termination or expiration of the Agreement.

22. OPERATIONS:

A. **Tenant** shall have the right to solicit offerings and contributions from spectators and charge admission for **Tenant**-sponsored events. The details of its plan for same shall be submitted by the **Tenant** as part of the Annual Operations Plan and at such other times as may be convenient for the parties. All funds collected by the **Tenant,** by way of contributions or admission charges, shall be used solely for the purpose of

promoting, maintaining, and continuing operations for the purposes of this Agreement including, but not limited to, defraying operating expenses, purchasing equipment, and improvement of the facilities. **Tenant** shall keep and maintain proper records reflecting all revenues and expenditures, and shall make an Annual Financial Report to the **Owner** following the close of each year as part of the Annual Operations Plan.

23. NOTICE:

Any notice by either party shall be in writing and shall be considered to be duly given if delivered personally or if mailed by certified mail, postage prepaid, addressed as follows:

City of Casper Recreation Division
1801 East Fourth Street
Casper, Wyoming 82601

Spuds Baseball Club LLC
4251 Gramin Dr.
Casper, WY 82609

24. WAIVER:

A. No failure by **Owner** to insist upon the strict performance of any terms or conditions of this Agreement, or to exercise any right or remedy available on a breach thereof, and no acceptance of full or a partial rent during the continuance of any such breach shall constitute a waiver of any such breach or of any term or condition of this Agreement. No term or condition of this Agreement required to be performed by **Tenant,** and no breach thereof, shall be waived, altered, or modified, except by a written instrument executed by **Owner.** No waiver of any breach shall affect or alter any term or condition of this Agreement, and such term or condition shall continue in full force and effect with respect to any other than existing or subsequent breach thereof.

25. ENVIRONMENTAL COMPLIANCE:

A. **Tenant** shall conduct its operation on the property in compliance with and shall not permit the property to be in violation of any applicable local, state, or federal environmental laws. **Tenant** shall obtain and maintain in effect all permits required by any environmental laws for the property, and its uses, and shall furnish to **Owner** copies of the permits upon request. **Tenant** shall comply with all reporting requirements of 42 U.S.C. 11001, et seq. (Emergency Planning and Community Right to Know Act). **Tenant** shall not handle, store, dispose of, or allow the handling, storage, or disposal of any hazardous waste as defined in 42 U.S.C. 6903(5), or hazardous substance as defined in 42 U.S.C. 9601(14), on the property, and shall not discharge any waste onto lands or any surface water or ground water at or near the property. **Tenant** shall manage all hazardous substances and chemicals which it handles off-site, but in proximity to the subject property in accordance with all applicable laws and regulations. **Tenant** shall not bring onto the property any substances known to cause human injury, including, without limitation, cancer or reproductive toxicity, except those which are necessary for the prudent and necessary management of **Tenant's** lawful operations on the property. In addition, **Tenant** shall comply with all laws, regulations, and standards applicable to those substances.

B. **Tenant** shall immediately advise **Owner** in writing of (1) any and all governmental agencies regulatory proceedings or enforcement actions instituted or threatened, which require or could require investigation, mitigation, clean-up, alteration, or abatement of any conditions on the property; (2) all claims made or threatened by any party against **Tenant** or the property, relating to damage, contribution, cost recovery, compensation, loss or injury resulting from any pollutant, or hazardous substance; and, (3) **Tenant's** discovery of any occurrence or condition on the property which might subject **Tenant, Owner,** or the property to any restrictions on ownership, occupancy, transferability, or use of the property under any local, state, or federal environmental law.

C. **Tenant** shall make and conduct regular investigations of the property to determine the presence thereon of any hazardous substance which may have been deposited on the property by any party, including third parties, and shall report any condition which indicates the presence of such substances immediately to **Owner** and to the proper authorities. **Tenant** shall advise **Owner**, upon request of all such investigations which had been made, the dates of such investigations, and the method of investigation. These investigations shall be made by **Tenant** not less than on a monthly basis. **Tenant,** in addition, shall take all reasonable precaution to prevent the dumping, discharge, or threatened discharge of any hazardous substance on the property by any third persons, and shall advise the **Owner** in writing, upon request, of all such precautions which have been taken.

26. GOVERNING LAW:

A. This Agreement shall be governed, interpreted, construed, and regulated by the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.

27. MISCELLANEOUS COVENANTS:

A. Time is of the essence in this Agreement and all obligations shall be performed in a timely manner.

B. This Agreement shall inure to the benefit of and be binding upon the parties hereto, their respective successors, heirs, devises, and assigns.

28. TERMINATION OF RENTAL AGREEMENT:

A. The **Owner** or the **Tenant** may terminate this Agreement anytime by providing thirty (30) days written notice to **Owner** or the **Tenant** of intent to terminate said Agreement. Notwithstanding the above, the **Tenant** shall not be relieved of liability to the **Owner** through damages sustained by the **Owner**, by virtue of termination of the Agreement by the **Tenant** or any breach of the Agreement by the **Tenant.**

29. WYOMING GOVERNMENTAL CLAIMS ACT:

A. The **Owner** does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the **Owner** specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

30. NO THIRD PARTY BENEFICIARY RIGHTS:

A. The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

31. ENTIRE AGREEMENT:

A. This Agreement contains the entire agreement between the parties and it is agreed that neither **Owner** or anyone acting on its behalf has made any statements, promise, or agreement, or taken upon itself any engagement whatever, orally, or in writing, in conflict with the terms of this Agreement of that in any way modifies, varies, alters, enlarges, or invalidates any of its provisions, and that no obligation of **Owner** shall be implied in addition to the obligations herein expressed.

32. GENERAL PROVISIONS:

I have read, understand and acknowledge receipt of this Agreement. I am also aware of the rules and regulations of the City of Casper pertaining to the use of this facility. I agree to abide by the reminders, rules and regulations of the City of Casper pertaining to the use of this facility and will be responsible for the conduct of the above listed group while using this facility. I agree to reimburse the City of any damage which might occur as a result of the listed group using the facility. I understand that the City of Casper does not carry insurance for participants renting or reserving facility. The terms of this release and indemnification are contractual and not a mere recital.

I further understand and agree that compliance with all reminders, rules and regulation of the City of Casper in regard to this Agreement is a condition of use. If I fail to comply with any of the previously mentioned reminders, rules or regulations of the City of Casper pertaining to the use of this facility, I understand I will be invoiced for any damage and/or excessive cleaning performed by the City. I further understand that if I do not stay for the full rental, no refund will be given.

The remainder of this page is intentionally left blank

IN WITNESS WHEREOF, the parties hereto have executed this Lease Agreement the day and year first written.

APPROVED AS TO FORM:

Walter Trauscht

ATTEST:

Amanda Ainsworth
City Clerk

OWNER: CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

WITNESS:

(Signature)

By: (Print name)

TENANT: SPUDS BASEBALL CLUB, LLC

(Signature)

Paul Hack
By: (Print name)

Managing Partner/Owner
Title

Contact Info:
4251 Gramin Dr.
Casper, WY 82609
Phone:307-258-8556
Email:Paul@spudsbaseball.com

Exhibit A
Legal Description

A Parcel located in and being a portion of the E ½NW¼, Section 4, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and more particularly described by metes and bounds as follows: Commencing at the Northwest comer of Lot 53 of the C K T Addition and being the Point of Beginning; thence from the Point of Beginning N. 31 °55'52" W. a distance of 22.028' to a point; thence S. 66°52'57" W. a distance of 48.562' to a point; thence N. 31 °33'57" W. a distance of 83.000' to a point; thence N. 16°8'52" W. a distance of 104.000' to a point; thence N. 3°24'42" W. a distance of 140.000' to a point; thence N. 9°58'11" E. a distance of 180.000' to a point; thence N. 10°44'23" E. a distance of 68.000' to a point; thence N. 40°24'22" E. a distance of 17.000' to a point; thence N. 88°49'31" E. a distance of 31.000' to a point; thence S. 48°27'51" E. a distance of 15.000' to a point; thence S. 88°18'36" E. a distance of9.000' to a point; thence N. 4°43'23" E. a distance of30.000' to a point; thence N. 87°27'42" E. a distance of248.795' to a point; thence S. 48°21 '51" E. a distance of 168.000' to a point; thence S. 6°52'44" E. a distance of 207.000' to a point; thence N.85°13'25" E. a distance of29.000' to a point; thence S. 7°20'11" E. a distance of 100.000' to a point; thence S. 49°26'7" E. a distance of 89.000' to a point; thence S. 0°26'30" E. a distance of 102.000' to a point; thence S. 88°5'29" W. a distance of 181.502' to a point; thence N. 45°43'19" W. a distance of 102.702' to a point; thence S. 44°16'47" W. a distance of 66.388' to a point; thence S. 45°43'12" E. a distance of21.578' to a point; thence S. 66°10'25" W. a distance of72.713' to a point; thence N. 30°3'2" W. a distance of 65.766' to a point; thence S. 59°53'20" W. a distance of 110.064' to the Point of Beginning. The above described parcel contains 6.43 acres, more or less.

Exhibit A

Exhibit "A"
Mike Lansing Field
Casper, Natrona County, Wyoming
6.43 Acres
Advertising exclusivity lies inside of the red boundary
Mike Lansing Field
River

Exhibit B

Field Safety and Maintenance Checklist for Tennant to maintain or report to the City of Casper in a timely manner during the term of the Facility Rental Agreement.

- **Skinned Areas**
  - The soil is not too loose and provides good running traction
  - The soil surface is loose enough around sliding zones for safe sliding
  - The soil is not to abrasive for safe sliding
  - The soil is not too compacted to provide good drainage
  - Running paths and sliding zones near bases are level and not worn
  - Batter's box and home plate areas are in good condition
  - Pitcher's mound is in good condition
  - The skinned area is level and does not have low spots or holes
  - There is no hazardous soil build up (lip) between skinned area and the turf
  - When moist, the skinned area is not too sticky and does not adhere to shoes
  - Unsafe obstacles such as hard gravel and framing boards do not exist in on-deck or walkway areas from dugouts
- **Pitcher's Mound**
  - The mound conforms to league requirements
  - Platform area behind rubber is large enough
  - "Push off" and "landing" areas are constructed with specialized clay
  - "Push off" and "landing" areas are not dished out and in need of repair
  - There is no hazardous soil build up (lip) between mound and infield grass
- **Playing Surface**
  - Maintenance equipment, such as rakes, buckets, etc. have been removed from the field
  - Litter and unsafe debris have been removed from the field and player/spectator area
- **Bases and Anchoring**
  - The base coverings do not have unsafe rips or gouges
  - The base framework or hardware is not loose or damaged
  - The base ground stake is safely below the surface grade
  - The base ground stake is firmly secured in concrete footing
  - The base, ground stake and its footing are installed according to the manufacture's requirement
  - The bases seat properly with the ground elevation and are seated securely
  - The concrete footings will not twist out of place in the ground
  - The surface of home plate is level with the surrounding surface
  - The pitcher's rubber is level with the surrounding surface and is secured safely in the ground
- **General**
  - Signaling system to alert players to leave the field if inclement weather or other danger is imminent
  - Skinned foul lines are in good condition
  - The chalking or paint material is not irritating to the eyes
  - Areas that are hazardous or under repair have been blocked off or identified

Resources for Safer Fields

SportsTurf MANAGERS ASSOCIATION

stma Institute OF SPORTSFIELD MANAGEMENT

SAFE The Foundation for Safer Athletic Fields

Exhibit C

City of Casper

Parks, Recreation, and Public Facilities Department

Mike Lansing Stadium

A certificate of insurance must be provided by the Tenant and any Subcontractors

Rental Rates

Field Rental Per Hour	Per Hour	$20.00
Lights Per Hour	As Needed	$45.00
Field prep	Per Prep	$110.00
Field Rental (8 Hours - All Day Cost For Tournaments or Special Events)	Day Fee	$110.00
City Staff (Special Events - Required)	Per Hour	$20.00
Special Events: Flooring provided by renter - As needed basis - Evaluated by the City to determine need - Estimate for rental: $2.00 per sq. ft.		
Special Events: Security required by renter - Renter is responsible for security for all events - A security service must be provided and documented by the City		

Cleaning Fee and Trash Removal (Based on need and availability)

Per Staff Member and Supplies	Per Hour	$25.00

Office Rental Rates

Office Space (Annual: 12 Months)	Per Month	$25.00

Locker Rooms

Large Locker Room (CBC Season: 6 Months - April-September) (Training Room, Storage Room 1, Storage Room 2, Coaches Locker Room, Managers Office, Laundry Area)	Per Month	$105.00
Small Locker Room (SBC Season: 5 Months - April-August) (Training Room, Coaches Office, Coaches Locker Room)	Per Month	$60.00

Retail Sales/Showroom

Retail Space (SBC Season: 5 Months - April-August)	Per Month	$100.00

Storage Space Rental Rates

Large (SBC Annual: 12 Months)	Per Month	$20.00
Medium (CBC Annual: 12 Months)	Per Month	$10.00

RESOLUTION NO. 24-40

A RESOLUTION AUTHORIZING A RENTAL AGREEMENT WITH SPUDS BASEBALL CLUB, LLC, FOR THE USE OF MIKE LANSING BASEBALL STADIUM.

WHEREAS, the City is the owner of Mike Lansing Baseball Stadium; and,

WHEREAS, Spuds Baseball Club, LLC, operates a summer collegiate baseball program and desires to utilize the Mike Lansing Baseball Stadium for collegiate baseball games; and,

WHEREAS, the City of Casper and Spuds Baseball Club, LLC, have agreed to the terms and conditions of the Rental Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Rental Agreement between the City of Casper and Spuds Baseball Club, LLC, for the use of Mike Lansing Baseball Stadium.

PASSED, APPROVED, AND ADOPTED on this _____ day of _____, 2024.

APPROVED AS TO FORM:

Eric K. Nelson

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 3, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Tom Brauer, Chief Operating Officer
Zulima Lopez, Parks, Recreation and Public Facilities Director
Matt Thomason, Buildings and Structures Manager

SUBJECT: Authorizing Amendment #2 to the Professional Services Agreement with Kone Elevators for Upgrades to the Parking Structure Elevators

Meeting Type & Date
Regular Meeting
March 19, 2024

Action Type
Resolution

Recommendation
That Council, by resolution, authorize Amendment #2 to the existing Professional Services Agreement with Kone Elevators for upgrades to the Downtown Parking Structure elevators.

Summary
In late 2022, Thysskenkrupp Elevators, the City's previous elevator maintenance provider, notified City staff that the elevators at the Downtown Parking Structure were due for modernization. Elevator modernization generally consists of replacing power equipment, controls, wiring and other critical elevator components. On June 20, 2023, following a competitive selection process, the City of Casper entered into a maintenance agreement with Kone Elevators to maintain all City elevators. The Professional Services Agreement with Kone dictates that they are the sole maintenance entity for the City of Casper for the duration of their agreement.

In October, 2023, City staff asked Kone to inspect the two (2) elevators at the Downtown Parking Structure and prepare an estimate for modernization of those elevators. In December, 2023, Kone staff notified Buildings and Structures (BAS) staff that full modernization wasn't necessary and that a reduced scope of work would allow the elevators to remain in good order for up to ten additional years. City staff asked Kone to provide a proposal for the work that would be needed for this narrowed project. On January 7, 2024, Kone provided a proposal detailing the needed work and the cost associated. The proposed scope for the Wolcott street elevator is:

- Replace the current, obsolete CPU and main processor boards with new
- Replace the 3D Detector (Safety Edge)
- Perform a thorough cleaning and lubricating of hoistway equipment

The proposed scope for the Center street elevator is:

- Replace the current, obsolete CPU and main processor boards with new
- Perform a thorough cleaning and lubricating of hoistway equipment

City staff recommends moving forward with this work to improve the reliability of both parking structure elevators for another five to ten years. Full modernization will be pursued in the next ten years, as maintenance demands signal the need for replacement or when critical components have met their full life expectancy.

Financial Considerations

The costs for the repairs will be Sixty-Nine Thousand Two Hundred and Eighty Dollars ($69,280.00). Thirty-Four Thousand Six Hundred and Forty Dollars ($34,640.00) will be due to Kone within 30 days of acceptance of the agreement to purchase the materials needed for the work. The balance of the cost will be due when the work is complete. This project was budgeted in FY24 with funding from Capital Reserves.

Oversight/Project Responsibility

Matt Thomason, Buildings and Structures Manager

Attachments

Amendment #2
Resolution

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AMENDMENT NO. 2 TO THE CONTRACT FOR PROFESSIONAL SERVICES ("AMENDMENT")

This Amendment to the Contract for Professional Services ("Amendment") is entered into on this _____ day of _____, 20____, by and between the following parties:

1. The City of Casper, Wyoming ("City"), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.

2. KONE, Inc. ("Contractor"), 8585 Concord Center Drive #900, Englewood, Colorado, 82601

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

RECITALS

A. On June 20, 2023, the City and Contractor entered into a *Contract for Professional Services* ("Contract") for elevator maintenance.

B. On December 21, 2023, Contractor submitted a proposal to make repairs to the elevators located at the Downtown Parking Structure.

C. On February 20, 2024, Amendment No. 1 to the Contract regarding the City Hall Elevator Modernization Project is set for City Council approval.

D. The parties want to amend the Contract to add the additional work described herein as Amendment No. 2.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows:

1. INCORPORATION OF RECITALS

1. The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

2. AMENDMENT CREATING AND ADDING PART IV: The Contract is amended by creating Part IV – Parking Structure Elevator Repairs and shall read as follows:

PART IV – PARKING STRUCTURE ELEVATOR REPAIRS

A. **IN GENERAL:** The Scope of Services for this Amendment No. 2 is separate from and in addition to the Scope of Services in Part I of the Contract It is set forth herein as Part IV to the Contract.

B. **SCOPE OF SERVICES:** The Contractor shall provide the following services to the passenger elevator located at Downtown Parking Structure, 231 South Center Street, Casper, Wyoming, 82601:

i. The Contractor shall furnish the necessary labor and materials to provide elevator repair services for the elevator located on the Center Street side of the Downtown Parking Structure, generally described as follows:
   a. Replace the existing obsolete CPU (CPU40 shall be replaced with CPU561);
   b. Provide a crew to perform a complete hoistway clean down.

ii. The Contractor shall furnish the necessary labor and materials to provide elevator repair services for the elevator located on the Wolcott Street side of the Downtown Parking 2tructure, generally described as follows:
   a. Replace the existing obsolete CPU (CPU40 shall be replaced with CPU561);
   b. Replace existing 3D Detector (Safety) Edge with new;
   c. Provide a crew to perform a complete hoistway clean down.

iii. The details of the Scope of Services are set forth in Kone's January 7, 2024, proposal letter with the subject line *Re: Parking-Center Entrance CPU & Obsolete Boards Upgrade*, **pages 1-2** of which are attached hereto as Exhibit B, and hereby made a part of this Amendment.

iv. The details of the Scope of Services are set forth in Kone's January 7, 2024, proposal letter with the subject line *Re; Parking-Wolcott Entrance CPU, Safety Edge & Obsolete Boards Upgrade*, **page 1** of which is attached hereto as Exhibit C, and hereby made a part of this Amendment.

C. **TIME OF PERFORMANCE:** The services rendered under this Amendment No. 2 shall be completed no later than June 30, 2024.

D. **COMPENSATION:** In consideration for the performance of service under this Amendment No. 1, the Contractor shall be compensated for services performed in

accordance with Part IV. Scope of Services, not to exceed Sixty-Nine Thousand, Two Hundred Eighty Dollars ($69,280.00).

E. **METHOD OF PAYMENT:** Payment for the cost of equipment in the amount of Thirty-Four Thousand, Six Hundred Forty Dollars ($34,640.00) shall be paid within thirty (30) days of execution of this Amendment.

i. The remainder of payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

ii. If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

3. RATIFICATION

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

4. ELECTRONIC SIGNATURES

The parties understand and agree that they have the right to execute this Amendment through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Amendment as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Amendment, they may request a copy from the other party, and the other party shall provide it.

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IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM

ATTEST

Amanda Ainsworth
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

WITNESS

By: _____

Printed Name: _____

Title: _____

CONTRACTOR
KONE, Inc.

DocuSigned by:
By: Alex Dyer
54F7AA699ABF49A...

Printed Name: Alex Dyer

Title: General Manager

DocuSign Envelope ID: D55C8836-11DA-4A49-B47C-865E57C6DB6F

KONE Care™

PEOPLE FLOW REPAIR AND UPGRADE PROPOSAL

January 7, 2024

City of Casper
200 North David Street
Casper, WY 82601

ATTN: Matt Thomason

KONE Inc.
8585 Concord Center Drive,
Suite 900
Englewood, Colorado 80112
Tel : (307) 757-0232
Email: Jeff.Clark@kone.com

Re: Parking-Wolcott Entrance CPU, Safety Edge & Obsolete Boards Upgrade

Description of Work

We propose to furnish and install the labor, materials, tools and supervision to perform the following work on the passenger elevator located at 230 South Wolcott in Casper.

We will replace the current obsolete CPU (CPU40 to a CPU561) unit and main processor boards on the elevator. The current equipment became obsolete in 2002. If these parts go bad the down time for the elevator would be extended. Upgrading these parts should extend the life of the overall elevator 7-10 years at which time a complete modernization of the equipment would be recommended.

3D Detector (Safety) Edge

We will furnish and install a new infrared detector edge which emits infrared beams that fill the doorway from approximately the ground level to a height of approximately six(6) feet. Interruption of the light rays will prevent the doors from closing and cause them to stop and reopen if they are in the process of closing.

This infrared detector will allow the doors to remain open while the flow off traffic continues and permits the doors to close shortly after the last passenger passes though the door opening. The door edge is designed to provide increased passenger safety, reduce door related interruptions, and complies with all current codes.

EXHIBIT
B
P. 1 of 2

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KONE Care™

PEOPLE FLOW REPAIR AND UPGRADE PROPOSAL

3D Door Edge

Replaces a mechanical door edge on existing elevator car doors. Emits infrared light beams into the landing door area, extending beyond the entrance. When any beam of light is broken, the doors will retract if in the process of closing, removing the need of physical touch as required by a mechanical door edge

Potential Benefits include:

- Creates a safer operating environment
- Reduces service interruptions and downtime due to door related equipment issues
- Aesthetics – infrared edges are visually more appealing than a mechanical door edge
- Complies with current code

Hoistway Clean down

We will also provide a crew to perform a complete hoistway clean down. This includes lubricating, replacing, and adjusting all of the hoistway equipment that is needed. Based on feedback from the mechanic, along with witnessing the condition of the equipment first hand; the equipment has been neglected over the past few years. We would like to get the equipment brought up to an acceptable level to ensure the elevator stays operating for many years to come.

We will perform a cleandown of the elevator hoistway to eliminate the accumulation of dirt and debris.

Benefits:

- Reduces service interruptions – Removal of dirt and debris from components in the hoistway will help to prevent service interruptions, increasing availability
- Reduces operating expenses for costly repairs not covered under your maintenance agreement
- Increases safety – reduces the likelihood of a fire occurring due to buildup of combustible material in the hoistway, which reduces your claims risk

Normal elevator operation creates air drafts in the hoistway, which pull dirt into the hoistway from the elevator lobby, settling in and on the equipment. Without the occasional cleandown, the accumulation of dirt and debris could cause problems, including shutdowns or fire, to occur in the future and may result in costly repairs.

EXHIBIT B p. 2 of 2

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KONE Care™

PEOPLE FLOW REPAIR AND UPGRADE PROPOSAL

January 7, 2024

City of Casper
200 North David Street
Casper, WY 82601

ATTN: Matt Thomason

KONE Inc.
8585 Concord Center Drive,
Suite 900
Englewood, Colorado 80112
Tel : (307) 757-0232
Email: Jeff.Clark@kone.com

Re: Parking-Center Entrance CPU & Obsolete Boards Upgrade

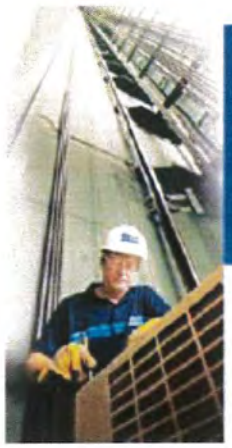
Description of Work

We propose to furnish and install the labor, materials, tools and supervision to perform the following work on the passenger elevator located at 228 South Center in Casper.

We will replace the current obsolete CPU (CPU40 to a CPU561) unit and main processor boards on the elevator. The current equipment became obsolete in 2002. If these parts go bad the down time for the elevator would be extended. Upgrading these parts should extend the life of the overall elevator 7-10 years at which time a complete modernization of the equipment would be recommended.

We will also provide a crew to perform a complete hoistway clean down. This includes lubricating, replacing, and adjusting all of the hoistway equipment that is needed. Based on feedback from the mechanic, along with witnessing the condition of the equipment first hand; the equipment has been neglected over the past few years. We would like to get the equipment brought up to an acceptable level to ensure the elevator stays operating for many years to come.

We will perform a cleandown of the elevator hoistway to eliminate the accumulation of dirt and debris.



Benefits:

- Reduces service interruptions – Removal of dirt and debris from components in the hoistway will help to prevent service interruptions, increasing availability
- Reduces operating expenses for costly repairs not covered under your maintenance agreement
- Increases safety – reduces the likelihood of a fire occurring due to buildup of combustible material in the hoistway, which reduces your claims risk

Normal elevator operation creates air drafts in the hoistway which pull dirt into the hoistway from the elevator lobby, settling in and on the equipment. Without the occasional cleandown, the accumulation of dirt and debris could cause problems, including shutdowns or fire, to occur in the future and may result in costly repairs.

EXHIBIT
C
1 page

RESOLUTION NO. 24-41

A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH KONE, INC., FOR THE DOWNTOWN PARKING STRUCTURE ELEVATOR MODERNIZATION PROJECT.

WHEREAS, on June 20, 2023, the City of Casper and Kone, Inc., entered into a Contract for Professional Services for the servicing and maintenance of elevators at City owned facilities; and,

WHEREAS, the City has identified a need to modernize the elevators located at Downtown Parking Structure; and,

WHEREAS, Kone, Inc., is ready, able, and willing to provide the professionals services described in Amendment No. 2 to Contract for Professional Services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment No. 2 to the Contract for Professional Services with Kone, Inc., in an amount not to exceed Sixty-Nine Thousand, Two Hundred Eighty Dollars ($69,280.00).

BE IT FURTHER RESOLVED: That the City Manager or his designee is hereby authorized to make verified partial payments throughout the term of the Contract in an amount not to exceed Sixty-Nine Thousand, Two Hundred Eighty Dollars ($69,280.00).

PASSED, APPROVED, AND ADOPTED on this _day of _____, 2024.

APPROVED AS TO FORM:

Walter Trumpeter

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

February 26, 2024

TO: City Council
J. Carter Napier, City Manager

FROM: Eric K. Nelson, City Attorney
Wallace Trembath, Deputy City Attorney

SUBJECT: A Resolution authorizing a Consent to Assignment of Lease Agreement between the City of Casper, Wyoming, the Downtown Development Authority, and David Street Station.

Meeting Type & Date
Regular Council Meeting - March 19, 2024

Action Type
Resolution

Recommendation
That City Council authorizes a *Consent to Assignment of Lease Agreement* between the City of Casper, Wyoming, the Downtown Development Authority, and David Street Station.

Summary
The City of Casper is the owner of property located at 200 S. David Street, Casper, Wyoming, known as the David Street Station. On April 12, 2016, the City of Casper and the Downtown Development Authority entered into a *Lease Agreement* whereby the City leased the premises to the Downtown Development Authority for the purpose of creating a public plaza for recreation, public gatherings, and other public functions in the downtown area of the City of Casper. At this time, the Downtown Development Authority wishes to assign the *Lease Agreement* to David Street Station, a Wyoming Nonprofit Corporation.

The terms and conditions of the *Lease Agreement* require the City to consent to the assignment of the *Lease Agreement*. Staff is requesting City Council to enter into a *Consent to Assignment of Lease* authorizing the Downtown Development Authority to assign the Lease Agreement to David Street Station under the terms and conditions of the *Consent to Assignment of Lease.*

Financial Considerations
None

Oversight/Project Responsibility
City Attorney's Office

Attachments
Resolution
Consent to Assignment of Lease

CONSENT TO ASSIGNMENT OF LEASE

This Consent to Assignment of Lease ("**Consent**"), dated as of the _____, ____, 2024, (the "**Effective Date**"), is entered into by and between:

1. The City of Casper, Wyoming ("**Lessor**"), a Wyoming municipal corporation having an address at 200 N. David St., Casper, Wyoming 82601; and
2. The Downtown Development Authority (also known as the Casper Downtown Development Authority) ("**Lessee**" or "**Assignor**") having an address at 234 S. David St., Casper, Wyoming, 82601; and
3. David Street Station ("**Assignee**"), a Wyoming nonprofit corporation having an address at 139 West 2nd St., Suite 3C, Casper, Wyoming 82601.

Together, the **Lessor**, **Lessee/Assignor,** and **Assignee** may be collectively referred to herein as the "**Parties**").

RECITALS

A. WHEREAS, **Lessor** is the owner of the real property colloquially known as David Street Station and located at 200 S. David St., Casper, Wyoming 82601 (the "**Premises**").

B. WHEREAS, **Lessor** and **Lessee** entered into a *Lease Agreement* ("**Lease**") dated April 12, 2016, recorded as instrument number 1010161 on April 13, 2016, at 11:20:43 AM in the Natrona County Clerk's office for the Premises.

C. WHEREAS, the Premises is further described in the Lease between the **Lessor** and **Lessee** and further depicted in the *David Street Station 200 South David Street Site Plan Agreement*, recorded as instrument number 1023616 on December 14, 2016, at 10:41:03 AM in the Natrona County Clerk's office.

D. WHEREAS, **Lessee** desires to assign all of its rights and obligations as **Lessee** under the Lease to **Assignee** and **Assignee** wishes to accept the assignment of the Lease and assume all of the obligations as **Lessee** under the Lease pursuant to the terms and conditions of that certain Assignment and Assumption of Lease Agreement dated May 1, 2024, a copy of which is attached hereto that will be recorded contemporaneously with this Consent (the "**Assignment**").

E. WHEREAS, **Lessor** is willing to consent to the Assignment subject to the terms and conditions set forth in this Consent.

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Consent to Assignment of Lease. Subject to the provisions of this Consent, **Lessor** hereby consents to: (a) **Lessee**'s assignment of its rights and obligations under the Lease to **Assignee**; and (b) **Assignee**'s assumption of **Lessee**'s rights and obligations under the Lease, both pursuant to and in accordance with the Assignment.

2. No Modification, Waiver or Release. Notwithstanding any provision in this Consent, the Lease or the Assignment to the contrary: (a) this Consent shall not be construed in any manner to modify, waive or affect any of the provisions of the Lease, or to waive any breach or default by **Lessee** under the Lease; and (b) **Lessee** shall not be released from, and **Lessee** shall be and remain liable for, the performance and observance of any and all **Lessee**'s obligations and all of the provisions of the Lease,

including, without limitation, the payment of fixed rent, additional rent and all other sums now or hereafter due under the Lease.

3. Assignee's Assumption of Lease. **Assignee**, from and after the date of the Assignment, hereby assumes the performance and observance of any and all **Lessee**'s obligations and all of the provisions of the Lease, including, without limitation, the payment of fixed rent, additional rent and all other sums due under the Lease.

4. No Further Assignment or Subletting. This Consent shall not be construed as a consent by **Lessor** to, or as permitting, any other or further assignment or subletting by **Lessee** or **Assignee**.

5. Miscellaneous.

(a) The Assignment shall not be valid and **Assignee** shall not take possession of the demised Premises until each of the following is satisfied: (i) an original, executed counterpart of the Assignment in the form attached to this Consent has been recorded by the Lessee and delivered to **Lessor**; (ii) a certificate of **Assignee**'s insurance, in form and substance required by the Lease, is delivered to the **Lessor.** If the conditions of this Paragraph have not been met on or before forty-five (45) days following the date of this Consent, this Consent shall be deemed null and void and of no further force and effect. All costs for recording and delivery of the documents shall be paid by the **Lessee**.

(b) This Consent may not be changed or terminated orally or in any manner other than by a written agreement signed by **Lessor**, **Lessee** and **Assignee**.

(c) This Consent may be executed in counterparts, each of which when so executed and delivered shall be deemed an original for all purposes, but all such counterparts shall together constitute one and the same instrument.

6. Governmental Claims. The **Lessor** does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the **Lessor** specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

7. IN WITNESS WHEREOF, the Parties have caused this Consent to be executed as of the Effective Date for all purposes.

[Signature Pages Follow]

City of Casper Signature Page

APPROVED AS TO FORM

_____

ATTEST

_____

Amanda Ainsworth
City Clerk

LESSOR
CITY OF CASPER, WYOMING
A municipal corporation

_____

Stephen Cathey
Mayor

STATE OF WYOMING)

) ss.

COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 2024, by Stephen Cathey as the Mayor of the City of Casper.

(Seal, if any) _____

(Signature of notarial officer)

_____

Title (and Rank)

[My Commission Expires: _____]

Downtown Development Authority Signature Page

APPROVED AS TO FORM

_____

WITNESS

By: _____

Printed Name: Heather Bender

Title: Notary Public / Paralegal

LESSEE/ASSIGNOR
Downtown Development Authority

_____
Kevin Hawley
Executive Director

STATE OF WYOMING)

) ss.

COUNTY OF NATRONA)

This instrument was acknowledged before me on this 28th day of February, 2024, by Kevin Hawley as the Executive Director of the Downtown Development Authority.

(Seal, if any) NOTARY PUBLIC HEATHER BENDER STATE OF WYOMING COUNTY OF NATRONA My Commission Expires May 2, 2024

(Signature of notarial officer)

_____
Title (and Rank)

[My Commission Expires: 5/2/2024]

David Street Station Signature Page

APPROVED AS TO FORM

_____

WITNESS

By: Heather Bender

Printed Name: Heather Bender

Title: Notary Public / Paralegal

ASSIGNEE
David Street Station
A Wyoming, non-profit corporation

By: Tiffany Gamble

Printed Name: Tiffany Gamble

Title: President, David Street Station

STATE OF WYOMING)

) ss.

COUNTY OF NATRONA)

This instrument was acknowledged before me on this 28 day of February, 2024, by Tiffany Gamble as the President of David Street Sation, a Wyoming non-profit corporation.

(Seal, if any) NOTARY PUBLIC HEATHER BENDER STATE OF WYOMING COUNTY OF NATRONA My Commission Expires May 2, 2024

(Signature of notarial officer)

Title (and Rank)

[My Commission Expires: 5/2/24]

RESOLUTION NO. 24-42

A RESOLUTION AUTHORIZING A CONSENT TO ASSIGNMENT OF LEASE AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING, THE DOWNTOWN DEVELOPMENT AUTHORITY AND DAVID STREET STATION.

WHEREAS, the City of Casper, Wyoming, is the owner of the real property known as David Street Station and located at 200 S. David Street, Casper, Wyoming; and,

WHEREAS, the City of Casper and the Downtown Development Authority entered into a *Lease Agreement* dated April 12, 2016, recorded as instrument number 1010161 on April 13, 2016, in the Natrona County Clerk's office; and,

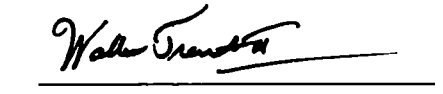
WHEREAS, the Downtown Development Authority desires to assign all of its rights and obligations as Lessee under the *Lease Agreement* to David Street Sation, a Wyoming Non-Profit Corporation, and David Street Station wishes to accept the assignment of the *Lease Agreement* and assume all of the obligations as Lessee under the *Lease Agreement*; and,

WHEREAS, the City of Casper is willing to consent to the Assignment and assumption of the *Lease Agreement* subject to the terms and conditions set forth in the *Consent to Assignment of Lease* Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: the Mayor is authorized and directed to execute, and the City Clerk to attest the *Consent to Assignment of Lease,* between the City of Casper, Wyoming, the Downtown Development Authority, and David Street Station.

PASSED, APPROVED AND ADOPTED this ___ DAY OF _____ 2024.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 4, 2024

MEMO TO: J. Carter Napier, City Manager JN for JCN

FROM: Zulima Lopez, Parks, Recreation, and Public Facilities Director
Michael Szewczyk, Information Services & Cybersecurity Manager

SUBJECT: WiFi Equipment for the Ford Wyoming Center

Meeting Type & Date
Regular Council Meeting
March 19, 2024

Action Type
Resolution

Recommendation
That Council, by resolution, authorize an agreement with Mountain West Technologies, Inc. for the provision and installation of WiFi equipment at the Ford Wyoming Center (FWC) in an amount not to exceed Eighty Six Thousand, Four Hundred Ninety Three Dollars ($86,493).

Summary
Tens of thousands of people visit the Ford Wyoming Center annually, many of whom like to utilize internet services while in the bulding and/or want to share their event experiences online. Public internet service at the facility has always been lacking. Current WiFi infrastructure limits service to staff and vendors; there is not enough system capacity to provide Wi-Fi service to all event goers. A Distributed Antenna System (DAS) was installed in 2020 to boost cellular capabilities. However, only AT&T has connected their services to the DAS. Other cellular customers are still left with spotty service throughout the building.

In late November, Council approved the reallocation of funds from the FWC South Walkway Replacement project, which came in under budget, to a project to provide public WiFi service at the facility. An RFP was issued soliciting vendors to design, install, and maintain a public WiFi solution for the FWC. Eight responses were received in total, ranging from $117,600 to $1.5 million for a five year total cost of ownership. In addition to offering the lowest price, Mountain West Technologies is a local vendor in Casper with the ability to provide on-site support in a short timeframe. The proposed solution is expected to provide internet service for 7,000 simultaneous users, including secure access for vendors or staff performing wireless point of sale transactions. For these reasons, staff recommends awarding the contract to Mountain West Technologies.

The City's portion of the contract with Mountain West will be the capital investment for the purchase, design, and install of network communications equipment. Once the infrastructure is in

place, the vendor will establish an agreement with OVG360 for the provision of the ongoing managed internet and support related services.

Financial Considerations

Funding for the City's portion of the project, in the amount of Eighty Six Thousand, Four Hundred Ninety Three Dollars ($86,493), will come from One Cent #16 dollars allocated to enhancements at the Ford Wyoming Center. The recurring service fees will be paid for by OVG360 operations.

Oversight/Project Responsibility

Michael Szewczyk, Information Services and Cybersecurity Manager
Zulima Lopez, Parks Recreation and Public Facilities Manager
Kirk Goodman, Ford Wyoming Center General Manager

Attachments

Resolution
Contract

CONTRACT FOR PROFESSIONAL SERVICES

PART I – AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this ____ day of _____, 2024, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. WERCS Communications, Inc., D.B.A. Mountain West Technologies Corporation, 851 Werner Court, Suite 100, Casper, Wyoming 82601 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

RECITALS

A. The City is undertaking a project to install and provide WiFi Internet service at the Ford Wyoming Center.

B. The project requires professional services for the design, configuration, and installation of the building-wide WiFi solution.

C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES FOR THE CONTRACTOR.

The Contractor shall perform the following services in connection with and respecting the project:

A. Provide a turn-key solution for the provision of WiFi Internet services capable of supporting Ford Wyoming Center staff and guests, numbering up to 7,000 connections, including but not limited to:

i. All equipment and services listed in the Enterprise WiFi section of Appendix A, attached hereto and made part of this Contract.
ii. Firewall with a minimum 10 gigabit per second throughput and 256 bit AES encryption.
iii. Wiring to all equipment and data closets that adheres to City of Casper building code requirements.
iv. Locked access to equipment located in data closets.
v. Coordinate physical location of all equipment and wiring with OakView Group staff.
vi. Design configuration to securely segment traffic based on the requirements provided by OakView Group Staff, including dedicated, secure virtual networks for point of sale transactions and staff access.
vii. Coordinate with Oakview Group staff for ongoing services, including but not limited to: Minimum of 1 gigabit per second Internet service, capable of speeds up to 10 gigabits per second.
viii. System maintenance, troubleshooting, and service calls, including but not limited to firmware updates and system vulnerability patches.

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 30th day of June 2024.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1 not to exceed a sum of Eighty-Six Thousand Four Hundred Ninety-Three Dollars ($86,493.00) according to the following schedule:

B. 50% upon delivery of equipment specified in Appendix A, to the facility designated by the Contractor. The responsibility to insure the equipment provided in this section remains with the Contractor until installation or delivery to the City owned facility.
C. 50% upon final acceptance of City

Recurring Fees for Internet services, maintenance, troubleshooting, and service calls will be billed by the Contractor to the OakView Group.

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor

has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS and PART III -- DATA SECURITY.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

[Signature pages follow.]

Signature Page for the City of Casper, Wyoming

APPROVED AS TO FORM

ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

Signature Page for the Contractor

WITNESS

By: _____

Printed Name: Nicole Kleemeyer

Title: Accounts Payable

CONTRACTOR
Mountain West Technologies Corp.

By: _____

Printed Name: Lesna Thorvaldson

Title: Chief of Operations

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Contractor, which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books,

documents, papers, electronic data and recordings of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this Contract, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other

jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

12. INSURANCE AND INDEMNIFICATION:

A. Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees. Contractor shall procure and maintain for the duration of the contract insurance claims arising out of their professional services and including, but not limited to loss, damage, theft or other misuse of data, infringement of intellectual property, invasion of privacy and breach of data.

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars ($250,000) to any claimant for any number of claims arising out of a single transaction or

occurrence; or the sum of Five Hundred Thousand Dollars ($500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage

2. **Automobile Liability** Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than One Million Dollars **($1,000,000)** per accident for bodily injury and property damage.

3. **Excess/Umbrella Liability** of at least Five Million Dollars **($5,000,000)** per occurrence.

4. **Workers' Compensation** insurance as required by the State of Wyoming with Statutory Limits.

5. **Technology Professional Liability Errors and Omissions Insurance** appropriate to the Contractor's profession and work hereunder, with limits not less than Two Million Dollars ($2,000,000) per occurrence. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by the Contractor in this Contract and shall include, but not be limited to, claims involving infringement of intellectual property, copyright, trademark, invasion of privacy violations, information theft, release of private information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

   a. The Policy shall include, or be endorsed to include, ***property damage liability coverage*** for damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of the City in the care, custody, or control of the Contractor. If not covered under the Contractor's liability policy, such "property" coverage of the City may be endorsed onto the Contractor's Cyber Liability Policy as covered property as follows:

   b. **Cyber Liability coverage** in an amount sufficient to cover the full replacement value of damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of the City that will be in the care, custody, or control of Contractor.

   c. The Insurance obligations under this Contract shall be the greater of 1—all the Insurance coverage and limits carried by or available to the Contractor; or 2—the minimum Insurance requirements shown in this Contract. Any insurance proceeds in excess of the specified limits and coverage required, which are applicable to a given loss, shall be available to City. No representation is made that the minimum Insurance requirements of this Contract are sufficient to cover the indemnity or other obligations of the Contractor under this Contract.

C. If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. **Additional Insured Status**
   The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. **Primary Coverage**
   For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. **Notice of Cancellation**
   Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the City.

4. **Waiver of Subrogation**
   Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. **Self-Insured Retentions**
   Self-insured retentions must be declared to and approved by the City. The City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.

6. **Acceptability of Insurers**

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

7. **Claims Made Policies**

If any of the required policies provide coverage on a claims-made basis:

a. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.

b. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. However, Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.

c. If coverage is canceled or non-renewed, and *not replaced with another claims-made policy form with a Retroactive Date* prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. **Verification of Coverage**
Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. **Subcontractors**
Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

10. **Special Risks or Circumstances**
City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

E. **General Indemnification**

Contractor shall hold harmless, defend and indemnify City and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in the Contract, except such loss or damage which was caused by the sole negligence or willful misconduct of the City.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City's employees, elected officials, appointed officials, or agents be liable under this Contract to Contractor or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this

Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

PART III -- DATA SECURITY

1. Definitions. Capitalized terms used herein shall have the meanings set forth in this Section 1.

"**Authorized Employees**" means Contractor's employees who have a need to know or otherwise access Personal Information to enable Contractor to perform its obligations under this Contract.

"**Authorized Persons**" means (i) Authorized Employees; and (ii) Contractor's sub-contractors, consultants, agents, and auditors who have a need to know or otherwise access Personal Information to enable Contractor to perform its obligations under this Contract, and who are bound in writing by confidentiality and other obligations sufficient to protect Personal Information in accordance with the terms and conditions of this Contract.

"**Highly Sensitive Personal Information**" means an (i) individual's government-issued identification number (including Social Security number, driver's license number, or state-issued identification number); (ii) financial account number, credit card number, debit card number, or credit report information, with or without any required security code, access code, personal identification number, or password that would permit access to an individual's financial account; or (iii) biometric, genetic, health, medical, or medical insurance data.

"**Personal Information**" means information received by the Contractor or the service it provides that: (i) identifies or can be used to identify an individual (including, without limitation, names, signatures, addresses, telephone numbers, email addresses, and other unique identifiers); or (ii) can be used to authenticate an individual (including, without limitation, employee identification numbers, government-issued identification numbers, passwords or PINs, user identification and account access credentials or passwords, financial account numbers, credit report information, student information, biometric, health, genetic, medical, or medical insurance data, answers to security questions, and other personal identifiers), in case of both sub-clauses (i) and (ii), including, without limitation, all Highly Sensitive Personal Information. The City's business contact information is not by itself deemed to be Personal Information.

"**Security Breach**" means (i) any act or omission that materially compromises either the security, confidentiality, or integrity of Personal Information or the physical, technical, administrative, or organizational safeguards put in place by Contractor or any Authorized Persons, or by the City should Contractor have access to City's systems, that relate to the protection of the security, confidentiality, or integrity of Personal Information, or (ii) receipt of a complaint in relation to the privacy and data security practices of the Contractor or any Authorized Persons or a breach or alleged breach of this Contract relating to such privacy and data security practices. Without limiting the foregoing, a material compromise

shall include any unauthorized access to or disclosure or acquisition of Personal Information.

2. Standard of Care.

(a) Contractor acknowledges and agrees that, in the course of its engagement by City, Contractor may create, receive, or have access to Personal Information. Contractor shall comply with the terms and conditions set forth in this Contract in its creation, collection, receipt, transmission, storage, disposal, use, and disclosure of such Personal Information and be responsible for any unauthorized creation, collection, receipt, transmission, access, storage, disposal, use, or disclosure of Personal Information under its control or in its possession by all Authorized Employees/Authorized Persons. Contractor shall be responsible for, and remain liable to, City for the actions and omissions of all Authorized Persons that are not Authorized Employees concerning the treatment of Personal Information as if they were Contractor's own actions and omissions.

(b) In recognition of the foregoing, Contractor agrees and covenants that it shall:

(i) keep and maintain all Personal Information in strict confidence, using such degree of care as is appropriate to avoid unauthorized access, use, or disclosure;

(ii) not create, collect, receive, access, or use Personal Information in violation of law;

(iii) use and disclose Personal Information solely and exclusively for the purposes for which the Personal Information, or access to it, is provided pursuant to the terms and conditions of this Contract, and not use, sell, rent, transfer, distribute, or otherwise disclose or make available Personal Information for Contractor's own purposes or for the benefit of anyone other than the City, in each case, without the City's prior written consent; and

(iv) not, directly or indirectly, disclose Personal Information to any person other than its Authorized Employees/Authorized Persons, including any, consultants contractors, agents, or auditors (an "Unauthorized Third Party"), without City's prior written consent unless and to the extent required by Government Authorities or as otherwise, to the extent expressly required, by applicable law[, in which case, the Contractor shall (A) use best efforts and to the extent permitted by applicable law notify City before such disclosure or as soon thereafter as reasonably possible; (B) be responsible for and remain liable to City for the actions and omissions of such Unauthorized Third Party concerning the treatment of such Personal Information as if they were Contractor's own actions and omissions; and (c) require the Unauthorized Third Party that has access to Personal Information to execute a written agreement agreeing to comply with the terms and conditions of this Contract relating to the treatment of Personal Information.

3. Information Security.

(a) Contractor represents and warrants that its creation, collection, receipt, access, use, storage, disposal, and disclosure of Personal Information does and will comply with all applicable federal, state, and foreign privacy and data protection laws, as well as all other applicable regulations and directives, including, but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) and the Health Information Technology for Economic and Clinical Health (HITECH) Act, and the Children's Online Privacy Protection Act (COPPA).

(b) Contractor shall comply with and maintain its written information security program, including appropriate policies, procedures, and risk assessments that are reviewed at least annually in a commercially reasonable manner.

(c) Without limiting the Contractor's obligations under Section 3(a), the Contractor shall implement administrative, physical, and technical safeguards to protect Personal Information from unauthorized access, acquisition, or disclosure, destruction, alteration, accidental loss, misuse, or damage that are no less rigorous than accepted industry practices including the International Organization for Standardization's standards: ISO/IEC 27001 – Information Security Management Systems – Requirements and ISO/IEC 27002 – Code of Practice for International Security Management, the Control Objectives for Information and related Technology (COBIT) standards, the National Institute of Standards and Technology (NIST) Cybersecurity Framework, and shall ensure that all such safeguards, including the manner in which Personal Information is created, collected, accessed, received, used, stored, processed, disposed of, and disclosed, comply with applicable data protection and privacy laws, as well as the terms and conditions of this Contract.

(d) At a minimum, Contractor's safeguards for the protection of Personal Information shall include: (i) limiting access of Personal Information to Authorized Employees/Authorized Persons; (ii) securing business facilities, data centers, paper files, servers, backup systems, and computing equipment, including, but not limited to, all mobile devices and other equipment with information storage capability; (iii) implementing network, application, database, and platform security; (iv) securing information transmission, storage, and disposal; (v) implementing authentication and access controls within media, applications, operating systems, and equipment; (vi) encrypting Highly Sensitive Personal Information stored on any media; (vii) encrypting Highly Sensitive Personal Information transmitted over public or wireless networks; (viii) strictly segregating Personal Information from information of Contractor or its other Clients so that Personal Information is not commingled with any other types of information; (ix) conducting risk assessments, penetration testing, and vulnerability scans and promptly implementing, at Contractor's sole cost and expense, a corrective action plan to correct any issues that are reported as a result of the testing; (x) implementing appropriate personnel security and integrity procedures and practices, including, but not limited to, conducting background checks consistent with applicable law; and (xi) providing appropriate privacy and information security training to Contractor's employees.

Encryption standards shall be at least as stringent as described in the National Institute of Standards and Technology's (FIPS) 140-3, Security Requirements for Cryptographic Modules, dated March 22, 2019, and then, any superseding FIPS standard.

(e) During the term of each Authorized Employee's employment by Contractor, Contractor shall at all times cause such Authorized Employees to abide strictly by Contractor's obligations under this Contract. The Contractor further agrees that it shall maintain a commercially reasonable disciplinary process to address any unauthorized access, use, or disclosure of Personal Information by any of Contractor's officers, partners, principals, employees, agents, or contractors. Upon City's written request, Contractor shall promptly identify for City in writing all Authorized Employees as of the date of such request.

(f) Upon City's written request, Contractor shall provide City with a network diagram that outlines Contractor's information technology network infrastructure and all equipment used in relation to fulfilling its obligations under this Contract, including, without limitation: (i) connectivity to City and all third parties who may access Contractor's network to the extent the network contains Personal Information; (ii) all network connections, including remote access services and wireless connectivity; (iii) all access control measures (for example, firewalls, packet filters, intrusion detection and prevention services, and access-list-controlled routers); (iv) all backup or redundant servers; and (v) permitted access through each network connection.

4. Security Breach Procedures.

(a) Contractor shall:

(i) provide City with the name and contact information for security operations Contractor who shall serve as City's primary security contact and shall be available to assist City twenty-four (24) hours per day, seven (7) days per week as a contact in resolving obligations associated with a Security Breach;

(ii) notify City of a Security Breach as soon as practicable, but no later than twenty-four (24) hours after Contractor becomes aware of it; and

(iii) notify City of any Security Breaches by telephone at the following numbers: 307-235-7524 (IT Manager), and 307-235-7504 (City Attorney) and email City at (IT Manager) and cityattorney@casperwy.gov (City Attorney), with a copy by email to Contractor's primary business contact within City, or such other numbers/emails as the City may direct in writing from time to time.

(b) Immediately following Contractor's notification to City of a Security Breach, the parties shall coordinate with each other to investigate the Security Breach. Contractor agrees to fully cooperate with City in City's handling of the matter, including, without

limitation: (i) assisting with any investigation; (ii) providing City with physical access to the facilities and operations affected; (iii) facilitating interviews with Contractor's employees and others involved in the matter; and (iv) making available all relevant records, logs, files, data reporting, and other materials required to comply with applicable law, regulation, industry standards, or as otherwise required by City.

(c) Contractor shall at its own expense use best efforts to immediately contain and remedy any Security Breach and prevent any further Security Breach, including, but not limited to taking any and all action necessary to comply with applicable privacy rights, laws, regulations, and standards. Contractor shall reimburse City for all actual costs incurred by City in responding to, and mitigating damages caused by, any Security Breach, including all costs of notice and/or remediation pursuant to Section 4(d). Notwithstanding any other provision in the Contract, Contractor will be responsible for all damages, fines, and corrective actions (including credit monitoring and identity restoration services), and will promptly reimburse City for the costs of any breach notifications, expenses, or other fees, including any state or federal fines, arising from or related to a Security Breach or other breach of Protected Data while in Contractor's possession or control.

(d) Contractor agrees that it shall not inform any third party of any Security Breach without first obtaining City's prior written consent, other than to inform a complainant that the matter has been forwarded to City's legal counsel. Further, Contractor agrees that City shall have the sole right to determine: (i) whether notice of the Security Breach is to be provided to any individuals, regulators, law enforcement agencies, consumer reporting agencies, or others as required by law or regulation, or otherwise in City's discretion; and (ii) the contents of such notice, whether any type of remediation may be offered to affected persons, and the nature and extent of any such remediation. However, Contractor reserves the right, in its sole discretion, to report criminal acts relating to the use and disclosure of Personal Information to applicable government authorities and shall notify City as soon as practicable that such reporting has occurred. With respect to instances in which Contractor is considering notifying Government Authorities concerning civil, but not criminal, acts, Contractor shall notify City in writing and consult with City prior to making any such notification. The parties shall immediately endeavor in good faith to reach agreement on the need and nature of such notification. If such agreement cannot be reached within seventy-two (72) hours after Contractor has provided City with written notice, Contractor shall have the right to inform Government Authorities solely to the extent required by applicable law.

(e) Contractor agrees to maintain and preserve all documents, records, and other data related to any Security Breach.

(f) Contractor agrees to fully cooperate at its own expense with City in any litigation, investigation, or other action deemed necessary by City to protect its rights relating to the use, disclosure, protection, and maintenance of Personal Information.

(g) In the event of any Security Breach, Contractor shall promptly use its/best efforts to prevent a recurrence of any such Security Breach.

5. Oversight of Security Compliance.

At least once per year, Contractor shall conduct site audits of the information technology and information security controls for all facilities used in complying with its obligations under this Contract, including, but not limited to, obtaining a network-level vulnerability assessment performed by a recognized third-party audit firm based on recognized industry best practices. Upon City's written request, Contractor shall make available to City for review all of the following, as applicable: Contractor's latest Payment Card Industry (PCI) Compliance Report, Statement on Standards for Attestation Engagements (SSAE) No. 16 audit reports for Reporting on Controls at a Service Organization, Service Organization Controls (SOC) Type 1, 2, or 3 audit reports, and any reports relating to its ISO/IEC 27001 certification. City shall treat such audit reports as Contractor's Confidential Information under this Contract. Contractor will promptly address any exceptions noted on the SOC reports, or other audit reports, with the development and implementation of a corrective action plan by Contractor's management.]

6. Service Continuity.

Contractor must have a business continuity plan in place and must evaluate the IT disaster recovery portion of such plan at least annually. The plan must address procedures for response to emergencies and other business interruptions. Specifically, the plan must demonstrate that, in the event of a disaster or other service or business interruption, Contractor has provided for: (i) backing up and storing data at a location sufficiently remote from the facilities at which Information System(s) are hosted in case of loss of that data at the primary site; (ii) rapid restoration, relocation, or replacement of resources associated with City Information System(s); (iii) short and long-term restoration, relocation, or replacement of resources that will ensure the smooth continuation of operations related to City Information System(s); and (iv) reviewing, testing, and adjusting the plan based on its at least annual evaluation.

7. Return or Destruction of Personal Information.

At any time during the term of this Contract at City's written request or upon the termination or expiration of this Contract for any reason, Contractor shall, and shall instruct all Authorized Employees/Authorized Persons to, promptly return to City all copies, whether in written, electronic, or other form or media, of Personal Information in its possession or the possession of such Authorized Employees/Authorized Persons, or securely dispose of all such copies, and certify in writing to City that such Personal Information has been returned to City or disposed of securely. Contractor shall comply

with all reasonable directions provided by City with respect to the return or disposal of Personal Information.

8. Equitable Relief.

Contractor acknowledges that any breach of its covenants or obligations set forth in this Part III – Data Security, may cause City irreparable harm for which monetary damages would not be adequate compensation and agrees that, in the event of such breach or threatened breach, City is entitled to seek equitable relief, including a restraining order, injunctive relief, specific performance, and any other relief that may be available from any court, in addition to any other remedy to which City may be entitled at law or in equity. Such remedies shall not be deemed to be exclusive but shall be in addition to all other remedies available at law or in equity, subject to any express exclusions or limitations in this Contract to the contrary.

9. Material Breach.

Contractor's failure to comply with any of the provisions of this Contract is a material breach of this Contract. In such event, City may terminate the Contract effective immediately upon written notice to the Contractor without further liability or obligation to Contractor.

Appendix A

Proposal

Mtn West TECHNOLOGIES

Date	February 4, 2024
Valid Until	March 5, 2024
Quote #	199461
Customer ID	26621
Prepared By	Lesha Thorvaldson

Customer:

City of Casper • Ford Wyoming Center
Service Location • 1 Events Dr • Casper WY
Attn: Michael Szewczyk, IT Division
123 W 1st St • Casper WY

Quote/Project Description

Enterprise Wi-Fi Solution equipment and installation costs.
Management costs for Enterprise Wi-Fi services.
Fiberoptic Internet service with 2 Gigabit symmetrical service burstable for events at a metered rate

Description	*	MRC	NRC	Quantity	Line Total
Enterprise Wi-Fi					
Cambium XV2-2			$ 427.00	30.00	$ 12,810.00
Indoor Dual Radio Wi-Fi 6 2x2 WLAN AP, 2.5GBE					
Cambium XE3-4TN			$ 1,310.00	20.00	$ 26,200.00
Wi-Fi 6 Outdoor Access Point					
Cambium ANT-D30-4x4-01			$ 400.00	20.00	$ 8,000.00
30 Degree 4x4 Panel Antenna					
Cambium ANT-D35-4x4-01			$ 220.00	20.00	$ 4,400.00
35 Degree 4x4 Panel Antenna					
Cambium MX-EX2010-P			$ 490.00	8.00	$ 3,920.00
Intelligent Ethernet PoE Switch, 8 1G and 2 SFP fiber					
Cambium cnMatrix EX2028-P			$ 1,210.00	2.00	$ 2,420.00
Intelligent Ethernet PoE Switch, 24 1G and 4 SFP+					
Fiber & CAT Cable			1.67	3000.00	$ 5,010.00
By the Foot					
Installation			$10,000.00	1.00	$ 10,000.00
Installation of all access points, switches, and wiring.					
Managed Service Agreement					
Monthly Service Agreement		$ 300.00		1.00	$ 300.00
Covers all standard maintenance, troubleshooting, and service calls on Wi-Fi system.					
This will not include any equipment replacements that are not covered					
Fiber Optic Internet Service					
Fiberoptic Business internet 1 gig burstable	*	$ 350.00		1.00	$ 350.00
1 Gig x 1 Gig internet service with bursting allowed up to 10 Gigs.					
Fiberoptic Business internet 2 gig burstable	*	$ 450.00			$ -
2 Gig x 2 Gig internet service with bursting allowed up to 10 Gigs.					
Burstable Bandwidth for large events	*	$ 400.00			
Price per Gig over monthly plan within a 6 hour window					
Firewall					
Sonicwall Nsa 4700 Network Security /Firewall Appliance			$13,733.00	1.00	$ 13,733.00
24 port 10/100/1000 BaseT					

Special Notes and Instructions

Quote reflects NRC (Non Reccuring Cost) For equipment and labor. Half of NRC due upon acceptance.
Options for 1G or 2G symmetrical fiber service included for customer to choose one.
Managed Service Agreement is required with purchase of Enterprise Wi-Fi
Pricing is contigent upon all 3 products and services being purchased together.

MRC Total		$ 650.00
NRC Total		$ 86,493.00
Quote Total		**$ 87,143.00**

Contract Terms **60 Months**
Does not include applicable sales tax
* Indicates MWT Owned Equipment

Above information is not an invoice and only an estimate of services/goods described above.
Quote must be signed prior to provision of services/goods described in this quote.
MRC - Monthly Reoccuring Costs / NRC - Non Reoccuring Costs
Please confirm your acceptance of this quote by signing this document

Signature | Print Name | Date

Thank you for your business!

PROUD TO BE A 307 COMPANY
307 FIRST

PO BOX 2588, Casper, WY, 82602
Questions? Contact Lesha Thorvaldson Cell 307.262.7791 E-mail: lthorvaldson@mwtcorp.net Web: www.mwtn.net

RESOLUTION NO. 24-43

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH WERCS COMMUNICATIONS INC., D.B.A. MOUNTAIN WEST TECHNOLOGIES CORPORATION, FOR A BUILDING-WIDE WIFI SOLUTION AT THE FORD WYOMING CENTER.

WHEREAS, the City of Casper desires to enter into a Contract for Professional Services with Mountain West Technologies Corporation, for a building-wide WiFi solution; and,

WHEREAS, Mountain West Technologies Corporation is able and willing to provide the services; and,

WHEREAS, the fees for said services are set forth in the above-referenced Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services between the City of Casper and WERCS, Communications, Inc., D/B/A Mountain West Technologies Corporation, Inc., in the amount of Eighty-Six Thousand Four Hundred Ninety-Three Dollars ($86,493.00)

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the Contract in an amount not to exceed Eighty-Six Thousand Four Hundred Ninety-Three Dollars ($86,493.00)

PASSED, APPROVED, AND ADOPTED on this _____ day of _____, 2024.

APPROVED AS TO FORM:

_____

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

_____
Amanda Ainsworth
City Clerk

_____
Stephen Cathey
Mayor

February 29, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director
Craig Collins, AICP, City Planner

SUBJECT: Consideration of a Resolution approving a final plat of the "Natrona County Health Addition" subdivision, and the associated Subdivision Agreement.

Meeting Type & Date:
Regular Council Meeting, March 19, 2024

Action Type:
Resolution, on consent agenda

Recommendation:
That Council, by Resolution, approve a vacation and replat creating the "Natrona County Health Addition" subdivision, and the associated Subdivision Agreement.

Summary:
Application has been received for a subdivision (replat) of a portion of the "Highland Park Cemetery Addition No. 2" to create the "Natrona County Health Addition." The property involved encompasses 8-acres, and is located directly west of Life Steps Campus, at the northeast corner of the intersection of South Conwell and East 12th Streets. The property was transferred by the City of Casper to Natrona County for the development of a new County Health Facility. The replat was a condition of the sale of the property.

The property is zoned PUD (Planned Unit Development); however, it is included in a zone change of multiple properties in the immediate area, and is proposed to change to C-2 (General Business). The proposed Natrona County Health Addition consists of a single lot/tract, which has frontage on two (2) public streets. There are no minimum lot size requirements under either the PUD (Planned Unit Development) or C-2 (General Business) zoning of the property.

The Planning and Zoning Commission voted to support the requested vacation and replat after a public hearing on December 14, 2023. There were no public comments, and no recommended conditions of approval.

Financial Considerations:
Not applicable

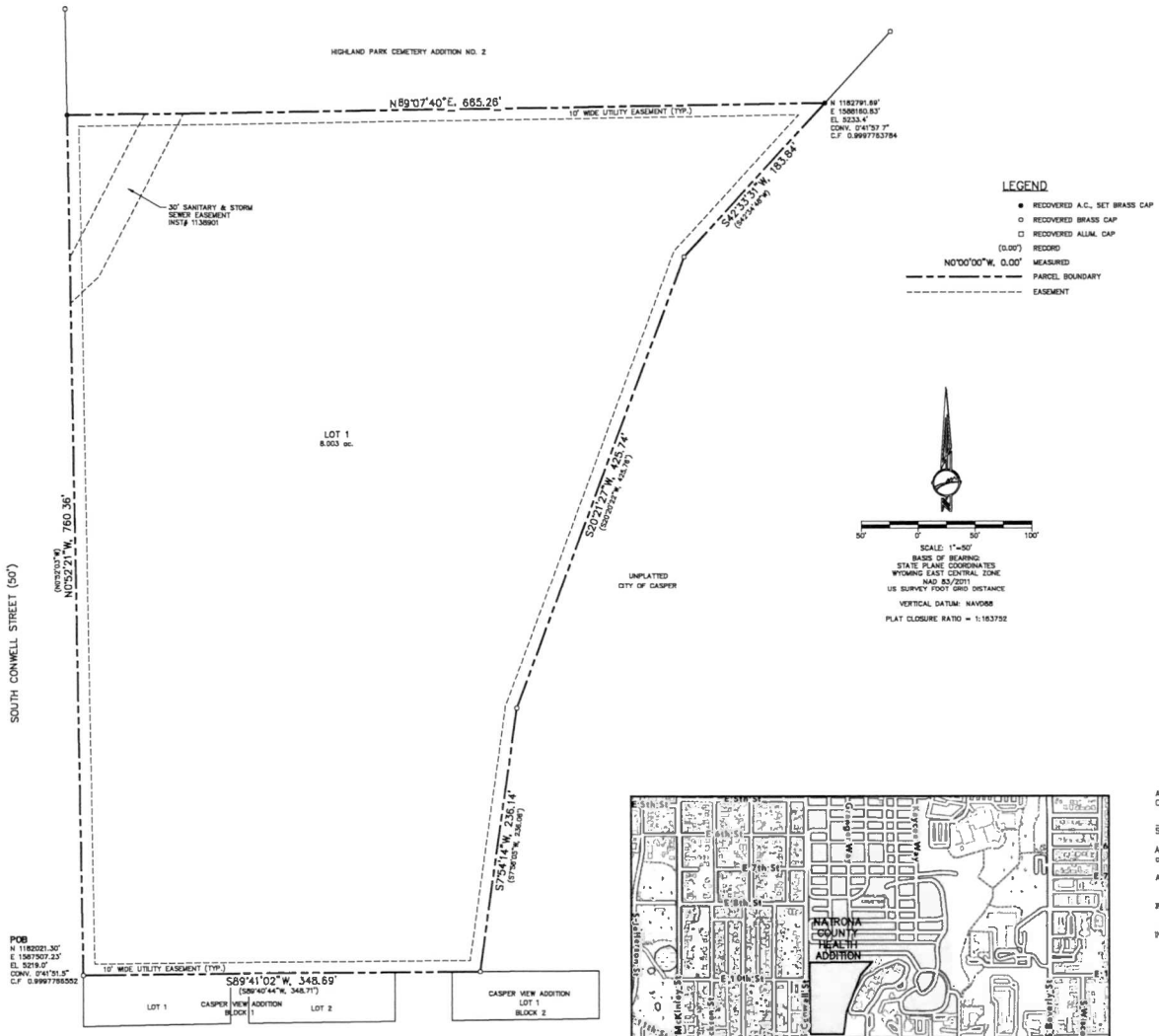
Oversight/Project Responsibility:
Community Development Department – Planning Division

Attachments:
Aerial Map
Plat
Resolution
Subdivision Agreement

Plat creating - "Natrona County Health Addition" Subdivision

PLAT OF
"NATRONA COUNTY HEALTH ADDITION"
TO THE CITY OF CASPER, WYOMING
A SUBDIVISION LOCATED IN AND BEING A PORTION OF THE NW1/4SE1/4, SECTION 10, TOWNSHIP 33 NORTH, RANGE 79 WEST OF THE SIXTH PRINCIPAL MERIDIAN, NATRONA COUNTY, WYOMING

BEING A VACATION AND REPLAT OF A PORTION OF HIGHLAND PARK CEMETERY ADDITION NO. 2, A SUBDIVISION LOCATED IN AND BEING A PORTION OF THE S1/2NE1/4 AND THE N1/2SE1/4, SECTION 10, TOWNSHIP 33 NORTH, RANGE 79 WEST OF THE SIXTH PRINCIPL MERIDIAN, NATRONA COUNTY, WYOMING



LEGEND

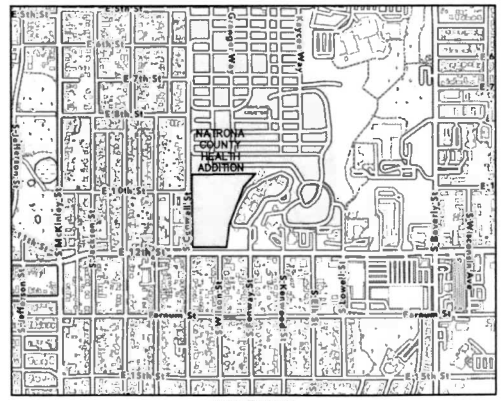
- ● RECOVERED A.C., SET BRASS CAP
- ○ RECOVERED BRASS CAP
- □ RECOVERED ALUM. CAP
- (0.00') RECORD
- N0°00'00"W, 0.00' MEASURED
- PARCEL BOUNDARY
- EASEMENT

50' 0' 50' 100'

SCALE: 1"=50'
BASIS OF BEARING:
STATE PLANE COORDINATES
WYOMING EAST CENTRAL ZONE
NAD 83/2011
US SURVEY FOOT GRID DISTANCE

VERTICAL DATUM: NAVD88

PLAT CLOSURE RATIO = 1:163752


NATRONA COUNTY HEALTH ADDITION
E 5th St
E 7th St
E 9th St
E 12th St
E 15th St
E 18th St
E Yellowstone Hwy
S Wolcott St
S McKinley St
S Jackson St
S Kimball St
S Poplar St
S Beverly St
S Walsh St
S Conwell St
S Bryan St
S Forest St
S Wyoming St
S Beryl St
S Bryden St
S Ash St
S Elm St
S Oak St
S Ash St
S Walnut St
S Pine St
S Cedar St
S Willow

NATRONA COUNTY HEALTH ADDITION
SUBDIVISION AGREEMENT

This Subdivision Agreement ("Agreement") is made and entered into this ____ day of _____, 20____, by and between the following parties:

1. The City of Casper of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Natrona County, Wyoming, 200 North Center Street, Casper, Wyoming 82601 ("Owner").

Throughout this Agreement, City and Owner may be individually referred to as a "party" or collectively referred to as the "parties."

RECITALS

A. Whenever the Public Services Director, City Engineer, Community Development Director, or other City official is mentioned in this Agreement, it shall be deemed to include their designees.

B. Owner has applied for a vacation and replat of a portion of the Highland Park Cemetery Addition No. 2 to create the "Natrona County Health Addition" subdivision.

C. A plat of Natrona County Health Addition ("Addition") has been prepared by the Owner, and approved by the City of Casper, and shall be signed and recorded at the Natrona County Clerk's Office concurrently with this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

SECTION 1 – INCORPORATION OF RECITALS

The recitals set forth above are incorporated at this point as if fully set forth as part of this Agreement.

SECTION 2 - OBLIGATIONS OF OWNER

Upon written demand of the Council or the City Manager, the Owner, its heirs, successors, grantees or assigns, at their sole cost and expense, shall do, or cause to be done, the following:

2.1 Surveying:

a. All subdivision corners shall be marked with 3¼ brass caps. These caps shall show the name of the surveyor or company making the survey, and the license number of the surveyor making the survey or certifying the survey. All PLSS corners shall be properly marked for identification as to the location in accordance with Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors, shall be referenced if subject to destruction, and again shall show the proper identification and license of the certifying surveyor. A corner record shall be recorded as per Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors. A copy will be provided to the City upon recordation.

b. Block and Lot corners, points of tangency (PT's) and points of curve (PC's) of all curves shall be marked by an iron pin not less than five-eighths (5/8) inches in diameter and not less than twenty-four (24) inches in length, with a brass or aluminum cap not less than 1 and one-half (1½) inches in diameter securely fastened to the top, unless otherwise impractical. These monuments will be set prior to the recording of the plat in the Office of the County Clerk unless approved by the City Surveyor.

c. Said corners shall be in place for final inspection by the Public Services Director upon completion of the sidewalk (curbwalk), or curb and gutter.

d. A digital copy of the Final Subdivision Plat shall be provided to the City, as required by the Casper Municipal Code ("Code"). No building permit shall be issued prior to the recording of the plat.

2.2 Construction Sequence:

Main water lines, sewer lines, storm sewer, streets, sidewalks, pavement overlays, and access drives shall be constructed in an orderly sequence, as the Addition is developed and built upon, so that there will be no gaps left in the paving, sidewalks, and other off-site improvements. Streets shall not be paved until all water lines, storm sewers, and property water and sewer services are in place and the ditches thereof properly backfilled and compacted, in accordance with City requirements. The Owner shall receive the approval of the Public Services Director prior to commencing any and all phases of construction.

2.3 Certification of Construction; Repair Obligations:

a. All improvements shall be designed and inspected by a Wyoming registered professional engineer, who shall certify that the improvements, including, but not limited to, streets, curbs, gutter, sidewalks, paving, parkways, utility systems, storm sewers, street lighting, street signs and

striping, etc., have been constructed in accordance with plans and specifications approved by the Public Services Director. The certification by the engineer and approval by the City shall be in writing. Approval of the construction plans by the Public Services Director is required before a building permit will be issued by the City.

b. The Owner shall maintain, repair, and replace all improvements that fail within the warranty period as provided by the Code. This obligation includes maintenance, repair or replacement for any cause during such period, including acts of subcontractors. In the event the Owner fails to maintain, repair, or replace said improvements, the City shall have the right but not the obligation, at its option, to maintain, repair, or replace the same and Owner agrees to pay for any cost incurred thereby. Maintenance, repair, or replacement by the City does not relieve the Owner from its obligation under this paragraph and shall not be construed to be an acceptance of the improvements by the City.

c. Upon issuance of a "letter of acceptance" by the Public Services Director pursuant to the Code, the City will assume ownership and the responsibility for the maintenance of the improvements. The Owner shall be responsible for the maintenance, repair and replacement of the improvements until the City issues its "letter of acceptance."

2.4 Underground Utilities and Street Lights:

All new utilities shall be located underground. All street lights shall be installed in compliance with Code street-lighting standards at the Owner's sole expense. Streetlight pole materials shall be as approved in writing by the Public Services Director.

2.5 Soils Analysis:

The Owner shall provide the Public Services Director with a soils analysis concurrently with the submittal of subdivision construction plans. Individual lot test bores may be required on each lot, with a soil analysis for the foundation design at the sole discretion of the Public Services Director. Test results, soil analyses and foundation designs shall be submitted to the Community Development Director.

2.6 Erosion Control Program:

a. The Owner shall submit, and have approved by the Public Services Director, a comprehensive erosion control program for the area disturbed during construction activities to mitigate the adverse effects of blowing dirt or dust, and water erosion on other properties in the immediate area before the issuance of an earthwork, road cut or grading permit pursuant to the Code. An erosion and sediment control permit shall be obtained

from the Public Services Director prior to any earthwork taking place in the Addition.

b. The Owner shall post security for its erosion control as required by the Code, and in a form acceptable to the City. It shall be the obligation of the Owner to keep any security in full force and effect, as required by the Code. In addition, the Owner shall furnish proof of the same to the Public Services Director upon demand of the City.

2.7 Retaining Walls and Fences:

Any retaining walls constructed within the subdivision by the Owner shall be designed and certified by a Wyoming registered professional engineer. The design(s) shall be submitted to the Public Services Director and Community Development Director for written approval before a building permit will be issued. Said walls shall be constructed within the boundaries of each lot and not on the property lines. Maintenance of said walls shall be the responsibility of each individual lot owner. Provided, however, retaining walls and fences shall not be constructed on any drainage easements, or on any other ways depicted on any other recorded instrument without the approval of the Public Services Director.

2.8 Water and Sewer:

All water and sewer improvements shall be constructed in full compliance with the Code as it exists at the time of construction, including, but not limited to the following requirements:

a. Curb boxes shall be left behind the sidewalk in front of each lot and the Owner shall protect, during the subsequent course of developing the Addition, valve boxes and curb boxes from damage, and be wholly responsible for the repair and replacement to the Public Services Director's satisfaction of such that are damaged or destroyed. If the Owner shall fail or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade, at the time the paving work is completed in the Addition.

b. The Owner shall construct the necessary water lines and appurtenances up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Water line sizes shall be as determined by the Public Services Director.

c. The Owner, at its cost, shall install water service lines in accordance with Code specifications to the property line so as to serve each lot or building site in the Addition.

d. The Owner shall construct the necessary sewer lines up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Sewer sizes shall be as determined by the Public Services Director.

e. The Owner, at its own cost, shall install sewer service lines, in accordance with Code specifications, to the property line so as to serve each lot or building site in the Addition.

f. The Owner shall protect manhole covers and rings from damage in the course of constructing the line, and shall be solely responsible for repair or replacement to the Public Services Director's satisfaction. The Owner shall adjust such manhole rings and covers to finished grade. The Owner agrees to protect and save the City harmless from any loss or claim suffered by other sewer users to their real or personal property, and from personal injury or damages by reason of obstruction or damage to the sewer lines or any part thereof occasioned by present or future construction work on said Addition by the Owner. Said obligation shall continue until the sewer line and the system within the Addition is accepted by the Public Services Director by issuance of a "letter of acceptance." Provided, however, that acceptance of part of the system shall not relieve the Owner of the obligations herein imposed for the remaining improvements that have not been accepted within said Addition.

g. Prior to the issuance of a building permit for any new structure, or prior to the issuance of a plumbing permit to connect existing buildings to the water and sewer systems, the then-existing water system investment charge (connection charge), sewer system investment charge (connection charge) and water meter charge shall be paid to the City. The Owner will also pay to the Central Wyoming Regional Water System Joint Powers Board the then current Regional Water System investment charge for each building to be served with water.

h. All necessary water and sewer easements, in forms acceptable to the City, up to and through the subdivision shall be obtained by the Owner, which grant to the City the right of ingress and egress thereto for purposes of laying out, constructing, inspecting, maintaining and replacing water lines, sewer lines, its fire hydrants and other appurtenances.

i. The Owner agrees to abide by all federal, state and local laws, rules and regulations regarding the use of its water and sewer facilities, and water and sewer service, including, but not limited to, the Federal Pretreatment Regulations and all the Code sections relating to industrial pretreatment.

j. At such time as said water and/or sewer mains are installed by the Owner and a "letter of acceptance" is issued by the Public Services Director, the City shall pursuant to the Code, reimburse the Owner twice the difference in material cost between an eight (8) inch water and/or sewer main, or larger size if required by the development, and the required oversized main pursuant to the Code, as

amended. Such reimbursement will be determined by the City based upon its most recent applicable material costs at the time of the Agreement execution. Reimbursement will only be based on oversizing of water and sewer mains larger than the size required by system analysis and approved by the Public Services Director.

2.9 Easements for all Utilities, Bikeways and Pedestrian Pathways:

Easements for all utilities and future bikeway/pedestrian pathways and access, in recordable forms acceptable to the City, must be provided prior to application for a permit to construct being made to the City. Mid-block pedestrian ways are required under Casper Municipal Code Section 16.16.020(B) for blocks over five hundred feet (500') in length. Those shall be maintained in good repair for use by the public by the property owners located immediately adjacent thereto. The immediately adjacent property owners are responsible for all costs and expenses thereof.

2.10 Street and Traffic Signs and Controls:

Owner shall pay for the cost and installation of all necessary on and off-site street and traffic control signage, signs signifying the street names, street striping, crosswalk striping, and traffic calming devices, as determined by the Public Services Director in his sole discretion.

2.11 Security Requirements:

In addition to and separate from the security required for erosion control, Owner shall comply with all Code requirements for all other security and surety requirements as set forth in the Code, including, but not limited to the financial surety and security for the project, landscaping and warranty period.

2.12 Record Drawings:

a. Owner shall submit "as-built" record documents for paving, drainage, water and sewer to the City prior to the issuance of the certificate of occupancy. Reproducible hard copy drawings shall be in the form of one (1) set of 4 mil Mylar, 24" x 36" labeled as "Record Drawings" and dated. Record Drawings shall also be provided on electronic media in Adobe (pdf) format and in AutoCAD format or other format specified by Owner. Record documents shall be submitted on CDs, or other media as directed by Owner, labeled as "Record Drawings" and include the project name, City of Casper project number and date.

b. All digital files necessary for correct plotting of the final record drawings in the AutoCAD version, such as external references, pen assignments, images, etc. shall be provided. Any x-refs or other files that can be, shall be incorporated into the final drawings to minimize the manipulation necessary for plotting.

2.13 Completion of Infrastructure Improvements Prior to Certificate of Occupancy:

All required on-site and off-site improvements shall be completed and approved by the Public Services Director prior to the issuance of the first certificate of occupancy unless otherwise designated in this Agreement.

2.14 Other Costs in Separate Agreements:

If any recapture costs, costs for a drainage basin or sub-basin wide stormwater management program are applicable to this Subdivision, those costs shall be allocated in a separate exhibit attached to this Agreement. Failure of any such exhibit to be attached to this Agreement shall not relieve the Owner of its obligation to pay its proportionate share of those costs.

2.15 Stormwater, Flooding and Letters of Map Revisions:

a. Owner shall comply with and pay for all costs associated with any Stormwater Pollution Prevention Plan, Letter of Map Revision (LOMR), or other related requirements of Wyoming DEQ, Federal Emergency Management Agency (FEMA) or any other agency that has jurisdiction over the real property in impacted by this Agreement.

b. Owner shall provide the City with copies of all Stormwater Pollution Prevention Plan elements as reviewed and approved by Wyoming DEQ; any LOMR, along with the necessary submittals to update flood mapping in accordance with FEMA requirements, and documentation of Base Flood Elevations.

c. All requirements of this section shall be met prior to issuance of a permit to construct subdivision improvements.

SECTION 3 - OBLIGATIONS OF CITY

The City shall issue a building permit and certificate of occupancy for the buildings in the Addition upon performance by the Owner of the conditions set forth herein, and upon Owner's compliance with all applicable Code requirements. All building permits will be issued by the Community Development Director in accordance with the Code.

SECTION 4 - REMEDIES

In the event the Owner fails to do, or fails to cause to be done, any of the requirements set forth in this Agreement in an expeditious manner, the City may, at its option, do any or all of the following:

a. Refuse to issue any building permits or certificates of occupancy to any person, including the Owner, or its heirs, successors, assigns and grantees.

b. After written notice to the Owner of any public improvements which have not been completed or properly completed, and upon Owner's failure to cure the same within a reasonable period of time, the City may complete any and all of the public improvements required by this Agreement by itself or by contracting with a third party to do the same. In the event the City elects to complete said improvements, or contracts with a third party to do so, the Owner agrees to pay any and all costs resulting therefrom upon demand by the City.

The remedies provided in this section are in addition to any other remedies specifically provided for in this Agreement, or which the City may otherwise have at law or in equity, and are not a limitation upon the same. The Owner further agrees to pay all reasonable attorneys' fees, court costs, and litigation costs in the event the City is required to enforce the provisions of this Agreement in a court of law.

SECTION 5 – GENERAL PROVISIONS

a. Successors and Assigns: The terms and conditions of this Agreement shall be binding upon the parties hereto, and shall inure to the benefit of all parties hereto and their respective heirs, successors, assigns, and grantees and shall bind and run with the real property that is the subject matter of this Agreement. The Owner shall not assign this Agreement or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City.

b. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, *et seq.* The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

c. Governing Law and Venue: This Agreement, its interpretation and enforcement shall be governed and construed in accordance with the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.

d. Complete Agreement: This Agreement shall constitute the entire understanding and agreement of the parties, and supersedes any prior negotiations, discussions or understandings.

e. Amendment: No amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.

f. Waiver: Failure on the part of either party to enforce any provision of this Agreement, or the waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.

g. No Third-Party Beneficiary Rights: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

h. Severability: If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid, illegal or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement.

i. Notices: Notices required or permitted to be given by a Party to the others must be in writing and either delivered in person or sent to the address shown below (or such subsequent address as may be designated by either party in writing) by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

Natrona County, WY
200 North Center Street
Casper, WY 82601

City of Casper
Attn: Community Development Director
200 North David
Casper, WY 82601
Fax: 307-235-8362

j. Headings: The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation thereof.

k. Survival: All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, will survive final

payment, completion and acceptance of the services and termination or completion of the Agreement.

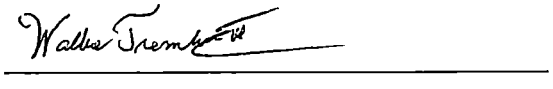
l. Copies: This Agreement may be executed in more than one copy, each copy of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.

m. Authority: Each individual executing this Agreement for and on behalf of their principals hereby state that they have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby. Owner further states that it is authorized to transact business in the State of Wyoming, properly registered and not delinquent with the Secretary of State.

n. Term: At the time the Owner files for a permit to construct, the then applicable code provisions shall apply for the life of the permit or under an extension that is approved by the Public Services Director. If the Owner fails to file for a permit to construct at the time of platting, all applicable provisions of the Code that have changed since the execution of this Agreement shall be required of the Owner at the time of permit application, and the City at its sole discretion may require a new Subdivision Agreement and/or the replatting of property. Provided, however, Code amendments pertaining to the health and safety of the public shall be complied with by the Owner during the term of this Agreement, regardless of the validity of the permit to construct.

The parties hereby enter into this Agreement on the day and year first written above.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

_____
Amanda Ainsworth
City Clerk

_____
Steve Cathey
Mayor

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of _____, 20___, by Steve Cathey, as the Mayor of the City of Casper.

(Seal, if any)

_____
(Signature of notarial officer)

_____
Title (and Rank)

[My Commission Expires: _____]

WITNESS:

STATE OF WYOMING COUNTY CLERK NATRONA COUNTY

By: Tracy Good

Printed Name: Tracy Good

Title: NC Clerk

My term of office expires
January 4, 2027

OWNER
Natrona County, WY

By:

Printed Name: Peter C. Nicolaysen

Title: Chairman, NC BOCC

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this 20th day of February, 2024, by Peter C. Nicolaysen as the Chairman, NC BOCC for Natrona County, WY.

(Seal, if any)

MICHELLE L. MAINES
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 151172
MY COMMISSION EXPIRES: 07/01/2027

(Signature of notarial officer)

Notary
Title (and Rank)

[My Commission Expires: 7/1/2027]

RESOLUTION NO. 24-44

A RESOLUTION APPROVING A VACATION, AND FINAL PLAT CREATING THE NATRONA COUNTY HEALTH ADDITION SUBDIVISION

WHEREAS, an application has been made to vacate and replat a portion of the Highland Park Cemetery Addition No. 2 to create the "Natrona County Health Addition" subdivision, encompassing eight-acres, more or less, and located at the northeast corner of the intersection of South Conwell and East 12th Streets; and,

WHEREAS, the City of Casper Planning and Zoning Commission passed, after a public hearing, a motion recommending that the City Council approve said vacation and replat; and,

WHEREAS, the governing body of the City of Casper finds that the above-described vacation and replat should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, this resolution approving the vacation and replat as described above.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a subdivision agreement between the City and Natrona County.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2024.

APPROVED AS TO FORM:

Walter Trembath

ATTEST:

Amanda Ainsworth
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

March 7, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director
Pamela Jones, Grant Specialist

SUBJECT: Authorizing the filing of a grant application for Wyoming Department of Transportation (WYDOT) Section 5339 capital assistance funds for FY 2025

Meeting Type & Date:
Regular Council Meeting
March 19, 2024

Action type:
Resolution

Recommendation:
That Council, by resolution, authorizes City staff to apply for grant funds under 49 U.S.C. Chapter 53 for capital assistance through the Wyoming Department of Transportation (WYDOT) for the City's transit program. The City of Casper is eligible to apply for this grant through WYDOT's Office of Local Government Coordination.

Summary:
WYDOT is the designated recipient of the Section 5339 transit capital assistance grant and is authorized to award subrecipient grants to other agencies. The City of Casper is eligible to apply for this grant for their transit program. The funding would be used for capital purchases for painting the exterior of the Transit Office and Bus Garage.

Financial Considerations:
This year, staff wishes to apply for $40,000 in State funds under Section 5339. The City's local match is currently programmed into the Proposed FY 2025 Budget, and comes from the General Fund, local One Cent Funds and contributions from the partner municipalities.

Oversight/Project Responsibility:
Liz Becher, Community Development Director
Pamela Jones, Grant Specialist

Attachments:
Resolution

RESOLUTION NO. 24-45

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A GRANT UNDER TITLE 49 U.S.C. SUBTITLE III, CHAPTER 53 SECTIONS 5310 AND 5339 (49 U.S.C. SECTIONS 5310 AND 5339), AS AMENDED BY THE BIPARTISAN INFRASTRUCTURE LAW (BIL), PUBLIC LAW NO. 117-58, NOVEMBER 15, 2021, AND OTHER AUTHORIZING LEGISLATION TO BE ENACTED.

WHEREAS, the U.S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration (FTA) to support capital assistance projects for non-urbanized area public transportation systems under 49 U.S.C. Sections 5310 and 5339 of The Bipartisan Infrastructure Law (BIL), Public Law No. 117-58, November 15, 2021, as amended; and,

WHEREAS, the Wyoming Department of Transportation has been designated by the Governor to administer 49 U.S.C. Sections 5310 and 5339; and,

WHEREAS, the contract for financial assistance will impose certain obligations upon the City, including provisions for the local share of project costs.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That on behalf of the City of Casper, the City Manager, or his designee is authorized to execute and file a grant application with the Wyoming Department of Transportation to aid the financing of capital assistance for projects pursuant to 49 U.S.C. Sections 5310 and 5339 of The Bipartisan Infrastructure Law (BIL), Public Law No. 117-58, November 15, 2021, as amended.

BE IT FURTHER RESOLVED: the City of Casper is authorized to furnish such additional information as the Wyoming Department of Transportation may require in conjunction with the application of the project.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2024.

APPROVED AS TO FORM:

_____

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

_____
Amanda Ainsworth
City Clerk

_____
Stephen Cathey
Mayor

March 7, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Liz Becher, Community Development Director
Pamela Jones, Grant Specialist

SUBJECT: Authorizing the filing of a grant application for Wyoming Department of Transportation (WYDOT) Section 5311 operating assistance funds for FY 2025

Meeting Type & Date:
Regular Council Meeting
March 19, 2024

Action type:
Resolution

Recommendation:
That Council, by resolution, authorizes City staff to apply for grant funds under 49 U.S.C. Chapter 53 for operating assistance through the Wyoming Department of Transportation (WYDOT) for the City's transit program. The City of Casper is eligible to apply for this grant through WYDOT's Office of Local Government Coordination.

Summary:
WYDOT is the designated recipient of the Section 5311 transit operating assistance grant and is authorized to award subrecipient grants to other agencies. The City of Casper is eligible to apply for this grant for their transit program.

Financial Considerations:
This year, staff wishes to apply for $350,000 in State funds under Section 5311. The City's local match is currently programmed into the Proposed FY 2025 Budget, and comes from the General Fund, local One Cent Funds and contributions from the partner municipalities.

Oversight/Project Responsibility:
Liz Becher, Community Development Director
Pamela Jones, Grant Specialist

Attachments:
Resolution

RESOLUTION NO. 24-46

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR A GRANT UNDER TITLE 49 U.S.C. SUBTITLE III, CHAPTER 53, SECTION 5311 (49 U.S.C. SECTION 5311), AS AMENDED BY THE BIPARTISAN INFRASTRUCTURE LAW (BIL), PUBLIC LAW NO. 117-58, NOVEMBER 15, 2021, AND OTHER AUTHORIZING LEGISLATION TO BE ENACTED.

WHEREAS, the U.S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration (FTA) to support operating, project administration and maintenance assistance projects for non-urbanized area public transportation systems under Section 5311 of The Bipartisan Infrastructure Law (BIL), Public Law No. 117-58, November 15, 2021, as amended; and,

WHEREAS, the Wyoming Department of Transportation has been designated by the Governor to administer 49 U.S.C. Section 5311; and,

WHEREAS, the contract for financial assistance will impose certain obligations upon the City, including provisions for the City to provide the local share of project costs.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That on behalf of the City of Casper that the City Manager, or his designee is authorized to execute and file a grant application with the Wyoming Department of Transportation to aid the financing of operating, project administration and maintenance assistance for projects pursuant to 49 U.S.C. Section 5311 of BIL, Public Law No. 117-58, November 15, 2021, as amended;

BE IT FURTHER RESOLVED: the City of Casper is authorized to furnish such additional information as the Wyoming Department of Transportation may require in conjunction with the application of the project.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2024.

APPROVED AS TO FORM:

_____

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

_____
Amanda Ainsworth
City Clerk

_____
Stephen Cathey
Mayor

March 3, 2024

MEMO TO: J. Carter Napier, City Manager

FROM: Tom Brauer, Chief Operating Officer
Zulima Lopez, Parks, Recreation and Public Facilities Director
Matt Thomason, Buildings and Structures Manager

SUBJECT: Authorizing Amendment #1 to an Existing Professional Services Agreement with Monson Janitorial Services, Inc. to Extend the Agreement Through Fiscal Year 2024

Meeting Type & Date
Regular Meeting
March 19, 2024

Action Type
Resolution

Recommendation
That Council, by resolution, authorize Amendment #1 to an existing Professional Services Agreement with Monson Janitorial Services, Inc. to extend the Agreement through fiscal year 2024.

Summary
On April 16, 2019, the City of Casper and Monson Janitorial Services, Inc. entered into a Professional Services Agreement to provide custodial services to a number of City-owned and operated facilities. That contract expires on April 30, 2024. Staff plans to advertise a Request for Proposals (RFP) for custodial services in the immediate future. Proposals will be required to provide updated costs for custodial services for currently serviced facilities, add several more City facilities, and include options for expanded custodial services not currently provided, such as exterior window care.

City staff prepared the fiscal year 2024 operating budget for the contracted services based on an extrapolation of the current rates of custodial service through the end of the fiscal year. However, given current local conditions and labor challenges, staff believes that the contracted costs under a new agreement would likely exceed what is currently budgeted. In an effort to maintain the current year budget, align future agreement(s) with fiscal year budgets, and give staff adequate time to complete a thorough RFP and contract negotiation process, staff recommends extending the existing contract through June 30, 2024. Monson Janitorial, Inc. has agreed to the contract extension under the existing terms. Work on the RFP is underway. A new contract is expected to be awarded in May or June, with an effective date of July 1, 2024.

Financial Considerations
The costs for the extension of the existing contract will be Eleven Thousand, One Hundred Ninety-Nine Dollars and Seventeen Cents ($11,199.17). This amount will be paid for out of currently budgeted operational dollars within the Buildings and Structures Fund.

Oversight/Project Responsibility
Matt Thomason, Buildings and Structures Manager
Zachary Muscaro, Custodial Maintenance Supervisor

Attachments
Amendment #1
Resolution

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AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES ("AMENDMENT")

This Amendment to the Contract for Professional Services ("Amendment") is entered into on this _____ day of _____, 2024, by and between the following parties:

1. The City of Casper, Wyoming ("City"), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.

2. Monson Janitorial Services, Inc. ("Contractor"), 800 Werner Court, Suite 323, Casper, Wyoming, 82601.

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

RECITALS

A. On 16th day of April, 2019, the City and Contractor entered into a *Contract for Professional Services* ("Contract") for custodial maintenance services.

B. The parties desires to extend the Contract through June 30, 2024.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows:

1. INCORPORATION OF RECITALS

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

2. AMENDMENT TO PART 1 – AGREEMENT, SECTION 3 - COMPENSATION.

Add the following language to the end of Part I, Section 3:

In consideration of the performance of services rendered under this Contract from May 1, 2024, through June 30, 2024, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a total sum of Eleven Thousand One Hundred Ninety-Nine Dollars and Seventeen Cents ($11,199.17). Details of the monthly pricing are set forth in the table below.

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Administrative changes to the cleaning frequency, which must be agreed upon and documented in writing as described in 1.A.2 above, may result in an amended compensation schedule for the location, as appropriate.

Locations	**Price per Month**
Solid Waste Complex	$1,902.79
Casper Central Service Center	$2,810.53
Parking Structure Restrooms	$290.10
Fort Caspar Museum/Restrooms	$975.80
Hogadon Lodge Restrooms	$315.83 (if needed)
Public Transit Office/Garage	$225.00
Monthly Total	$6,520.05

Total Cost for May and June $13,040.10

3. RATIFICATION

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

4. ELECTRONIC SIGNATURES

The parties understand and agree that they have the right to execute this Amendment through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Amendment as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Amendment, they may request a copy from the other party, and the other party shall provide it.

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IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM

ATTEST

Amanda Ainsworth
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Stephen Cathey
Mayor

WITNESS

By: _____

Printed Name: _____

Title: _____

CONTRACTOR
Monson Janitorial Services, Inc

By: DocuSigned by: Don Monson 6D5C5454E3FF4BA...

Printed Name: Don Monson

Title: President

RESOLUTION NO. 24-47

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH MONSON JANITORIAL SERVICES, INC., FOR THE CITYWIDE CUSTODIAL SERVICES.

WHEREAS, on April 16, 2019, the City of Casper and Monson Janitorial Services, Inc., entered into a Contract for Professional Services for custodial maintenance services at various City facilities; and,

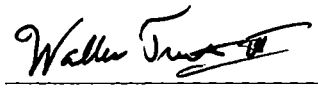
WHEREAS, the City has identified a need to extend the existing Contract for two months; and,

WHEREAS, Monson Janitorial Services, Inc., is ready, able, and willing to provide the professionals services described in Amendment No. 1 to Contract for Professional Services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment No. 1 to the Contract for Professional Services with Monson Janitorial Services, Inc., in an amount not to exceed Eleven Thousand, One Hundred Ninety-Nine Dollars and Seventeen Cents ($11,199.17).

PASSED, APPROVED, AND ADOPTED on this _day of _____, 2024.

APPROVED AS TO FORM:



CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 6, 2024

MEMO TO: His Honor, The Mayor, and Members of City Council

FROM: Tracey L. Belser, Support Services Director

SUBJECT: A Resolution Authorizing Employment Agreements with Robert J. Hand, and Lisa Gillespie as Municipal Judges for the Casper Municipal Court.

Meeting Type & Date:
Regular Council Meeting
March 19, 2024

Action type:
Resolution

Recommendation:
That Council, by resolution, authorize Employment Agreements with Robert J. Hand Jr., and Lisa Gillespie as Municipal Judges.

Summary:
The Chief of Staff recently assisted City Council in coordinating interviews for Municipal Judges for Casper Municipal Court. City Council desires to have two non-full time Municipal Judges that will rotate and preside over Casper Municipal Court. Robert J. Hand and Lisa Gillespie are both able and willing to serve in this capacity for the Casper Municipal Court.

Financial Considerations:
Funding for Municipal Judges comes from the Municipal Court budget.

Oversight/Project Responsibility:
Chief of Staff
City Council

Attachments:
Resolution (2)
Employment Agreement (2)

EMPLOYMENT AGREEMENT
BETWEEN
THE CITY OF CASPER
AND
ROBERT J. HAND JR.

THIS EMPLOYMENT AGREEMENT is entered into this _____ day of March, 2024, by and between THE CITY OF CASPER, WYOMING, a Municipal Corporation, hereinafter referred to as "City," and Robert J. Hand Jr., hereinafter referred to as "Employee." The City and the Employee collectively referred to herein as the "Parties."

WITNESSETH:

WHEREAS, the City desires to enter into an Employment Agreement with the Employee in order to procure Employee's services as a non-full-time Municipal Court Judge for the City; and,

WHEREAS, the Employee desires to accept the offer of employment by the City under the terms and conditions herein set forth.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. The City shall employ Employee as a part-time Municipal Court Judge, and Employee shall accept said employment by the City under the terms herein set forth.

2. Employee shall serve at the pleasure of the Casper, Wyoming City Council pursuant to W.S. 15-4-202 and Casper Municipal Code Section 2.22.030, and this Agreement and Employee's employment may be terminated at any time, with or without cause by the Casper City Council. Employee's employment is at-will. This is not an Agreement of continued employment, either for a definite or indefinite term. The Parties specifically agree that the City's Personnel Rules and Regulations as they now exist, or as amended, shall not be construed as an Agreement between the City and the Employee, or as creating any binding terms or conditions of employment. The City retains the right to change or amend the contents of its Personnel Rules and Regulations as it deems necessary, with or without notice and without consideration.

3. During his tenure the Employee shall:

   A. Serve and perform the duties set forth in the attached job description as a non-full-time Municipal Court Judge for and on behalf of the City of Casper to determine all cases arising under the Casper Municipal Code and State Statutes referred therein. The City may employ another part-time Municipal Court Judges to serve as back-up, in the event of conflicts or absences, and to divide the regular case load as needed.

 RJH

B. Not accept employment or cases in the private practice of law which Employee would reasonably know or anticipate will conflict with the perfomance of his duties as a Municipal Court Judge for the City of Casper.

C. Stay informed concerning the laws of the State of Wyoming, and the Ordinances of the City of Casper, Wyoming, and all other applicable law as they pretain to Employee's services as a Municipal Court Judge.

D. Maintain active membership, in good standing of the Wyoming State Bar Association at Employee's expense.

4. Employee is to be considered an exempt employee and shall not be eligible for formal overtime or time off compensation for services provided.

5. In return for the services provided by the Employee the City shall:

RJH

A. Provide Employee with a salary of Sixty Six Thousand Dollars and 00/100 ($66,000.00) per year, payable bi-weekly. The salary may be raised by budgeted cost of living increases, without amending this agreement in the sole descretion of the City Council. It is understood that the employee's performance will be reviewed on a periodic basis. Employee acknowledges and understands that she is not, as a part-time employee entitiled to Paid Time Off (PTO), retirement, or other benefits otherwise given or accorded to full time employees of the City, except for workers' compensation coverage.

B. Employee will have liability insurance through WARM or the City's general liability carrier for acts performed within the scope of his City employment.

6. The City respectufully requests thirty (30) days written notice of voluntary resignation in advance of the Employee's last day of work.

7. Confidentiality.

A. Employee acknowledges that Employee will have access to certain proprietary and confidential information of the City including, but not limited to, personnel, legal, and financial information of the City. Employee agrees not to use or disclose any confidential information during the term of this Agreement or thereafter other than in connection with performing Employee's services for the City in accordance with this Agreement.

B. Employee agrees that the restrictions set forth in this Agreement are reasonable and necessary to protect the goodwill of the City. If any of the covenants set forth in this document are deemed to be invalid or unenforceable based upon the duration or otherwise, the parties contemplate that such provisions shall be modified to make them enforceable to the fullest extent permitted by law.

C. In the event of a breach or threatened breach by Employee of the provisions set forth in this section, Employee acknowledges that the City will be irreparably harmed and that monetary damages shall be an insufficient remedy to the City. Therefore, Employee consents to enforcement of this section by means of temporary or permanent injunction and other appropriate equitable relief in any competent court, in addition to any other remedies the City may have under this Agreement or otherwise.

8. Post-Employment Obligations.

A. City Property. All records, files, lists, including computer generated lists, drawings, documents, equipment and similar items relating to the City's business which Employee shall prepare or receive from the City shall remain the City's sole and exclusive property. Upon termination of this Agreement, Employee shall promptly return to the City all property of the City in his possession. Employee further represents that the Employee will not copy or cause to be copied, print out or cause to be printed out any software, documents, or other materials originating with or belonging to the City, without permission, for Employee's personal use. Employee additionally represents that, upon termination of his employment with the City, he will not retain in his possession any such software, documents, equipment, or other materials. Provided however, the restrictions set forth in this paragraph shall not apply to copies of public record documents.

B. Cooperation. Employee agrees that both during and after his employment he shall, at the request of the City, render all assistance and perform all lawful acts that the City considers necessary or advisable in connection with any litigation involving the City or any officer, employee, agent, representative, consultant, client or vendor of the City. The Employee will be eligible to be reimbursed for reasonable expenses for complying with this requirement.

9. Waiver. Any waiver or consent from the City or Employee with respect to any term or provision of this Agreement or any other aspect of the City or Employee's conduct or employment shall be effective only in the specific instance and for the specific purpose for which given and shall not be deemed, regardless of frequency given, to be a further or continuing waiver or consent. The failure or delay of the City or Employee at any time or times to require performance of, or to exercise any of its powers, rights or remedies with respect to, any term or provision of this Agreement or any other aspect of City's or Employee's conduct or employment in no manner (except as otherwise expressly provided herein) shall affect the City's or Employee's right at a later time to enforce any such term or provision.

10. Prior written agreements between the Parties for Municipal Court Judge services have terminated previously, and are of no further force or effect between the Parties.

11. This Agreement sets forth and contains the entire agreement between the Parties in respect to its subject matter and merges with and supersedes all prior discussions, agreements, commitments or understandings of every kind and nature relating thereto, whether oral or

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written between the City and Employee. No statements, promises or inducements, express or implied, now or in the future, not contained or set forth in this Agreement shall be binding between the Parties.

This Agreement shall not be enlarged, modified, amended or altered unless in writing signed by all of the Parties hereto.

This Agreement shall be binding upon the Parties hereto, their heirs, devisees, successors or personal representatives.

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Wyoming, without regard to the conflicts of law rules thereof.

12. Governmental Claims Act. The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

13. Electronic Signatures. The Parties understand and agree that they have the right to execute this Agreement through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The Parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Agreement as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each Party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either Party would like a paper copy of this Agreement, they may request a copy from the other Party, and the other Party shall provide it.

RSH

IN WITNESS WHEREOF, the City and Employee have executed this Agreement on the above stated date.

Approved as to form:

_____
City Attorney

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

_____
Amanda Ainsworth, City Clerk

_____
Stephen Cathey, Mayor

_____
Witness

_____
Robert J. Hand Jr., Employee
3/18/2024

RESOLUTION NO. 24-48

A RESOLUTION AUTHORIZING CITY COUNCIL TO ENTER INTO A NEW EMPLOYMENT AGREEMENT WITH ROBERT J. HAND JR. AS MUNICIPAL COURT JUDGE.

WHEREAS, Wyoming Statute Section 15-4-202 and Casper Municipal Code Chapter 2.22 authorize the governing body to appoint one or more Municipal Court Judges to hear and determine cases arising under the ordinances of the City; and,

WHEREAS, Robert J. Hand Jr. was appointed as a Municipal Court Judge for Casper Municipal Court and took an Oath of Office on August 3, 2018, and has served in this capacity since that time; and,

WHEREAS, the parties desire to enter into a new Employment Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is authorized and directed to execute, and City Clerk to attest, a new Employment Agreement between Robert J. Hand Jr. and the City of Casper.

BE IT FURTHER RESOLVED, that the new Employment Agreement executed between the parties will replace the Employment Agreement dated July 30, 2018, and any amendments thereto.

PASSED, APPROVED AND ADOPTED this day of _____, 2024.

APPROVED AS TO FORM:

Eric K. Nelson

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor

March 6, 2024

MEMO TO: His Honor, The Mayor, and Members of City Council

FROM: Tracey L. Belser, Support Services Director

SUBJECT: A Resolution Authorizing Employment Agreements with Robert J. Hand, and Lisa Gillespie as Municipal Judges for the Casper Municipal Court.

Meeting Type & Date:
Regular Council Meeting
March 19, 2024

Action type:
Resolution

Recommendation:
That Council, by resolution, authorize Employment Agreements with Robert J. Hand Jr., and Lisa Gillespie as Municipal Judges.

Summary:
The Chief of Staff recently assisted City Council in coordinating interviews for Municipal Judges for Casper Municipal Court. City Council desires to have two non-full time Municipal Judges that will rotate and preside over Casper Municipal Court. Robert J. Hand and Lisa Gillespie are both able and willing to serve in this capacity for the Casper Municipal Court.

Financial Considerations:
Funding for Municipal Judges comes from the Municipal Court budget.

Oversight/Project Responsibility:
Chief of Staff
City Council

Attachments:
Resolution (2)
Employment Agreement (2)

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EMPLOYMENT AGREEMENT
BETWEEN
THE CITY OF CASPER
AND
LISA GILLESPIE

THIS EMPLOYMENT AGREEMENT is entered into this 19th day of March, 2024, by and between THE CITY OF CASPER, WYOMING, a Municipal Corporation, hereinafter referred to as "City," and Lisa Gillespie, hereinafter referred to as "Employee." The City and the Employee are collectively referred to herein as the “Parties.”

WITNESSETH:

WHEREAS, the City desires to enter into an Employment Agreement with the Employee in order to procure Employee’s services as a part-time Municipal Court Judge for the City; and,

WHEREAS, the Employee desires to accept the offer of employment by the City under the terms and conditions herein set forth.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. The City shall employ Employee as a part-time Municipal Court Judge, and Employee shall accept said employment by the City under the terms herein set forth.

2. Employee shall serve at the pleasure of the Casper, Wyoming City Council pursuant to W.S. 15-4-202 and Casper Municipal Code Section 2.22.030, and this Agreement and Employee’s employment may be terminated at any time, with or without cause by the Casper City Council. Employee’s employment is at-will. This is not an Agreement of continued employment, either for a definite or indefinite term. The Parties specifically agree that the City’s Personnel Rules and Regulations as they now exist, or as amended, shall not be construed as an Agreement between the City and the Employee, or as creating any binding terms or conditions of employment. The City retains the right to change or amend the contents of its Personnel Rules and Regulations as it deems necessary, with or without notice and without consideration.

3. During her tenure the Employee shall:

   A. Serve and perform the duties set forth in the attached job description as a part-time Municipal Court Judge for and on behalf of the City of Casper to determine all cases arising under the Casper Municipal Code and State Statutes referred therein. The City may employ additional part-time Municipal Court Judges to serve as back-up, in the event of conflicts or absences, and to divide the regular case load as needed.

   B. Not accept employment or cases in the private practice of law which Employee would reasonably know or anticipate will conflict with the perfomance of her duties as a Municipal Court Judge for the City of Casper.

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C. Stay informed concerning the laws of the State of Wyoming, and the Ordinances of the City of Casper, Wyoming, and all other applicable law as they pretain to Employee's services as a Municipal Court Judge.

D. Maintain active membership, in good standing of the Wyoming State Bar Association at Employee's expense.

4. Employee is to be considered an exempt employee and shall not be eligible for formal overtime or time off compensation for services provided.

5. In return for the services provided by the Employee the City shall:

A. Provide Employee with a salary of Sixty-Six Thousand Dollars and 00/100 ($66,000.00) per year, payable bi-weekly. The salary may be raised by budgeted cost of living increases, without amending this agreement in the sole descretion of the City Council. It is understood that the employee's performance will be reviewed on a periodic basis. Employee acknowledges and understands that she is not, as a part-time employee entitiled to Paid Time Off (PTO), retirement, or other benefits otherwise given or accorded to full time employees of the City, except for workers' compensation coverage.

B. Employee will have liability insurance through WARM or the City's general liability carrier for acts performed within the scope of her City employment.

C. Depending on hours worked as a part-time employee, in accordance with the State of Wyoming's eligibility rules and that Affordable Care Act, Employee may be eligible to enroll in the State of Wyoming's core benefits (health, dental, and basic life insurance).

6. The City respectufully requests thirty (30) days written notice of voluntary resignation in advance of the Employee's last day of work.

7. <u>Confidentiality</u>.

A. Employee acknowledges that Employee will have access to certain proprietary and confidential information of the City including, but not limited to, personnel, legal, and financial information of the City. Employee agrees not to use or disclose any confidential information during the term of this Agreement or thereafter other than in connection with performing Employee's services for the City in accordance with this Agreement.

B. Employee agrees that the restrictions set forth in this Agreement are reasonable and necessary to protect the goodwill of the City. If any of the covenants set forth in this document are deemed to be invalid or unenforceable based upon the duration or otherwise, the parties contemplate that such provisions shall be modified to make them enforceable to the fullest extent permitted by law.

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C. In the event of a breach or threatened breach by Employee of the provisions set forth in this section, Employee acknowledges that the City will be irreparably harmed and that monetary damages shall be an insufficient remedy to the City. Therefore, Employee consents to enforcement of this section by means of temporary or permanent injunction and other appropriate equitable relief in any competent court, in addition to any other remedies the City may have under this Agreement or otherwise.

8. Post-Employment Obligations.

A. City Property. All records, files, lists, including computer generated lists, drawings, documents, equipment and similar items relating to the City's business which Employee shall prepare or receive from the City shall remain the City's sole and exclusive property. Upon termination of this Agreement, Employee shall promptly return to the City all property of the City in his possession. Employee further represents that the Employee will not copy or cause to be copied, print out or cause to be printed out any software, documents, or other materials originating with or belonging to the City, without permission, for Employee's personal use. Employee additionally represents that, upon termination of her employment with the City, she will not retain in her possession any such software, documents, equipment, or other materials. Provided however, the restrictions set forth in this paragraph shall not apply to copies of public record documents.

B. Cooperation. Employee agrees that both during and after her employment she shall, at the request of the City, render all assistance and perform all lawful acts that the City considers necessary or advisable in connection with any litigation involving the City or any officer, employee, agent, representative, consultant, client or vendor of the City. The Employee will be eligible to be reimbursed for reasonable expenses for complying with this requirement.

9. Waiver. Any waiver or consent from the City or Employee with respect to any term or provision of this Agreement or any other aspect of the City or Employee's conduct or employment shall be effective only in the specific instance and for the specific purpose for which given and shall not be deemed, regardless of frequency given, to be a further or continuing waiver or consent. The failure or delay of the City or Employee at any time or times to require performance of, or to exercise any of its powers, rights or remedies with respect to, any term or provision of this Agreement or any other aspect of City's or Employee's conduct or employment in no manner (except as otherwise expressly provided herein) shall affect the City's or Employee's right at a later time to enforce any such term or provision.

10. Prior written agreements between the Parties for Municipal Court Judge services have terminated previously, and are of no further force or effect between the Parties.

11. This Agreement sets forth and contains the entire agreement between the Parties in respect to its subject matter and merges with and supersedes all prior discussions, agreements,

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commitments or understandings of every kind and nature relating thereto, whether oral or written between the City and Employee. No statements, promises or inducements, express or implied, now or in the future, not contained or set forth in this Agreement shall be binding between the Parties.

This Agreement shall not be enlarged, modified, amended or altered unless in writing signed by all of the Parties hereto.

This Agreement shall be binding upon the Parties hereto, their heirs, devisees, successors or personal representatives.

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Wyoming, without regard to the conflicts of law rules thereof.

12. Governmental Claims Act. The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

13. Electronic Signatures. The Parties understand and agree that they have the right to execute this Agreement through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The Parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Agreement as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each Party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either Party would like a paper copy of this Agreement, they may request a copy from the other Party, and the other Party shall provide it.

IN WITNESS WHEREOF, the City and Employee have executed this Agreement on the above stated date.

Approved as to form:

DocuSigned by:

City Attorney

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Amanda Ainsworth, City Clerk

Stephen Cathey, Mayor

DocuSigned by:

A5ADB42C18DC46B...

Witness

Lisa Gillespie, Employee

RESOLUTION NO. 24-49

A RESOLUTION AUTHORIZING CITY COUNCIL TO APPOINT LISA GILLESPIE AS A JUDGE FOR THE CASPER MUNICIPAL COURT AND ENTER INTO AN EMPLOYMENT AGREEMENT AS MUNICIPAL JUDGE.

WHEREAS, Wyoming Statute Section 15-4-202 and Casper Municipal Code Chapter 2.22 authorize the governing body to appoint one or more Municipal Court Judges to hear and determine cases arising under the ordinances of the City; and,

WHEREAS, Lisa Gillespie possesses the necessary education, skills and experience to serve as a Municipal Court Judge for Casper Municipal Court; and,

WHEREAS, the parties desire to enter into an Employment Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is authorized and directed to execute, and City Clerk to attest, this Resolution and appoint Lisa Gillespie as a Judge for the Casper Municipal Court and enter into the Employment Agreement between Lisa Gillespie and the City of Casper.

PASSED, APPROVED AND ADOPTED this day of _____, 2024.

APPROVED AS TO FORM:

Eric K. Nelson

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

Amanda Ainsworth
City Clerk

Stephen Cathey
Mayor